

Alabama Commission on Higher Education
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Montgomery, Alabama 36104
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COMMISSION MEETING

Public Service Commission Hearing Room
RSA Union Building, 9th floor
100 North Union Street
Montgomery, AL 36104

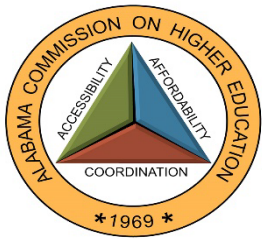
September 9, 2022
10:00 a.m.

Public Zoom Option for Meeting:

<https://us02web.zoom.us/j/6569091900?pwd=KzJ3R05rb01NY1BoV1lCdCs2ZGNlZz09>

Meeting ID: 656 909 1900
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AGENDA

ALABAMA COMMISSION ON HIGHER EDUCATION

RSA Union Building, 9th Floor
Public Service Commission Hearing Room

September 9, 2022
10:00 AM

- I. Call to Order / Prayer/ Pledge of Allegiance**
- II. Roll Call of Members and Determination of Quorum**
- III. Approval of Agenda**
- IV. Consideration of Minutes of June 10, 2022** 1
- V. Chairman’s Report**
Commissioner Charles Buntin
- VI. Election of Officers**
Nominating Committee Report
- VII. Executive Director’s Report**
Dr. Jim Purcell
 - Introduction to New Staff Members
 - Summer Activities
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 - *Adult Degree Completion Initiative*
 - *Deferred Maintenance Results*
 - *ACHE Website Update*
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ALABAMA COMMISSION ON HIGHER EDUCATION

MINUTES OF MEETING June 10, 2022

I. Call to Order

The Alabama Commission on Higher Education met in regular session on Friday, June 10, 2022, in the Public Service Commission Hearing Room, RSA Union Building, Montgomery, Alabama. Commissioner Buntin called the meeting to order at 10:00 a.m., and he opened the meeting with a prayer. Commissioner Buntin then led the audience in the Pledge of Allegiance.

II. Roll Call of Members and Determination of Quorum

Dr. Purcell called the roll and affirmed there was a quorum of members present.

Commission Members present: Charles Buntin, Stan Pylant, Amy Price, Ann Sirmon, Larry Turner, Norman Crow, and Jody Singleton.

Commission Members absent: Miranda Frost, Stan Nelson, Paul Kennedy, Rod Scott, and Timothy Gyan.

III. Approval of Agenda

RESOLVED: Commissioner Price moved to adopt the published agenda for the June 10, 2022 meeting. Commissioner Singleton seconded. The agenda was approved.

IV. Consideration of Minutes of March 11, 2022.

RESOLVED: Commissioner Pylant moved for approval of the March 11, 2022 minutes. Commissioner Price seconded. Motion carried.

V. Chairman's Report

Commissioner Buntin welcomed everyone to the meeting, including Jacksonville State University President Killingsworth and Athens State University President Way. He also noted that ACHE's social media page has a lot of good information.

He announced the appointment of the Nominating Committee for the election of officers. Committee members appointed were Commissioners Crow (Chair), Sirmon, and Turner. The committee will report at the September 9, 2022 meeting of the Commission.

Commissioner Buntin recommended two commissioners to help ACHE staff evaluate and review institutional proposals for the Historically Black College or University (HBCU) Deferred Maintenance projects. He recommended Commissioner Nelson and Commissioner Singleton.

VI. Executive Director's Report

Dr. Purcell reported on the following:

- FAFSA Completion -Year 1 Update
Dr. Purcell gave an update of Year 1 FAFSA Completion.
- ACHE Fellows
Dr. Purcell introduced seven (7) ACHE Summer Fellows: Bryn Bakoyema, Dr. Dana Harmon, Dalis Lampkins, Brian Massey, Natalie Millar, Shelby Morris, and Will Thomas.

Dr. Purcell mentioned he has earned his ACHE five-year pin, and he has a total of 14 years as a SHEEO, which makes him the longest serving SHEEO in the country. He also acknowledged his appearance on APTV Capitol Journal, his attendance to a conference in Florida, his joint presentation at the SAIR 2022 conference in Arizona where he and ACHE Fellow Bryn Bakoyema received the Best Paper Award, his participation at a dedication ceremony at University of Montevallo, his attendance for the investiture of Dr. Daniel Wims as the 12th President of Alabama A&M University, and his visit with the former U.S. Senator and Attorney General Jeff Sessions at the ACHE office.

VII. Discussion Items

- **Legislative Agenda**
Mrs. Margaret Gunter reported on the ACHE Legislative agenda.
A copy of the PowerPoint presentation can be found on the ACHE website at www.ache.edu.
- **Workforce Education Needs Index**
Dr. Patrick Kelly gave a presentation on the Workforce Education Needs Index.
A copy of the PowerPoint presentation can be found on the ACHE website at www.ache.edu.
- **Webpage Revision**
Dr. Jim Hood gave an update on the ACHE webpage revision currently being conducted.
A copy of the PowerPoint presentation can be found on the ACHE website at www.ache.edu.

VIII. Decision Items

A. Preliminary Approval of Amendments to the Administrative Procedures for the Alabama Math and Science Teacher Education Program – Loan Repayment Program

Ms. Artcola Pettway presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Price moved to accept the recommendation for approval. Commissioner Sirmon seconded. Commissioner Turner voted against. Motion carried.

B. Academic Programs

1. Alabama A&M University

Master of Science in Food Science Business (CIP 01.1099)

Dr. Robin McGill presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Turner moved to accept the recommendation for approval. Commissioner Price seconded. Motion carried.

2. Athens State University

Bachelor of Science in Public Health (CIP 51.2201)

Dr. Robin McGill presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Pylant moved to accept the recommendation for approval. Commissioner Singleton seconded. Motion carried.

3. Troy University

a. Bachelor of Science in Interprofessional Health Sciences (CIP 51.0000)

Dr. Robin McGill presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Singleton moved to accept the recommendation for approval. Commissioner Crow seconded. Motion carried.

b. Bachelor of Science in Sport Management (CIP 31.0504) – Substantive Modification

Dr. Robin McGill presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Price moved to accept the recommendation for approval. Commissioner Singleton seconded. Motion carried.

4. University of Alabama in Huntsville

Bachelor of Science in Business Administration in General Business (CIP 52.0101)

Dr. Robin McGill presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Price moved to accept the recommendation for approval. Commissioner Crow seconded. Motion carried.

5. Coastal Alabama Community College

Associate of Applied of Science in Respiratory Care Therapy/Therapist (CIP 51.0908)

Mrs. Kristan White presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Sirmon moved to accept the recommendation for approval. Commissioner Price seconded. Motion carried.

6. Gadsden State Community College

Associate of Applied Science and Certificate in Medical Assistant (CIP 51.0801)

Mrs. Kristan White presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Pylant moved to accept the recommendation for approval. Commissioner Singleton seconded. Motion carried.

7. Northeast Alabama Community College

Associate of Applied Science and Certificate in Advanced Manufacturing (CIP 15.0613)

Ms. Kristan White presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Pylant moved to accept the recommendation for approval. Commissioner Sirmon seconded. Motion carried.

8. Snead State Community College

Associate of Applied Science and Certificate in Welding Technology/Technologist
(CIP 48.0508)

Ms. Kristan White presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Turner moved to accept the recommendation for approval. Commissioner Singleton seconded. Motion carried.

9. Trenholm State Community College

Associate of Applied Science in Medical Laboratory Technician (CIP 51.1004)

Ms. Kristan White presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Price moved to accept the recommendation for approval. Commissioner Crow seconded. Motion carried.

10. Request to Amend Post-Implementation Conditions

a. Auburn University at Montgomery

Bachelor of Science in Business Administration in Entrepreneurship (CIP 52.0701) –
Extension Requested

Dr. Robin McGill presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Crow moved to accept the recommendation to amend the post-implementation conditions and accept the requested extension. Commissioner Price seconded. Motion carried.

b. University of South Alabama

Master of Fine Arts in Creative Technologies and Practice (CIP 50.0706) – Modification
Requested

Dr. Robin McGill presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Sirmon moved to accept the recommendation to amend the post-implementation conditions and accept the requested modification. Commissioner Turner seconded. Motion carried.

c. Athens State University

Master of Arts in Religious Studies (CIP 38.0201) – Modification Requested

Dr. Robin McGill presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Price moved to accept the recommendation to amend the post-implementation conditions and accept the requested modification. Commissioner Sirmon seconded. Motion carried.

C. Information Items

RESOLVED: Commissioner Crow moved that the Commission accept Information Items 1 through 10. Commissioner Sirmon seconded. Motion carried.

1. Troy University Notification of Instructional Offering at Montgomery Campus
2. Troy University Annual Report of Program Offerings at Dothan and Montgomery Campuses
3. Implementation of Non-Degree Programs at Senior Institutions
4. Implementation of New Short Certificate Programs (Less than 30 Semester Hours)
5. Changes to the Academic Program Inventory
6. Updates to Units of Instruction, Research, Public Service, and Administration
7. Extensions/Alterations to Existing Programs of Instruction
8. Implementation of Non-Degree Programs at Senior Institutions
9. Annual Off-Campus Site Reports for Academic Year 2020-2021
10. Summary of Post-Implementation Reports

IX. Adjournment

The meeting was adjourned at 11:29 a.m.

The next meeting of the Commission is scheduled for, September 9, 2022.

Charles Buntin, Chairman

Sworn to and subscribed before
me this the ____ day of _____ 2022.

James E. Purcell, Executive Director

Notary Public

DECISION ITEM: A

Approval of 2023 Meeting Schedule

Staff Presenter:

Dr. Stephanie Dolan
Assistant Director of General Services

Staff Recommendation:

That the Commission approve the proposed meeting schedule for 2023.

The following dates are all Fridays.

Proposed Meeting Schedule for 2023:

March 10, 2023
June 9, 2023
September 8, 2023
December 8, 2023

Background:

The proposed schedule was developed with the following considerations:

1. The Commission is required by law to meet at least once every three months.
2. A meeting is necessary in December to adopt the Consolidated Budget Recommendation.
3. The proposed schedule attempts to avoid most state and federal holidays.

Supporting Documentation:

None.

DECISION ITEM: B

Final Approval of Amendments to the Administrative Procedures
for the Alabama Math and Science Teacher Education
Program – Loan Repayment Program

Staff Presenter:

Artcola Pettway
Grants and Scholarships Associate

Staff Recommendation:

That the Commission grant final approval of the proposed amendments to Chapter 300-4-12.11 of the administrative procedures related to the Alabama Math and Science Teacher Education Program (AMSTEP).

Background:

Code of Alabama, 1975, Title 16-5-53(a) authorizes the Alabama Commission on Higher Education to adopt any rules necessary for the administration of AMSTEP – Loan Repayment Program.

Alabama Act 2022-396 amended the Code of Alabama, 1975, Title 16-5-50, et. sec. by increasing the base program loan repayment amount for Math and Science teachers.

Preliminary approval of the proposed amendments to this rule was granted by the Commission on Friday, June 10, 2022. The proposed changes were filed with the Legislative Services Agency on June 15, 2022 and published in the *Alabama Administrative Monthly* on June 30, 2022. Interested parties had until August 8, 2022 to comment. No comments were received.

Should the Commission grant final approval to these proposed changes, the certified changes will be filed with the Alabama Procedures Office on September 13, 2022 and will go into effect on November 15, 2022.

Supporting Documentation:

Proposed amendments to Chapter 300-4-12.11 of the Alabama Administrative Code (attached).

300-4-12-.11 Eligible Applicants And Award Amounts For Loan Repayment Program.

(1) Base Program: Beginning in the Fall 2022 semester, new applicants will be eligible for the base loan repayment program for math and science teachers of three thousand seven hundred fifty dollars (\$3,750) per semester worked or \$7,500 per year, for a maximum of four consecutive years, or to be eligible for the base loan repayment program for computer science teachers of one thousand five hundred dollars (\$1,500) per semester worked or \$3,000 per year, for a maximum of four consecutive years an applicant shall satisfy all of the following:

(a) Be a graduate of an ALSBE approved program in math or science or computer science beginning with the Spring term of 2018, at the baccalaureate or master's level, from an approved institution leading to an initial middle level or secondary professional educator certificate endorsed in math or science or computer science that was issued based upon completion of the approved program in math or science or computer science. A teacher who only earns a passing score on the Praxis test in math or science or computer science to add a certificate endorsement for math or science or computer science, and who has not completed an entire approved program, does not satisfy this requirement.

(b) Holds a valid Alabama professional educator certificate endorsed in middle level or secondary math or science or computer science, or any combination of the three.

(c) Is teaching in an Alabama public school district or at an Alabama Public Charter School Commission approved charter school.

(d) Is a citizen or a lawful permanent resident of the United States.

(e) Is a resident of Alabama and provides documentation proving a permanent connection to the State of Alabama. The commission shall accept any one of the following as proof of residency:

1. A current valid Alabama driver license.
2. A current valid Alabama vehicle registration.
3. A current valid Alabama voter registration card.

(f) Has outstanding federal student loans, subsidized or unsubsidized.

(g) Teaches a schedule in which at least three-fourths of the full-time teaching load is comprised of math, science or computer science in an Alabama public school system.

(h) Satisfies additional continuing eligibility criteria established by the Commission. A recipient who receives a loan repayment award and continues to satisfy employment criteria shall continue to receive an award for the four-year limit regardless of whether the employing school system retains its acute shortage designation or the employing school is removed from the failing school list. If a recipient leaves an acute shortage system or a failing school, and accepts employment in a school system or school that does not hold an acute shortage system or failing school designation, the recipient shall no longer qualify to receive supplemental funds.

(i) Beginning in the fall semester of 2021, the benefits outlined above shall apply to the following eligible individuals, pending authorization to teach in Alabama and subsequent employment in an Alabama public school:

1. An individual who graduated beginning with the Spring term of 2018 forward from a regionally accredited college or university in Alabama or in another state who is certified to teach math, science, or computer science in another state, and who may or may not reside within Alabama.

2. An individual who resides in another state and is a graduate of an Alabama State Board of Education approved program in math, science, or computer science, at the baccalaureate or master's level, after the 2021 spring semester term, from an approved Alabama institution and who holds an initial middle-level or secondary professional educator certificate endorsed in math, science, or computer science that was issued based upon completion of the approved program in math, science, or computer science. A teacher who only earns a passing score on the Praxis test in math, science, or computer science to add a certificate endorsement for math, science, or computer science and who has not completed an entire approved program, does not satisfy this requirement.

3. The individuals shall also satisfy all of the following criteria:

(i) Hold a valid Alabama professional educator certificate endorsed in middle-level or secondary math, science, or computer science, or any combination of the three.

(ii) Teach a schedule in which at least three-fourths of the full-time teaching load is comprised of math, science, or computer science courses for which the teacher is properly certified in an Alabama public school system.

(iii) Be citizens or lawful permanent residents of the United States.

(iv) Have outstanding federal student loans, subsidized or unsubsidized.

(v) Satisfy additional continuing eligibility criteria established by the commission. A recipient who receives a loan repayment award and continues to satisfy employment criteria shall continue to receive an award for the four-year limit regardless of whether the employing school system retains its acute shortage designation or the employing school is removed from the failing school list. If a recipient leaves an acute shortage system or a failing school, and accepts employment in a school system or school that does not hold an acute shortage system or failing school designation, the recipient shall no longer qualify to receive supplemental funds.

(j) Beginning after the 2021 spring semester, an individual issued an Alabama bachelor's level professional educator certificate in math, science, or computer science upon completion of an alternative certification program pursuant to the Code of Alabama, Section 16-23-3, may be eligible for the program if he or she satisfies all employment and teaching load requirements outlined above. The individual may only be reimbursed for tuition and mandatory instructional fees for not more than 12 semester credit hours of the college courses required for earning an alternative certificate in order to obtain a professional educator certificate in math, science, or computer science. The individual shall provide the Alabama State Department of Education and the commission with documentation concerning the cost incurred for the course work. These funds are considered income by the Internal Revenue Service, and recipients shall be made aware of that fact.

(2) Supplemental Program: In order to receive an

additional supplement pursuant to this act, in addition to all of the criteria listed above, a recipient shall also teach math or science, or computer science or any combination of the three, in a public school system within the state with an acute teacher shortage in math or science, or computer science or any combination of the three, for which the teacher is properly certified as identified by the Commission in consultation with the Alabama State Department of Education or in a school which has been identified as a failing school, or any other term adopted to identify an underperforming school, by the Alabama State Board of Education or the Legislature. The supplement is an additional two thousand five hundred dollars (\$2,500) per year, or one thousand two hundred fifty dollars (\$1,250) per semester worked, for a maximum of four consecutive years for math and science teachers. Computer Science teachers will not be eligible to receive the acute shortage area supplement, until such time as the Alabama Commission on Higher Education and the Alabama State Department of Education concur that there is sufficient need or resources, or both, available to allow its inclusion.

(a) Public school systems and schools with acute shortages in math or science or both will be identified by the Commission in consultation with the Alabama State Department of Education.

(b) The Commission will approve the public school systems and schools in which teachers will be eligible for the supplement.

(c) The list of eligible public school systems and schools will be published on the Commission's website.

Author: Tim Vick, Artcola Pettway

Statutory Authority: Alabama Act 2022-396.

History: New Rule: Filed September 19, 2018; effective November 3, 2018. **Amended:** Published December 31, 2019; effective February 14, 2020. **Amended:** Published September 30, 2021; effective November 14, 2021. **Amended:** Filed September 13, 2022; effective November 15, 2022.

DECISION ITEM: C

Public Drawing to Determine the Order of Payment of
Alabama Student Grant Program (ASGP) Funds for the
2022-2023 Academic Year

Staff Presenter:

Mrs. Tadena V. Jones
Grants and Scholarships Associate

Staff Recommendation:

That the Commission conduct a public drawing to determine the order of payment to institutions.

Background:

Chapter 300-4-.04 of the Alabama Student Grant Program Regulations states the order in which institutions will be issued Fall term checks shall be determined by a random and public drawing of institutions. Pursuant to the regulations, sealed envelopes with the names of the institutions, which have declared their intentions to apply for participation in the ASGP for the 2022-2023 academic year, have been provided to the Commission Chairman, Mr. Buntin, in order for the drawing to be held.

The results of the drawing at this meeting will determine the order in which grant funds will be released to institutions for the Fall term. After all Fall term payments are issued, the order will be reversed. The institution ranked first for Fall term then drops to last place for second term payment and so forth.

Supporting Documentation:

Chapter 300-4-.04 of the Alabama Student Grant Program Regulations (available upon request).

DECISION ITEM: D Fiscal Year 2022-23 Operations Plan

Staff Presenter: Veronica Harris
Director of Agency Fiscal Services and Accounting

Staff Recommendation: That the Commission approve the proposed Operations Plan for Fiscal Year 2022-23.

Background: The purpose of the Operations Plan is to ensure that the objectives of the Legislature's FY 2022-23 appropriations are satisfied. Each agency is required to submit a plan for each budget unit showing expenditures for each quarter of the fiscal year. This plan, which was due to the Executive Budget Office on July 29, 2022, was submitted; however, any changes can be made with a revision.

In Fiscal Year 2022-23, the Commission's total budget will be \$61,598,108. This is a \$15,095,111 increase from FY 2021-22 budget of \$46,502,997.

There are three new line items in the FY 2022-23 Education Trust Fund (ETF) budget. They are:

STEM Major Teacher Recruitment	\$4,500,000
Deferred Maintenance (HBCU)	\$5,000,000
FAFSA Completion Assistance	\$ 500,000

The following programs received the following increases in the FY 2022-23 ETF budget:

ACHE Operations and Maintenance	\$ 149,209
Retain Alabama	\$ 150,000
Alabama Student Assistance Program	\$ 722,775
Alabama Student Grant Program	\$ 722,775
Alabama National Guard Educational Assistance Program	\$ 260,617
Police Officer's & Firefighter's Survivor's Educational Assistance Program	\$ 22,235
Birmingham Promise	\$ 42,500
Alabama Agricultural Land Grant Alliance	\$ 275,000
Resource Conservation & Development	\$1,450,000
Soil and Water Conservation Committee	\$ 250,000
Black Belt Adventures	\$ 100,000
Black Belt Treasures	\$ 50,000
National Computer Forensics	\$ 200,000
Alabama Humanities Foundation	\$ 100,000
USS Alabama Battleship	\$ 600,000

In terms of sources of revenue, in the coming fiscal year, approximately 99.2% of the Commission's funds come from the state's Education Trust Fund and .8% comes from local funds. ACHE currently receives no funds from the federal government.

In FY 2022-23, approximately 88.9% of the Commission's

budget will be directed toward Grants and Benefits. The operations portion of the budget represents approximately 11.1% of the total funds available.

Supporting Documentation:

1. EBO Form 8. Agency Summary. Attached.
2. FY 2022-23 Operations Plan. Entire Document. Available upon request.

STATE OF ALABAMA
EBO FORM NO. 8
REVISION NO.:

OPERATIONS PLAN
FISCAL YEAR 2022-2023

AGENCY NO. 319

DATE: _____ AGENCY NAME: ALABAMA COMMISSION ON HIGHER EDUCATION

APPROPRIATION UNIT NAME: AGENCY SUMMARY APPROPRIATION UNIT NO. 152, 153,340
172, 189, 151

ACTIVITY NAME: ALL ACTIVITIES ACTIVITY NO.: ALL

BUDGET ORG. NAME: _____ BUDGET ORG NO.: _____

OBJECTIVE	1ST QUARTER	2ND QUARTER	3RD QUARTER	4TH QUARTER	TOTAL
NUMBER OF EMPLOYEES:	26	30	31	31	XXXXXXXXXX

CODE EXPENDITURES BY
NO. MAJOR OBJECT:

01	PERSONNEL COSTS	1,160,296	859,602	888,087	763,705	3,671,690
02	EMPLOYEE BENEFITS	310,538	267,598	278,598	250,589	1,107,323
03	TRAVEL-IN-STATE	10,825	11,925	10,500	12,700	45,950
04	TRAVEL-OUT-OF-STATE	15,800	9,400	7,245	14,500	46,945
05	REPAIRS AND MAINTENANCE	1,100	1,100	1,600	1,300	5,100
06	RENTALS & LEASES	163,274	169,679	158,052	159,944	650,949
07	UTILITIES & COMMUNICATION	21,600	32,402	25,300	20,800	100,102
08	PROFESSIONAL SERVICES	171,696	153,900	142,895	166,540	635,031
09	SUPPLIES & OPERATIONS	86,578	37,342	148,082	154,016	426,018
10	TRANSPORTATION EXPENSES	2,500	3,200	3,602	4,500	13,802
11	GRANTS, BENEFITS & CLAIMS	13,687,605	13,750,380	13,637,120	13,695,218	54,770,323
12	CAPITAL OUTLAY					
13	TRANSPORTATION PURCHASES			-		-
14	OTHER EQUIPMENT PURCHAS	10,600	22,040	17,485	74,750	124,875
15	DEBT SERVICE					
16	NON-EXPENDITURE DISB.					
	TOTAL EXPENDITURES	15,642,412	15,318,568	15,318,566	15,318,562	61,598,108

SOURCE OF FUNDS
FUND/FUND NAME

NO.						
403	FUNDS BROUGHT FWD(FEDER	-				-
754	FUNDS BROUGHT FWD (TSPAT)					
200	ETF	15,533,353	15,209,508	15,209,506	15,209,502	61,161,869
403	FEDERAL AND LOCAL	109,059	109,060	109,060	109,060	436,239
458	AGSLP					
1160	FUNDS BROUGHT FWD(MONITOR)					
778	SAILS					
200	COLA SALARY INCREASE					
1170	AL STUDENT ASSISTANCE KNIGHT					
	TOTAL SOURCE OF FUNDS	15,642,412	15,318,568	15,318,566	15,318,562	61,598,108

EBO USE ONLY

DATE:

APPROVED: Gaspari

A: _____

DATE: 7/19/22

DECISION ITEM: E-1

Athens State University, Master of Science in Acquisition and Contract Management (CIP 52.0202)

Staff Presenter:

Dr. Robin McGill
Deputy Director for Academic Affairs

Staff Recommendation:

That the Commission approve the proposed Master of Science (MS) in Acquisition and Contract Management.

The program will have the implementation date and post-implementation conditions listed below:

Implementation Date: The proposed program will be implemented in Spring 2023. Based on Commission policy, the proposed program must be implemented by January 13, 2025, or Commission approval will expire. The institution must notify the Commission in writing when the program is implemented or if there is any delay in implementation.

The program will have the implementation date and post-implementation conditions listed below:

Post-Implementation Conditions:

1. That the annual average new enrollment headcount beginning in 2023-24 will be at least 7, based on the proposal.
2. That the annual average number of graduates for the period 2024-25 through 2029-30 (six-year average) will be 3.75, based on the adopted graduation requirements as stated in the Code of Alabama 16-5-8(a)(2).
3. That information regarding an overall assessment of the program be provided, particularly as related to objectives and assessment measures stated in the proposal, including also data on related employment and/or acceptance into a doctoral program.

Athens State University (ATSU) will be required to phase out the program if any of the post-implementation conditions are not met. The institution must present documentation regarding the post-implementation conditions, as well as a general assessment of the program, in a report submitted to the Commission no later than September 1, 2030.

Background:

The Code of Alabama, 16-5-8(c) states that the governing boards of public institutions of higher education in this state and the campuses under their governance or supervision shall not undertake the establishment of a new unit or program of instruction for academic credit with state funds before submitting plans for the new unit or program to the Commission for its review, evaluation, and approval.

Staff recommendation for approval is based on the following rationale:

1. This program is designed to address the growing regional, national, and worldwide demand for purchasing and contract practitioners that possess the skills needed to handle major government and corporate procurement processes.
2. This program will build upon the existing BS in Acquisition and Contract Management and fulfill a local need from Redstone Arsenal to provide in-person graduate training for personnel, including those at the US Army Materiel Command, US Army Contracting Command, and US Army Aviation and Missile Command.
3. This proposal contains letters of support from employer partners attesting to the need for this program.

Supporting Documentation:

1. New Academic Degree Program Proposal Summary, attached.
2. Summary of Background Information, attached.
3. Curriculum for Proposed Program, attached.
4. Athens State University proposal, dated June 1, 2022. Available upon request.
5. "Evaluation and Review of New Instructional Program Proposals of Public Postsecondary Institutions," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.03. Available upon request.

Attachment 1

NEW ACADEMIC DEGREE PROGRAM PROPOSAL SUMMARY								
<i>INSTITUTION: Athens State University</i>								
<i>PROGRAM: Master of Science in Acquisition and Contract Management (CIP 52.0202)</i>								
ESTIMATED NEW FUNDS REQUIRED TO SUPPORT PROPOSED PROGRAM								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	TOTAL
FACULTY	\$18,097	\$18,097	\$18,097	\$18,097	\$18,097	\$18,097	\$18,097	\$126,679
STAFF	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FACILITIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LIBRARY	\$3,662	\$3,152	\$3,152	\$3,152	\$3,152	\$3,152	\$3,152	\$22,574
ASSISTANTSHIPS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$21,759	\$21,249	\$21,249	\$21,249	\$21,249	\$21,249	\$21,249	\$149,253
SOURCES OF FUNDS AVAILABLE FOR PROGRAM SUPPORT								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	TOTAL
INTERNAL REALLOCATIONS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TUITION	\$36,000	\$69,600	\$84,000	\$84,000	\$84,000	\$84,000	\$84,000	\$525,600
TOTAL	\$36,000	\$69,600	\$84,000	\$84,000	\$84,000	\$84,000	\$84,000	\$525,600
ENROLLMENT PROJECTIONS								
<i>Note: "New Enrollment Headcount" is defined as unduplicated counts across years.</i>								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	6-YEAR AVERAGE
FULL-TIME HEADCOUNT	Year 1 - No data reporting required	3	3	3	3	3	3	3
PART-TIME HEADCOUNT	Year 1 - No data reporting required	10	13	13	13	13	13	12.5
TOTAL HEADCOUNT	Year 1 - No data reporting required	13	16	16	16	16	16	15.5
NEW ENROLLMENT HEADCOUNT	Year 1 - No data reporting required	7	7	7	7	7	7	7
DEGREE COMPLETION PROJECTIONS								
<i>Note: Do not count Lead "0"s and Lead 0 years in computing the degree completions projections average.</i>								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	AVERAGE
DEGREE COMPLETION PROJECTIONS	Year 1 - No data reporting required	3	4	6	6	6	7	5.3

Attachment 2

Summary of Background Information

Athens State University
Master of Science in Acquisition and Contract Management

Role: The proposed program is within the instructional role recognized for the Athens State University (ATSU).

Program Description: The MS in Acquisition and Contract Management is designed for professionals from diverse backgrounds who are seeking a degree that prepares them with the strategic decision-making skills necessary for management positions in any organization. The program will focus on procurement, contract negotiations, cost principles, and subcontract formulation, among other topics related to acquisition and contract management. The MS degree is suited for any individual who is seeking to advance their career in the private, public, or military sectors.

Student Learning Outcomes: Each student's course of study is designed to lead to the following learning outcomes:

1. Demonstrate advanced knowledge of Acquisition and Contract Management (ACM) concepts, techniques, practices, and processes.
2. Demonstrate an understanding of motivational theories and effective leadership practices across global private and government sectors worldwide.
3. Gain relevant technological and information-literacy skills necessary to constantly build upon gained knowledge and experience.
4. Communicate effectively both orally and in writing in a global ACM setting.
5. Demonstrate the ability to make ethical decisions in a global environment.
6. Develop and implement ACM strategies that are sensitive to universally accepted moral and societal standards that benefit all classes of people and the environment.
7. Apply quality management tools for process improvement and analyze regional and global business environments to institute ACM purchasing concepts to improve an entity's efficiency and effectiveness.

Administration: The program will be administered by the College of Business, Dr. Gary Valcana, Dean; and the Department of Management/Acquisition and Contract Management/Logistics and Supply Chain Management, Jim Kerner, Chair.

Peer Review: The Notification of Intent to Submit a Proposal (NISP) and the program proposal were submitted to the Alabama Council of Graduate Deans (ACGD). Two responses were received, with no major concerns expressed.

Public Review: The program was posted on the Commission website from July 8, 2022 to July 28, 2022 (twenty days) for public review and comments. No comments were received.

Similar Programs: UAH offers a concentration in Federal Contract and Procurement Management within its MBA in Business Administration (CIP 52.0201), along with a post-baccalaureate certificate. The nearest full master's degree in the subject is offered at the Florida Institute of Technology (CIP 52.0202).

Relationship to Existing Coursework: The graduate program will build upon ATSU's existing BS in Acquisition and Contract Management (CIP 52.0202) and will not replace any existing programs.

Collaboration: There are no plans for collaboration at this time.

Admissions: This program does not have additional admissions requirements beyond what is required for graduate admission to the College of Business.

Mode of Delivery: Students will have the option to complete the program either fully online or fully in-person. Active duty military students who wish to complete the program at Redstone Arsenal may complete the program in-person.

Curriculum: Full-time students will be able to complete the MS in Acquisition and Contract Management in four semesters. Part-time students will be able to complete the program in eight semesters. Eight new courses have been designed and learning objectives identified using input from faculty experts and industry practitioners.

Program Completion Requirements:	
Credit hours required in professional core	27
Credit hours required in support courses	0
Credit hours in free electives	6
Credit hours in required research	0
Total credit hours required for completion:	33

Students will complete a three-hour capstone course in which they will be required to produce a research paper demonstrating their mastery over the complete curriculum.

Industry Need: The proposed program is designed to prepare graduates for employment in the following occupations (among others), as defined by the Standard Occupational Code (SOC) system:

- SOC 11-3061 Purchasing Managers (appears on the Region I In-Demand Occupations List)
- SOC 13-1028 Buyers and Purchasing Agents
- SOC 13-1051 Cost Estimators (appears on the Statewide In-Demand Occupations List)

Students who complete the Master of Science in Acquisition and Contract Management degree at ATSU will far exceed the requirements for entry-level employment in the above-listed occupations. They will be able to successfully compete for advanced positions in the acquisition and contract management field. The Huntsville Metropolitan Area is expected to see related occupations grow 10.3% over the ten-year period 2021-2031, which is higher than the 9.8% expected national growth rate. Annual median mid-career earnings for this field in the Huntsville area are estimated at \$91,600. Statewide, there are an estimated 357 annual openings for individuals who hold a master's degree in acquisition and contract management. The occupation growth rate forecast for the State of Alabama (12.9%) exceeds the forecast growth rate for the nation (9.8%) for the period 2021-2031. The proposal also includes a letter of support for the program from Major General Charles R. Hamilton of the US Army Materiel Command at Redstone Arsenal, citing the urgent need for professionals trained in acquisition and contract management.

Student Demand: Strong enrollment numbers for ATSU's BS in Acquisition and Contract Management suggest that there is sufficient demand for the proposed program. Over the past five academic years, the average enrollment headcount was 95.6 students, and the average number of annual completers was 18. The number of completers increased 50% from academic year 2016-17 to academic year 2020-2021. The undergraduate program will serve as a natural source of students for the graduate program. Additional demand for this program also exists among personnel at Redstone Arsenal (RSA). Redstone requires that personnel complete their graduate training through an in-person educational modality. With the departure of Florida Institute of Technology from Redstone Arsenal, which recently decided to offer its

programs in an online-only format, RSA leadership requested that ATSU offer an in-person MS in Acquisition and Contract Management to meet the U.S. Army installation's educational demand. Organizations located at RSA include the US Army Materiel Command, US Army Contracting Command, and US Army Aviation and Missile Command.

Resources:

Faculty:

Current Primary Faculty:

Full-time: 1

Part-time: 3

Support Faculty—

Full-time: 1

Part-time: 0

Additional Faculty to be hired:

Primary Faculty—

Full-time: 0

Part-time: 7

Support Faculty—

Full-time: 0

Part-time: 0

Part-time faculty hires must have a minimum of a master's degree in acquisition and contract management or equivalent credentials from an accredited institution of higher education.

Assistantships: No assistantships will be offered for the proposed program.

Equipment: No new equipment will be required for the proposed program.

Facilities: No new facilities will be required for the proposed program.

Library: The Kares Library's collection relating to Acquisitions and Contract Management contains over 2,800 monographs, of which the majority are eBooks, published in the last ten years; subscriptions to several databases; and sharing agreements with other libraries that will help support this program. Modest additional investments are needed to extend the collection to the master's level. For the first year of the graduate program, ATSU will allocate \$1,530 for nine books and in year two, \$1,020 for six books. The e-book collections, EBSCOhost and O'Reilly, regularly add content to their collections and focus mainly on business, computer science, and IT titles and will also support this program.

Program Budget: The proposal projected that \$149,253 in new funds will be required to support the proposed program over the first seven years. The program is expected to generate a total of \$525,300 through tuition.

Proposed expenses include the following:

- \$126,679 to hire seven additional part-time primary faculty
- \$22,574 to bolster existing library resources

Attachment 3

Athens State University
 Master of Science in Acquisition and Contract Management

Course Number and Title	Number of Credit Hours	* If New Course
ACC 511 Financial Accounting	3	
ACM 500 Procurement and Contract Management	3	*
ACM 520 Advanced Procurement and Contract Management	3	*
ACM 525 Contract Changes, Terminations and Disputes	3	*
ACM 540 Government Contract Law	3	*
ACM 580 Cost Principles and Control	3	*
ACM 620 Contract and Sub Contract Formulation	3	*
ACM 630 Contract Negotiations and Incentive Contracts	3	*
ACM 695 CAPSTONE Research for Contract Management	3	*
LSM 600 Supply Chain Governance	3	
LSM 601 Procurement and Materials Management	3	
Total Program Hours for the MS in ACM Degree:	33	

DECISION ITEM: E-2

Auburn University, Doctor of Philosophy in Nursing (CIP 51.3808)

Staff Presenter:

Dr. Robin McGill
Deputy Director for Academic Affairs

Staff Recommendation:

That the Commission approve the proposed Doctor of Philosophy (PhD) in Nursing.

The program will have the implementation date and post-implementation conditions listed below:

Implementation Date: The proposed program will be implemented in Spring 2023. Based on Commission policy, the proposed program must be implemented by January 13, 2025, or Commission approval will expire. The institution must notify the Commission in writing when the program is implemented or if there is any delay in implementation.

The program will have the implementation date and post-implementation conditions listed below:

Post-Implementation Conditions:

1. That the annual average new enrollment headcount beginning 2024-25 will be at least 2.7, based on the proposal.
2. That the annual average number of graduates for the period 2026-27 through 2029-2030 (four-year average) will be 2.25, based on the adopted graduation requirements as stated in the Code of Alabama 16-5-8(a)(2).
3. That information regarding an overall assessment of the program be provided, particularly as related to objectives and assessment measures stated in the proposal, including also data on related employment.

Auburn University (AU) will be required to phase out the program if any of the post-implementation conditions are not met. The institution must present documentation regarding the post-implementation conditions, as well as a general assessment of the program, in a report submitted to the Commission no later than January 1, 2030.

Background:

The Code of Alabama, 16-5-8 (c) states that the governing boards of public institutions of higher education in this state and the campuses under their governance or supervision shall not undertake the establishment of a new unit or program of instruction for academic credit with state funds before submitting plans for the new unit or program to the Commission for its review, evaluation, and approval.

Staff recommendation for approval is based on the following rationale:

1. The proposed PhD program is designed to prepare students for employment within academia and nursing research. Graduates will expand the pool of candidates qualified for tenure-track positions at research-focused institutions.
2. AU has made significant investments in the College of Nursing, and the proposed research-focused program is designed to raise the institution's standing in the discipline of Nursing.

Supporting Documentation:

1. New Academic Degree Program Proposal Summary, attached.
2. Summary of Background Information, attached.
3. Curriculum for Proposed Program, attached.
4. Auburn University proposal, dated May 1, 2022, with supplementary information. Available upon request.
5. "Evaluation and Review of New Instructional Program Proposals of Public Postsecondary Institutions," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.03. Available upon request.

Attachment 1

NEW ACADEMIC DEGREE PROGRAM PROPOSAL SUMMARY								
INSTITUTION: Auburn University								
PROGRAM: Doctor of Philosophy in Nursing (CIP 51.3808)								
ESTIMATED NEW FUNDS REQUIRED TO SUPPORT PROPOSED PROGRAM								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	TOTAL
FACULTY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
STAFF	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FACILITIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LIBRARY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ASSISTANTSHIPS	\$29,355	\$58,710	\$88,065	\$117,420	\$117,420	\$117,420	\$117,420	\$645,810
OTHER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$29,355	\$58,710	\$88,065	\$117,420	\$117,420	\$117,420	\$117,420	\$645,810
SOURCES OF FUNDS AVAILABLE FOR PROGRAM SUPPORT								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	TOTAL
REALLOCATIONS	\$14,235	\$28,470	\$42,705	\$36,030	\$36,030	\$18,015	\$0	\$175,485
EXTRAMURAL	\$0	\$0	\$0	\$36,030	\$36,030	\$54,045	\$72,060	\$198,165
TUITION	\$15,120	\$30,240	\$45,360	\$45,360	\$45,360	\$45,360	\$45,360	\$272,160
TOTAL	\$29,355	\$58,710	\$88,065	\$117,420	\$117,420	\$117,420	\$117,420	\$645,810
ENROLLMENT PROJECTIONS								
<i>Note: "New Enrollment Headcount" is defined as unduplicated counts across years.</i>								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	6-YEAR AVERAGE
FULL-TIME HEADCOUNT	Year 1 - No data reporting required	2	3	4	4	4	4	3.5
PART-TIME HEADCOUNT	Year 1 - No data reporting required	4	6	6	6	6	6	5.7
TOTAL HEADCOUNT	Year 1 - No data reporting required	6	9	10	10	10	10	9.2
NEW ENROLLMENT HEADCOUNT	Year 1 - No data reporting required	3	3	3	2	2	3	2.7
DEGREE COMPLETION PROJECTIONS								
<i>Note: Do not count Lead "0"s and Lead 0 years in computing the degree completions projections average.</i>								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	AVERAGE
DEGREE COMPLETION PROJECTIONS	Year 1 - No data reporting required	0	0	2	2	3	3	2.5

Attachment 2

Summary of Background Information

Auburn University
Doctor of Philosophy in Nursing

Role: The proposed program is within the instructional role recognized for Auburn University (AU).

Program Description: The proposed PhD in Nursing is a research-based degree focused on the generation of new knowledge through exploration of theory, development of creative perspectives, and application of new technologies. It emphasizes original interdisciplinary scholarship for healthcare improvements for individuals, families, and communities. Nurse scientists are needed to contribute to scientific discoveries that develop effective strategies to improve patient care and patient outcomes. Other areas of focus include improving quality of life for individuals with chronic illnesses, promoting personalized health strategies, promoting health and preventing disease, teaching self-management of chronic health conditions, and advancing end of life and palliative care. The PhD in Nursing Program requires 50 credit hours of coursework beyond the Master of Science in Nursing (MSN) degree, which can be reduced to 44 credit hours for those entering with a Doctor of Nursing Practice (DNP) degree.

Student Learning Outcomes: The proposed PhD in Nursing will focus on the following learning objectives:

1. Advance the knowledge and science of nursing through contributions to the development, integration, application, and testing of conceptual models and theories.
2. Collaborate ethically and professionally with scientists and clinicians from nursing and other healthcare disciplines in designing, implementing, and evaluating healthcare interventions, programs, and policies.
3. Demonstrate professional, ethical, and scientific integrity in designing and conducting original research.
4. Exemplify use of appropriate methods and analytical techniques in designing and conducting research.
5. Demonstrate expertise in an area of study from nursing and other disciplinary perspectives.

Administration: The program will be administered by the College of Nursing, Dr. Gregg Newschwander, Dean.

Peer Review: The Notification of Intent to Submit a Proposal (NISP) and the program proposal were reviewed by the Alabama Council of Graduate Deans (ACGD). Four institutions submitted responses, with three expressing some reservations about the proposed program. Specifically, respondents cited the need for additional information on library holdings, number of research faculty, and sponsored research prospects. AU provided a response addressing these concerns, which is reflected in the appropriate sections below.

Public Review: The program was posted on the Commission website from July 8, 2022 to July 28, 2022 (twenty days) for public review and comments. No comments were received.

Similar Programs: The following public institutions also offer a PhD in Nursing:

- University of Alabama/University of Alabama in Huntsville (CIP 51.3808, joint program)
- University of Alabama at Birmingham (CIP 51.3808)

Relationship to Existing Coursework: AU's College of Nursing currently offers a Master of Science in Nursing (MSN, CIP 51.3801) and a Doctor of Nursing Practice (DNP, CIP 51.3818). The proposed program will leverage some coursework from these existing graduate programs for program electives, where PhD students take coursework in their research focus. In addition, PhD in Nursing students will take graduate-level statistics courses offered through the College of Science and Mathematics.

Collaboration: No collaboration is planned with other higher education institutions. Some collaborations with community agencies and public schools already exist in some of the strategic research areas that will support this PhD Program, including rural public health. This PhD in Nursing Program will help increase the amount and quality of community-engaged research and big data analytical skills. Researchers who have programs of research within a community-based participating framework provide excellent opportunities for students to learn how to engage the community of interest to develop programs that are responsive to the community needs in order to promote healthy outcomes for the participants.

Specialized Accreditation: AU's College of Nursing is fully accredited by the Commission on Collegiate Nursing Education (CCNE) for its baccalaureate, master's, and DNP programs through December 2024. Specialized accreditation is not available for the PhD, since CCNE does not accredit research doctorates, only clinical/professional doctorates.

Admissions: Applicants must possess an unencumbered registered nursing (RN) license from the student's state of residence and have earned an MSN or DNP from a CCNE-accredited college, with a minimum Nursing GPA of 3.0.

Mode of Delivery: Program courses will be delivered 100% online, with one or two on-campus class meetings per semester, depending upon the course requirements. Each student will receive on-campus dates in advance so travel, work, and family accommodations can be arranged. On-campus meetings will most often involve labs, presentations, and other selected activities necessary for student learning.

Curriculum: Full-time students will be able to complete the PhD in 9 semesters (3 years, year-round). Part-time students must complete the program within 10 years. There are two pathways for the PhD in Nursing, and these are related to prior degree certifications by students. Students who begin the PhD in Nursing with an MSN degree will complete 50 additional credits. Students who begin the PhD in Nursing with a DNP degree may transfer in additional credits and complete the program with 44 credit hours. AU plans to develop 10 new courses for the proposed program.

Program Completion Requirements:	
Credit hours required in program core	11
Credit hours required in support courses	10
Credit hours in program electives	9
Credit hours required in required research	20
Total credit hours required for completion	50

The PhD in Nursing degree will require a comprehensive written examination upon the completion of the PhD core courses before the dissertation research commences, a comprehensive research proposal examination defined as proposal defense, and a final oral examination defined as dissertation defense.

Industry Need: The proposed PhD program is designed to prepare students for employment within academia and nursing research. The job market for PhD in nursing graduates is fertile in both academic and practice settings. An analysis of the academic employment job postings shows that the majority of tenure-track positions in Nursing require a PhD in Nursing, with the remaining postings listing PhD as a desired qualification. Faculty shortages within nursing schools across the country can limit admissions to undergraduate nursing programs due to lack of available, qualified faculty. According to the American Association of Colleges of Nursing (AACN) report on *2019-2021 Enrollment and Graduation in Baccalaureate and Graduate Programs in Nursing*, nursing schools in the US turned away 80,407 qualified applicants for admission to nursing programs.

Student Demand: The proposed program has been motivated in part by the increasing number of inquiries the school receives related to a PhD program. AU notes that over the last ten years, the school has received over 25 such inquiries annually. In addition, AU notes that competitive candidates for its existing graduate programs show a preference for institutions with research-based PhD programs.

Resources:

Faculty:

Current Primary Faculty:

Full-time: 14

Part-time: 0

Support Faculty—

Full-time: 10

Part-time: 0

Additional Faculty to be hired:

Primary Faculty—

Full-time: 0

Part-time: 0

Support Faculty—

Full-time: 0

Part-time: 0

Within the College of Nursing, the 14 full-time primary faculty hold research doctorates, while the 10 full-time support faculty hold practice doctorates and will teach primarily for AU's DNP program. The number of faculty required to run the PhD program is relatively small since the headcount is expected to reach no more than 10 students per year. AU notes that the College recently added three new tenure-track positions in Nursing, all with a strong focus on external research prospects. In addition, the College has brought on an Associate Dean for Research, who is a noted researcher and a fellow in the American Academy of Nursing. As AU has already made these investments into the College of Nursing, no additional expenditures for faculty are reflected in the Program Summary (Attachment 1).

Staff: No dedicated staff are needed for this program.

Assistantships: The proposed program will provide assistantships to cover a \$17,000 stipend (+fringe) and tuition. Year 1 includes one assistantship, with one assistantship added each year through Year 4. Duties associated with the assistantships are focused on research support for primary mentoring faculty members and some assistance with that faculty's teaching responsibilities.

Equipment: No new equipment will be required for the proposed program.

Facilities: No new facilities will be required for the proposed program.

Library: Resources and services of Auburn University Libraries are extensive, with access to over 1.3 million e-Books and more than 100,000 e-Journals. The libraries also provide access to major health science databases, including *Cochrane Library*, *CINAHL*, *PubMed*, *Ovid Medline*, and *PsycINFO*. AU's library also has a dedicated staff member to support the College of Nursing and health sciences more broadly. Analysis of library holdings indicates that current library resources are adequate to support the existing DNP program, as well as the proposed PhD program.

Program Budget: AU projects that the proposed program will require \$645,810 to deliver over the first seven years, which will support assistantships for PhD students. Over the same period, the program expects to generate \$272,160 through tuition. Depending on how much sponsored research funding is secured, the program will likely require internal reallocations to support its operations through Year 6. AU

notes that internal reallocations of \$175,484 will come from the operating budget for the College of Nursing and from institution-wide endowments for scholarly excellence.

Attachment 3
 Auburn University
 Doctor of Philosophy in Nursing

<u>Core Courses</u>	<u>Credit Hours</u>	<u>* If new course</u>
NURS 8350 Nursing Philosophy, Science, and Theory	3	*
NURS 8340 Development of the Role of Scientist	2	*
NURS 8770 Conceptual Design and Critical Review of the Literature	3	*
NURS 8760 Health Policy	3	*
Total Credit Hours (Core Courses)	11	
<u>Research Courses</u>		
NURS 8460 Quantitative Research, Design, and Methods	3	*
NURS 8450 Qualitative Research Methods in Nursing	3	*
NURS 8750 Measurement in Healthcare Research and Use of Data	3	*
NURS 8740 Dissertation Development Seminar	2	*
NURS 8990 Dissertation Hours	9	*
Total Credit Hours (Research Courses)	20	
<u>Support Courses</u>		
STAT 7000 Experimental Statistics I	4	
STAT 7010 Experimental Statistics II	3	
NURS 8550 Grant Writing and Management	3	*
Total Credit Hours (Support Courses)	10	
Electives (must be committee approved)		
Graduate Level Courses (6000 level or above)		
Directly related to students' area of research	9	
Minimum of 9 credit hours		
Total Program Hours	50	

DECISION ITEM: E-3

Jacksonville State University, Doctor of Education in Educational Leadership (CIP 13.0401)

Staff Presenter:

Dr. Robin McGill
Deputy Director for Academic Affairs

Staff Recommendation:

That the Commission approve the proposed Doctor of Education (EdD) in Educational Leadership.

The program will have the implementation date and post-implementation conditions listed below:

Implementation Date: The proposed program will be implemented in Spring 2023. Based on Commission policy, the proposed program must be implemented by January 13, 2025, or Commission approval will expire. The institution must notify the Commission in writing when the program is implemented or if there is any delay in implementation.

The program will have the implementation date and post-implementation conditions listed below:

Post-Implementation Conditions:

1. That the annual average new enrollment headcount beginning 2023-24 will be at least 5, based on the proposal.
2. That the annual average number of graduates for the period 2026-27 through 2029-30 (four-year average) will be 2.25, based on the adopted graduation requirements as stated in the Code of Alabama 16-5-8(a)(2).
3. That information regarding an overall assessment of the program be provided, particularly as related to objectives and assessment measures stated in the proposal, including also data on related employment.

Jacksonville State University (JSU) will be required to phase out the program if any of the post-implementation conditions are not met. The institution must present documentation regarding the post-implementation conditions, as well as a general assessment of the program, in a report submitted to the Commission no later than September 1, 2030.

Background:

The Code of Alabama, 16-5-8(c) states that the governing boards of public institutions of higher education in this state and the campuses under their governance or supervision shall not undertake the establishment of a new unit or program of instruction for academic credit with state funds before submitting plans for the new unit or program to the Commission for its review, evaluation, and approval.

Staff recommendation for approval is based on the following rationale:

1. The proposed EdD will extend JSU's offerings in Educational Leadership to the doctoral level. JSU's existing MEd in Educational Leadership (CIP 13.0401) and EdS in Educational Leadership (CIP 13.0401) have demonstrated strong enrollment and completion numbers.
2. The proposed program would become the third practical doctorate offered by JSU, along with the DSc in Emergency Management (CIP 43.0302) and the DNP in Nursing (CIP 51.3818). Both of the existing doctoral programs have shown strong performance since implementation.
3. The proposed program is designed to prepare graduates for employment as Elementary and Secondary Education Administrators (SOC 11-9032), which appear on the 2022 Statewide In-Demand Occupations List, as well as Postsecondary Educational Administrators (SOC 11-9033).
4. The program will be offered in a hybrid format, with more than 50% of coursework offered online, making it more accessible for working professionals.

Supporting Documentation:

1. New Academic Degree Program Proposal Summary, attached.
2. Summary of Background Information, attached.
3. Curriculum for Proposed Program, attached.
4. Jacksonville State University proposal, dated June 1, 2022, with subsequent revisions. Available upon request.
5. "Evaluation and Review of New Instructional Program Proposals of Public Postsecondary Institutions," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.03. Available upon request.

Attachment 1

NEW ACADEMIC DEGREE PROGRAM PROPOSAL SUMMARY								
INSTITUTION: Jacksonville State University								
PROGRAM: Doctor of Education in Educational Leadership (CIP 13.0401)								
ESTIMATED NEW FUNDS REQUIRED TO SUPPORT PROPOSED PROGRAM								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	TOTAL
FACULTY	\$5,500	\$5,500	\$5,500	\$5,500	\$5,500	\$5,500	\$5,500	\$38,500
STAFF	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FACILITIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LIBRARY	\$20,600	\$22,160	\$23,876	\$25,764	\$27,840	\$30,124	\$32,636	\$183,000
ASSISTANTSHIPS	\$20,460	\$20,460	\$20,460	\$20,460	\$20,460	\$20,460	\$20,460	\$143,220
OTHER	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$14,000
TOTAL	\$48,560	\$50,120	\$51,836	\$53,724	\$55,800	\$58,084	\$60,596	\$378,720
SOURCES OF FUNDS AVAILABLE FOR PROGRAM SUPPORT								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	TOTAL
INTERNAL REALLOCATIONS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TUITION	\$126,000	\$184,500	\$243,000	\$193,500	\$211,500	\$211,500	\$211,500	\$1,381,500
TOTAL	\$126,000	\$184,500	\$243,000	\$193,500	\$211,500	\$211,500	\$211,500	\$1,381,500
ENROLLMENT PROJECTIONS								
<i>Note: "New Enrollment Headcount" is defined as unduplicated counts across years.</i>								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	6-YEAR AVERAGE
FULL-TIME HEADCOUNT	Year 1 - No data reporting required	11	14	9	9	9	9	10.2
PART-TIME HEADCOUNT	Year 1 - No data reporting required	4	6	8	10	10	10	8
TOTAL HEADCOUNT	Year 1 - No data reporting required	15	20	17	19	19	19	18.2
NEW ENROLLMENT HEADCOUNT	Year 1 - No data reporting required	5	5	5	5	5	5	5
DEGREE COMPLETION PROJECTIONS								
<i>Note: Do not count Lead "0"s and Lead 0 years in computing the degree completions projections average.</i>								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	AVERAGE
DEGREE COMPLETION PROJECTIONS	Year 1 - No data reporting required	0	0	8	3	5	5	5.25

Attachment 2

Summary of Background Information

Jacksonville State University
Doctor of Education in Educational Leadership

Instructional Role: The program falls outside the current master's-level instructional role recognized by the Commission for Jacksonville State University. The proposed program would be the third practical doctorate program for JSU, along with the Doctor of Science (DSc) in Emergency Management (CIP 43.0302, approved in 2010) and the Doctor of Nursing Practice (DNP) in Nursing (CIP 51.3818, approved in 2016). JSU must request an instructional role change from the Commission before a fourth doctorate program can be considered. In addition, prior to implementation, the institution will need substantive change approval from the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to expand its offerings to include the proposed EdD.

Program Description: The proposed EdD in Educational Leadership is an interdisciplinary program designed to foster creativity and diversity of thought among scholars working in and/or studying the field of education. Candidates enrolled in the proposed EdD in Educational Leadership will be engaged in coursework and educational experiences that will provide them with knowledge, skills, and dispositions that are relevant and meaningful for 21st-century educators. Educators who earn the EdD will be equipped with advanced theories, research, and practices that position them for leadership positions in which they address specific context-based class/school/district/institutional issues, enhance student learning, and facilitate the professional development of their faculty and staff. The proposed program will enable candidates to develop a deeper understanding of contemporary educational environments and explore different ways of looking at current challenges and creating innovative solutions. Graduates will also be prepared to evaluate and conduct academic research to produce scholarly work. JSU anticipates that many program candidates will be working professionals in the field of education. Elective coursework will enable candidates to develop an area of focus that fits with their interests and background.

Student Learning Outcomes: Learning outcomes of the EdD in Educational Leadership include the following abilities:

1. Analyze leadership theories, policies, research, and practices intended to innovate and transform evolving, 21st-century educational environments.
2. Critically evaluate the design and functionality of traditional and nontraditional learning environments and modalities.
3. Design, conduct, and synthesize research/inquiry to improve educational practices and promote equity in policies and practices.
4. Apply principles of problem-solving to address individual and organizational challenges.
5. Collaborate to design and enact improvements in P-12 education, postsecondary education, and education policy.

Administration: The program will be administered by the College of Education and Professional Studies, Dr. Kimberly White, Dean; and the Department of Counseling and Instructional Support, Dr. Melanie Wallace, Chair.

Peer Review: The program proposal was reviewed by the Alabama Council of Graduate Deans (ACGD). Three institutions submitted responses to the proposed program, two of which offered support for the interdisciplinary nature of the program and provided suggestions for improving the structure of the curriculum. The third respondent abstained from judgement.

Public Review: The program was posted on the Commission website from July 8, 2022 to July 28, 2022 (twenty days) for public review and comments. No comments were received.

Similar Programs: The following institutions offer similar EdD programs:

- Alabama State University, EdD in Education Leadership, Policy, and Law (CIP 13.0401)
- University of Alabama, EdD in Educational Leadership (CIP 13.0401)
- University of Alabama at Birmingham, EdD in Educational Leadership (CIP 13.0401, joint with University of Alabama)
- University of South Alabama, EdD in Educational Leadership (CIP 13.0401)

In addition, the following institutions offer related PhD programs:

- Alabama State University, PhD in Education Leadership, Policy, and Law (CIP 13.0401)
- Auburn University, PhD in Educational Administration (CIP 13.0401)
- University of Alabama, PhD in Educational Leadership (CIP 13.0401)

Relationship to Existing Coursework: JSU currently offers a Master of Education (MEd) in Educational Leadership (CIP 13.0401) and Education Specialist (EdS) in Educational Leadership (CIP 13.0401). The proposed program would extend coursework to the doctoral level. Both programs have been offered for more than ten years and continue to demonstrate strong enrollment and completion numbers.

Collaboration: JSU has no plans for program collaboration at this time.

Admissions: An applicant must hold a minimum of a master's degree from a regionally accredited institution or its foreign equivalent. In addition, an applicant must fulfill other requirements for graduate admission.

Mode of Delivery: Coursework for the proposed program will be delivered via a hybrid format with more than 50% of the program delivered online.

Curriculum: Full-time students will be able to complete this program in 10 semesters, and part-time students can complete this program in 15 semesters. For those individuals who enter the program with prior post-master's coursework, up to nine (9) credit hours of applicable and appropriate work may apply toward degree requirements.

Program Completion Requirements:	
Credit hours required in program core courses	18
Credit hours required in support courses	0
Credit hours in program electives	18
Credit hours in required research/ practicum	24
Total credit hours required for completion	60

The proposed Doctor of Education (EdD) in Educational Leadership requires completion of 60 semester hours of coursework, which includes a minimum of 6 semester hours of dissertation credit. This degree program consists of coursework in four areas:

- 1) Educational Foundations and Environments (Minimum of 18 Semester Hours): Educational Foundations and Environments coursework provides a theoretical, philosophical, ethical, and historical context for education. This coursework also examines traditional and nontraditional learning environments, exploring the infinite number of possible learning settings which optimize the ability of students to learn. All candidates must complete these courses. JSU plans to develop six new courses for this component.

- 2) **Research and Inquiry (Minimum of 18 Semester Hours):** Research and Inquiry coursework provides candidates the framework for building critical investigations of Educational Leadership. The research component offers advanced study of specific methodologies and their appropriate applications in educational research. Inquiry courses address theoretical questions and paradigms used to guide students in the decision-making process for taking an appropriate approach to addressing educational research topics/problems. All candidates must complete these courses. JSU plans to develop six new courses for this component.
- 3) **Electives (Minimum of 18 Semester Hours):** Electives provide candidates with the opportunity to explore a variety of topics not included in required coursework, but which are of significant interest to the individual candidate. Elective coursework in the program will foster innovative problem-solving for educators. Candidates will explore different ways of looking at current problems and creating contemporary solutions. Other elective coursework will equip professionals with the knowledge to impact educational leadership and will also prepare them to impact policy and advocacy, both from within the classroom and from policy organizations and nonprofits. Candidates will learn to promote transformations that will bring greater opportunity and justice to the field of education. Proposed electives include content in educational theory and leadership, P-14 education, higher education, and teaching and learning. In consultation with the program coordinator, candidates may select from multiple categories in order to create a program of study that meets their interests or needs. JSU may develop as many as 15 new courses for this component.
- 4) **Dissertation (Minimum of 6 Semester Hours):** Dissertation courses provide candidates with independent support to complete the research study or project for the dissertation. Students will conduct research, collect, analyze, and synthesize data, and submit the final dissertation. All candidates must complete these courses. For this component, JSU will develop new courses in directed dissertation research.

Accreditation: No specialized accreditation is anticipated for the program.

Industry Need: The EdD in Educational Leadership is designed to prepare graduates for employment in the following occupations as classified within the Standard Occupational Code (SOC) system:

- 1) Education Administrators, Elementary and Secondary (SOC 11-9032, appears on the 2022 Statewide In-Demand Occupations List)
- 2) Education Administrators, Postsecondary (SOC 11-9033)

Strategic Benefit: The proposed EdD in Educational Leadership builds upon JSU's history of and experience with educator preparation, as well as with innovation and transformation in the field of education. JSU has a long history of preparing teachers and other school personnel at the baccalaureate, master's, and educational specialist levels. The proposed program is primarily intended to serve educators currently working in the northeast Alabama and northwest Georgia regions. JSU has received letters of support from the following nearby schools/districts, attesting to the strengths of the proposed program and its benefits to the region:

- Cleburne County Board of Education
- Etowah County Board of Education
- Gadsden State Community College
- The Schools of Guntersville
- St. Clair County Schools
- Sylacauga City Schools
- Talladega County Schools

Student Demand: JSU's College of Education and Professional Studies anticipates significant interest from JSU alumni and from master's-level educators within northeast Alabama and northwest Georgia regions. JSU distributed an interest survey to 774 alumni who earned graduate degrees in Education between 2010 and 2020. In addition, local educators were invited to respond to the survey through social media. Overall, 472 individuals responded to the survey. When asked how interested they would be if an EdD in Educational Leadership were offered at JSU, 91% indicated a level of interest in the program. JSU anticipates that the program will also be of interest to those instructional faculty at JSU and nearby community colleges who are trained at the master's level but lack a terminal degree.

Resources:

Faculty:

Current Primary Faculty:

Full-time: 4

Part-time: 3

Support Faculty—

Full-time: 9

Part-time: 1

Additional Faculty to be hired:

Primary Faculty—

Full-time: 1

Part-time: 2

Support Faculty—

Full-time: 0

Part-time: 0

JSU notes that the interdisciplinary nature of the proposed EdD allows the College to leverage current faculty assigned to other programs. As a result, only one new full-time faculty member will be hired. This faculty member will have an earned doctorate in postsecondary education or education policy and will serve as the EdD Program Coordinator. Funding for this faculty line already exists in the budget for the College of Education and Professional Studies, so new funding will not be required to support the full-time hire. In addition, two new part-time faculty members will be hired to support the program. Pending program approval, a committee will be formed in Fall 2022 to search for the new full-time faculty member, with a target hire date of January 1, 2023.

Assistantships: Beginning in Year 1, one assistantship will be offered for the proposed program at an annual expense of \$20,460.

Equipment: No new equipment will be required for the proposed program.

Facilities: No new facilities will be required for the proposed program.

Library: JSU's Houston Cole Library's collection supports its existing programs in Educational Leadership through an extensive collection of monographs, serials, and access to online databases in education. JSU's education collection is currently rated between a 3C (advanced study or instructional support level) and 4 (research level), as assessed by guidelines of the WLN Collection Assessment Services. In order to support the proposed EdD, JSU plans to enhance the library's existing book collection with an annual \$5,000 allotment and add subscriptions to two new databases (*Education Research Complete* and *Education Source*). Expenditures for collections are projected at \$148,000 over the first seven years.

Other: JSU plans to spend \$2,000 annually on marketing and promotion for the program.

Program Budget: Over the first seven years, the program will require estimated new funds of \$378,720 and is expected to generate \$1,381,500 through tuition.

Attachment 3

Jacksonville State University
 Doctor of Education in Educational Leadership

Course Number and Title	Credit Hours	* New Course
Educational Foundations and Environments (Minimum of 18 Semester Hrs.)		
EFD 7XX Philosophy of Education	3	*
IL 7XX Leadership Theory and Behavior	3	*
EFD 7XX Historical Foundations of Education	3	*
EFD 7XX Cultivating Diversity, Equity and Inclusion in Education	3	*
EFD 7XX Contemporary Issues and Trends in Education	3	*
IL 7XX Leadership for Creative Problem-Solving	3	*
Research and Inquiry (Minimum of 18 Semester Hrs.)		
EFD 7XX Educational Inquiry	3	*
EFD 7XX Data Collection and Management	3	*
EFD 7XX Advanced Measurement and Evaluation	3	*
EFD 7XX Applied Educational Research	3	*
EFD 7XX Conducting Dissertation Research	3	*
EFD 7XX Directed Dissertation Proposal (Residency Requirement)	3	*
Electives (Minimum of 18 Semester Hours)		
General		
EFD 7XX Politics and Governance in Education	3	*
IL 7XX Personnel Supervision and Evaluation	3	*
IL 7XX Organizational Theory	3	*
IL 615 Leadership in Education	3	
EFD 645 Contemporary Challenges in Multicultural Education	3	
P-14		
EFD 633 Funding for School Improvement	3	
IL 7XX Educational Reform: Law, Policy, and the Public School	3	*
EFD 7XX Student Development	3	*
IL 7XX Operational Planning and Administration	3	*
EFD 632 Assessment in Education	3	

Higher Education		
EFD 7XX Higher Education Budgeting and Finance	3	*
IL 7XX Law and Ethics in Higher Education	3	*
IL 7XX EFD 7XX The American College Student	3	*
IL 7XX Student Affairs	3	*
EFD 7XX Issues in Higher Education	3	*
Teaching and Learning		
EFD 7XX Topics in Learning Design and Technology	3	*
EFD 7XX Instructional Design	3	*
EFD 7XX Design, Development, and Evaluation of Online Learning Systems	3	*
EIM 610 Emerging Technology and Collaborative Tools	3	
EFD 7XX Advanced Learner Assessment	3	*
Dissertation (Minimum of 6 Semester Hrs.)		
EFD 7XX Directed Dissertation Research (Residency Requirement)	3	*
EFD 7XX Directed Dissertation Presentation (Residency Requirement)	3	*
		Total Credit Hours 60

DECISION ITEM: E-4a

University of Alabama, Bachelor of Science in Neuroscience
(CIP 26.1501)

Staff Presenter:

Dr. Robin McGill
Deputy Director for Academic Affairs

Staff Recommendation:

That the Commission approve the proposed Bachelor of Science (BS) in Neuroscience.

The program will have the implementation date and post-implementation conditions listed below:

Implementation Date: The proposed program will be implemented in Fall 2023. Based on Commission policy, the proposed program must be implemented by September 13, 2025, or Commission approval will expire. The institution must notify the Commission in writing when the program is implemented or if there is any delay in implementation.

Post-Implementation Conditions:

1. That the annual average new enrollment headcount beginning in 2024-25 will be at least 35, based on the proposal.
2. That the annual average number of graduates for the period 2026-27 through 2029-30 (four-year average) will be 7.5, based on the adopted graduation requirements as stated in the Code of Alabama 16-5-8(a)(2).
3. That the existing BA/BS in Psychology (CIP 42.0101) will continue to maintain viability in keeping with the adopted graduation requirements as stated in the Code of Alabama 16-5-8(a)(2).
4. That information regarding an overall assessment of the program be provided, particularly as related to objectives and assessment measures stated in the proposal, including data on graduates' acceptance into master's and doctoral programs and/or related employment.

The University of Alabama (UA) will be required to phase out the program if any of the post-implementation conditions are not met. The institution must present documentation regarding the post-implementation conditions, as well as a general assessment of the program, in a report submitted to the Commission no later than September 1, 2030.

Background:

The Code of Alabama, 16-5-8 (c) states that the governing boards of public institutions of higher education in this state and the campuses under their governance or supervision shall not undertake the establishment of a new unit or program of instruction for academic credit with state funds before submitting plans for the new unit or program to the Commission for its review, evaluation, and approval.

Staff recommendation for approval is based on the following rationale:

1. The proposed multidisciplinary program will leverage faculty and coursework from several different academic units, including Psychology, Biological Sciences, Education, Physics, Chemistry, Mathematics, Engineering, Communicative Disorders, Anthropology, and Philosophy, and will not require any new resources to deliver.
2. Enrollment numbers in the existing minor in Neuroscience, along with the survey response from current students majoring in Psychology, indicate strong interest in the proposed BS in Neuroscience.

Supporting Documentation:

1. New Academic Degree Program Proposal Summary, attached.
2. Summary of Background Information, attached.
3. Curriculum for Proposed Program, attached.
4. University of Alabama proposal, dated June 10, 2022. Available upon request.
5. "Evaluation and Review of New Instructional Program Proposals of Public Postsecondary Institutions," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.03. Available upon request.

Attachment 1

NEW ACADEMIC DEGREE PROGRAM PROPOSAL SUMMARY								
<i>INSTITUTION: University of Alabama</i>								
<i>PROGRAM: BS in Neuroscience (CIP 26.1501)</i>								
ESTIMATED NEW FUNDS REQUIRED TO SUPPORT PROPOSED PROGRAM								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	TOTAL
FACULTY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
STAFF	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FACILITIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LIBRARY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ASSISTANTSHIPS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SOURCES OF FUNDS AVAILABLE FOR PROGRAM SUPPORT								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	TOTAL
REALLOCATIONS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
EXTRAMURAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TUITION	\$425,000	\$850,000	\$1,300,000	\$1,770,000	\$2,260,000	\$2,770,000	\$3,500,000	\$12,875,000
TOTAL	\$425,000	\$850,000	\$1,300,000	\$1,770,000	\$2,260,000	\$2,770,000	\$3,500,000	\$12,875,000
ENROLLMENT PROJECTIONS								
<i>Note: "New Enrollment Headcount" is defined as unduplicated counts across years.</i>								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	6-YEAR AVERAGE
FULL-TIME HEADCOUNT	Year 1 - No data reporting required	40	60	80	100	120	150	91.7
PART-TIME HEADCOUNT	Year 1 - No data reporting required	0	0	0	0	0	0	0
TOTAL HEADCOUNT	Year 1 - No data reporting required	40	60	80	100	120	150	91.7
NEW ENROLLMENT HEADCOUNT	Year 1 - No data reporting required	20	20	25	30	50	65	35
DEGREE COMPLETION PROJECTIONS								
<i>Note: Do not count Lead "0"s and Lead 0 years in computing the degree completions projections average.</i>								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	AVERAGE
DEGREE COMPLETION PROJECTIONS	Year 1 - No data reporting required	0	0	5	10	20	35	17.5

Attachment 2

Summary of Background Information

Bachelor of Science in Neuroscience
University of Alabama

Role: The proposed program is within the instructional role recognized for the University of Alabama (UA).

Program Description: Offered by the Department of Psychology in the College of Arts and Sciences, the proposed BS in Neuroscience will rely on a multidisciplinary team of faculty, including Biological Sciences, Philosophy, Anthropology, and Education, to create a new degree that examines the functional and anatomical mechanisms underlying the brain. This program will offer training in different aspects of the field, including social, cognitive, and affective neuroscience, cellular neuroscience, neuroanatomy, neurological and psychiatric disorders, and the neurobiological mechanisms of learning, memory and cognition. This program will provide students with extensive opportunities to participate in neuroscience research, which is necessary for admission to graduate and professional programs, and will help pre-medicine students prepare for the Medical College Admission Test (MCAT).

Student Learning Outcomes: Learning outcomes of the BS in Neuroscience include the following abilities:

1. Synthesize, discuss, and evaluate the core principles (major concepts, theoretical perspectives, major empirical findings, and clinical and translational applications) of neuroscience.
2. Design a neuroscience research study. Students will also be able to explain and follow scientific method and recognize specific methods and techniques used by neuroscientists for studying the brain.
3. Recall, explain, and discuss molecular, cellular and systems level organization of the nervous system and its communication.
4. Explain the principles of clinical and translational neuroscience and design research studies to address how such principles can be applied to study neurological and psychiatric disorders.

Administration: The program will be administered by the College of Arts and Sciences, Dr. Joseph Messina, Dean; and the Department of Psychology, Dr. Thompson Davis, Chair.

Peer Review: The Notification of Intent to Submit a Proposal (NISP) and the program proposal were reviewed by the College and University Chief Academic Officers (CUCAO). One response was received, with no objections to the program. In addition, the proposal includes a letter of support from the Program Director for the BS in Neuroscience at UAB.

Public Review: The program was posted on the Commission website from July 8, 2022 to July 28, 2022 (twenty days) for public review and comments. No comments were received.

Similar Programs: UAB offers a BS in Neuroscience (CIP 26.1501) with a focus in neurobiology, and AU also offers a BS in Neuroscience (CIP 26.1501).

Relationship to Existing Programs: The curriculum for the proposed program includes significant upper-division coursework developed for the BA/BS in Psychology (CIP 42.0101), and the results of UA's student interest survey (discussed below) suggest that the proposed program may attract a number of students who would major in Psychology. The program will draw broadly from disciplines that study the function, structure, and organization of the human brain, including Biological Sciences, Education,

Physics, Chemistry, Mathematics, Engineering, Communicative Disorders, Anthropology, and Philosophy. In addition, the proposed program has some similarities to UA's existing BS in Educational Neuroscience (CIP 13.0607), which is offered through the College of Education and shares a multidisciplinary approach. The BS in Educational Neuroscience focuses more on teaching neuroscience principles relevant to education and teaching, whereas the proposed program trains students in broader principles of social, cognitive, affective, developmental and behavioral neuroscience.

Collaboration: UA has ongoing collaborations with several faculty from UAB and AU. UA plays an active role in the Alabama Advanced Imaging Consortium (AAIC), which is a formal entity that promotes research and training activities across neuroscience groups (faculty and students) at UAB, AU, and USA. Students will have opportunities to do laboratory research and training rotations in these institutions to learn new research methodologies and techniques, and to use facilities outside UA (e.g., the 7-Tesla MRI Imaging Center at Auburn).

Accreditation: No specialized accreditation is available for the program.

Admissions: The program does not have additional admission requirements. A maximum of 90 hours may be transferred in from another institution and applied to the program. Per UA requirements, all students, including transfer students, must complete a minimum of 30 hours in residence at UA and a minimum of 12 hours at the 300-or 400-level in the major.

Mode of Delivery: Coursework for the program will be delivered 100% in-person.

Curriculum: Full-time students will be able to complete the program in 8 semesters. UA will not need to develop any new courses for the proposed program.

Program Completion Requirements:	
Credit hours required in program courses	45-46
Credit hours required in general education/ pre-professional	54
Credit hours required in minor	15-21
Credit hours in free electives	0-9
Credit hours in required research	0
Total credit hours required for completion	120

Work-Based Learning: Experiential learning is not required as part of the program. However, neuroscience students interested in a research career are encouraged (not required) to pursue volunteer research opportunities.

Industry Need: The proposed neuroscience curriculum is designed to prepare graduates for a range of employment in biomedical engineering, biomedicine, and government service (e.g., National Institutes of Health, Centers for Disease Control and Prevention). It is also anticipated that many graduates will choose to pursue graduate study in related fields (PhD or master's) or admission to medical school (MD, DO).

Student Demand: The UA Department of Psychology started the Neuroscience Minor in Spring 2018, which saw a steady increase in enrollments from 24 students up to 100 students by Fall 2019. In addition, the department conducted a survey of current students majoring in Psychology. A total of 175 students participated, and the results indicated the following: an overwhelming majority of students are interested in Neuroscience (86% of respondents); a majority would consider majoring in Neuroscience (65% of respondents); and a smaller number but significant percentage of majors (45%) are already considering a career in Neuroscience. These data strongly support the need for this interdisciplinary major, which will better serve those students who are already planning a career in neuroscience.

Resources:

Faculty:

Current Primary Faculty:

Full-time: 8

Part-time: 0

Support Faculty—

Full-time: 13

Part-time: 0

Additional Faculty to be hired:

Primary Faculty—

Full-time: 0

Part-time: 0

Support Faculty—

Full-time: 0

Part-time: 0

UA currently has eight core tenure-track faculty in the Department of Psychology with expertise in neuroscience. Coursework for the BS in Neuroscience will also be offered by faculty in other disciplines, including Biology, Anthropology, Philosophy, and Communicative Disorders.

Assistantships: No assistantships will be offered for the proposed program.

Equipment: No new equipment will be required for the proposed program.

Facilities: No new facilities will be required for the proposed program.

Library: The UA Libraries have a large collection of Psychology, Neuroscience, and Biology monographs. In addition, UA has open access to many scientific journals, many of which are in the fields of Neuroscience, Psychology, and Biological Sciences. The UA Libraries also provide access to 84 databases related to social sciences.

Program Budget: Over the first seven years, the program will require no new funding and is expected to generate as much as \$12,875,000 through tuition.

Attachment 3

Bachelor of Science in Neuroscience
 University of Alabama

Course Number and Title	Number of Credit Hours	* If New Course
GENERAL EDUCATION AND CORE REQUIREMENTS		
EN 101 English Composition	3	
EN 102 English Composition	3	
Core Writing	6	
Core Literature	3	
Core Computer or Foreign Language	6	
Core Fine Arts	3	
Core History	3	
History or Literature Sequence — <i>History courses must be sequential</i>		
6 additional credits in HU, FA, L	6	
9 additional credits in HY, SB <i>* 3 of 9 credits will be satisfied by PY 101 (SB)</i>	9	
Natural Science (NS) Core Requirement <i>(will be satisfied by major required courses: biology)</i>	8	
Mathematics (MA) Core Requirement <i>(will be satisfied by major required course: calculus)</i>	4	
CORE TOTAL	54	
MAJOR COURSEWORK		
Required Major Core		
(SB) PY 101 Intro To Psychology or PY 105 Honors Intro To Psychology	3	
PY 211 Elementary Statistical Methods	3	
BSC 215 Human Anatomy & Physiology I	4	
BSC 220 Biological Evolution	3	
PY 355 General Experimental Psychology	3	
PY 356 Research Laboratory	2	
PY 353 Biological Bases of Psych Disorders	3	
PY 381 Cognitive Neuroscience	3	
PY 413 Physiological Psychology	3	
TOTAL	27	
Required 300-level Major Electives (Select 3 from the following list)		
BSC 300 Cell Biology	3	
ANT 312 Non-Human Primates	3	
PY 313 Sensation and Perception	3	
PY 352 Developmental Psychology	3	
PY 376 Behavioral Medicine	3	
CD 352 Neuroscience of Comm. Disorders	3	
TOTAL	9	

Required 400-level Major Electives (Select 3 from the following list)		
BSC 426 Computational Biology Lab	3	
BSC 448 Animal Behavior	3	
PHL 462 Neural Basis of Consciousness	3	
PHL 422 Neuroethics	3	
CD 422 Neurological Disorders	3	
PY 470 Intro to Cognitive Psychology	3	
ANT 474 Neuroanthropology	3	
BEP 480 Human Brain Mapping	4	
TOTAL	9-10	
REQUIRED MINOR		
* Any minor <u>except</u> Neuroscience	15-21	
ELECTIVES		
* Additional coursework needed to achieve the <u>120-hour minimum</u> required for graduation. *Students interested in medical school would be advised to take chemistry and mathematics courses for electives.	0-9	
CREDIT HOUR TOTAL	120	

Note: Topical courses related to neuroscience may be approved to meet major elective requirements with departmental permission. Such cases will be evaluated for students on a case-by-case basis.

DECISION ITEM: E-4b

University of Alabama, Bachelor of Science in Sport Management (CIP 31.0504)

Staff Presenter:

Dr. Robin McGill
Deputy Director for Academic Affairs

Staff Recommendation:

That the Commission approve the proposed Bachelor of Science (BS) in Sport Management.

The program will have the implementation date and post-implementation conditions listed below:

Implementation Date: The proposed program will be implemented in Fall 2023. Based on Commission policy, the proposed program must be implemented by September 13, 2025, or Commission approval will expire. The institution must notify the Commission in writing when the program is implemented or if there is any delay in implementation.

The program will have the implementation date and post-implementation conditions listed below:

Post-Implementation Conditions:

1. That the annual average new enrollment headcount beginning in 2024-25 will be at least 30, based on the proposal.
2. That the annual average number of graduates for the period 2025-26 through 2029-30 (five-year average) will be 7.5, based on the adopted graduation requirements as stated in the Code of Alabama 16-5-8(a)(2).
3. That the existing BS in Hospitality Management (CIP 52.0901) continue to maintain viability in keeping with the adopted graduation requirements as stated in the Code of Alabama 16-5-8(a)(2).
4. That information regarding an overall assessment of the program be provided, particularly as related to objectives and assessment measures stated in the proposal, including also data on related employment and/or acceptance into a graduate program.

The University of Alabama (UA) will be required to phase out the program if any of the post-implementation conditions are not met. The institution must present documentation regarding the post-implementation conditions, as well as a general assessment of the program, in a report submitted to the Commission no later than September 1, 2030.

Background:

The Code of Alabama, 16-5-8 (c) states that the governing boards of public institutions of higher education in this state and the campuses under their governance or supervision shall not undertake the establishment of a new unit or program of

instruction for academic credit with state funds before submitting plans for the new unit or program to the Commission for its review, evaluation, and approval.

Staff recommendation for approval is based on the following rationale:

1. The proposed program will extend the Sport, Entertainment and Event Management Concentration in the BS in Hospitality Management to a standalone degree, and therefore, will require minimal new resources to implement.
2. Student demand for the proposed program is evident in the strong enrollment numbers for the existing undergraduate concentration.
3. This proposal includes three letters of support from employer partners in the sport tourism industry.

Supporting Documentation:

1. New Academic Degree Program Proposal Summary, attached.
2. Summary of Background Information, attached.
3. Curriculum for Proposed Program, attached.
4. University of Alabama proposal, dated April, 2022. Available upon request.
5. "Evaluation and Review of New Instructional Program Proposals of Public Postsecondary Institutions," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.03. Available upon request.

Attachment 1

NEW ACADEMIC DEGREE PROGRAM PROPOSAL SUMMARY								
INSTITUTION: University of Alabama								
PROGRAM: Bachelor of Science in Sport Management (CIP 31.0504)								
ESTIMATED NEW FUNDS REQUIRED TO SUPPORT PROPOSED PROGRAM								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	TOTAL
FACULTY	\$72,000	\$73,440	\$74,909	\$76,407	\$77,935	\$79,494	\$81,084	\$535,269
STAFF	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FACILITIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LIBRARY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ASSISTANTSHIPS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$72,000	\$73,440	\$74,909	\$76,407	\$77,935	\$79,494	\$81,084	\$535,269
SOURCES OF FUNDS AVAILABLE FOR PROGRAM SUPPORT								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	TOTAL
REALLOCATIONS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
EXTRAMURAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TUITION	\$326,982	\$653,964	\$1,089,940	\$1,307,982	\$1,482,318	\$1,373,324	\$1,416,922	\$7,651,432
TOTAL	\$326,982	\$653,964	\$1,089,940	\$1,307,982	\$1,482,318	\$1,373,324	\$1,416,922	\$7,651,432
ENROLLMENT PROJECTIONS								
<i>Note: "New Enrollment Headcount" is defined as unduplicated counts across years.</i>								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	6-YEAR AVERAGE
FULL-TIME HEADCOUNT	Year 1 - No data reporting required	15	30	40	50	58	63	42.7
PART-TIME HEADCOUNT	Year 1 - No data reporting required	0	0	0	0	0	0	0
TOTAL HEADCOUNT	Year 1 - No data reporting required	15	30	40	50	58	63	42.7
NEW ENROLLMENT HEADCOUNT	Year 1 - No data reporting required	15	20	25	30	40	50	30
DEGREE COMPLETION PROJECTIONS								
<i>Note: Do not count Lead "0"s and Lead 0 years in computing the degree completions projections average.</i>								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	AVERAGE
DEGREE COMPLETION PROJECTIONS	Year 1 - No data reporting required	0	10	15	18	25	35	20.6

Attachment 2

Summary of Background Information

Bachelor of Science in Sport Management
University of Alabama

Role: The proposed program is within the instructional role recognized for the University of Alabama (UA).

Program Description: Offered by the Department of Human Nutrition and Hospitality Management in the College of Human Environmental Sciences, the proposed BS in Sport Management is designed to prepare students for careers in the industries that are related to, and supportive of, the sport industry. UA's reputation within collegiate athletics attracts students who are interested in the development and operation of sporting events, venues, and experiences which are related to the sport industry. The proposed program will include training in venue security and risk management; venue administration and sport tourism; social and ethical issues; and sales, marketing, and promotion. The program will prepare students with skills in securing and working with event sponsors and vendors; planning and operating a range of venues; managing personnel across multiple areas; collecting and analyzing data; and attracting and maintaining diverse fan-bases.

Student Learning Outcomes: Learning outcomes of the BS in Sport Management include the following:

1. Explain the sociological contributions sport and entertainment events, programs, and venues provide communities.
2. Construct a marketing plan for a sporting event in a select venue.
3. Demonstrate how to use analytics to make management decisions.
4. Develop a comprehensive plan to create a fan experience.
5. Demonstrate the ability to integrate multiple facets of the discipline in a comprehensive program.
6. Evaluate the economic impact sport tourism has on a destination.

Administration: The program will be administered by the College of Human Environmental Sciences, Dr. Stuart Usdan, Dean; and the Department of Human Nutrition and Hospitality Management, Dr. Kristi Crowe-White, Chair.

Peer Review: The Notification of Intent to Submit a Proposal (NISP) and the program proposal were reviewed by the College and University Chief Academic Officers (CUCAO). One response was received, indicating support for the proposed program.

Public Review: The program was posted on the Commission website from July 8, 2022 to July 28, 2022 (twenty days) for public review and comments. No comments were received.

Similar Programs: Eight public universities offer bachelor's-level programs in Sport Management and related disciplines:

- Alabama A&M University, BS in Sport Management (CIP 31.0504)
- Athens State University, BS in Health and Wellness Management (CIP 31.0504)
- Jacksonville State University, BS in Sport Management and Recreation Studies (CIP 31.0101)

- Troy University, BS in Sport Management (CIP 31.0504)
- University of Alabama in Huntsville, BS in Sport and Fitness Management (CIP 31.0504)
- University of North Alabama, BS in Sport and Recreation Management (CIP 31.0504)
- University of South Alabama, BS Sport Management and Recreation Studies (CIP 31.0101)
- University of West Alabama, BS/BA in Sport Management (CIP 31.0504)

Relationship to Existing Coursework: UA's existing BS in Hospitality Management (CIP 52.0901) offers a concentration in Sport, Entertainment and Event Management, and the proposed program is intended to elevate the concentration to a standalone degree. In addition, UA offers a concentration in Sport Hospitality within its MS in Hospitality Management (CIP 52.0901).

Collaboration: There are no planned collaborations at this time, but UA welcomes the opportunity to consider collaboration or partnership opportunities in the future.

Admissions: This program does not have additional admission requirements. A minimum of 25% of the coursework required for the degree must be earned at UA (13 credit hours of the required 52 program core credit hours).

Mode of Delivery: Coursework for the program will be delivered 100% in-person.

Curriculum: The proposed program will require the development of two new courses.

Credit hours required in program core	52
Credit hours in general education/pre-professional	53
Credit hours required in support courses	0
Credit hours in required or free electives	15
Credit hours in required research	0
Total credit hours required for completion	120

Full-time students will be able to complete the program in 8 semesters. Part-time students will be able to complete the degree in 10-12 semesters.

Work-Based Learning: In the Sport Management Internship course (RHM 367), students will complete a supervised internship within the sport and entertainment industry. The professional experiences will aid students in expanding their management knowledge and skills in a variety of sport and entertainment industry settings. Potential sites include UA Department of Intercollegiate Athletics, NFL, MLB, and Mercedes Benz Stadium. The Sport Management program, in alignment with current practices of the Sport Hospitality (graduate) and Sport, Entertainment, and Event Management (undergraduate) concentrations, will also require students to gain field experiences through participation in the following events:

- Annual RISE Tournament of Champions: CHIP in for Rise Golf Tournament (event organized by HES)
- ESPN College Gameday presented by Home Depot (HES has an established relationship with Octagon Marketing to provide ten student workers for their three-day operation on campus)
- The Tuscaloosa Tourism & Sports Half Marathon (volunteer opportunity built into the current RHM 337 course)
- UA Gymnastics Alumni Weekend (three students, with the guidance of a faculty member, completed an independent study to plan and produce a weekend-long event for more than 80 past UA gymnasts)

Accreditation: UA will investigate the feasibility of accreditation from the Commission on Sport Management Accreditation (COSMA). COSMA guidelines require programs to be established for a two-year period prior to initiating the accreditation process.

Professional Licensure: No license requirement or certifications are needed for entry-level employment.

Industry Need: The proposed program is designed to prepare graduates for employment as:

- Producers and Directors of Sport Related Events (SOC 27-2012)
- Entertainment and Recreation Managers (SOC 11-9072)
- Meeting, Convention, and Event Planners (SOC 13-1121, included on the Statewide In-Demand Occupations List)

The proposed program is also designed to prepare students to manage the complex process of implementing sporting events and to understand the economic impact sporting events bring to a destination. Known as "Sport Tourism," this area of training has specific relevance to the State of Alabama and its billion-dollar tourism industry. According to the US Bureau of Labor Statistics for Entertainment and Sport Occupations (April 2021), employment of entertainment and sports occupations is projected to grow 7% from 2019 to 2029, faster than the average for all occupations.

In addition, the proposal includes letters of support from the following industry partners and potential employers:

- Dana Garmany, Executive Chairman and Founder, Troon Golf
- C. Kemmons Wilson, Chairman and Founder, Kemmons Wilson Companies
- Roy Robertson, Jr., Chairman and CEO, Colonnade Group

Student Demand: Current enrollments in the existing Sport, Entertainment, and Event concentration in the Hospitality Management provide strong evidence of student demand. In Fall 2020, the first term the concentration was offered, there were 39 students enrolled, which increased to 60 students by next semester. In addition, a student interest survey was sent to a random sample of 250 students enrolled in the College of Human Environmental Sciences. Seventy-five percent of respondents (N=67) indicated they would be interested in an undergraduate degree in sport hospitality. Ninety percent of respondents indicated they knew someone who would be interested in this degree. Another survey sent to advisors indicated that 92% of them have had students inquire about a sport-related degree, and 67% indicated that students would be extremely likely to be interested in this major.

Resources:

Faculty:

Current Primary Faculty:

Full-time: 10

Part-time: 1

Support Faculty—

Full-time: 0

Part-time: 0

Additional Faculty to be hired:

Primary Faculty—

Full-time: 0

Part-time: 0

Support Faculty—

Full-time: 2

Part-time: 0

Expenditures noted in the program summary reflect costs to reassign faculty from the College of Education to support this program in the College of Human Environmental Sciences. Additional part-time faculty may need to be hired depending on enrollment growth.

Assistantships: No assistantships will be offered for the proposed program.

Equipment: No new equipment will be required for the proposed program.

Facilities: No new facilities will be required for the proposed program.

Library: With collections adequate to support the master's-level concentration in Sport Hospitality, the UA Libraries are well-equipped to support the informational needs of students in the proposed undergraduate program. The library already includes the following databases: *The Hospitality & Tourism Complete* database (covers scholarly research and industry trade journals and is a combination of three hospitality and tourism databases), *Hospitality Tourism Complete*, *Sport Market Analytics*, *SportDISS*, *Business Source Premier*, *Lexis Nexis Academia*, and *ABI/Inform*.

Program Budget: The proposal projected that \$535,269 in new funds will be required to support additional faculty for the first seven years of the program. Over the same period, the program is expected to generate \$7,651,432 through tuition.

Attachment 3

Bachelor of Science in Sport Management
 University of Alabama

Course Number and Title	Credit Hours	* If New Course
Core curriculum	53	
Other college electives	15	
Program - Total Hours	52 hours	
Introduction to the Sport Industry	3	RHM 235
Creating the Fan Experience	3	RHM 236
Contemporary Club Management	3	RHM 313
Social Issues in Sport & Entertainment	3	RHM 317
Sport Tourism	3	RHM 335
Sport & Entertainment Venue Management	3	RHM 337
Sport Marketing, Promotion & Strategy	3	RHM 338
Event Leadership, Programming & Problem Solving	4	RHM 385
Sport Management Internship	3	RHM 367*
Sales in Sport & Entertainment Operations	3	RHM 397*
Financial Issues in Sport	3	KIN 404
Ethics and Legal Issues in Sport Management	3	RHM 422
Risk Management for Meetings & Events	3	RHM 425
Current Trends in Sport & Entertainment Hospitality	3	RHM 436
Program Support Electives (Students select 3 courses, see table below)	9	
Introduction to Hospitality Management	3	RHM 175
Introduction to Meetings & Events	3	RHM 185
Management of Food and Beverage	3	RHM 241
Managing Quality in the Hospitality Industry "W"	3	RHM 303
Lodging Operations & Management	3	RHM 325
Collegiate Athletics	3	RHM 336
Sport Governance	3	RHM 435
Hospitality, Sport & Entertainment Research	3	RHM 438
Total Credit Hours	120	

WBL

NOTE: WBL indicates that the course requires work-based learning.

DECISION ITEM: E-4c

University of Alabama, Bachelor of Science in Business Cyber Security (CIP 52.1206)

Staff Presenter:

Dr. Robin McGill
Deputy Director for Academic Affairs

Staff Recommendation:

That the Commission approve the proposed Bachelor of Science (BS) in Business Cyber Security.

The program will have the implementation date and post-implementation conditions listed below:

Implementation Date: The proposed program will be implemented in Fall 2023. Based on Commission policy, the proposed program must be implemented by September 13, 2025, or Commission approval will expire. The institution must notify the Commission in writing when the program is implemented or if there is any delay in implementation.

The program will have the implementation date and post-implementation conditions listed below:

Post-Implementation Conditions:

1. That the annual average new enrollment headcount beginning 2024-25 will be at least 9.2, based on the proposal.
2. That the annual average number of graduates for the period 2024-25 through 2029-30 (six-year average) will be 7.5, based on the adopted graduation requirements as stated in the Code of Alabama 16-5-8(a)(2).
3. That information regarding an overall assessment of the program be provided, particularly as related to objectives and assessment measures stated in the proposal, including also data on related employment and/or acceptance into a doctoral program.

The University of Alabama (UA) will be required to phase out the program if any of the post-implementation conditions are not met. The institution must present documentation regarding the post-implementation conditions, as well as a general assessment of the program, in a report submitted to the Commission no later than September 1, 2030.

Background:

The Code of Alabama, 16-5-8(c) states that the governing boards of public institutions of higher education in this state and the campuses under their governance or supervision shall not undertake the establishment of a new unit or program of instruction for academic credit with state funds before submitting plans for the new unit or program to the Commission for its review, evaluation, and approval.

Staff recommendation for approval is based on the following rationale:

1. The proposed program is designed to prepare graduates for employment as Information Security Analysts (SOC 15-1122), Computer Systems Analysts (SOC 15-1121), and Computer and Information Systems Managers (SOC 11-3021), all of which are included on the 2022 Statewide In-Demand Occupations List.
2. This program focuses on the management of cyber security operations, rather than the technical aspects of protecting digital information, and, in doing so, the program fills a need in the employment market.
3. The proposed program will leverage coursework developed for existing undergraduate program offerings at UA and will not require any additional resources to deliver.

Supporting Documentation:

1. New Academic Degree Program Proposal Summary, attached.
2. Summary of Background Information, attached.
3. Curriculum for Proposed Program, attached.
4. University of Alabama proposal, dated June 1, 2022. Available upon request.
5. "Evaluation and Review of New Instructional Program Proposals of Public Postsecondary Institutions," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.03. Available upon request.

Attachment 1

NEW ACADEMIC DEGREE PROGRAM PROPOSAL SUMMARY								
INSTITUTION: University of Alabama								
PROGRAM: Bachelor of Science in Business Cyber Security (CIP 52.1206)								
ESTIMATED NEW FUNDS REQUIRED TO SUPPORT PROPOSED PROGRAM								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	TOTAL
FACULTY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
STAFF	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FACILITIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LIBRARY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ASSISTANTSHIPS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SOURCES OF FUNDS AVAILABLE FOR PROGRAM SUPPORT								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	TOTAL
INTERNAL REALLOCATIONS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TUITION	\$0	\$20,515	\$82,060	\$123,090	\$123,090	\$123,090	\$123,090	\$594,935
TOTAL	\$0	\$20,515	\$82,060	\$123,090	\$123,090	\$123,090	\$123,090	\$594,935
ENROLLMENT PROJECTIONS								
<i>Note: "New Enrollment Headcount" is defined as unduplicated counts across years.</i>								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	6-YEAR AVERAGE
FULL-TIME HEADCOUNT	Year 1 - No data reporting required	10	15	18	20	20	20	17.2
PART-TIME HEADCOUNT	Year 1 - No data reporting required	0	0	0	0	0	0	0
TOTAL HEADCOUNT	Year 1 - No data reporting required	10	15	18	20	20	20	17.2
NEW ENROLLMENT HEADCOUNT	Year 1 - No data reporting required	5	10	10	10	10	10	9.2
DEGREE COMPLETION PROJECTIONS								
<i>Note: Do not count Lead "0"s and Lead 0 years in computing the degree completions projections average.</i>								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	AVERAGE
DEGREE COMPLETION PROJECTIONS	Year 1 - No data reporting required	0	5	10	10	10	10	9

Attachment 2

Summary of Background Information

University of Alabama
Bachelor of Science in Business Cyber Security

Role: The proposed program is within the instructional role recognized for the University of Alabama (UA).

Program Description: The proposed BS in Business Cyber Security is designed to prepare business students for post-graduation employment in positions related to cyber security management. This includes a focus on analyzing, assessing, understanding, organizing, and managing cyber security programs and initiatives. This program is designed to allow students to move into entry-level roles with a business-centric cyber security focus, such as cyber security analyst, information security analyst, technology auditor, and data management specialist. The curriculum is based on guidance provided by the National Institute of Standards and Technology (NIST), the National Initiative for Cybersecurity Education (NICE), and the Information Systems Audit and Control Association (ISACA) Model Curriculum for Information Security Management.

Student Learning Outcomes: Learning outcomes for the BS in Business Cyber Security include the following abilities:

1. Demonstrate how effective cyber security management enables the achievement of business goals in functional business units.
2. Apply advanced critical thinking skills to analyze complex cyber security threats/risks.
3. Apply appropriate analytical tools and methods to develop solutions to complex and unfamiliar cyber security threats/risks.
4. Synthesize the impact of cyber security vulnerabilities on business information systems development.
5. Coordinate with other functional business units regarding how cyber security operations can impact their performance.

Administration: The program will be administered by the Culverhouse College of Business, Dr. Kay Palan, Dean, and the Department of Information Systems, Statistics, and Management Science, Dr. John Mittenthal, Chair.

Peer Review: The Notification of Intent to Submit a Proposal (NISP) and the program proposal were reviewed by the College and University Chief Academic Officers (CUCAO). One response was received, indicating support for the proposed program.

Public Review: The program was posted on the Commission website from July 8, 2022 to July 28, 2022 (twenty days) for public review and comments. No comments were received.

Similar Programs: Several institutions offer related baccalaureate programs:

- Athens State University, BS in Management of Cybersecurity Operations (CIP 52.1201); and BS in Enterprise Resource Planning Systems (CIP 52.1206)
- Troy University, BS/BA in Cybersecurity (CIP 11.1003)

- University of Alabama at Birmingham, BS in Information Systems (CIP 52.1201), with concentration in Cybersecurity Management
- University of Alabama in Huntsville, BSBA in Information Systems (CIP 52.1201), with concentration in Cybersecurity
- University of North Alabama, BS in Information Technology (CIP 11.1003), with concentration in Cybersecurity

Relationship to Existing Coursework: UA currently offers several related undergraduate programs of study: BS in Cyber Security (CIP 11.1003), offered through the College of Engineering; BS in Management Information Systems (CIP 52.1201), offered through the Culverhouse College of Business; and a minor in Cyber Criminology, offered through the College of Arts and Sciences. The BS in Business Cyber Security is intended as a business-focused alternative to the technical Cyber Security major offered through the College of Engineering. UA intends to leverage existing undergraduate coursework to deliver the proposed program.

Collaboration: UA does not plan to collaborate with other institutions at this time but will consider future opportunities.

Admissions: Students who wish to declare their major in Business Cyber Security and be approved to take upper-division course work in the College of Business must meet the following requirements:

- Minimum of a C- in each lower division course (EN 101, EN 102, MATH 121, EC 110, EC 111, ST 260, AC 210, LGS 200, MIS 200, GBA 146, GBA 246)
- Minimum of a C- in each functional field course (MGT 300, MKT 300, GBA 300, OM 300, FI 302, GBA 346)
- GPA of at least 2.5 for all college level coursework attempted and they must have a minimum GPA of 2.5 for all University of Alabama coursework attempted
- Junior standing (earning 61 credit hours)

Mode of Delivery: All courses in the program will be delivered in-person through traditional lectures, class discussions, case analyses, examinations, and laboratory work. A hybrid or online delivery format may be considered after the in-person delivery option is established and working well.

Curriculum: Full-time students will be able to complete this program in 8 semesters. No new courses will be developed for this program.

Program Completion Requirements:

Credit hours required in program core courses	43
Credit hours required in general education/pre-professional	53
Credit hours required in support courses	0
Credit hours in program required or free electives	24
Credit hours in required research	0
Total credit hours required for completion	120

Work-Based Learning: The program will not require work-based learning in the form of an internship. Nonetheless, major courses in the curriculum will include experiential opportunities, including case studies, clinics, and projects, when appropriate. In addition, coursework will prepare students to earn industry certifications, such as CompTIA's Security+ certification (SY-0501), which is an entry-level cyber security certification and the most often requested certification for entry-level cyber security workers.

Accreditation: The accreditation agency for the Culverhouse College of Business is the Association to Advance Collegiate Schools of Business (AACSB). UA will include the proposed BS in Business Cyber Security under its AACSB accreditation, consistent with other programs in the College.

Industry Need: The BS in Business Cyber Security is designed to prepare graduates for employment in the following occupations as classified within the Standard Occupational Code (SOC) system:

- 1) Information Security Analysts (SOC 15-1122, included on the 2022 Statewide In-Demand Occupations List)
- 2) Computer Systems Analysts (SOC 15-1121, included on the 2022 Statewide In-Demand Occupations List)
- 3) Computer and Information Systems Managers (SOC 11-3021, included on the 2022 Statewide In-Demand Occupations List)

Within the cyber security industry, there is a need for individuals who are well versed in business leadership and operations, as well as in the unique business implications of cyber security management. The proposed program aims to address this need, which is a very distinct position compared to the computer science offering.

Student Demand: Student demand for the Business Cyber Security major has been assessed through a review of two years of student enrollment data in coursework that would be included in the proposed major. Student demand from Fall 2020 through Spring 2022 has been strong for all existing courses related to Business Cyber Security, including MIS 405/505 Enterprise Networking and Security (221 students), MIS 460/461 Applied Cyber Security (40 students), and MIS 464/564 Organizational Security Management (43 students).

Resources:

Faculty:

Current Primary Faculty:

Full-time: 5

Part-time: 0

Support Faculty—

Full-time: 5

Part-time: 0

Additional Faculty to be hired:

Primary Faculty—

Full-time: 0

Part-time: 0

Support Faculty—

Full-time: 0

Part-time: 0

Upon program implementation, there will be five full-time primary faculty assigned to the proposed Business Cyber Security major. Four full-time faculty members are already in place, and one additional faculty member is currently being hired through an existing faculty line that has been dedicated to the program. In addition, there are five current full-time support faculty who can/will support the program by teaching the Management and Marketing and Accounting specific courses in the proposed major.

Assistantships: No assistantships will be offered for the proposed program.

Equipment: No new equipment will be required for the proposed program.

Facilities: No new facilities will be required for the proposed program.

Library: The UA Libraries' collections related to Business Cyber Security include monographs on cyber security, data modeling, the use of data for managerial decision making and communications

technology. In addition to periodical databases, materials include substantial print holdings and a growing selection of e-books that focus on business cyber security-centric issues, such as agile methodologies, enterprise-level systems and logical data modeling. The collections are sufficient to support related undergraduate programs (BS in Cyber Security and BS in Management Information Systems).

Program Budget: Over the first seven years, the program will require no new funding and is expected to generate a total of \$594,935 through tuition.

Attachment 3

University of Alabama
 Bachelor of Science in Business Cyber Security

Course Number and Title	Number of Credit Hours	*If New Course
Program Courses	43	
AC 210: Introduction to Accounting OR AC 211: Honors Introduction to Accounting	4	
LGS 200: Legal Environment of Business OR LGS 201: Honors Legal Environment of Business	3	
MIS 200: Fundamentals of Management Information Systems	3	
MGT 300: Organizational Behavior	3	
MKT 300: Marketing	3	
FI 302: Business Finance	3	
GBA 146: Professional Development I	1	
GBA 246: Professional Development II	1	
GBA 346: Professional Development III	1	
<i>Business Cyber Security Core Courses</i>		
MGT 488: Cyber Security Strategy	3	
MIS 460: Applied Cyber Security	3	
MIS 464: Organizational Security Management	3	
<i>Elective Courses: Choose three courses from the list below (9 credit hours)</i>		
AC 334: Introduction to Fraud Risk Management	3	
MIS 405: Enterprise Networking and Security	3	
MIS 462: Behavioral Cyber Security	3	
MIS 466: Introduction to Cybercrime and Digital Forensics	3	
MKT 489: Managing Customer Data Privacy	3	
<i>Approved International Focus Course</i>	3	
General Education Courses	53	
EN 101: English Composition	3	
EN 102: English Composition	3	
MATH 121: Calculus & Applications OR MATH 125: Calculus I	3	
EC 110: Principles of Microeconomics OR EC 112: Honors Principles of Microeconomics	3	
EC 111: Principles of Macroeconomics OR EC 113: Honors Principles of Macroeconomics	3	
ST 260: Statistical Data Analysis	3	
OM 300: Introduction to Operations Management	3	
GBA 300: Business Communications	3	
GBA 490: Strategic Management	3	
History/Social Behavioral	6	
Humanities/Literature/Fine Arts	12	
Natural Sciences	8	
Free Electives	27	
MATH 100: Intermediate Algebra (if needed)	3	
MATH 112: Precalculus Algebra (if needed)	3	
Free Electives	18-24	
Total Credits	120	

DECISION ITEM: E-5

University of Montevallo, Bachelor of Science in Nursing in Nursing (CIP 51.3801)

Staff Presenter:

Dr. Robin McGill
Deputy Director for Academic Affairs

Staff Recommendation:

That the Commission approve the proposed Bachelor of Science in Nursing (BSN) in Nursing, including Pre-Licensure and RN-BSN pathways.

The program will have the implementation date and post-implementation conditions listed below:

Implementation Date: The proposed program will be implemented in Fall 2023. Based on Commission policy, the proposed program must be implemented by September 13, 2025, or Commission approval will expire. The institution must notify the Commission in writing when the program is implemented or if there is any delay in implementation.

The program will have the implementation date and post-implementation conditions listed below:

Post-Implementation Conditions:

1. That the annual average new enrollment headcount beginning 2024-25 will be at least 15.5, based on the proposal.
2. That the annual average number of graduates for the period 2024-25 through 2029-2030 (six-year average) will be 7.5, based on the adopted graduation requirements as stated in the Code of Alabama 16-5-8(a)(2).
3. That the program will be recognized by the Alabama Board of Nursing as an approved nursing education program.
4. That information regarding an overall assessment of the program be provided, particularly as related to objectives and assessment measures stated in the proposal, including also data on licensure pass rates, related employment, and pursuit of graduate study.

The University of Montevallo (UM) will be required to phase out the program if any of the post-implementation conditions are not met. The institution must present documentation regarding the post-implementation conditions, as well as a general assessment of the program, in a report submitted to the Commission no later than September 1, 2030.

Background:

The Code of Alabama, 16-5-8 (c) states that the governing boards of public institutions of higher education in this state and the campuses under their governance or supervision shall not undertake the establishment of a new unit or program of instruction for academic credit with state funds before submitting

plans for the new unit or program to the Commission for its review, evaluation, and approval.

Staff recommendation for approval is based on the following rationale:

1. The proposed BSN is designed to prepare graduates for employment as Registered Nurses (SOC 29-1141), which are included on the Statewide In-Demand Occupations List.
2. The Alabama Legislature has appropriated funding from the Education Trust Fund to support the development of a nursing program at UM. Based on enrollment and tuition projections, the proposed BSN will be self-sustaining by Year 4.
3. UM has outlined a plan to meet nursing education requirements set by the Alabama Board of Nursing and intends to seek accreditation through the Council on Collegiate Nursing Education (CCNE).

Supporting Documentation:

1. New Academic Degree Program Proposal Summary, attached.
2. Summary of Background Information, attached.
3. Curriculum for Proposed Program, attached.
4. University of Montevallo proposal, dated June 9, 2022, with supplementary information. Available upon request.
5. "Evaluation and Review of New Instructional Program Proposals of Public Postsecondary Institutions," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.03. Available upon request.

Attachment 1

NEW ACADEMIC DEGREE PROGRAM PROPOSAL SUMMARY								
INSTITUTION: University of Montevallo								
PROGRAM: Bachelor of Science in Nursing in Nursing (CIP 51.3801)								
ESTIMATED NEW FUNDS REQUIRED TO SUPPORT PROPOSED PROGRAM								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	TOTAL
FACULTY	\$146,000	\$304,000	\$310,080	\$322,483	\$328,932	\$335,511	\$342,221	\$2,089,227
STAFF	\$0	\$42,000	\$42,840	\$43,697	\$44,570	\$45,462	\$46,371	\$264,940
EQUIPMENT	\$350,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$440,000
FACILITIES	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500,000
LIBRARY	\$10,800	\$5,800	\$5,800	\$5,800	\$5,800	\$5,800	\$5,800	\$45,600
ASSISTANTSHIPS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER	\$2,500	\$8,425	\$2,875	\$2,875	\$2,875	\$2,875	\$2,875	\$25,300
TOTAL	\$2,009,300	\$375,225	\$376,595	\$389,855	\$397,177	\$404,648	\$412,267	\$4,365,067
SOURCES OF FUNDS AVAILABLE FOR PROGRAM SUPPORT								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	TOTAL
REALLOCATIONS	\$412,580	\$157,605	\$13,895	\$0	\$0	\$0	\$0	\$584,080
EXTRAMURAL	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500,000
TUITION	\$96,720	\$217,620	\$362,700	\$531,960	\$640,770	\$761,670	\$858,390	\$3,469,830
TOTAL	\$2,009,300	\$375,225	\$376,595	\$531,960	\$640,770	\$761,670	\$858,390	\$5,553,910
ENROLLMENT PROJECTIONS								
<i>Note: "New Enrollment Headcount" is defined as unduplicated counts across years.</i>								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	6-YEAR AVERAGE
FULL-TIME HEADCOUNT	Year 1 - No data reporting required	18	30	44	53	63	71	46.5
PART-TIME HEADCOUNT	Year 1 - No data reporting required	0	0	0	0	0	0	0
TOTAL HEADCOUNT	Year 1 - No data reporting required	18	30	44	53	63	71	46.5
NEW ENROLLMENT HEADCOUNT	Year 1 - No data reporting required	10	12	14	17	20	20	15.5
DEGREE COMPLETION PROJECTIONS								
<i>Note: Do not count Lead "0"s and Lead 0 years in computing the degree completions projections average.</i>								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	AVERAGE
DEGREE COMPLETION PROJECTIONS	Year 1 - No data reporting required	5	7	10	12	12	14	10

Attachment 2

Summary of Background Information

University of Montevallo
Bachelor of Science in Nursing in Nursing

Role: The proposed program is within the instructional role prescribed for the University of Montevallo (UM), though the institution will need substantive change approval from the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to expand its offerings into Nursing.

Program Description: UM seeks to offer a nursing program grounded in a liberal education, thereby engendering an ethic of care predicated on multidisciplinary and integrated learning. The BSN curriculum design will be built on evidence-based nursing concepts that foster innovation, excellence, scholarship, and clinical reasoning in the practice of nursing. Graduates of the program will demonstrate the ability to effectively communicate and work in a team environment and also exhibit the commitment for the pursuit of professional development. UM will educate students of the program to function autonomously and collaboratively using holistic nursing practice directed toward health promotion and disease prevention. UM's BSN program will be structured to provide training needed to obtain state licensure as a Registered Nurse (RN), and it will also provide a pathway for RNs to complete baccalaureate-level training.

Student Learning Outcomes: The proposed BSN in Nursing will focus on the following learning objectives:

1. Use the nursing process to manage care for individuals, families, communities, and populations integrating physical, psychological, social, cultural, spiritual, and environmental considerations.
2. Use the research process through translation of evidence-based findings to advance professional nursing and the delivery of health care.
3. Incorporate information management and patient care technology in the delivery of quality patient-centered care.
4. Accept personal accountability for lifelong learning, professional growth, and commitment to the advancement of the profession.
5. Combine theoretical knowledge from the sciences, humanities, and nursing as a foundation to professional nursing practice that focuses on health promotion and prevention of disease for individuals, families, communities, and populations.
6. Employ interprofessional communication and collaboration to ensure safe, quality care across the lifespan.

Administration: The program will be administered by the College of Education and Human Development, Dr. Jennifer L. Moore, Interim Dean; and the Department of Health and Human Services, Dr. Shawn Mitchell, Chair.

Peer Review: The Notification of Intent to Submit a Proposal (NISIP) and the program proposal were reviewed by the College and University Chief Academic Officers (CUCAO). One response was received, indicating support for the proposed program in terms of meeting industry demand for registered nurses, but the respondent also requested additional information on UM's plans to meet nursing education requirements around faculty. UM provided additional information that has been included in the appropriate section below.

Public Review: The program was posted on the Commission website from July 8, 2022 to July 28, 2022 (twenty days) for public review and comments. No comments were received.

Similar Programs: The following public institutions also offer baccalaureate degrees at the same CIP (51.3801):

- Athens State University
- Auburn University
- Auburn University at Montgomery
- Jacksonville State University
- Troy University
- University of Alabama
- University of Alabama at Birmingham
- University of Alabama in Huntsville
- University of North Alabama
- University of South Alabama
- University of West Alabama

The addition of another BSN program is justified by the longstanding shortage of registered nurses in Alabama.

Relationship to Existing Coursework: UM does not currently offer any Nursing coursework. They do offer a concentration in Allied Health within the BS in Exercise and Nutrition Science (CIP 31.0505). In addition, students in the BSN program will be required to complete general education and pre-professional coursework in biology, chemistry, philosophy, and psychology.

Collaboration: UM does not have plans to collaborate with other institutions in delivering this program.

Program Approval/Specialized Accreditation: UM's BSN program must be recognized by the Alabama Board of Nursing as an approved nursing education program. In addition, UM plans to apply for program accreditation through the Commission on Collegiate Nursing Education (CCNE).

Professional Licensure: The pre-licensure program track is designed to prepare graduates for licensure as Registered Nurses (RNs) through the ABN. Those completing programs of study approved by the ABN are eligible to sit for the National Council Licensure Examination (NCLEX), which candidates must pass to earn their RN license.

Admissions: Those seeking admission to the BSN program must take the Assessment Technologies Institute Test of Essential Academic Skills (ATI-TEAS) and earn a score at the 50th percentile (80) or above along with a minimal grade of "C" or better in all required pre-nursing requirements. The GPA will be computed based on those evidenced-based prerequisite courses that have been proven to be good predictors of academic success in professional nursing programs (all science and math courses), not the cumulative GPA. Applicants scoring 80 or above on the TEAS with science grades of C or better will be fully admitted. Applicants scoring less than 80 on the TEAS, yet have obtained grades of "C" or better in the required prerequisite science courses, may be conditionally admitted, if space is available, and they will be required to enroll in an academic enrichment support course, NURS 100: Success in Nursing. This course will be designed to serve as an enrichment for those with conditional admission to assist them in essential academic skills to foster academic success in the professional program.

Mode of Delivery: Program courses will be delivered via a combination of face-to-face instruction and online courses (less than 50%).

Curriculum: UM engaged a professional consultant to help develop the coursework for the proposed program, which includes 22 new courses. The BSN will have two program pathways: the pre-licensure

pathway for students seeking RN licensure (131 credits) and the RN-BSN pathway for students who already have an RN (120 credits).

Program Completion Requirements: Pre-Licensure	
Credit hours required in program core	18
Credit hours required in pre-licensure coursework	44
Credit hours in general education/pre-professional	58
Credit hours required in support courses	11
Credit hours in required or free electives	0
Credit hours required in required research	0
Total credit hours required for completion	131

Full-time students will be able to complete the pre-licensure BSN in 8 semesters (4 years). Part-time students can complete in 6 years.

Program Completion Requirements: RN-BSN	
Credit hours required in program core	18
Credit hours required in RN-BSN coursework	17
Credit hours in general education/pre-professional	58
Credit hours required in support courses	11
Credit hours in required or free electives	16
Credit hours required in required research	0
Total credit hours required for completion	120

For students in the RN-BSN program, 26 hours of Nursing credit will be awarded upon completion of the first professional semester, recognizing prior didactic and clinical experiences obtained in an accredited associate degree in nursing. Depending on the general education and pre-professional credit that can be transferred in, students may be able to complete the RN-BSN program in 4 semesters (2 years).

Work-Based Learning: In keeping with ABN guidelines for approved nursing programs, the BSN will include clinical field experiences, skills training, and simulated workplace/laboratory experience. Students will complete clinical experiences in health care settings across Bibb, Chilton, and Shelby Counties.

Industry Need: The proposed BSN is designed to prepare graduates for employment as Registered Nurses (SOC 29-1141), which are included on the Statewide In-Demand Occupations List. The State of Alabama, along with the entire nation, is currently experiencing a shortage in registered nurses due to a number of factors, including an increased need for care, a large proportion of the workforce reaching retirement age, limitations on nursing preparation capacity, and employee burnout. The pandemic exacerbated the existing shortage. UM's proposal includes a letter of support from Shelby Baptist Medical Center attesting to the critical need for nurses in their service area.

Student Demand: Students at the University of Montevallo were surveyed to determine interest in a BSN program. Of the 275 respondents, 45% were "very interested" or "somewhat interested" in a BSN at UM; 32% indicated they would have considered a BSN had it been offered earlier; and 88% either "strongly agreed" or "agreed" that a nursing program would make UM more attractive to prospective students. Of the prospective students surveyed (n=47), 45% indicated they were "very interested" in nursing at UM.

Resources:

Faculty:
Current Primary Faculty:
Full-time: 0
Part-time: 0
Support Faculty—

Full-time: 9
Part-time: 0

Additional Faculty to be hired:

Primary Faculty—

Full-time: 3

Part-time: 2

Support Faculty—

Full-time: 1

Part-time: 5

UM plans to hire three primary faculty with terminal degrees in Nursing or closely related field. One of these faculty members will serve as the Director of Nursing, with a target start date of January 2023. UM expects to hire the second full-time faculty member to begin in Fall 2023 and the third to begin in Fall 2024. Although the program may admit a small number of transfer students during the first year, the target population is first-time freshmen, who would be admitted to the professional program at the end of the 2024-2025 academic year. This will allow enough time for UM to execute the faculty searches outlined above. Student cohorts within the professional program will be carefully monitored to ensure compliance with the ABN requirements around faculty-student ratios.

In addition, UM expects to hire support faculty to meet increased demand from nursing students for coursework in biology, chemistry, philosophy, mathematics, and psychology. All new hires must meet the UM Faculty Credential Policy.

Assistantships: No assistantships will be offered for the proposed program.

Equipment: UM will purchase start-up equipment in year 1 at a cost of \$350,000 and has allotted \$15,000 per year after for additional supplies. The following new equipment will be purchased for the proposed program: hospital beds, human patient simulators, IV pumps, EKG machine, unit-specific crash cart, Electronic Health Record; and defibrillators (CPR manikin with feedback).

Facilities: UM has been allocated state appropriations for the development of a nursing program at the institution (\$1,500,000). Specifically, these funds have been budgeted for facility improvements to Myrick Hall, which are needed to meet the instructional and laboratory requirements of this program. In addition, the program will also utilize some classroom and laboratory space in Myrick Hall that has recently been renovated for the Exercise and Nutrition Sciences programs.

Library: UM's library collections include approximately 140 journals (with varying degrees of full-text and current coverage) related to nursing, including *Health Source: Nursing/Academic Edition*, *Human Anatomy Atlas*, *MEDLINE/PubMed*, and *PsycINFO*. In order to expand these holdings to support the BSN program, UM has budgeted \$10,800 in the first year and \$5,800 for Years 2-7. The new funds will support the following: an ongoing subscription to the *CINAHL (Cumulative Index to Nursing and Allied Health Literature)*, one-time funds for nursing e-books, ongoing subscriptions to the *OVID Nursing* package and other periodical databases, and an evidence-based practice (EBP) resource.

Program Budget: The proposal projects that \$4,365,067 in new funds will be required to support the program over the first seven years. A significant share of these expenditures will go toward compensation for new faculty and facility renovations. Over the same period, the program is expected to generate a total of \$3,469,830 through tuition. State funding allocated from the Education Trust Fund in the amount of \$1,500,000 will go to support the facility renovation costs in Year 1. Internal reallocations of \$584,080 will be required to support the program during the first three years until it becomes self-sustaining in Year 4.

Attachment 3

University of Montevallo
 Bachelor of Science in Nursing in Nursing

Course Number and Title	Number of Credit Hours	* If New Course
General Education		
Area I		
ENG 101 - Composition I	3	
ENG 102 - Composition II	3	
Area 2		
ENG 231 or ENG 232	3	
COMS 101 - Foundations of Oral Communication	3	
Fine Arts	3	
PHIL 180 - Critical Reasoning or PHIL 220 - Ethics	3	
Humanities	3	
Humanities	3	
Area 3		
MATH 144 - Pre-Calculus Algebra or Higher	3	
BIO 105 - Introductory Biology I	4	
CHEM 101 - Basic Chemistry I or CHEM 121 – General Chemistry I	4	
Area 4		
HIST 101 or 102	3	
PSYC 201-Foundations in Psychology	3	
FCS 291 - Individual and Family Development	3	
History, Social & Behavioral Sciences	3	
Area 5		
FCS 281 - Introduction to Nutrition	3	
Additional Requirements for Degree		
BIO 201 - Human Anatomy and Physiology I	4	
BIO 202 - Human Anatomy and Physiology II	4	

Support Courses		
CHEM 102 – Basic Chemistry II or CHEM 122	4	
BIO 300 - Microbiology	4	
PSYC 300 - Descriptive Statistics	3	
Nursing Core		
NURS 323 Research & Evidenced Based Nursing	3	*
NURS 430 Population-based Health Nursing	5	*
NURS 470 Leadership/Management Systems of Care	3	*
NURS 422 Issues in Contemporary Professional Nursing	2	*
NURS 480 Professional Practice Seminar II	5	*
Professional Program- Pre Licensure Track		
NURS 220- Introduction to Professional Practice	2	*
NURS 320 Foundations of Nursing	5	*
NURS 321 Health Assessment	4	*
NURS 322 Pharmacology	3	*
NURS 325 Clinical Informatics & Basic Skills	3	*
NURS 330 Nursing Care of Adults I	5	*
NURS 340 Psychiatric & Mental Health Nursing	5	*
NURS 350 Nursing Care of Adults II	5	*
NURS 360 Nursing of the Childbearing Family	5	*
NURS 420 Nursing Care of Children	5	*
NURS 450 Professional Practice Seminar I	2	*
RN-BSN Track		
NURS 401 Orientation & Socialization to Professional Nursing	3	*
NURS 324 Theoretical & Ethical Considerations in Nursing	3	*
NURS 432 Pathopharmacology	4	*
NURS 425 Clinical Informatics & Assessment Skills	4	*
NURS 423 Advanced Issues in Professional Nursing	2	*
NURS 100 Success in Nursing	1	*

DECISION ITEM: E-6a

University of North Alabama, Bachelor of Business
Administration in Innovation and Entrepreneurship (CIP 52.0701)

Staff Presenter:

Dr. Robin McGill
Deputy Director for Academic Affairs

Staff Recommendation:

That the Commission approve the proposed Bachelor of Business Administration (BBA) in Innovation and Entrepreneurship.

The program will have the implementation date and post-implementation conditions listed below:

Implementation Date: The proposed program will be implemented in Spring 2023. Based on Commission policy, the proposed program must be implemented by January 13, 2025, or Commission approval will expire. The institution must notify the Commission in writing when the program is implemented or if there is any delay in implementation.

The program will have the implementation date and post-implementation conditions listed below:

Post-Implementation Conditions:

1. That the annual average new enrollment headcount beginning 2024-25 will be at least 20.3, based on the proposal.
2. That the annual average number of graduates for the period 2024-25 through 2029-2030 (six-year average) will be 7.5, based on the adopted graduation requirements as stated in the Code of Alabama 16-5-8(a)(2).
3. That the existing BBA in Professional Management (CIP 52.0201) maintain viability based on the adopted graduation requirements as stated in the Code of Alabama 16-5-8(a)(2).
4. That information regarding an overall assessment of the program be provided, particularly as related to objectives and assessment measures stated in the proposal, including also data on related employment and/or progress into a graduate program.

The University of North Alabama (UNA) will be required to phase out the program if any of the post-implementation conditions are not met. The institution must present documentation regarding the post-implementation conditions, as well as a general assessment of the program, in a report submitted to the Commission no later than September 1, 2030.

Background:

The Code of Alabama, 16-5-8 (c) states that the governing boards of public institutions of higher education in this state and the campuses under their governance or supervision shall not undertake the establishment of a new unit or program of instruction for academic credit with state funds before submitting

plans for the new unit or program to the Commission for its review, evaluation, and approval.

Staff recommendation for approval is based on the following rationale:

1. The proposed BBA in Innovation and Entrepreneurship aligns with the statewide economic development plan focused on innovation and small business growth, led by the Innovation Corporation.
2. The proposed program builds upon an existing concentration in Innovation and Entrepreneurship within the BBA in Professional Management (CIP 52.0201), and therefore will require minimal new resources to deliver.
3. The proposal includes 5 letters of support from Shoals Business Incubator (SBI), Shoals Chamber of Commerce, Alabama Small Business Development Center (SBDC) at UNA, Shoals Economic Development Authority (Shoals EDA), and Innovation Engineering Institute.

Supporting Documentation:

1. New Academic Degree Program Proposal Summary, attached.
2. Summary of Background Information, attached.
3. Curriculum for Proposed Program, attached.
4. University of North Alabama proposal, dated June 9, 2022. Available upon request.
5. "Evaluation and Review of New Instructional Program Proposals of Public Postsecondary Institutions," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.03. Available upon request.

Attachment 1

NEW ACADEMIC DEGREE PROGRAM PROPOSAL SUMMARY								
INSTITUTION: University of North Alabama								
PROGRAM: Bachelor of Business Administration in Innovation and Entrepreneurship (CIP 52.0701)								
ESTIMATED NEW FUNDS REQUIRED TO SUPPORT PROPOSED PROGRAM								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	TOTAL
FACULTY	\$0	\$3,360	\$3,360	\$3,360	\$3,360	\$3,360	\$3,360	\$20,160
STAFF	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FACILITIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LIBRARY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ASSISTANTSHIPS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$3,360	\$3,360	\$3,360	\$3,360	\$3,360	\$3,360	\$20,160
SOURCES OF FUNDS AVAILABLE FOR PROGRAM SUPPORT								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	TOTAL
REALLOCATIONS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
EXTRAMURAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TUITION + FEES	\$0	\$423,120	\$421,800	\$420,024	\$397,320	\$431,376	\$449,539	\$2,543,179
TOTAL	\$0	\$423,120	\$421,800	\$420,024	\$397,320	\$431,376	\$449,539	\$2,543,179
ENROLLMENT PROJECTIONS								
<i>Note: "New Enrollment Headcount" is defined as unduplicated counts across years.</i>								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	6-YEAR AVERAGE
FULL-TIME HEADCOUNT	Year 1 - No data reporting required	39	38	35	33	36	34	35.83
PART-TIME HEADCOUNT	Year 1 - No data reporting required	2	2	2	2	2	2	2
TOTAL HEADCOUNT	Year 1 - No data reporting required	41	40	37	35	38	36	37.83
NEW ENROLLMENT HEADCOUNT	Year 1 - No data reporting required	40	12	15	15	20	20	20.3
DEGREE COMPLETION PROJECTIONS								
<i>Note: Do not count Lead "0"s and Lead 0 years in computing the degree completions projections average.</i>								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	AVERAGE
DEGREE COMPLETION PROJECTIONS	Year 1 - No data reporting required	4	6	8	8	10	10	7.7

Attachment 2

Summary of Background Information

University of North Alabama
Bachelor of Business Administration in Innovation and Entrepreneurship

Role: The proposed program is within the instructional role for the University of North Alabama (UNA).

Program Description: The Innovation and Entrepreneurship program is designed to develop the skills to launch a new business and to function successfully within an established business enterprise that employs entrepreneurial management mindset. Graduates of the program will learn how to assess entrepreneurial opportunities, apply strategic consultative thinking to problem solving, assess the commercial potential of an idea or innovation, develop strategic, business and financial plans, develop effective presentations, and serve as a productive member of an entrepreneurial/innovation team.

Student Learning Outcomes: Upon completion of the program, students will be able to:

1. Identify and assess an opportunity, build and execute a business plan, and prepare for growth.
2. Identify and validate business opportunities, foster creativity, and solve complex problems.
3. Evaluate business opportunities, start-up strategies, business valuation, and business plan development.
4. Determine how to attract stakeholders, finance a venture, manage a growing business, and develop an exit strategy.

Administration: The program will be administered by the UNA College of Business and Technology, Dr. Gregory Carnes, Dean; and the Department of Marketing and Management, Dr. Jeremy Stafford, Chair.

Peer Review: The Notification of Intent to Submit a Proposal (NISP) and the program proposal were available for review by the College and University Chief Academic Officers Association (CUCAO). One response was received, indicating support for the program.

Public Review: The program was posted on the Commission website from July 8, 2022 to July 28, 2022 (twenty days) for public review and comments. No comments were received.

Similar Programs: The following institutions offer similar bachelor-level programs:

- Alabama A&M University (BS in Entrepreneurship, CIP 52.0701)
- Auburn University at Montgomery (BSBA in Entrepreneurship, CIP 52.0701)
- University of Alabama at Birmingham (BS in Entrepreneurship, CIP 52.0701)
- University of South Alabama (BS in Business Management and Administration, CIP 52.0201, with concentration in Entrepreneurship)

Relationship to Existing Coursework: At the undergraduate level, UNA currently offers a BBA in Professional Management (CIP 52.0201) with a concentration in Innovation and Entrepreneurship. UNA plans to eliminate the existing Innovation and Entrepreneurship concentration. Students in that concentration will have the option to transfer into the new BBA program.

Collaboration: UNA has not identified any collaborations at this time but is open to opportunities as they arise or as needs are identified.

Admissions: Similar to other BBA degrees, students must apply for formal admission to the College of Business and Technology major program after completing 45 semester hours of required coursework.

Mode of Delivery: Of the 26 hours in the Innovation major, 20 will be delivered via face-to-face instruction. The remaining 6 hours in the major, all of the BBA core coursework, pre-professional BBA coursework, general education hours, and elective/minor hours can be taken in-person or online.

Curriculum: UNA plans to develop 3 new courses for the program.

Program Completion Requirements:	
Credit hours required in program courses	26
Credit hours in general education or core curriculum	41
Credit hours required in pre-professional courses	42
Credit hours in required or free electives	11
Credit hours required in required research	0
Total credit hours required for completion	120

Work-Based Learning: The Innovation and Entrepreneurship BBA program will require two one-hour courses focused on experiential and work-based learning (MG 360 and MG 460). In these courses, students will participate in a variety of engagement opportunities available to satisfy the course requirement of meaningful experiential learning.

Specialized Accreditation: UNA's College of Business and Technology is accredited by the Association to Advance Collegiate Schools of Business (AACSB). The BBA in Innovation and Entrepreneurship degree will follow the current curricular guidelines provided by the AACSB.

Professional Certification/Licensure: Although not required, students can earn an Innovation Engineering Blue Belt certification from the Innovation Engineering Institute.

Industry Need: The proposed BBA in Innovation and Entrepreneurship is designed to prepare graduates to support and inspire innovative and emerging companies in Alabama. Innovation and entrepreneurship are part of a wider economic growth strategy for the State of Alabama, specifically with the launch of the Alabama Innovation Corporation. The BBA in Innovation and Entrepreneurship at UNA will help fill the growing demand for new and innovative small businesses. While employment specifically within start-ups is not reflected within the Statewide In-Demand Occupations List, graduates will be prepared for employment within the following occupations:

- 1) General and Operations Managers (SOC 11-1021, included on In-Demand Occupations List)
- 2) Chief Executives (SOC 11-1011)
- 3) Business Operations Specialists (SOC 13-1199)

The program proposal includes five letters of support attesting to the need for this program, including Shoals Business Incubator (SBI), Shoals Chamber of Commerce, Alabama Small Business Development Center (SBDC) at UNA, Shoals Economic Development Authority (Shoals EDA), and Innovation Engineering Institute.

Student Demand: Demand for the proposed program is evidenced by the strong enrollment figures for the existing concentration in Innovation and Entrepreneurship within the BBA in Professional Management. As of June 2022, there were 54 students enrolled in the concentration, with an average of 18 students in each graduating class. UNA anticipates that the enhancements to the curriculum, including additional experiential learning courses, are expected to drive additional interest in the proposed BBA in Innovation and Entrepreneurship.

Resources:

Faculty:
Current Primary Faculty:
Full-time: 1
Part-time: 0

Support Faculty—
Full-time: 1
Part-time: 0

Additional Faculty to be hired:
Primary Faculty—
Full-time: 0
Part-time: 1
Support Faculty—
Full-time: 0
Part-time: 0

UNA has one primary faculty member for this program, with an additional faculty serving in a supporting role for the program. In addition, UNA plans to hire one adjunct instructor, at a cost of \$3,360 annually. All other management, marketing and other core business courses that will support the new BBA degree are taught by existing faculty in the current BBA programs.

Staff: No dedicated staff will be required for the proposed program.

Assistantships: No assistantships will be offered for the proposed program.

Equipment: No specialized equipment costs will be required for the program.

Facilities: No new facilities will be required for the proposed program.

Library: The UNA Collier Library's local collection and current subscriptions has adequate holdings to support the proposed BBA in Innovation and Entrepreneurship. The UNA library currently subscribes to *Business Plans Handbook*, *Gale One File*, *Gartner*, *ProQuest Business*, *Regional Business News*, and *Standard and Poor's NetAdvantage*.

Program Budget: The proposal projects that \$20,160 in new funds will be required to support the program over the first seven years. Over the same period, the program is expected to generate a total of \$2,543,179 through tuition and student fees.

Attachment 3

University of North Alabama
 Bachelor of Business Administration in Innovation and Entrepreneurship

Course Number and Title	Number of Credit Hours	* If New Course
General Education Coursework (Areas I-IV)	41	
Pre-BBA (Area V) Coursework	21	
AC 291 – Accounting Concepts I	3	
AC 292 – Accounting Concepts II	3	
BL 240 – Legal Environment of Business	3	
CS 101 – Introduction to Computer Programming	3	
CIS 236 – Information Systems in Organizations	3	
DA 291 – Statistics Process Control	3	
DA 292 – Statistical Analysis for Business	3	
BBA Core Courses	21	
MG 491- International Business	3	
FI 393 - Financial Management	3	
MG 331 - Leadership and Organizational Behavior	3	
MG 382 - W Managerial Communications	3	
MG 395 - Operations Management	3	
MG 498 - Strategic Management	3	
MK 360 - Principles of Marketing	3	
Major Coursework	26	
MG 234 – Innovation Engineering I: Fundamentals or MG 234H – Honors Innovation Engineering I: Fundamentals	3	
MG 274 – Innovation Engineering II: Create or MG 274H - Innovation Engineering II: Create	3	
MG 334 – Innovation Engineering III: Communicate or MG 334H – Honors Innovation Engineering III: Communicate	3	
MG 360 – Entrepreneurial Experiences Engagement	1	* WBL
MG 391 - Entrepreneurship	3	
MG 434 – Innovation Engineering IV: Commercialize	3	
MG 460 – Entrepreneurial Experiences Engagement	1	* WBL
MG 474 - Innovation Engineering V: Experience	3	
MG 484 – Entrepreneurial Venture Financing and Legal Considerations	3	*
MK 487 – Digital Marketing	3	
General Electives or Minor	11	
Total Credit Hours for BBA in Innovation and Entrepreneurship:	120	
NOTE: WBL indicates which courses include work-based learning as a required component.		

DECISION ITEM: E-6b

University of North Alabama, Master of Health Administration in Health Administration (CIP 51.0701)

Staff Presenter:

Dr. Robin McGill
Deputy Director for Academic Affairs

Staff Recommendation:

That the Commission approve the proposed Master of Health Administration (MHA) in Health Administration.

The program will have the implementation date and post-implementation conditions listed below:

Implementation Date: The proposed program will be implemented in Spring 2023. Based on Commission policy, the proposed program must be implemented by January 13, 2025, or Commission approval will expire. The institution must notify the Commission in writing when the program is implemented or if there is any delay in implementation.

The program will have the implementation date and post-implementation conditions listed below:

Post-Implementation Conditions:

1. That the annual average new enrollment headcount beginning in 2024-25 will be at least 11.3, based on the proposal.
2. That the annual average number of graduates for the period 2024-25 through 2029-30 (six-year average) will be 3.75, based on the adopted graduation requirements as stated in the Code of Alabama 16-5-8(a)(2).
3. That information regarding an overall assessment of the program be provided, particularly as related to objectives and assessment measures stated in the proposal, including also data on related employment and/or acceptance into a graduate program.

University of North Alabama (UNA) will be required to phase out the program if any of the post-implementation conditions are not met. The institution must present documentation regarding the post-implementation conditions, as well as a general assessment of the program, in a report submitted to the Commission no later than September 1, 2030.

Background:

The Code of Alabama, 16-5-8(c) states that the governing boards of public institutions of higher education in this state and the campuses under their governance or supervision shall not undertake the establishment of a new unit or program of instruction for academic credit with state funds before submitting plans for the new unit or program to the Commission for its review, evaluation, and approval.

Staff recommendation for approval is based on the following rationale:

1. The proposed program is designed to prepare graduates for employment as Medical and Health Services Managers (SOC 11-9111), which appears on the Statewide In-Demand Occupations List.
2. The curriculum for the proposed MHA will be delivered 100% online through flexible 8-week courses, intended to accommodate working professionals.
3. The proposal includes four letters of support from the following industry partners: Alabama Department of Public Health, Huntsville Hospital Health System, Brookwood Baptist Medical Center, and Shoals Community Clinic.

Supporting Documentation:

1. New Academic Degree Program Proposal Summary, attached.
2. Summary of Background Information, attached.
3. Curriculum for Proposed Program, attached.
4. University of North Alabama proposal, dated June 1, 2022. Available upon request.
5. "Evaluation and Review of New Instructional Program Proposals of Public Postsecondary Institutions," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.03. Available upon request.

Attachment 1

NEW ACADEMIC DEGREE PROGRAM PROPOSAL SUMMARY								
INSTITUTION: University of North Alabama								
PROGRAM: Master of Health Administration in Health Administration (CIP 51.0701)								
ESTIMATED NEW FUNDS REQUIRED TO SUPPORT PROPOSED PROGRAM								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	TOTAL
FACULTY	\$0	\$90,127	\$90,127	\$90,127	\$90,127	\$90,127	\$90,127	\$540,762
STAFF	\$0	\$0	\$0	\$40,858	\$40,858	\$40,858	\$40,858	\$163,432
EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FACILITIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LIBRARY	\$0	\$500	\$500	\$500	\$500	\$500	\$500	\$3,000
ASSISTANTSHIPS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER	\$0	\$0	\$0	\$10,000	\$10,000	\$5,500	\$5,500	\$31,000
TOTAL	\$0	\$90,627	\$90,627	\$141,485	\$141,485	\$136,985	\$136,985	\$738,194
SOURCES OF FUNDS AVAILABLE FOR PROGRAM SUPPORT								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	TOTAL
INTERNAL REALLOCATIONS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TUITION	\$117,300	\$97,750	\$156,400	\$215,050	\$273,700	\$293,250	\$293,250	\$1,446,700
TOTAL	\$117,300	\$97,750	\$156,400	\$215,050	\$273,700	\$293,250	\$293,250	\$1,446,700
ENROLLMENT PROJECTIONS								
<i>Note: "New Enrollment Headcount" is defined as unduplicated counts across years.</i>								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	6-YEAR AVERAGE
FULL-TIME HEADCOUNT	Year 1 - No data reporting required	1	2	2	2	2	2	1.8
PART-TIME HEADCOUNT	Year 1 - No data reporting required	10	16	17	22	24	25	19
TOTAL HEADCOUNT	Year 1 - No data reporting required	11	18	19	24	26	27	20.8
NEW ENROLLMENT HEADCOUNT	Year 1 - No data reporting required	5	8	11	14	15	15	11.3
DEGREE COMPLETION PROJECTIONS								
<i>Note: Do not count Lead "0"s and Lead 0 years in computing the degree completions projections average.</i>								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	AVERAGE
DEGREE COMPLETION PROJECTIONS	Year 1 - No data reporting required	1	3	3	5	5	7	4

Attachment 2

Summary of Background Information

University of North Alabama
Master of Health Administration in Health Administration

Role: The proposed program is within the instructional role recognized for the University of North Alabama (UNA).

Program Description: The proposed MHA in Health Administration will equip students to become healthcare leaders in an ever-changing global healthcare environment. The COVID-19 pandemic underscored the need for prepared healthcare leaders who are poised to confront healthcare's most pressing challenges. The proposed program will be offered 100% online to accommodate working professionals who want to continue their education. The curriculum will include coursework in healthcare finance, economics, strategic planning, healthcare law and policy, as well as emerging needs in data analytics and diversity, equity, and inclusion.

Student Learning Outcomes: Each student's course of study is designed to lead to the following learning outcomes:

1. Analyze the US healthcare system, including critical healthcare policy and legal issues.
2. Compare the US healthcare system to systems in other developed countries, while articulating the implications for stakeholders.
3. Acquire and advance knowledge, skills, and abilities to effectively manage the operations of a healthcare organization, particularly in areas related to strategic management, fiscal management, economic, and human resources practices.
4. Explore healthcare management in the context of changing demographics within the US.
5. Examine leadership models, while developing and refining one's own leadership and management style.

Administration: The program will be administered by the College of Business and Technology, Dr. Gregory Carnes, Dean; and the Department of Management and Marketing, Dr. Jeremy Stafford, Chair.

Peer Review: The Notification of Intent to Submit a Proposal (NISP) and the program proposal were submitted to the Alabama Council of Graduate Deans (ACGD). Two responses were received, with no major concerns expressed.

Public Review: The program was posted on the Commission website from July 8, 2022 to July 28, 2022 (twenty days) for public review and comments. No comments were received.

Similar Programs: There are currently three similar master's-level programs in Alabama:

- Athens State University, MS in Strategic Healthcare Management and Administration (CIP 51.0701)
- Auburn University at Montgomery, MHA in Healthcare Administration (CIP 51.0701)
- University of Alabama at Birmingham, MSHA in Health Administration (CIP 51.0701)

Relationship to Existing Coursework: UNA's College of Business and Technology (COBT) currently offers a Concentration in Healthcare Management within the MBA in Business Administration (CIP 52.0201), as well as a Graduate Micro-Credential in Healthcare Management (CIP 51.0701). At the undergraduate level, UNA's College of Nursing and Health Professions (ACONHP) currently offers a BS in Applied Health Science (CIP 51.0799), which includes a track in Health Administration. The proposed MHA program will not replace any existing programs, specializations, options, or concentrations. The MBA Concentration in Healthcare Management and the Graduate Micro-Credential in Healthcare Management will still be available for students who want exposure to the field but do not want to pursue the full MHA degree.

Collaboration: No collaborations are currently planned but will be explored if a need or opportunity arises.

Admissions: The proposed MHA program will not have additional admissions requirements for graduate programs. Students who do not meet requirements for unconditional admission may have the option to enroll under conditional admission.

Mode of Delivery: UNA intends to deliver the proposed program 100% online in order to accommodate working professionals. The proposed MHA program will be well-supported within UNA's already established online infrastructure.

Curriculum: UNA plans to develop 13 new courses for the proposed program.

Program Completion Requirements:	
Credit hours required in program coursework	34
Credit hours in general or core curriculum	0
Credit hours required in support courses	0
Credit hours in free electives	0
Credit hours in required research	0
Total credit hours required for completion:	34

Full-time students will be able to complete the MHA in Health Administration in 18 to 24 months. Part-time students will be able to complete the program in 24+ months, depending upon the number of credit hours taken per semester. The proposed MHA program is structured to deliver courses in eight-week terms to provide additional flexibility for students.

Work-Based Learning: The curriculum includes a required capstone course (MHA 699), which will feature a comprehensive culminating project that will allow students to integrate knowledge and skills gained throughout graduate program coursework. Student teams will function as "independent consultants" in a simulated workplace setting, where they will define, analyze and recommend solutions to a healthcare business problem as articulated by a client preceptor.

Specialized Accreditation: UNA's College of Business and Technology is accredited by the Association to Advance Collegiate Schools of Business (AACSB). The MHA degree will follow the curricular guidelines provided by the AACSB. Program accreditation is available through the Commission on Accreditation of Healthcare Management Education (CAHME), and UNA may consider pursuing programmatic accreditation once a sufficient track record of graduates and employment outcomes has been established.

Industry Need: The proposed program is designed to prepare graduates for employment as Medical and Health Services Managers (SOC 11-9111), an occupation that appears on the Statewide In-Demand Occupations List. The healthcare industry continues to expand across the nation, as well as within the State of Alabama. Healthcare spending comprises approximately 20% of the gross domestic product (GDP) (Centers for Medicare and Medicaid Services, 2021). According to the Bureau of Labor Statistics, employment in healthcare occupations is projected to grow 16 percent from 2020 to 2030, much faster

than the average for all occupations. With an aging population and increased demand for healthcare services, it will be critical to prepare professionals for careers in healthcare management, business, and operations.

In addition, UNA provided letters of support for the program from the following industry partners, attesting to the need for more healthcare management professionals:

- Alabama Department of Public Health
- Huntsville Hospital Health System
- Brookwood Baptist Medical Center
- Shoals Community Clinic

Student Demand: Institutional data indicate steady growth in enrollments within healthcare management offerings. The MBA concentration in Healthcare Management has consistently been one of the top three concentrations, with 28 students enrolled in Fall 2021. In addition, recruitment advisors for the College of Business and Technology (COBT) report that many prospective students are looking for a full healthcare management or administration program beyond the MBA concentration.

Resources:

Faculty:

Current Primary Faculty:

Full-time: 1

Part-time: 0

Support Faculty—

Full-time: 0

Part-time: 5

Additional Faculty to be hired:

Primary Faculty—

Full-time: 1

Part-time: 0

Support Faculty—

Full-time: 0

Part-time: 3

The second full-time faculty member to be hired will have a terminal degree in the field. Part-time faculty must have terminal degrees and work/research experience in healthcare, or they may have master's degrees and significant work experience in their respective field to provide justification for graduate faculty status. UNA projects that the program will grow enough to support a potential third full-time faculty member by Year 5.

Staff: A current employee will provide part-time support with recruiting and advising in Years 1-3. UNA projects that enrollment increases will require a full-time staff hire in Year 4.

Assistantships: No assistantships will be offered for the proposed program.

Equipment: No new equipment will be required for the proposed program.

Facilities: No new facilities will be required for the proposed program.

Library: UNA's Collier Library has adequate holdings to support master's-level coursework in health administration. Collections include subscriptions to numerous journals with high relevance to the discipline, including the *Academy of Management Journal*, *Harvard Business Review*, and *Health Care Management Review*; and numerous databases, including *ABI/Inform Collection*, *APA PsycINFO*, and

Business Source Complete. Funding should be maintained and increased modestly due to inflationary subscription prices (3-5% annually) to continue supporting the needs of the department and to maintain current collections.

Other: UNA has included cost projections for accreditation through CAMHE beginning in Year 4, though this expenditure will depend on whether the institution decides to pursue specialized accreditation.

Program Budget: Over the first seven years, the program will require \$738,194 of additional funding and is expected to generate a total of \$1,446,700 through tuition.

Attachment 3

University of North Alabama
 Master of Health Administration in Health Administration

Course Number and Title	Number of Credit Hours	* If New Course
MHA 608: Health Economics	3	*
MHA 610: Healthcare Law	3	*
MHA 613: Diversity, Equity, and Inclusion in Healthcare	2	*
MHA 621: Health Policy, Politics, and Analysis	2	*
MHA 625: Healthcare Finance	3	*
MHA 630: Healthcare Analytics	3	*
MHA 638: Leadership in Healthcare Organizations	2	*
MHA 642: Quality and Process Improvement in Healthcare Operations	3	*
MHA 646: Management and Organizational Behavior	2	*
MHA 657: Human Resources in Healthcare	2	*
MHA 665: US Health Care System	1	*
MHA 671: Healthcare Marketing	2	
MHA 682: Health Informatics	2	*
MHA 695: Strategic Planning for Healthcare	2	
MHA 699: Capstone Experience	2	*
Total Program Hours for the MHA Degree:	34	

WBL

NOTE: WBL indicates that the course requires Work-Based Learning.

DECISION ITEM: E-7

University of South Alabama, Doctor of Occupational Therapy in Occupational Therapy (CIP 51.2306)

Staff Presenter:

Dr. Robin McGill
Deputy Director for Academic Affairs

Staff Recommendation:

That the Commission approve the proposed Doctor of Occupational Therapy (OTD) in Occupational Therapy.

The program will have the implementation date and post-implementation conditions listed below:

Implementation Date: Implementation for the proposed program will begin in Fall 2023. Based on Commission policy, the proposed program must be fully implemented by September 13, 2025, or Commission approval will expire. The institution must notify the Commission in writing when the program is implemented or if there is any delay in implementation.

The program will have the implementation date and post-implementation conditions listed below:

Post-Implementation Conditions:

1. That the annual average new enrollment headcount beginning in 2024-25 will be 14.8 students, based on the proposal.
2. That the annual average number of graduates for the period 2025-26 and 2029-30 (five-year average) will be 2.25, based on the adopted graduation requirements as stated in the Code of Alabama 16-5-8(a)(2).
3. That the program will achieve, or make substantial progress toward, accreditation through the Accreditation Council for Occupational Therapy Education (ACOTE).
4. That information regarding an overall assessment of the program be provided, particularly as related to objectives and assessment measures stated in the proposal, including also data on professional licensure and related employment.

University of South Alabama (USA) will be required to phase out the program if any of the post-implementation conditions are not met. The institution must present documentation regarding the post-implementation conditions, as well as a general assessment of the program, in a report submitted to the Commission no later than September 1, 2030.

Background:

The Code of Alabama, 16-5-8 (c) states that the governing boards of public institutions of higher education in this state and the campuses under their governance or supervision shall not undertake the establishment of a new unit or program of instruction for academic credit with state funds before submitting

plans for the new unit or program to the Commission for its review, evaluation, and approval.

Staff recommendation for approval is based on the following rationale:

1. The proposed OTD will replace USA's existing Master of Science in Occupational Therapy (MSOT) program. Due to updated program length requirements from the Accreditation Board for Occupational Therapy Education (ACOTE), USA must reconfigure its existing MSOT program, and they are proposing to elevate the program to the doctoral level.
2. The proposed program is designed to prepare graduates for employment as Occupational Therapists (SOC 29-1122), an occupation which is included on the 2022 Statewide In-Demand Occupations List.
3. USA's existing MSOT program has a strong pass rate on the National Board for Certification in Occupational Therapy (NBCOT) examination, which is required for graduates to earn professional licensure.

Supporting Documentation:

1. New Academic Degree Program Proposal Summary, attached.
2. Summary of Background Information, attached.
3. Curriculum for Proposed Program, attached.
4. University of South Alabama proposal, dated June 1, 2022. Available upon request.
5. "Evaluation and Review of New Instructional Program Proposals of Public Postsecondary Institutions," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.03. Available upon request.

Attachment 1

NEW ACADEMIC DEGREE PROGRAM PROPOSAL SUMMARY								
<i>INSTITUTION: University of South Alabama</i>								
<i>PROGRAM: OTD in Occupational Therapy (CIP 51.2306)</i>								
ESTIMATED NEW FUNDS REQUIRED TO SUPPORT PROPOSED PROGRAM								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	TOTAL
FACULTY	\$266,255	\$374,909	\$374,909	\$374,909	\$374,909	\$374,909	\$374,909	\$2,515,709
STAFF	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
EQUIPMENT	\$60,000	\$60,000	\$40,000	\$0	\$0	\$0	\$0	\$160,000
FACILITIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LIBRARY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ASSISTANTSHIPS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER	\$10,285	\$10,285	\$10,285	\$5,200	\$5,200	\$5,200	\$5,200	\$51,655
TOTAL	\$336,540	\$445,194	\$425,194	\$380,109	\$380,109	\$380,109	\$380,109	\$2,727,364
SOURCES OF FUNDS AVAILABLE FOR PROGRAM SUPPORT								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	TOTAL
INTERNAL REALLOCATIONS	\$318,300	\$7,434	\$0	\$0	\$0	\$0	\$0	\$325,734
EXTRAMURAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TUITION	\$18,240	\$437,760	\$456,000	\$456,000	\$456,000	\$456,000	\$456,000	\$2,736,000
TOTAL	\$336,540	\$445,194	\$456,000	\$456,000	\$456,000	\$456,000	\$456,000	\$3,061,734
ENROLLMENT PROJECTIONS								
<i>Note: "New Enrollment Headcount" is defined as unduplicated counts across years.</i>								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	AVERAGE
FULL-TIME HEADCOUNT	Year 0 - No data reporting required	24	25	25	25	25	25	24.8
PART-TIME HEADCOUNT	Year 0 - No data reporting required	0	0	0	0	0	0	0
TOTAL HEADCOUNT	Year 0 - No data reporting required	24	25	25	25	25	25	24.8
NEW ENROLLMENT HEADCOUNT	Year 0 - No data reporting required	14	14	15	15	15	16	14.8
DEGREE COMPLETION PROJECTIONS								
<i>Note: Do not count Lead "0"s and Lead 0 years in computing the degree completions projections average.</i>								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	AVERAGE
DEGREE COMPLETION PROJECTIONS	Year 0 - No data reporting required	0	13	14	14	14	15	11.7

Attachment 2

Summary of Background Information

Doctor of Occupational Therapy in Occupational Therapy
University of South Alabama

Role: The proposed program is within the instructional role recognized for University of South Alabama (USA).

Program Description: Offered by the Department of Occupational Therapy in the College of Allied Health Professions, the Doctor of Occupational Therapy (OTD) is an entry-level professional program designed to develop advanced critical reasoning skills and to prepare the graduate for professional practice in a variety of settings. Graduates will also have the capability of assuming responsibilities in the areas of administration, program development, consultation and research in occupational therapy. The program extends USA's existing Master of Science in Occupational Therapy (MSOT) to the doctoral level with additional coursework, clinical requirements, and capstone assignment commensurate with the doctorate. The program requires 114 credit hours to complete.

Student Learning Outcomes: Learning outcomes for graduates of the OTD in Occupational Therapy program include the following abilities:

1. Demonstrate competent entry-level occupational therapy (OT) evaluation and intervention skills for success in fieldwork with licensed occupational therapy supervisors.
2. Analyze evidence-based research and justify the appropriate selection of OT interventions for clients/patients in coursework and clinical experiences.
3. Demonstrate advanced scientific discovery and innovation via community service, research, teaching, or clinical practice related to research coursework and/or the capstone doctoral experiential component project.
4. Complete course assignments that address healthcare needs and advocate for equity, diversity, and inclusion of underserved populations in the greater Gulf Coast community.

Administration: The program will be administered by the College of Allied Health Professions, Dr. Susan Gordon-Hickey, Dean; and the Department of Occupational Therapy, Dr. Donna Wooster, Chair.

Peer Review: The Notification of Intent to Submit a Proposal (NISP) and program proposal were reviewed by the Alabama Council of Graduate Deans (ACGD). Two responses were received, one of which requested further clarification on specialized accreditation and USA's rationale for moving to the doctorate. Additional information was provided by USA, and their response is reflected below in the section on "Relationship to Existing Coursework."

Public Review: The program was posted on the Commission website from July 8, 2022 to July 28, 2022 (twenty days) for public review and comments. No comments were received.

Similar Programs: The University of Alabama at Birmingham and Faulkner University currently offer OTD programs (CIP 51.2306). Alabama State University and Tuskegee University offer Occupational Therapy programs at the MS level.

Relationship to Existing Coursework: USA currently offers a Master of Science in Occupational Therapy (MSOT, CIP 51.2306), which requires 95 credit hours to complete. The Accreditation Council for Occupational Therapy Education (ACOTE) has recently revised its guidelines to limit program length for master's programs to 60 credit hours, and therefore, USA must reconfigure its MSOT program. They are

proposing to extend the existing coursework to the doctoral level (114 credit hours) so that graduates can take advantage of the increased scope of work. The proposed program is intended to replace the existing MSOT program, and students will transition into the OTD program.

Collaboration: USA does not have plans for collaboration at this time.

Accreditation: The existing MSOT program is accredited by the Accreditation Council for Occupational Therapy (ACOTE), and USA intends to apply for doctoral candidacy by December 2022.

Professional Licensure: Graduates of the program will have the qualifications needed to sit for the National Board for Certification in Occupational Therapy (NBCOT) exam, which they must pass in order to apply for state licensure in Alabama and all other states. Graduates from USA's existing MSOT program have demonstrated strong success on the NBCOT exam, with a 100% first-year pass rate for the last seven years.

Admissions: Applicants must complete all required prerequisite coursework with a minimum grade of B- in the following courses: Developmental Psychology (PSY 250), Abnormal Psychology (PSY 340), Statistics (ST 210), Anatomy and Physiology I (BMD 251), Anatomy and Physiology II (BMD 252), and Kinesiology (KIN 380) or Physics (PH 114). Students may be admitted either after completion of their bachelor's degree or as an advanced undergraduate student during their senior year.

Mode of Delivery: Coursework for the proposed program will be delivered via face-to-face instruction.

Curriculum: The program is designed for full-time students only and can be completed in 8 semesters. Existing master's-level coursework will be adapted to meet the requirements for doctoral-level study. In addition, USA plans to develop new coursework related to the doctor experiential component and the capstone culminating project.

Program Completion Requirements:	
Credit hours required in program courses	104
Credit hours in general education or core curriculum	0
Credit hours required in support courses	0
Credit hours in required or free electives	1
Credit hours in required research	9
Total credit hours required for completion	114

Work-Based Learning: Students will be required to complete significant experiential learning and clinical fieldwork placements to gain the clinical skills required of an entry-level practitioner, including the following:

- Level I Fieldwork consists of three different clinical site experiences in which students have some limited hands-on learning and skilled observations to enhance their learning of the common diagnoses, evaluations, and evidence-based interventions.
- Level II Fieldwork consists of two rotations. Each rotation is twelve weeks in length, and students work under the supervision of the licensed occupational therapy professional. This experience provides students with foundational skills and application of knowledge with actual patients and caregivers.
- The doctoral experiential component will follow ACOTE requirements. It is a fourteen-week experience in which the student designs, implements, and evaluates a program. The program can be a specialized area for the student such as research, teaching, community service, or occupational therapy practice.

Industry Need: The proposed program is designed to prepare graduates for employment as Occupational Therapists (SOC 29-1122), which is included on the Statewide In-Demand Occupations List. Employment of occupational therapists is projected to grow 17 percent from 2020 to 2030, much

faster than the average for all occupations according to the Occupational Outlook Handbook. USA reports that 100% of graduates from the existing MSOT program are employed in the profession within six months after graduation and that many receive job offers before graduating.

Student Demand: The existing MSOT program is in high demand and receives 200-250 applications per year for the 36 available seats in the program (approximately 5-7 qualified applicants per seat in the program). The cohort size is limited due to the demands of one-on-one clinical training under the supervision of a licensed and qualified occupational therapist. The proposed OTD program is expected to have similar demand.

Resources:

Faculty:

Current Primary Faculty:

Full-time: 7

Part-time: 4

Support Faculty—

Full-time: 2

Part-time: 0

Additional Faculty to be hired:

Primary Faculty—

Full-time: 2

Part-time: 2

Support Faculty—

Full-time: 0

Part-time: 0

USA intends to hire two new full-time faculty members and two new part-time faculty members for the program. New hires must have completed an advanced doctoral degree, hold an active license to practice as an occupational therapist within Alabama, and have a minimum of three years full-time practice as an occupational therapist.

Staff: Initially, USA intends to staff the program using existing personnel.

Assistantships: No assistantships will be offered for the proposed program.

Equipment: The Department of Occupational Therapy will need to purchase updated workstations, laboratory supplies, and updated equipment in keeping with current best practices, especially in the areas of low vision and driver rehabilitation. Equipment expenses of \$160,000 will be incurred during the first three years of the program.

Facilities: No new facilities will be required for the proposed program.

Library: The University of South Alabama library currently has sufficient library resources available to all allied health and medical students and supports the need for evidence-based OT practice and expanding research for doctoral students.

Program Budget: The proposal projects that \$2,727,364 in new funds will be required to support the program over the first seven years, with the majority of funds going to support the new faculty hires. In the first two years, the program will require \$325,734 of internal reallocations to support program start-up, and it is expected to become self-sustaining by Year 3. Over the first seven years, the program is expected to generate \$2,736,000 in tuition.

Attachment 3

Doctor of Occupational Therapy in Occupational Therapy
 University of South Alabama

OTD Plan of Study: Year One Courses

Course Number and Title	Number of Credit Hours	*If New Course
OT 611 Occupation in Context	3	*
OT 612 Occupational Development	4	*
OT 613 OT Foundations	3	*
OT 614 Neuromusculoskeletal Assessment	1	*
OT 615 NMS Experiential Learning	2	* WBL
OT 616 Applied Neuroscience for OT	3	*
OT 617 Professional Development Seminar I	1	*
OT 621 OT Adults ADL/ IADL	2	*
OT 622 OT Adults Experiential Learning	2	* WBL
OT 523 OT Psych/ Cognitive	3	*
OT 624 OT Peds ADL/ I ADL	2	*
OT 625 Peds Experiential Learning	2	* WBL
OT 626 Scientific Inquiry I	2	*
OT 627 Research Design	1	*
OT 628 OT Evaluation	3	*
OT 630 FW Level I Psych/ Mental Health	1	*
OT 631 OT Young Child	3	*
OT 632 OT Documentation	3	*
OT 633 Elective Course	1	*
OT 634 OT Low Vision	2	*
OT 635 OT Technology	3	*
OT 681 Capstone Development I	2	*

NOTE: WBL indicates that course requires work-based learning.

OTD Plan of Study: Year Two Courses

Course Number and Title	Number of Credit Hours	* If New Course
OT 640-FWI Phys Dysfunction	1	*
OT 641 Scientific Inquiry II	2	*
OT 642 Research Implementation	1	*
OT 643 School-Based OT	3	*
OT 644 OT UE Injuries /Work	2	*
OT 645 OT UE Experiential Learning	2	* WBL
OT 646 OT Older Adults	2	*
OT 647 Older Adult Experiential Learning	2	* WBL
OT 648 Interprofessional Practice & Collaboration	1	*
OT 682 Capstone Dev II	1	*
OT 683 Doc Project/Res	1	*
OT 650 FW I - General	1	*
OT 651 Prof Dev Seminar II	1	*
OT 652 Management & Supervision	3	*
OT 653 OT Child/Adolescence	2	*
OT 654 OT Acute Care	2	*
OT 655 OT and Wellness	3	*
OT 656 Advanced Professional Writing	2	*
OT 657 Research Analysis	1	*
OT 658 Intervention Competencies	2	*
OT 684 Capstone Development III	1	*
OT 685 Doc Project/ Research	1	*
OT 660 Level II FW A- 12 weeks (late May-mid Aug)	6	* WBL
OT 661 OT Clinical Practice (online)	2	* WBL
OT 686 Capstone Dev IV (online)	1	*

OTD Plan of Study: Year Three Courses

OT 670 Level II Fieldwork (B) (12 weeks)	6	* WBL
OT 671 Clinical Practice II (online)	2	* WBL
OT 687 Doctoral Project (online)	1	*
OT 680 DEC Experience (14 weeks)	8	* WBL
OT 688 Research Project Dissemination	2	*

NOTE: WBL indicates that course requires work-based learning.

DECISION ITEM: E-8

Southern Union State Community College, Associate of Applied Science in Veterinary Technology/Technician (CIP 01.8301)

Staff Presenter:

Mrs. Kristan White
Academic Program Analyst

Staff Recommendation:

That the Commission approve the proposed Associate of Applied Science (AAS) in Veterinary Technology/Technician.

The program will have the implementation date and post-implementation conditions listed below.

Implementation Date: The proposed program will be implemented Fall 2023. Based on Commission policy, the proposed program must be implemented by September 13, 2025, or Commission approval will expire. The institution must notify the Commission in writing when the program is implemented or if there is any delay in implementation.

Post-Implementation Conditions:

1. That the annual average new enrollment headcount beginning 2024-25 will be at least 16.2, based on the proposal.
2. That the annual average number of graduates for the period 2024-25 through 2029-30 (six-year average) will be at least 7.5, based on the adopted graduation rates as stated in the Code of Alabama 16-5-8 (a)(2).
3. That the program will achieve, or make significant progress toward, accreditation through the American Veterinary Medicine Association (AVMA).
4. That information regarding an overall assessment of the program will be provided, particularly as related to objectives and assessment measures stated in the proposal, including data on related employment and/or acceptance into a baccalaureate program.

Southern Union State Community College (SOU) will be required to phase out the program if any of the post-implementation conditions are not met. The institution must present documentation regarding the post-implementation conditions, as well as a general assessment of the program, in a report submitted to the Commission no later than September 1, 2030.

Background:

The Code of Alabama, 16-5-8 (c) states that the governing boards of public institutions of higher education in this state and the campuses under their governance or supervision shall not undertake the establishment of a new unit or program of instruction for academic credit with state funds before submitting plans for the new unit or program to the Commission for its review, evaluation, and approval.

Staff recommendation for approval is based on the following rationale:

1. The proposed program will be the only one in the state to utilize 100% classroom-based instruction with clinical sites in East Central Alabama.
2. This program will partner with the College of Veterinary Medicine at Auburn University on lab activities and clinical rotations.
3. The program is designed to prepare graduates for immediate employment as Veterinary Technologists and Technicians (SOC 29-2056), which appear on the Statewide In-Demand Jobs List.

Supporting Documentation:

1. New Academic Degree Program Application Summary, attached.
2. Summary of Background Information, attached.
3. Curriculum for Proposed Program, attached.
4. Southern Union State Community College proposal, dated May 6, 2022, with additional information. Available upon request.
5. "Evaluation and Review of New Instructional Program Proposals of Public Postsecondary Institutions," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.03. Available upon request.

Attachment 1

NEW ACADEMIC DEGREE PROGRAM PROPOSAL SUMMARY								
INSTITUTION: Southern Union State Community College								
PROGRAM: Associate of Applied Science in Veterinary Technology/Technician (CIP 01.8301)								
ESTIMATED NEW FUNDS REQUIRED TO SUPPORT PROPOSED PROGRAM								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	TOTAL
FACULTY	\$170,000	\$190,000	\$200,000	\$205,000	\$210,000	\$210,000	\$210,000	\$1,395,000
LIBRARY	\$1,000	\$500	\$500	\$500	\$500	\$500	\$500	\$4,000
FACILITIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
EQUIPMENT	\$180,000	\$75,000	\$15,000	\$10,000	\$10,000	\$10,000	\$10,000	\$310,000
STAFF	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ASSISTANTSHIPS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER	\$3,000	\$1,700	\$1,700	\$1,700	\$1,700	\$1,700	\$1,700	\$13,200
TOTAL	\$354,000	\$267,200	\$217,200	\$217,200	\$222,200	\$222,200	\$222,200	\$1,722,200
SOURCES OF FUNDS AVAILABLE FOR PROGRAM SUPPORT								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	TOTAL
INTERNAL REALLOCATIONS	\$302,600	\$162,700	\$63,470	\$42,062	\$47,062	\$25,126	\$25,126	\$668,146
EXTRAMURAL	\$15,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$75,000
TUITION	\$36,400	\$94,500	\$143,730	\$165,138	\$165,138	\$187,074	\$187,074	\$979,054
TOTAL	\$354,000	\$267,200	\$217,200	\$217,200	\$222,200	\$222,200	\$222,200	\$1,722,200
ENROLLMENT PROJECTIONS								
<i>Note: "New Enrollment Headcount" is defined as unduplicated counts across years.</i>								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	6-YEAR AVERAGE
FULL-TIME HEADCOUNT	Year 1 - No data reporting required	10	15	17	17	19	19	16.2
PART-TIME HEADCOUNT	Year 1 - No data reporting required	0	0	0	0	0	0	0
TOTAL HEADCOUNT	Year 1 - No data reporting required	10	15	17	17	19	19	16.2
NEW ENROLLMENT HEADCOUNT	Year 1 - No data reporting required	10	15	17	17	19	19	16.2
DEGREE COMPLETION PROJECTIONS								
<i>Note: Do not count Lead "0"s and Lead 0 years in computing the degree completions projections average.</i>								
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	AVERAGE
DEGREE COMPLETION PROJECTIONS	Year 1 - No data reporting required	7	11	12	14	14	14	12

Attachment 2
Summary of Background Information

Southern Union State Community College
Associate of Applied Science in Veterinary Technology/Technician (CIP 01.8301)

Program Description/Objectives: The proposed AAS in Veterinary Technology will prepare individuals, under the supervision of veterinarians, laboratory animal specialists, and zoological professionals, to provide patient management and care, clinical procedures assistance, and owner communication. It will prepare students for entry-level veterinary technologist employment in any veterinary facility setting. The program will include instruction in animal nursing care, animal health and nutrition, animal handling, clinical pathology, radiology, anesthesiology, dental prophylaxis, surgical assisting, clinical laboratory procedures, office administration skills, patient and owner management, and applicable standards and regulations. Graduates of the program will receive the knowledge and clinical skills necessary to pass the Veterinary Technician National Exam (VTNE) in order to gain licensure for working in the field.

Role: The proposed program is within the instructional role for Southern Union State Community College (SOU).

Mode of Delivery: The program will be delivered via face-to-face instruction.

Work-Based Learning: Southern Union will collaborate with the Auburn University College of Veterinary Medicine on some lab activities and clinical rotations. Students must be available to work or volunteer for a veterinarian for a minimum of 20 hours per week. As part of the curriculum, there are clinical experiences required in terms two, three, four and five.

Similar Programs: Currently, Coastal Alabama Community College (CACC) and Jefferson State Community College (JSC) offer an AAS in Veterinary Technology at the same CIP (01.8301). CACC offers an online hybrid program, which is based on their Bay Minette campus located 275 miles south of Southern Union. JSC offers an online program, which is based on their Shelby campus located 120 miles Northwest of Southern Union's Opelika campus in the largest metropolitan city in the state. The proposed program will be the only one to utilize 100% classroom-based instruction with clinical sites in East Central Alabama.

Relationship to Existing Offerings: SOU currently offers programming in Allied Health, including Nursing, Radiology Technology, and Surgical Technology. This program will be the first program related to animal care.

Professional Licensure/Certification: The college plans to seek accreditation with the American Veterinary Medicine Association (AVMA), Committee on Veterinary Technician Education and Activities (CVTEA). The program will prepare graduates to pass the Veterinary Technician National Exam (VTNE), which is required by the Alabama State Board of Veterinary Medical Examiners for licensure as a Licensed Veterinary Technician (LVT).

Public Review: The program was posted on the Commission website from July 8, 2022 to July 28, 2022 (twenty days) for public review and comments. No comments were received.

Industry Need: The proposed program is designed to prepare graduates for employment as Veterinary Technologists and Technicians (SOC 29-2056), an occupation that appears on the 2021-22 Statewide In-Demand Occupations List. Labor market data shows the employment of veterinary technologists and technicians in Alabama is projected to grow by 16% from 2020-2030. The employment of technicians and technologists for general care and lab work is anticipated to replace the non-skilled job vacancies of veterinary assistants, which will generate a need for additional training.

Program Budget: The proposal projects that \$1,722,200 in new funds will be required to support the proposed program over the first seven years. The program is expected to generate \$979,054 through tuition over the same period. Additional funding to support the program will come from internal reallocations of \$668,146 and external funding (Carl Perkins funds) of \$75,000 over seven years. By Year 6, it is projected that reallocations will have diminished to \$25,126 annually, but the program will continue to require internal and external support beyond the post-implementation period.

Projected expenses include the following:

- \$1,395,000 over seven years for a program director and a dedicated faculty member. Both hires must meet the requirements for faculty qualifications established by the Alabama Community College Board of Trustees and by the American Veterinary Association Committee on Veterinary Technicians Education Activities (CVTEA).
- \$310,000 for equipment, including start-up costs for Year 1 and \$10,000-15,000 for Years 2-7.
- \$4,000 to enhance library collections with print and online subscriptions.
- \$13,200 in accreditation expenses, including \$3,000 in Year 1 for the initial application fee for the AVMA Committee on Veterinary Technician and Activities (CVTEA) and an annual accreditation fee every year after for \$1,700.

Attachment 3

Southern Union State Community College
 Associate of Applied Science in Veterinary Technology/Technician (CIP 01.8301)

Course Number and Title	Number of Credit Hours	*If New Course
GENERAL EDUCATION	22	
BIO103 General Biology	4	
MTH110 Finite Math	3	
ENG101 English Composition I	3	
CIS 146 Microcomputer Applications	3	
SPH 106 OR 107 Speech	3	
ELECTIVE Humanities and Fine Arts Elective	3	
ELECTIVE Social/Behavioral Science Elective	3	
PROGRAM REQUIREMENTS	52	
VET 110 Veterinary Technology Clinics I	2	* WBL
VET 112 Introduction to Veterinary Technology	5	*
VET 114 Anatomy and Physiology of Animals	5	*
VET 120 Veterinary Technology Clinics II	3	* WBL
VET 124 Clinical Procedures and Pathology	4	*
VET 236 Veterinary Microbiology/ Parasitology	3	*
VET 242 Animal Nutrition and Laboratory Animals	3	*
VET 126 Animal Diseases and Immunology	3	*
VET 230 Veterinary Technology Clinics III	3	* WBL
VET 232 Anesthesia and Diagnostic Imaging	4	*
VET 234 Animal Pharmacology and Toxicology	3	*
VET 122 Veterinary Technology Emergency and First Aid	5	*
VET 240 Veterinary Technology Clinics IV	3	* WBL
VET 244 Seminar in Veterinary Technology	3	*
VET 250 Veterinary Technology Preceptorship	3	* WBL
Total Hours Required for Degree	74	
NOTE: WBL indicates that the course requires work-based learning.		

INFORMATION ITEM: F-1

Distribution of 2022-2023 Alabama Student Assistance Program (ASAP) Funds

Staff Presenter:

Mrs. Takena V. Jones
Grants and Scholarships Associate

Staff Recommendation:

For information only.

Background:

Due to the elimination of the Federal Leveraging Educational Assistance Partnership (LEAP) Program, the Alabama Student Assistance Program (ASAP) is funded through state appropriations only.

ASAP provides need-based grants to Alabama students to meet their educational costs of attending Alabama postsecondary institutions. Awards range from \$300 to \$5,000 for an academic year.

The ASAP distribution schedule used for the ASAP complies with the procedure outlined in the Alabama Student Assistance Program Regulations and Commission policy approved on August 21, 1987. Following these guidelines, ACHE staff has compiled the 2022-2023 ASAP Distribution Schedule.

Because most institutions in Alabama have converted from the quarter to the semester system, there will be insufficient funds in January to process second term payments – the normal time for making second term payments. For this reason, second term payments cannot be made until July, 2023 – well after the completion of the second semester.

Supporting Documentation:

1. ASAP distribution policy approved by the Commission on August 21, 1987 (available upon request).
2. 2022-2023 Alabama Student Assistance Program Institutional Distribution of State Funds. Attached.

INFORMATION ITEM: F-2

Implementation of Non-Degree Programs at Senior Institutions

Staff Presenter:

Mrs. Lakerra Gill
Credential Registry Specialist

Staff Recommendation:

For information only.

Background:

Commission guidelines state that non-degree programs of senior institutions, including pre-baccalaureate, post-baccalaureate, and post-master's certificates, do not require Commission approval, but they must be reported to the Commission prior to implementation.

In accordance with these guidelines, the following institutions have sent notification regarding the non-degree programs indicated, with further details in the attached summary:

Auburn University

- Undergraduate Certificate in Cyber Defense (CIP 11.1003, Level 1)

University of Alabama Birmingham (UAB)

- Undergraduate Certificate in Organizational Leadership (CIP 52.0213, Level 1)

University of North Alabama

- Graduate Certificate in Mathematics (CIP 27.0101, Level 6)

University of South Alabama

- Graduate Certificate in Applied Statistics (CIP 27.0601, Level 6)
- Undergraduate Certificate in Diversity and Cultural Competence (CIP 30.2301, Level 1)

Supporting Documentation:

1. Summary of Proposed Non-Degree Programs at Senior Institutions, attached.
2. "Reasonable Extensions and Alterations of Existing Units and Programs of Instruction," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.06. Available upon request.
3. Written unpublished documentation provided by the institutions. Available upon request.

Attachment 1

Summary of Proposed Non-Degree Programs at Senior Institutions

AUBURN UNIVERSITY (AU)

Undergraduate Certificate in Cyber Defense (CIP 11.1003, Level 1)

Offered by the Department of Computer Science and Software Engineering in the College of Engineering, the Undergraduate Certificate in Cyber Defense is designed to equip students with the knowledge and skills needed to address cybersecurity threats. Coursework will cover processes and practices necessary for a business to defend its network, data, and nodes from unauthorized access or manipulation. In completing the requirements, students will gain valuable skills and experience that will help them better address the needs of the industry. Students may earn this certificate in-person or online. This certificate requires 16 credit hours.

UNIVERSITY OF ALABAMA AT BIRMINGHAM (UAB)

Undergraduate Certificate in Organizational Leadership (CIP 52.0213, Level 1)

Offered by the Collat School of Business, the Undergraduate Certificate in Organizational Leadership covers a wide range of leadership theories and competencies while providing students the ability to customize their program to best meet their leadership goals and objectives. The organizational leadership certificate has several specific purposes: 1) The program covers various leadership theories designed to develop students' leadership potential to lead others and influence their teams and organization ethically. 2) The certificate program prepares students to fill or advance in their varied leadership roles across a wide range of public and private organizations. 3) The program is designed to develop students' leadership skills and abilities to best enhance their leadership potential. 4) The program emphasizes the importance of developing interpersonal relationship skills and abilities that improve communication and collaboration among constituents, leading to better outcomes. 5) The program develops students' understanding and ability to develop others' ability to lead and create positive change. The certificate will require completing 15 credit hours (5 courses), with a grade of 2.0 or better for each course.

UNIVERSITY OF NORTH ALABAMA (UNA)

Graduate Certificate in Mathematics (CIP 27.0101, Level 6)

The Graduate Certificate in Mathematics is a post-baccalaureate program designed for students currently enrolled in another graduate program who wish to obtain more credit hours in mathematics (e.g., for secondary/higher education credentialing) and for those not in a degree-program who seek graduate-level training in mathematics. Students can choose whether to complete coursework entirely in-person or online. This certificate requires 18 credit hours. Students may also transfer up to 12 hours of credit from another graduate program to the Graduate Certificate in Mathematics (with approval from the department chair).

UNIVERSITY OF SOUTH ALABAMA (USA)

Graduate Certificate in Applied Statistics (CIP 27.0601, Level 6)

The Graduate Certificate in Applied Statistics is a four-course program that can be completed in three to four semesters alongside a graduate degree program in another discipline or as a standalone program by working professionals interested in expanding their knowledge in analyzing and interpreting data. The

certificate will prepare students to design studies for data collection in a variety of situations, understand assumptions behind different statistical methods and how to check them, identify appropriate statistical analyses techniques for given situations, and perform statistical data analysis needed for their research. The proposed delivery format is in-person, online, or hybrid. The certificate will require completing 12 credit hours.

Undergraduate Certificate: Diversity and Cultural Competence (CIP 30.2301, Level 1)

Offered jointly by the College of Education and Professional Studies and the College of Arts and Sciences, the Certificate in Diversity and Cultural Competence will prepare students to successfully interact with clients, patients, students, co-workers, and community members from a broad array of diversities and cultures in a diverse and global society. The certificate will help students develop the ability to recognize differences between and within cultures, develop and practice skills in intercultural conflict resolution, and develop the ability to collaborate with people of other cultures through reflective awareness of cultural influences. The proposed delivery format is in-person, online, or hybrid. The certificate requires 15 credit hours: nine credit hours in core courses and six credit hours of electives selected from approved courses related to diversity and cultural competence.

Wallace State Community College-Dothan CIP Code

Automotive Technology 15.0803

3D Graphics Technician 15.1301

Wallace State Community College-Hanceville CIP Code

System Engineering Technology 11.0101

Air Conditioning Technician 15.0501

Heating Technician 15.0501

Tool & Die Repair 48.0507

INFORMATION ITEM: F-4

Changes to the Academic Program Inventory

Staff Presenter:

Mrs. Kristan White
Academic Program Analyst

Staff Recommendation:

For information only.

Background:

Alabama Administrative Code, Chapter 300-2-1-.06, "Reasonable Extensions and Alterations of Existing Units of Instruction," provides that an institution may request changes to its program offerings within the Academic Program Inventory. Changes that are considered both "reasonable" and "non-substantive" are submitted as information items not requiring Commission approval. Substantive changes, however, require Commission approval.

Non-substantive changes include the following: 1) changes in program titles or CIP codes or degree nomenclatures at the same level (except doctoral, which is always considered substantive), provided that no changes in program requirements, content, or objectives are made, and provided that the new nomenclature replaces the current designation; 2) programs placed on inactive status or deleted from the Academic Program Inventory; 3) change in award for completion from Diploma to Associate in Applied Technology in technical colleges, provided certain conditions are met; 4) change in award for completion from Associate in Applied Technology to Associate in Applied Science in technical colleges, provided certain conditions are met; and 5) change in award for completion from Diploma and/or Certificate to Associate in Applied Science in community colleges.

Supporting Documentation:

1. Proposed Changes to Academic Program Inventory, attached.
2. Academic Program Inventory. Available on the Commission's Website: www.ache.edu.
3. "Reasonable Extensions and Alterations of Existing Units and Programs of Instruction," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1.06. Available upon request.
4. Written unpublished documentation provided by the institutions. Available upon request.

Attachment 1

Proposed Changes to the Academic Program Inventory

A. Changes in CIP Codes, Program Titles, or Degree Nomenclature

The following changes in CIP codes, program titles, or degree nomenclature represent no changes in program requirements, content, and objectives and are recommended as information items.

Four-Year Institutions

Athens State University	51.9999 51.0701	Pre-Baccalaureate Certificate in Health Care Administration
Auburn University	13.1319 13.1319	Adult Education, Post-Bacc Certificate Workforce Education, Training, and Development, Post-Bacc Certificate
Auburn University	14.3501	Industrial and Systems Engineering, MS MISE
Auburn University	26.0908 26.0908	Physical Activity and Health (Non-Thesis), MS Exercise, Performance, and Health Optimization (Non-Thesis), MS
University of North Alabama	31.9999 31.0501	Health, PE and Recreation, BS Health and Fitness, BS
University of South Alabama	13.1314 26.0908	Physical Education, BS Exercise Physiology and Kinesiology, BS
University of South Alabama	13.1314 26.0908	Physical Education, MEd/MS Exercise Physiology and Kinesiology, MEd/MS
University of South Alabama	30.3301 30.3301	Environmental Science and Sustainability, BS Environmental and Sustainability Sciences, BS

Two-Year Institutions

None

B. Program Inventory Deletions

Institutions may elect to delete program entries/awards from the Commission's Academic Program Inventory. However, institutions understand that these programs/awards cannot be reinstated to the Academic Program Inventory in the future without undergoing the regular process for new program review and approval.

Four-Year Institutions

Athens State University	43.0302	Public Safety and Health Administration, BS
Auburn University	13.1319	Agricultural Leadership, MS
Auburn University	01.1001	Food Science, BS

Two-Year Institutions

None

C. Programs Placed on Inactive Status

Institutions may elect to place programs on inactive status in the Commission's Academic Program Inventory. While a program is on inactive status, no new students may be admitted. If an inactive program has not been reinstated within five years, its status will be changed to deleted.

Four-Year Institutions

None

Two-Year Institutions

None

INFORMATION ITEM: F-5

Updates to Units of Instruction, Research, Public Service, and Administration

Staff Presenter:

Mrs. Kristan White
Academic Program Review Analyst

Staff Recommendation:

For information only.

Background:

According to the Commission's definitions relating to program review (Alabama Administrative Code, Chapter 300-2-1, Review of Programs and Other Units of Instruction), a department is an instructional unit encompassing a discrete branch of study, usually located within a division and/or a school or college.

Administrative changes at the department level, such as establishing a new department, combining two or more departments into a single department, or dividing a department into two or more departments, are considered non-substantive and do not require Commission approval. However, before any of these changes may be implemented, they must be presented to the Commission as information items. If the administrative change creates a more prominent unit of instruction such as a division or school, Commission approval as a new unit is required. Establishment or changes to units of administration, research, or public service, are also considered non-substantive.

ACHE staff has reviewed the submissions included in Attachment 1 as non-substantive changes to institutional units.

Supporting Documentation:

1. Proposed Non-Substantive Updates to Institutional Units, attached.
2. Definitions Recognized by the Commission," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1.01. Available upon request.
3. "Reasonable Extensions and Alterations of Existing Units and Programs of Instruction," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1.06. Available upon request.
4. Written unpublished documentation provided by the institutions. Available upon request.

Attachment 1

Proposed Non-Substantive Updates to Institutional Units

A. Establishment of Units

- University of Alabama, Establishment of the Holle Center of Communication Arts as a New Unit of Research and Practice
- University of Alabama at Birmingham, Establishment of the Center for Epigenomics and Translational Research in Inflammatory Skin Diseases (CETRISD) as a New Unit of Research
- University of Alabama at Birmingham, Establishment of the Childhood Cystic Kidney Disease Core Center (CCKDCC) as a New Unit of Research

B. Unit Name Changes

Jacksonville State University, Change in the Name of the Department of Nursing to the School of Nursing

C. Reorganization of Units

- None

D. Dissolution of Units

- None

INFORMATION ITEM: F-6

Extensions/Alterations to Existing Programs of Instruction

Staff Presenter:

Mrs. Kristan White
Academic Program Analyst

Staff Recommendation:

For information only.

Background:

The Code of Alabama, 1975, Section 16-5-8 (c) states:

“The governing boards of public institutions of higher education in this state and the campuses under their governance or supervision shall not undertake the establishment of any new unit or program of instruction for academic credit with state funds before submitting plans for the new unit or program to the commission for its review, evaluation, and approval. No state funds shall be expended by any public institution on any new unit or program of instruction which has not been approved by the commission.... The term ‘new unit of instruction’.... does not include reasonable extensions or alterations of existing curricula, or programs which have a direct relationship to existing programs. The commission may, under its rulemaking power, define the character of the reasonable extensions and alterations.”

As directed in the Code of Alabama Section cited above, the Alabama Commission on Higher Education has defined what is considered as “reasonable.” See Alabama Administrative Code (Commission on Higher Education), r. 300-2-1-.06.

The staff has reviewed the items listed in Attachment 1 and has determined that they are reasonable extensions/alterations of existing programs.

Consistent with Commission policy and operational definitions, specializations will not be identified separately in the Commission’s Academic Program Inventory, and the institutions may not identify them as degree programs.

Supporting Documentation:

1. Proposed Non-Substantive Extensions and Alterations to Existing Programs of Instruction, attached.
2. “Reasonable Extensions and Alterations of Existing Units and Programs of Instruction,” Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.06. Available upon request.
3. “Guidelines for Approval of Certificate Programs in Existing Associate Applied Science (AAS) and Associate in Applied Technology (AAT) Programs.” Available upon request.
4. Written unpublished documentation provided by the institutions. Available upon request.

Attachment 1

Proposed Non-Substantive Extensions and Alterations to Existing Programs of Instruction

Four-Year Institutions

Alabama State University

1. Addition of a Non-Thesis Track to the existing MS in Biology (CIP 26.0101)

Auburn University

1. Modification to curriculum for existing Graduate Certificate in TESL/TEFL (CIP 13.1205)
2. Modification to curriculum for existing MS in Teaching English for Specific Purposes (Non-Certification) (CIP 13.1206)
3. Modification to curriculum for existing in MEd in English for Speakers of Other Languages (Certification) (CIP 13.1206)
4. Modification to curriculum for the existing MEd in Administration of Supervision and Curriculum (CIP 13.0401)
5. Modification to curriculum and addition of Non-Thesis Option for the existing MS in Industrial and Systems Engineering (CIP 14.3501)
6. Elimination of option in Fitness, Conditioning, and Performance within the BS in Physical Activity and Health (CIP 26.0908)

Auburn University at Montgomery

1. Addition of an option in World Studies to the existing BA in History (CIP 54.0101)

University of Alabama in Huntsville

1. Addition of a concentration in Film and Media Arts to the existing BA in Theatre (CIP 50.0501)
2. Addition of an Accelerated BSN Concentration to the existing BSN in Nursing Degree (CIP 51.3801)

University of North Alabama

1. Modification to curriculum and change in delivery modality for BSN in Nursing (CIP 51.3801), Accelerated Track
2. Addition of a concentration in Data Analytics to the existing MBA in Business Administration (CIP 52.0201)

University of West Alabama

1. Addition of a track in Respiratory Therapy to the existing BA/BS in Health Sciences (CIP 51.0000)

Alabama Community College System

Northwest Shoals Community College

1. Addition of an option in Barbering to the existing AAS in Salon and Spa Management (CIP 12.0412)
2. Addition of an option in Mechatronics to the existing AAS in Industrial Systems Technology (CIP 47.0303)

Southern Union State Community College

1. Addition of an extension in Airframe Technology to the existing Certificate in Aviation Maintenance Technology (CIP 47.0607)

Trenholm State Community College

1. Addition of an option in Logistics and Supply Chain Management to the existing AAS in Business Administration (CIP 52.0201)

Wallace State Community College--Hanceville

1. Addition of an option in Systems Engineering Technology to the existing AAS in Computer Science (CIP 11.0101)

INFORMATION ITEM: F-7

Implementation of Distance Education Programs

Staff Presenter:

Mrs. Kristan White
Academic Program Analyst

Staff Recommendation:

For information only.

Background:

Commission policy states that academic programs approved by the Commission do not require additional approval to be configured and offered as distance education programs. However, institutions preparing to offer existing programs as distance education offerings must report this intent to the Commission prior to implementation.

In compliance with the Commission's policy on distance education, the following institutions have reported plans to implement the distance education programs listed, effective 2022.

Auburn University

- Graduate Certificate in Inclusive Elementary Education Practices (CIP 13.1099)
- Graduate Certificate: Intervention for Students with Autism and Developmental Disabilities (CIP 13.1099)

Troy University

- BSBA in Economics (CIP 52.0601), Financial Economics Concentration
- BS in Graphic Design (CIP 50.0409)

University of North Alabama

- BS in Sport and Recreation Management (CIP 31.0504), Sport Management Concentration

Supporting Documentation:

1. "Policy on Distance Education," Ala. Admin Code (Commission on Higher Education), r. 300-2-1-.10. Available upon request.
2. Written unpublished documentation provided by the institutions. Available upon request.

INFORMATION ITEM: F-8

Summary of Post-Implementation Reports

Staff Presenter:

Mrs. Kristan White
Academic Program Analyst

Staff Recommendation:

For information only.

Background:

Commission policy requires institutions to submit a post-implementation performance report for each approved program following its post-implementation monitoring period. All program approvals include post-implementation conditions around average annual new enrollments, average annual graduates, and program assessment. Certain program approvals include additional conditions related to specialized accreditation, licensure of graduates, further financial oversight, viability of existing programs, or other conditions unique to the proposed program.

In compliance with Commission policy, the following report has been received:

Program Meeting Post-Implementation Conditions

- University of North Alabama, Master of Arts in Writing (CIP 23.1301)

Supporting Documentation:

1. "Operational Policy on the Approval, Disapproval, Deferral, and Withdrawal of New Programs of Instruction," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.04. Available upon request.
2. Unpublished post-implementation reports submitted by the institutions. Available upon request.
3. Summary of Reports on Post-Implementation Conditions, attached.

Summary of Reports on Programs that Met Post-Implementation Conditions

**University of North Alabama
 Master of Arts in Writing (CIP 23.1301)
 MET POST-IMPLEMENTATION CONDITIONS**

Approved by Commission: September 9, 2016

Proposed Implementation Date: January 2017

Actual Implementation Date: January 2017

Post-Implementation Conditions:

1. That the annual average new enrollment headcount for the first five years, beginning 2017-18, will be at least 5, based on the proposal.
2. That the annual average number of graduates for the period 2019-20 through 2021-22 (three-year average) will be at least 5, based on the proposal.
3. That a follow-up survey be conducted after the first five years that will show at least 75 percent of the graduates were successful in acquiring related employment or entering a doctoral program.
4. That information regarding an overall assessment of the program will be provided, particularly as related to objectives and assessment measures stated in the proposal.

MA in Writing (CIP 23.1301)	Average New Enrollment Headcount 2017-18 through 2021-22	Average Number of Graduates, 2019-20 through 2021-22	Percentage of Graduates Employed in The Field
Required	5	3.75 <i>(reduced from 5 to match minimum viability for this degree)</i>	75%
Reported	11.2	6.33	89%
	Exceeded	Exceeded	Met

Condition 1: Enrollment condition met.

Condition 2: Graduate condition met.

Condition 3: Employment or continuing education condition was met, though this condition is now for information only.

Condition 4: Assessment condition met.