



ALABAMA COMMISSION ON HIGHER EDUCATION 2021 MEETING DATES AND DEADLINES

Correspondence regarding academic programs should be sent electronically to Dr. Robin McGill, Director of Instruction and Special Projects (robin.mcgill@ache.edu); and Ms. Kristan White, Academic Program Analyst (kristan.white@ache.edu).

If preferred, materials may be sent by mail to Dr. Robin McGill, Director of Instruction and Special Projects, Alabama Commission on Higher Education, PO Box 302000, Montgomery, AL 36130-2000.

Submission of the Notification of Intent to Submit a Proposal (NISP) or the Intent to Submit a Program Application (ISPA): Commission policy requires the submission of these documents prior to submission of the proposal or application for a new program. The NISP (senior institutions) or ISPA (two-year institutions) remains in effect for a year. If the proposal or application is not submitted within that year, a new NISP or ISPA must be submitted.

Graduate Program Proposals: Deadlines for graduate program proposals are calculated to allow the minimum time necessary for the review by the Alabama Council of Graduate Deans and the Commission staff.

Community and Technical Colleges New Program Applications: The schedule does not take into account ACCS deadlines. Please check with ACCS for additional requirements.

Meeting Date	Deadline for Receipt of Non-Degree Certs, Extensions/Alterations, Information Items	Deadline for Receipt of Certificate, Associate, and Baccalaureate Proposals	Deadline for Graduate Program Proposals
March 12, 2021	January 12, 2021	December 11, 2020	December 1, 2020
June 11, 2021	April 6, 2021	March 12, 2021	March 1, 2021
September 10, 2021	July 6, 2021	June 11, 2021	June 1, 2021
December 10, 2021	October 5, 2021	September 10, 2021	September 1, 2021

Note: Placement of items on a particular Commission meeting agenda, even when the deadline is met, may be dependent upon the volume of proposals and other items received. The timeliness of peer review (when required) may also be a factor. Therefore, it is advisable to submit proposals as early as possible.