

Alabama Commission on Higher Education  
RSA Union Building, 100 North Union Street, Room 782  
Montgomery, Alabama 36104  
Office: 334-242-1998  
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Website: www.ache.edu

**COMMISSION MEETING**  
**ACHE Commissioner Conference Room 779**  
RSA Union Building, 7th floor  
100 North Union Street  
Montgomery, AL 36104

**December 13, 2024**  
**10:00 a.m.**

Public Zoom Option for Meeting:

<https://us02web.zoom.us/j/6569091900?pwd=KzJ3R05rb01NY1BoVlICdC52ZGNlZz09>

Meeting ID: 656 909 1900  
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# AGENDA

## ALABAMA COMMISSION ON HIGHER EDUCATION

RSA Union Building, 7th Floor, Room 779  
100 North Union Street, Montgomery, AL 36104

**December 13, 2024**  
**10:00 AM**

- I. Call to Order / Prayer/ Pledge of Allegiance**
- II. Roll Call of Members and Determination of Quorum**
- III. Approval of Agenda**
- IV. Consideration of Minutes of September 13, 2024.....1**
- V. Chairman’s Report**  
*Commissioner Amy Price*
  - Committee Appointments FY 2024-25
- VI. Executive Director’s Report**  
*Dr. Jim Purcell*
  - Agency Outreach
  - Advocacy Efforts
- VII. Discussion Items**
  - Alabama EPSCoR Graduate Research Scholars Program  
*Presenter- Ms. Sarah Ortbal, University of Alabama*
- VIII. Decision Items**
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*Staff Presenter: Dr. Jim Hood*
  - C. Report on Facilities Master Plan and Capital Projects Requests for FY 2025-26 –  
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*Staff Presenter: Mr. Julian Rogers*
  - D. Final Approval of Repeal and New Rule §300-2-1-.05 within Administrative Procedures  
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  - E. Final Approval of Repeal of Attachments to the Administrative Procedures for  
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- 5. Implementation of Distance Education Programs**.....148  
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- 6. New Exempt Off-Campus Sites:**  
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**H. Adjournment**

MINUTES

**ALABAMA COMMISSION ON HIGHER EDUCATION**

**MINUTES OF MEETING  
September 13, 2024**

**I. Call to Order**

The Alabama Commission on Higher Education met in regular session on Friday, September 13, 2024, at the RSA Union Building, 100 North Union Street, 7<sup>th</sup> floor, Room 779, Montgomery, AL 36104. Commissioner Bouldin called the meeting to order at 10:00 a.m. Commissioner Turner opened the meeting with a prayer. Commissioner Bouldin then led the audience in the Pledge of Allegiance.

**II. Roll Call of Members and Determination of Quorum**

Dr. Purcell called the roll and affirmed a quorum of members was present.

Commission members present: Miranda Bouldin, Stan Nelson, Amy Price, Ann Forbes, Larry Turner, Paul Kennedy, Rod Scott, Terry Welch, and Jody Singleton.

Commission member(s) absent: Shane Spiller

**III. Approval of Agenda**

RESOLVED: Commissioner Welch moved to adopt the published agenda for the September 13, 2024 meeting. Commissioner Scott seconded. The agenda was approved.

**IV. Consideration of Minutes of June 14, 2024.**

RESOLVED: Commissioner Singleton moved for approval of the June 14, 2024 minutes. Commissioner Scott seconded. Motion carried.

**V. Chairman's Report**

Commissioner Bouldin welcomed everyone present at the meeting. She also acknowledged community college and university presidents who were present at the meeting: Dr. Don Killingsworth, Jacksonville State University and Dr. Catherine Wehlburg, Athens State University.

**VI. Election of Officers**

**Nominating Committee Report**

On behalf of the Nominating Committee, Commissioner Singleton recommended Commissioner Price to serve as Chair and Commissioner Nelson to serve as Vice-Chair. No other nominations were received from the floor.

RESOLVED: Commissioner Welch moved to accept the Nominating Committee's recommendation. Commissioner Scott seconded. The Nominating Committee's recommendation was accepted.

**VII. Executive Director's Report**

Dr. Purcell reported on the following:

- Workforce Alignment

A copy of the PowerPoint presentation can be found on the ACHE website at [www.ache.edu](http://www.ache.edu).

### VIII. Discussion Items

- Workforce

Mr. Joseph Lulka, an engineer at Mercedes-Benz U.S. International, discussed workforce as it regards to students learning skills in school to prepare them for the workforce. Some ideas he mentioned were more job shadowing opportunities for high school students, colleges strengthening ties with industry, students utilizing people skills, and students learning other languages.

- Deferred Maintenance Results

Dr. Jim Hood presented an overview of the HBCU Deferred Maintenance Grant, and the results of the distribution of the grant's supplemental and regular funds.

### IX. Decision Items

#### A. Approval of 2025 Meeting Schedule

Dr. Stephanie Dolan presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Scott moved to accept the recommendation for approval. Commissioner Forbes seconded. Motion carried.

#### B. 2023-2024 Annual Report

Dr. Stephanie Dolan presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Forbes moved to accept the recommendation for approval. Commissioner Welch seconded. Motion carried.

#### C. Fiscal Year 2024-25 Operations Plan

Mrs. Veronica Harris presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Welch moved to accept the recommendation for approval. Commissioner Scott seconded. Motion carried.

#### D. Public Drawing to Determine the Order of Payment of Alabama Student Grant Program (ASGP) Funds for the 2024-2025 Academic Year

Mrs. Tarena Jones conducted a public drawing to determine the order of grants to be disbursed to the twelve (12) participating institutions. Mrs. Artcola Pettway and Mrs. Tarena Jones drew the institutional names, and the grants will be disbursed in the following order:

1. South University
2. Huntingdon College
3. Oakwood University
4. Miles College
5. Spring Hill College
6. University of Mobile
7. U.S. Sports Academy
8. Samford University
9. Stillman College
10. Amridge University
11. Faulkner University



**RESOLVED:** Commissioner Singleton moved to accept for approval the order in which the institutions were identified. Commissioner Scott seconded. Motion carried.

**E. Preliminary Approval of Repeal and New Rule §300-2-1-.05 within the Administrative Procedures for Academic Program Review**

Dr. Robin McGill presented the staff recommendation to the Commission with a recommendation for preliminary approval.

**RESOLVED:** Commissioner Turner moved to accept the recommendation for preliminary approval. Commissioner Welch seconded. Motion carried.

**F. Preliminary Approval of Repeal of Attachments to the Administrative Procedures for Program Review §300-2-1-A)**

Dr. Robin McGill presented the staff recommendation to the Commission with a recommendation for preliminary approval.

**RESOLVED:** Commissioner Welch moved to accept the recommendation for preliminary approval. Commissioner Forbes seconded. Motion carried.

**G. Academic Programs**

**1. Troy University**

Master of Business Administration in Analytics (CIP 52.1399)

Dr. Robin McGill presented the staff recommendation to the Commission with a recommendation for approval.

**RESOLVED:** Commissioner Singleton moved to accept the recommendation for approval. Commissioner Scott seconded. Motion carried.

**2. University of Alabama**

**a. Bachelor of Science in Informatics (CIP 11.0104)**

Dr. Robin McGill presented the staff recommendation to the Commission with a recommendation for approval.

**RESOLVED:** Commissioner Scott moved to accept the recommendation for approval. Commissioner Singleton seconded. Motion carried.

**b. Master of Arts in Philosophy (CIP 38.0101)**

Dr. Robin McGill presented the staff recommendation to the Commission with a recommendation for approval.

**RESOLVED:** Commissioner Scott moved to accept the recommendation for approval. Commissioner Welch seconded. Motion carried.

**c. Doctor of Philosophy in Criminology and Criminal Justice (CIP 45.0401)**

Dr. Robin McGill presented the staff recommendation to the Commission with a recommendation for approval.

**RESOLVED:** Commissioner Turner moved to accept the recommendation for approval.

Commissioner Scott seconded. Motion carried.

**d. Bachelor of Science in Real Estate (CIP 52.1501)**

Dr. Robin McGill presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Scott moved to accept the recommendation for approval. Commissioner Nelson seconded. Motion carried.

**3. University of Montevallo**

**Master of Science in Nutrition (CIP 51.3101)**

Dr. Robin McGill presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Scott moved to accept the recommendation for approval. Commissioner Turner seconded. Motion carried.

**4. University of North Alabama**

**a. Bachelor of Science in Occupational Therapy Assistant (CIP 51.0803)**

Dr. Robin McGill presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Welch moved to accept the recommendation for approval. Commissioner Scott seconded. Motion carried.

**b. Master of Science in Occupational Therapy (CIP 51.2306)**

Dr. Robin McGill presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Scott moved to accept the recommendation for approval. Commissioner Turner seconded. Motion carried.

**5. University of West Alabama**

**Master of Science in Nursing in Nursing (CIP 51.3802)**

Dr. Robin McGill presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Turner moved to accept the recommendation for approval. Commissioner Nelson seconded. Motion carried.

**6. Coastal Alabama Community College**

**Associate of Applied Science in Advanced Manufacturing- Mechatronics (CIP 15.0407)**

Mrs. Kristan White presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Singleton moved to accept the recommendation for approval. Commissioner Turner seconded. Motion carried.

**7. Gadsden State Community College**

Associate of Applied Science in Surgical Technology (CIP 51.0909)

Mrs. Kristan White presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Scott moved to accept the recommendation for approval. Commissioner Welch seconded. Motion carried.

**8. Trenholm State Community College**

Associate of Applied Science in Data Analytics (CIP 11.0103)

Mrs. Kristan White presented the staff recommendation to the Commission with a recommendation for approval.

RESOLVED: Commissioner Scott moved to accept the recommendation for approval. Commissioner Nelson seconded. Motion carried.

**H. Information Items**

RESOLVED: Commissioner Scott moved that the Commission accept Information Items 1 through 8. Commissioner Welch seconded. Motion carried.

1. Distribution of 2024-2025 Alabama Student Assistance Program (ASAP) Funds
2. Implementation of For-Credit Non-Degree Certificate Programs
3. Changes to the Academic Program Inventory
4. Curricular Modifications for Existing Degree Programs
5. Updates to Academic Units
6. Implementation of Distance Education Programs
7. New Exempt Off-Campus Sites
8. Summary of Post-Implementation Reports

**I. Adjournment**

**The meeting was adjourned at 11:50 a.m. The next meeting of the Commission is scheduled for December 13, 2024.**

Sworn to and subscribed before  
me this the \_\_\_\_ day of \_\_\_\_\_  
2024.

\_\_\_\_\_  
Miranda Bouldin, Chair

\_\_\_\_\_  
James E. Purcell, Executive Director

\_\_\_\_\_  
Notary Public



DECISION ITEM: A **Executive Budget Request for FY 2025-26**

**Staff Presenter:** Mrs. Veronica M. Harris  
Director of Accounting

**Staff Recommendation:** Staff recommends that the Commission approve the Alabama Commission on Higher Education's (ACHE) Executive Budget Request for FY 2025-26, as presented.

**Background:** The Code of Alabama, Title 41, Chapter 19, Section 6(a)(3) states that, each state agency/department, on the date and in the form and content prescribed by the Department of Finance, shall prepare and forward to the Budget Officer the budget requested to carry out its proposed plans in the succeeding fiscal year. The budget request information shall include the expenditures during the last fiscal year, those estimated for the current fiscal year, those proposed for the succeeding fiscal year and any other information requested by the Department of Finance.

The Executive Budget Office's (EBO) due date for the FY 2025-26 budget requests was November 1, 2024. The budgeting guidelines from EBO and the FY 2024 year-end automated reports from the State financial systems were not available until October 2024. Therefore, sufficient data and required cost projection figures were not available to develop the detailed budget request in time for presentation to the Commission at the September meeting. In order to comply with the designated submission deadline, a budget request was submitted to EBO. If there are any changes by this Commission, a revised budget request will be submitted to EBO upon conclusion of the meeting.

Currently, ACHE's budget is comprised of 55 separate line items. The majority of the activities conducted by the staff are funded by the Operations and Maintenance (O&M) line under Planning and Coordination Services. Most of the agency's funds are considered Grants and Benefits and are distributed to other entities. For example, in the current FY 2024-25 budget, 89% of ACHE's total allocation falls into the Grants and Benefits category.

The following planning assumptions were used in developing the FY 2025-26 Executive Budget Request.

**Planning and Coordination (Operations and Maintenance)**

1. Due to the FY 24 reversions that were reappropriated in FY 25, no additional funds were requested for FY 26. Although personnel costs are still increasing with the rising cost of insurance and retirement, due to attrition, O&M will replace retired senior staff at a lower salary.

**Other Programs**

An amount of \$500,000 was requested for each the following programs to offset increased operating costs and in some instances to offset rising tuition:

1. Alabama Student Assistance Program (ASAP)
2. Alabama Student Grant Program (ASGP)
3. Alabama National Guard Scholarship Program (ANGEAP)

Other amounts were requested for these programs for the following reasons:

1. An increased amount of \$1,000,000 was requested for STEM Major Teacher Recruitment (UTeach) to support the six UTeach sites (Alabama A&M University, Athens State University, Auburn, Auburn University at Montgomery, University of South Alabama, and University of West Alabama) to continue implementing their programs to reach full capacity for recruiting new STEM teachers. Funding will also support the University of Alabama at Birmingham in expanding its UTeach site to recruit community colleges.
2. The Network of Alabama Academic Libraries (NAAL) Executive Council requested an increase of \$200,000 to purchase resources that will support the teaching and research missions of the state's academic libraries. The funding will be used to purchase specific academic resources with a focus on disciplines that contribute to the state's workforce and economic development.
3. The (Re)Engage Alabama Grant Program requested an increase of \$2,000,000 to assist adults with some college credit who are interested in completing their first degree. This program has been funded through the supplemental budget for the last two years, and this request is for the programs to be funded as an ongoing expense.

Level funding was recommended for all other items in the budget.

**New Requests:**

This request also included funding requests for four (4) new programs:

1. A significant increase was requested for the Historically Black Colleges and Universities (HBCU) Consortium. This line item appeared in ACHE's budget in FY23; however, it was not funded for FY24 nor FY25. A request of \$650,000 is made to restore this line item.
2. A Hunger Free Campus Initiative was requested for \$200,000 to expand access to healthy food for college students struggling with hunger and other basic needs insecurities. Surveys conducted by the Alabama Campus Coalition for

Basic Needs reveal that between 45% and 50% of students at participating community colleges and universities experience food insecurity each year.

3. An Alabama Literacy and Numeracy Initiative was requested for \$100,000 to support Alabama's Colleges of Education in adapting their operations and academic programs to meet the demands of the Alabama Literacy Act and the Alabama Numeracy Act. ACHE staff will coordinate with educator preparation programs, the Alabama State Department of Education, the Alabama Community College System, the Alabama General Studies Committee, and others to align credit transfer and enhance reporting on implementation of the Literacy Act and Numeracy Act provisions.
4. An Alabama Special Education Rural Teacher Scholarship (ASERT) was requested for \$250,000 to establish a scholarship to address Alabama's special education teacher shortage in rural schools across the state. The scholarship will provide financial assistance to Alabama students from rural Alabama communities who are seeking degrees in education.

**Supporting Documentation:**

1. Attachment 1: Budget Request Summary by Program
2. Attachment 2: Budget Request by Expenditure Code
3. Attachment 3: Program Descriptions

**Attachment 1**

**ALABAMA COMMISSION ON HIGHER EDUCATION  
 FY 2025-26 Budget Request  
 Budget Request Summary by Program**

STATE OF ALABAMA EBO Form No. 2		AGENCY BUDGET REQUEST SUMMARY BUDGET REQUEST		Agency: Alabama Commission on Higher Education		
				Agency No.: 319	Page 1 of 3	
CODE NO.	PROGRAMS AND ACTIVITIES	ACTUAL EXPENDITURES 2024	BUDGETED EXPENDITURES 2025	REQUESTED EXPENDITURES 2026	INCREASE (DECREASE) FROM PRIOR YEAR	
					AMOUNT	PERCENT
<b>172</b>	<b>PLANNING AND COORDINATION SERVICES</b>					
0144	Postsecondary Education (ACHE O&M)	3,589,479	5,111,257	4,446,209	(665,048)	(13.01%)
0322	Non-Resident Institutions	28,830	239,239	236,239		
1174	Industry Credential Directory	89,250	125,235	100,000	(25,235)	(20.16%)
1175	Retain Alabama	841,234	1,012,183	850,000	(362,183)	(35.78%)
1209	FAFSA Completion	480,950	641,850	580,000	(61,850)	(9.64%)
1241	Study Alabama		50,000	50,000		
1323	SARA - Reciprocity	150,828	200,000	200,000		
DBCS	Data Breach Cyber Security Insurance			150,000	150,000	.....
NCHA	National Clearinghouse Accountability Matrix			100,000	100,000	.....
	<b>TOTAL</b>	<b>5,180,568</b>	<b>7,376,744</b>	<b>6,512,448</b>	<b>(864,296)</b>	<b>(11.72%)</b>
<b>153</b>	<b>STUDENT ASSISTANCE</b>					
0121	Alabama Student Assistance Program	8,930,284	9,861,984	10,000,000	338,036	3.50%
0122	Alabama Educational Grants Program	8,578,620	10,380,350	10,000,000	(360,350)	(3.86%)
0124	Alabama National Guard Educational Assistance Program	6,468,898	11,093,210	9,331,114	(1,762,096)	(15.88%)
0794	Police and Firefighter's Survivors Tuition Program	283,835	967,321	466,835	(500,386)	(51.73%)
1137	Alabama Math and Science Teacher Education Program	281,716	746,750	746,750		
1161	Birmingham Promise Scholarship Program	892,500	892,500	892,500		
1212	(Re)Engage Alabama Grant Program	114,777	8,885,223	2,000,000	(6,885,223)	(77.49%)
1242	Indians Affairs Scholarship Program		100,000	100,000		
SERT	Alabama Special Education Rural Teacher Scholarship			250,000	250,000	.....
	<b>TOTAL</b>	<b>25,570,628</b>	<b>42,727,318</b>	<b>33,787,299</b>	<b>(8,940,019)</b>	<b>(20.92%)</b>
<b>152</b>	<b>SUPPORT OF OTHER EDUCATIONAL ACTIVITIES</b>					
0107	AGSC/STARS	598,418	803,650	789,589	(4,071)	(0.51%)
0109	Southern Regional Education Board	666,340	855,488	831,214	(24,274)	(2.84%)
0116	Experimental Program to Stimulate Competitive Research	1,165,046	1,386,059	1,260,164	(125,875)	(9.08%)
0118	Network of Alabama Academic Libraries	350,783	473,188	584,078	110,878	23.43%
1208	STEM Major Teacher Recruitment	4,870,489	6,296,959	5,500,000	(796,959)	(12.66%)
1211	Outcome Based Funding		15,000,000		(15,000,000)	(100.00%)
1193	GEERS II	9,049				.....
ALNI	Alabama Literacy and Numeracy Initiative			100,000	100,000	.....
HPCA	Hunger Free Campus			200,000	200,000	.....
	<b>TOTAL</b>	<b>7,660,127</b>	<b>24,815,364</b>	<b>9,275,063</b>	<b>(15,540,301)</b>	<b>(62.62%)</b>



**ALABAMA COMMISSION ON HIGHER EDUCATION  
 FY 2025-26 Budget Request  
 Budget Request Summary by Program**

STATE OF ALABAMA EBO Form No. 2		AGENCY BUDGET REQUEST SUMMARY BUDGET REQUEST		Agency: Alabama Commission on Higher Education		
				Agency No.: 319	Page 2 of 3	
CODE NO.	PROGRAMS AND ACTIVITIES	ACTUAL EXPENDITURES 2024	BUDGETED EXPENDITURES 2025	REQUESTED EXPENDITURES 2026	INCREASE (DECREASE) FROM PRIOR YEAR	
					AMOUNT	PERCENT
<b>151</b>	<b>SUPPORT OF STATE UNIVERSITIES</b>					
0800	Alabama Agricultural Land Grant Alliance	6,491,284	6,491,283	6,491,283		
	<b>TOTAL</b>	<b>6,491,284</b>	<b>6,491,283</b>	<b>6,491,283</b>		
<b>189</b>	<b>SUPPORT OF STATE PROGRAMS</b>					
0306	Resource Conservation & Development Program (RC&D)	5,943,840	7,113,984	7,037,744	(76,240)	(1.07%)
0307	Soil and Water Conservation Committee Program	2,810,388	2,957,883	2,923,378	(34,487)	(1.17%)
0308	Alabama Forestry Foundation Black Belt Initiative	628,956	638,844	632,000	(6,844)	(1.23%)
0315	Alabama Black Belt Adventures	473,071	479,330	478,000	(4,330)	(0.90%)
0316	Alabama Black Belt Treasures	331,691	365,709	360,000	(6,709)	(1.60%)
0318	Alabama Civil Air Patrol	97,000	128,000	125,000	(3,000)	(2.34%)
0319	National Computer Forensics Institute	545,500	554,500	550,000	(4,500)	(0.81%)
0320	Adaptive Sports Scholarship	68,200	61,800	60,000	(1,800)	(2.91%)
0321	Motorsports Hall of Fame	197,000	203,001	200,000	(3,001)	(1.48%)
1110	Alabama Humanities Foundation	297,000	203,000	200,000	(3,000)	(1.48%)
1140	Alabama Forestry Commission Education Program	199,600	200,401	200,000	(401)	(0.20%)
1141	Alabama Recruit and Retain Minority Program	689,801	713,747	700,000	(13,747)	(1.93%)
1157	Best and Brightest Stem Program	270,000				
1162	AKEEP Education and Teacher Recruitment Partnership	147,900	252,101	250,000	(2,101)	(0.83%)
1181	Historically Black College and Universities	96		650,000	650,000	.....
1182	USS Alabama Battleship	1,840,100	1,362,301	1,350,000	(12,301)	
1197	Museum of Flight	200,000				
1213	Birmingham Zoo-Alabama Veterinary Teaching Hospital	2,500,000				
1231	Historically Black College and Universities Cares Program	647,500	652,500	650,000	(2,500)	(0.38%)
1236	EarlyWorks Museum	650,000				
1237	NCAA Woman's Basketball		250,000		(250,000)	
1238	Para-Cycling Road Championship		250,000		(250,000)	
1239	SEC Baseball Tournament		600,000		(600,000)	
1240	Selma University	100,000				
1243	Scottsboro Boys Museum		200,000	200,000		
1327	Alabama Trails Foundation	338,400	347,200	340,000	(7,200)	(2.07%)
	<b>TOTAL</b>	<b>19,064,043</b>	<b>17,324,081</b>	<b>16,793,120</b>	<b>(143,112)</b>	<b>(0.83%)</b>
<b>340</b>	<b>DEFERRED MAINTENANCE PROGRAM</b>					
1142	Deferred Maintenance	8,967,978	6,004,522	6,000,000	(4,522)	(0.09%)
	<b>TOTAL</b>	<b>8,967,978</b>	<b>6,004,522</b>	<b>6,000,000</b>	<b>(4,522)</b>	<b>(0.09%)</b>
	<b>TOTAL EXPENDITURES</b>	<b>72,934,628</b>	<b>103,739,312</b>	<b>77,859,213</b>	<b>(25,880,099)</b>	<b>(24.95%)</b>

**Attachment 2**

**ALABAMA COMMISSION ON HIGHER EDUCATION  
 FY 2025-26 Budget Request  
 Budget Request by Expenditure Code**

STATE OF ALABAMA EBO Form No. 2		AGENCY BUDGET REQUEST SUMMARY BUDGET REQUEST		Agency: Alabama Commission on Higher Education		
				Agency No.: 319	Page 3 of 3	
CODE NO.	PROGRAMS AND ACTIVITIES	ACTUAL EXPENDITURES 2024	BUDGETED EXPENDITURES 2025	REQUESTED EXPENDITURES 2026	INCREASE (DECREASE) FROM PRIOR YEAR	
					AMOUNT	PERCENT
0100	Personal Costs	3,441,089	4,292,021	4,080,518	(211,503)	(5.39%)
0200	Employee Benefits	949,838	1,304,709	1,286,196	(18,513)	(1.79%)
0300	Travel-In-State	28,264	92,092	62,326	(29,767)	(32.32%)
0400	Travel-Out-Of-State	31,370	115,545	89,045	(46,500)	(40.24%)
0500	Repairs and Maintenance		4,800	4,200	(600)	(12.50%)
0800	Rentals and Leases	473,061	908,893	780,741	(128,152)	(16.12%)
0700	Utilities and Communication	59,434	331,083	204,088	(126,995)	(38.36%)
0800	Professional Services	563,296	1,394,722	1,078,381	(316,341)	(22.68%)
0900	Supplies, Materials and Operating Expenses	423,929	673,984	679,307	5,323	0.79%
1000	Transportation Equipment Operations	8,954	29,900	17,700	(12,200)	(40.80%)
1100	Grants and Benefits	66,802,248	94,186,148	69,430,869	(24,755,279)	(26.28%)
1200	Capital Outlay					
1300	Transportation Equipment Purchases	41,507	55,000	50,000	(5,000)	(9.09%)
1400	Other Equipment Purchases	111,640	362,835	186,835	(166,000)	(47.02%)
1600	Debt Service					
1800	Miscellaneous					
<b>TOTAL EXPENDITURES</b>		<b>72,934,628</b>	<b>103,739,312</b>	<b>77,859,213</b>	<b>(25,880,099)</b>	<b>(24.95%)</b>
<b>TOTAL NUMBER OF EMPLOYEES</b>		<b>30.35</b>	<b>30.60</b>	<b>32.80</b>	<b>2</b>	<b>6.49%</b>
FUND NO.	SOURCE OF FUNDS					
0200	ETF Appropriation	99,521,809	97,551,801	71,676,224	(25,875,577)	(26.62%)
1742	Deferred Maintenance	5,000,000	5,004,522	5,000,000	(4,522)	(0.09%)
0200	ACHE GEERS II Balance Forward	(50,951)				
0200	ETF Reversion- Reappropriated	(32,030,101)				
0403	Local - NRI	236,239	236,239	236,239		
1687	Local - SARA	200,000	200,000	200,000		
0403	Local - Lumina Equity and Quality Assurance					
0403	GEERS II	60,000				
0403	Transfer Math and Science	746,750	746,750	746,750		
1742	Deferred Maintenance Reverted-Reappropriated	(27,500)				
0403	Balance Brought Forward - NRI/SARA/Math	(721,617)				
<b>TOTAL FUNDS</b>		<b>72,934,628</b>	<b>103,739,312</b>	<b>77,859,213</b>	<b>(25,880,099)</b>	<b>(24.95%)</b>

### Attachment 3

#### ALABAMA COMMISSION ON HIGHER EDUCATION FY 2025-26 Budget Request Program Descriptions

##### APPROPRIATION CLASS AND FUNCTION:

##### **I. Appropriation Unit 172 – Planning and Coordination Services Program:**

1. **Operations and Maintenance** – Provides funds for ACHE's mission objectives and for operating costs associated with ACHE's statutorily mandated functions.
2. **Industry Credential Directory** – This directory was initially developed with external funding to catalog Alabama's workforce-oriented training opportunities. These credentials would include credit and non-credit training offered by businesses, industry trade groups and the state's colleges and universities. All credentials will have been reviewed by the Alabama Committee on Credentialing and Career Pathways (ACCCP).
3. **FAFSA Completion** – FAFSA completion is a requirement for high school students effective with the May 2022 high school graduating class. ACHE is engaging in this State Board of Education initiative because it is the only agency in the state authorized to connect to the federal FAFSA database and see individual data for all Alabama students. In order to implement and optimize the impact of the State Board's FAFSA Completion Graduation Policy, extensive upgrades in how the Alabama Commission on Higher Education (ACHE) assists students and High School staff with this process were necessary. The software development for the project and the first year of the initiative were addressed with \$1,100,000 in GEERS funding. These funds relate to ongoing cost associated with the initiative.
4. **Study Alabama** – These funds are used to support the objectives of raising the branding and awareness of the State of Alabama as an international education destination. It will also support Study Alabama's solvency to support other organizations partnering with Study Alabama to increase global engagement within Alabama. It is to help increase workforce access for international and domestic students and to increase engagement with workforce entities.
5. **National Student Clearing House Accountability Matrix** – These funds will be used to acquire the services of the National Student Clearinghouse in order to develop a more comprehensive postsecondary enrollment profile for Alabama's high school students. ACHE's data system is limited to studying enrollment among Alabama's public colleges and universities. Utilizing the Clearinghouse's services will help ACHE determine the number of Alabama high school students attending a college or university in Florida, Georgia, Tennessee, Texas, and throughout the United States.
6. **Data Breach Cybersecurity Insurance** – These funds will be used to acquire cybersecurity insurance in an ongoing effort to protect the technical and information resources managed and maintained by the Alabama Commission on Higher Education (ACHE). ACHE currently maintains a data system that includes student enrollment records for 38 public institutions dating back to the late 1990s. This represents roughly 14 million student records. ACHE is requesting funds to better protect these records by soliciting cybersecurity insurance that will help the agency with preventative security measures, data recovery, attack remediation, notifications, legal expenses, and other liabilities associated with a cybersecurity breach.
7. **Local Fees** – These funds are considered non-reverting.
  - a. **Non-Resident Institution Program Review Fee (NRI)** – These are funds collected from non-resident institutions related to ACHE's academic program reviews.

- b. National Council for State Authorization Reciprocity Agreements Fee (NC-SARA) –** These funds are state processing fees collected from Alabama institutions who wish to participate in NC-SARA. NC-SARA is a voluntary agreement among member states and U.S. territories that establishes comparable national standards for interstate offering of postsecondary distance-education courses and programs. It is intended to make it easier for students to take online courses offered by postsecondary institutions based in another state.

**II. Appropriation Unit 153 - Student Financial Aid Programs:**

- 1. Alabama Student Assistance Program (ASAP) –** Provides funds for need-based scholarships to Alabama students attending in-state institutions. There is not a specific statute requiring that this program be funded from the ETF. If an institution qualifies to offer federal Pell Grants, it can participate in ASAP. The maximum award a recipient may receive is \$5,000 per academic year. This program was created in FY 1975-76.
- 2. Alabama Student Grant Program (ASGP) –** This program, also known as the Alabama Educational Grant Program, provides tuition equalization grant funds to Alabama students attending in-state private, non-profit colleges and universities and to students attending other legislatively identified institutions. Funds are to be expended in accordance with *Code of Alabama 1975*, Sections 16-33A-1 through 16-33A-11. This program was created in 1978.
- 3. Alabama National Guard Educational Assistance Program (ANGEAP) –** Provides scholarships for Alabama National Guard members attending in-state institutions. Funds are to be spent in accordance with *Code of Alabama 1975*, Sections 31-10-1 through 31-10-4 and Sections 31-10-20 through 31-10-25. This program was created in 1984.
- 4. Police Officer's and Firefighter's Survivor Educational Assistance Program (POFSEAP) –** Provides scholarships for spouses and dependents of police officers, firefighters and rescue squad members that were either killed or permanently disabled in the line of duty. Funds are to be spent in accordance with *Code of Alabama 1975*, Section 36-21-105. This program was created in 1987.
- 5. Alabama Math and Science Teacher Education Program (AMSTEP) –** This program is designed to help address the shortage of public high school math, science and computer science teachers across the state. Funds from this program are used to help teachers in these fields pay off federal student loans. AMSTEP has a two-fold mission: to encourage individuals to enroll in and complete programs leading to Alabama certification in mathematics, science or computer science; and to improve the educational system in Alabama by encouraging those who complete the program to accept teaching positions in Alabama public schools, preferably in public school systems where there are acute shortages in these fields. AMSTEP is available specifically to teachers who graduated Spring Term 2018 and forward from that date. Funds are to be spent in accordance with *Code of Alabama 1975*, Section 16-5-50 through 16-5-55. This program was created in 2018.
- 6. Birmingham Promise Scholarship Program –** This program will help pay for college tuition and mandatory fees for up to four continuous years in public Alabama colleges. Depending on individual circumstances, students may get extra support services to help them succeed in college. Participants must be a graduate of Birmingham City Schools starting in 2020. They also must be enrolled in college by the time they graduate from high school and must be full-time college students while they are getting the scholarship. This line item first appeared in the Commission's budget in FY 2020-21.
- 7. (Re)Engage Alabama Grant Program –** This program is a Student Financial Aid Program that will be administered to institutions for students who qualify to complete their college degree after previously attending a college or university but short of earning an undergraduate degree by a few credit hours.

8. **Indians Affairs Scholarship Program** – This program recognizes the unique cultural and sociological needs of Alabama's "invisible minority". The Legislature specifically charged the Alabama Indian Affairs Commission (AIAC) to "...deal fairly and effectively with Indian affairs; to bring local, state, federal resources into focus...for Indian citizens of the State of Alabama; to provide aid...assist Indian Communities...promote recognition of the right of Indians to pursue cultural and religious traditions. AIAC is placed in a liaison/advocacy role between the various departments of governments and the Indian people of our tribal communities. AIAC stands alone to represent the Indian people of Alabama who wish to stand together with their fellow citizens while maintaining their own cultural and ethnic heritage.
9. **Alabama Special Education Rural Teacher Scholarship (ASERT)** – This program will establish a scholarship to address Alabama's special education teacher shortage in rural schools across the state. The scholarship will provide financial assistance to Alabama student from rural Alabama communities who are seeking degrees in Elementary of Secondary Education/ Collaborative Special Education at Huntingdon College in Montgomery, Alabama, and agree to teach at a rural Alabama school.

III. **Appropriation Unit 152 - Support of Other Educational Activities Programs:**

1. **Southern Regional Education Board (SREB)** – This line item provides funds for the State's membership dues and for participation in the SREB Data Exchange. In addition, it pays for student and institutional participation in the Minority Doctoral Scholars Program and the Academic Common Market.
2. **Network of Alabama Academic Libraries (NAAL)** – This line item provides funds for the coordination and development of activities associated with Alabama's academic libraries. NAAL encourages and facilitates the sharing of resources and also provides shared resources through the purchase of electronic databases.
3. **Established Program to Stimulate Competitive Research (EPSCoR)** – This line item provides state funds for the administration of Alabama-EPSCoR and for Graduate Research Scholarship Program awards. The program is dedicated to the advancement of economic development via scientific and engineering research through a collaborative effort among the State's research universities. The focus of activities is designed to attract and retain distinguished scientists and researchers for Alabama; to develop new cutting-edge technologies and high-tech industry; and to stimulate state competitiveness in medicine, biotechnology, engineering, and other applied sciences.
4. **Articulation and General Studies Committee (AGSC) / Statewide Transfer and Articulation Reporting System (STARS)** – This line item provides funds for the development and operation of the State's articulation system administered by Troy University. The computer-based articulation system, known as STARS, generates an agreement between two-year college students and senior universities to accept courses from the school they are transferring from to the school they are transferring to so the student will not lose credit for courses taken.
5. **Stem Major Teacher Recruitment** – This initiative will increase the number of effective STEM teachers and diversify the pipeline of secondary STEM teachers in Alabama. The Alabama Stem Council supports six UTeach STEM teacher preparation programs at state-supported Alabama colleges and universities and plans to further expand the UTeach Program at the University of Alabama Birmingham. The STEM Council is partnering with the Alabama Commission on Higher Education to manage a competitive call for proposal process and provide program implementation support to selected higher education partners. Qualified institutions will be eligible to receive funding to recruit and prepare secondary STEM teachers.

6. **(Re)Engage Alabama Grant Program** – This program focuses on former students in Alabama with some college and no degree. This program is designed to identify those students who previously attended a college or university but may be short of earning an undergraduate degree by a few credits. It connects those former students with Alabama's colleges and universities by working to remove academic and financial barriers that often prevent these students from reengaging in the academic process and completing their credential or degree.
7. **Alabama Literacy and Numeracy Initiative** – This program focuses on the support of Alabama's Colleges of Education in adapting their operations and academic programs to meet the demands of the Alabama Literacy Act and the Alabama Numeracy Act. ACHE's staff will coordinate with Educator Preparation Programs, the Alabama State Department of Education, the Alabama Community College System, the Alabama General Studies Committee, and others to align credit transfer and enhance reporting on implementation of the Literacy Act and Numeracy Act provisions.
8. **Hunger Free Campus Initiative** – These funds will support the Hunger Free Campus Initiative, which will expand access to healthy food for college students struggling with hunger and other basic needs insecurities. Surveys conducted by the Alabama Campus Coalition for Basic Needs reveal that between 45% and 60% of students at participating community colleges and universities experience food insecurity each year. Funds will be used to administer a competitive grant program for institutions to expand food pantries and other resources to reduce hunger on campuses.

**IV. Appropriation Unit 151 - Support of State Universities:**

1. **Alabama Agricultural Land Grant Alliance Program (AALGA)** – These funds are used for agricultural research and for federal matching funds. The AALGA member universities are Alabama A&M University – The Winfred Thomas Agricultural Research Station; Auburn University – The Alabama Agricultural Experiment Station; and Tuskegee University – The George Washington Carver Agricultural Experiment Station.
  - a. **Federal Match** – the funds are used to obtain matching federal funds.
  - b. **McIntire-Stennis Forestry Research Initiative Matching Program** – This program is a federal-state partnership for research on forest resources funded through United State Department of Agriculture's Cooperative State Research, Education and Extension Service (USDA-CSREES). This program is instrumental in developing new knowledge and innovations to sustain healthy, productive forests. It is critical to addressing the challenges facing forest owners, forest products manufacturers, and all Americans who benefit from our forest resources.

**V. Appropriation Unit 189 - Support of State Programs:**

1. **Alabama Resource Conservation and Development Council (RC&D)** – The funds from this line item is used to coordinate the activities of the nine (9) regional RC&D councils and to promote resource conservation activities in Alabama and on the national level. This line item first appeared in the Commission's budget in FY 2011-12.
2. **Soil and Water Conservation Committee** – The purpose of this line item is to support local landowners within the 67 soil and water conservation districts within the state in securing federal grant money for conservation activities. This line item first appeared in the Commission's budget in FY 2011-12.
3. **Alabama Forestry Foundation's Black Belt Initiative** – The purpose of the Black Belt Initiative is to increase the number of minority students enrolled in forestry programs at the university level. Funds also are used to support the promotion of math and science at the upper elementary

school level in the Black Belt. This line item first appeared in the Commission's budget in FY 2011-12.

4. **Black Belt Adventures** – Funds from this line item are used to promote the activities of Alabama Black Belt Adventures (ALBBA), which is a non-profit organization committed to promoting outdoor recreation and tourism opportunities in the state's 23-county Black Belt region. ALBBA is composed of a consortium of over 50 hunting and fishing lodges. This line item first appeared in the Commission's budget in FY 2012-13.
5. **Black Belt Treasures** – Funds from this line item are used to help stimulate the economy in Alabama's Black Belt region through the promotion of regional art and fine crafts. It also provides regional artisans a means to promote and sell their products to a larger market, and provides arts education to area residents. This line item first appeared in the Commission's budget in FY 2012-13.
6. **Civil Air Patrol** – The funds from this line item are used to support educational meetings, Conferences, and professional development seminars; aerospace training and workshops; educational products and services for teachers and students; activities and competitions for cadets at local, state, regional and national levels; the purchase of emergency services equipment, supplies and training materials; ground team and aircrew training and corporate missions not otherwise provided under federal authority; and the ancillary administrative costs related to these areas. This line item first appeared in the Commission's budget in FY 2012-13.
7. **National Computer Forensics Institute** – The funds from this line item are used to help provide highly specialized extended training courses to judges, prosecutors and law enforcement personnel in order to increase their proficiency and general understanding in the use and application of computer crime and digital evidence. These funds are provided to the Office of Prosecution Services (OPS) and support two full-time OPS employees located at the Institute. This line item first appeared in the Commission's budget in FY 2012-13.
8. **Adaptive and Disability Sports Education** – This program, which goes by the name Disability Sports Network (DSN), is housed on the campus of Huntingdon College. DSN was established to serve youth and young adults with disabilities in the River Region and in the Huntsville area who have the desire to participate in Disability Sports. Through partnerships with other colleges and universities, Montgomery and Madison Public Schools, collegiate sport teams, state and city offices, and community groups, Huntingdon College has established comprehensive program goals, coordinated all activities in the network, delivered wheelchair sport programs, assessed the program outcomes and assisted in the development of new adapted physical activity and disability sport professionals. This line item first appeared in the Commission's budget in FY 2013-14.
9. **International Motor Sports Hall of Fame** – Funds from this line item will be used to perform deferred maintenance on the existing facility and to supplement salaries for personnel. This line item first appeared in the Commission's budget in FY 2015-16.
10. **Alabama Humanities Foundation** – Funds from this line item will be used to provide graduate level professional development to 4-12th grade teachers, librarians, and administrators on particular subjects and/or themes within the Humanities field.
11. **Alabama Trails Foundation** – The goal of this foundation is to utilize a statewide, coordinated approach in fostering vigorous participation by local, regional, state and federal agencies, stakeholders, higher education centers and non-profit organizations to create the framework to link trails with people; people with their communities; and explorers of all ages with Alabama's outdoors. The funding obtained through the Foundation will be used to assist in meeting local needs, goals, and leadership to accomplish the overall mission and goals as stated in the enabling legislation for the Alabama Trails Commission, under the coordination of the Trails

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Commission and the Board of Directors of the Foundation. This line item first appeared in the Commission's budget in FY 2017-18.

- 12. Alabama Forestry Commission Education Program** – Funds will be used to provide information to Alabama's forest landowners, school children, government officials, volunteer fire departments, and the public about the importance of Alabama's forests. Agency personnel work with other organizations to conduct workshops, forestry tours, and educational programs. This line item first appeared in the Commission's budget in FY 2019-20.
- 13. Alabama Recruit and Retain Minority Teachers Pilot Program** – Funds are to be used to develop a pilot program designed to recruit, train, and mentor minority teacher candidates at Athens State University and Alabama A&M University. This line item first appeared in the Commission's budget in FY 2019-20.
- 14. Alabama-Korea Education and Teacher Recruitment Partnership** – This program will provide funds to support an effort to recruit South Korean math and science teachers to teach in Alabama public schools. The Alabama-Korea Education and Economic Partnership (AKEEP) will lead this effort. This line item first appeared in the Commission's budget in FY 2020-21.
- 15. USS Alabama Battleship Commission** – Appropriated funds will be used to educate the public on the contributions and sacrifices of the veterans of all branches of the United States Armed Services in all conflicts and to support the operation and maintenance of the park.
- 16. Historically Black College and University Consortium** – Appropriated funds will be used to enhance the institutional sustainability of the Alabama Historically Black Colleges and Universities (HBCU) by conducting research and develop master planning products that render recommendations to take appropriate planning, administrative, and implementation actions directed toward the advancement of Alabama HBCUs.
- 17. Alabama HBCU Cares** – Appropriated funds will be used to enhance the institutional sustainability of the Alabama Historically Black Colleges and Universities (HBCU). This program appeared in the Commission's budget in FY 2023-24.
- 18. The Best and Brightest Stem Pilot Program** – Funds will be used to specifically support the program designed to assist in paying the student loan debt of recent Science, Technology, Engineering, Mathematics (STEM) graduates that relocate to Marengo County or the City of Decatur.
- 19. Scottsboro Museum** – These funds are used for the commemoration of the lives and legacy of nine young African Americans who, in the 1930s, became international symbols of race-based injustice in the American South and celebrates the positive actions of those of all colors, creeds, and origins who have taken a stand against the tyranny of racial oppression. This museum is committed to advancing reconciliation and healing, and promoting civil rights and an appreciation of cultural diversity worldwide.



DECISION ITEM: B

Consolidated Budget Recommendation for FY 2025-2026

Staff Presenter:

Dr. Jim Hood  
Deputy Director of Financial and Information Systems

Staff Recommendation:

That the Commission approve the FY 2025-2026 Consolidated Budget Recommendation (CBR) as presented by the Commission staff.

Background:

Section 16-5-9(b) of the Code of Alabama states that "...The Commission ... shall present to each institution and the Governor and legislature, a single unified budget report containing budget recommendations for the separate appropriations to each of the institutions."

Alabama's colleges and universities operate in very competitive and challenging environments with varying needs and unique circumstances. In recognition of these differing needs, the ACHE Finance Committee, along with ACHE staff, conducted budget hearings for the fourth consecutive year to give institutions an opportunity to highlight accomplishments and discuss pressing financial challenges for the upcoming FY 2025-2026 budget cycle.

These budget hearings provided invaluable insight into the most pressing needs of the institutions and were instrumental in developing this year's Consolidated Budget Recommendation. Common themes in past hearings have included salary compression, deferred maintenance, and rising inflationary costs. Common themes from this year's hearings focused on growing mandatory costs from increased contributions to PEEHIP, state retirement, health insurance, and other rising insurance costs.

As this year's recommendation moves forward, the ACHE Finance Committee and ACHE staff continue to balance the advocacy role of the Commission while recognizing the current economic challenges facing the State. This recommendation seeks to achieve that balance by allocating the state's Education Trust Fund (ETF) resources in an equitable and responsible manner for each public college and university.

Additional information, including supporting tables and other documentation, have been provided to outline the rationale for this recommendation. The FY 2025-2026 Consolidated Budget Recommendation from ACHE has the following considerations:

- (1) Historically, higher education's share of the ETF has been around 25-27%. This year's recommendation assumes those historical percentages will continue, and establishes higher education's portion of the ETF at 25.64%. Secondly, this year's recommendation is based on language from Act #2023-390 (SB101) which amends the Rolling Reserve Act and establishes a spending limit increase of 6.0% over the prior year's base appropriation.

- (2) One of the common themes throughout the budget hearings was the need for increased funds to address rising personnel costs. This includes funds to address rising mandated employer contributions, maintain competitive salaries to help retain and attract faculty and staff, and address issues with salary compression.
- (3) Provides funds that will give institutions flexibility in addressing rising mandatory costs. These mandatory costs include rising retirement and insurance employer contribution costs, increased property insurance, additional costs for software subscriptions, and other mandatory needs of the campuses.
- (4) Provides an allocation based on an across-the-board adjustment based on a 1.25% increase over the prior year's appropriation. These funds can be used as necessary to address deferred maintenance, salary compression, and other pressing needs specific to each institution.
- (5) Provides an allocation based on weighted credit hours using weighting methodology from the ACHE Standard Formula. These funds recognize increases in enrollment, credit hour productivity, and the need to fund STEM and other programs requiring more resources.

It should be noted that while ACHE is recommending funding of the institutions based on personnel and operational needs, enrollment growth, and mandatory costs, the governing boards and institutional leadership are responsible for the execution of the institutional budgets.

If the staff recommendation is approved by the Commission, this would mean a recommended increase of \$106.2 million (6.40%) for the four-year universities, an increase of \$26.91 million (5.88%) for the two-year community colleges, and when all of the other statewide lines are included, a total increase of \$144.73 million, or an overall recommended increase of 6.0% for higher education.

Supporting Documentation:

1. Consolidated Budget Recommendation, FY 2025-2026 (supporting tables are attached).

**Fiscal Year 2025-2026 Consolidated Budget Recommendation**

Institution	FY 2024-2025	FY 2025-2026	% Increase Requested	FY 2025-2026	FY 2025-2026	% Change CBR
	Appropriation	Institutional EBO Request		Consolidated Budget Recommendation	Amount CBR Increase	
Alabama A&M University	57,304,433	71,366,345	24.54%	61,242,443	3,938,010	6.87%
Alabama State University	62,783,930	67,315,683	7.22%	66,512,412	3,728,482	5.94%
Athens State University	21,741,509	24,696,858	13.59%	23,264,674	1,523,165	7.01%
Auburn University	355,844,105	390,735,372	9.81%	377,129,459	21,285,354	5.98%
Auburn University at Montgomery	33,112,856	35,752,691	7.97%	35,178,559	2,065,703	6.24%
Jacksonville State University	57,283,222	63,806,376	11.39%	61,696,928	4,413,706	7.71%
Troy University	81,246,926	104,075,000	28.10%	85,929,812	4,682,886	5.76%
University of Alabama	248,302,456	268,649,829	8.19%	265,444,683	17,142,227	6.90%
University of Alabama at Birmingham	393,173,000	424,800,542	8.04%	419,485,867	26,312,867	6.69%
University of Alabama in Huntsville	72,681,686	143,932,879	98.03%	77,196,566	4,514,880	6.21%
University of Montevallo	30,680,750	33,633,825	9.63%	32,440,002	1,759,252	5.73%
University of North Alabama	53,189,628	66,025,000	24.13%	56,309,257	3,119,629	5.87%
University of South Alabama	161,458,465	181,904,311	12.66%	171,243,355	9,784,890	6.06%
University of West Alabama	30,515,149	33,915,000	11.14%	32,444,912	1,929,763	6.32%
<b>Total Universities</b>	<b>1,659,318,115</b>	<b>1,910,609,711</b>	<b>15.14%</b>	<b>1,765,518,930</b>	<b>106,200,815</b>	<b>6.40%</b>
<b>Total Community Colleges</b>	<b>457,974,345</b>	<b>536,220,063</b>	<b>17.09%</b>	<b>484,884,732</b>	<b>26,910,387</b>	<b>5.88%</b>
<b>Total Public Institutions</b>	<b>2,117,292,460</b>	<b>2,446,829,774</b>	<b>15.56%</b>	<b>2,250,403,662</b>	<b>133,111,202</b>	<b>6.29%</b>
<b>All State-Level Programs</b>	<b>294,862,112</b>	<b>349,942,536</b>	<b>18.68%</b>	<b>306,480,185</b>	<b>11,618,073</b>	<b>3.94%</b>
<b>Total</b>	<b>2,412,154,572</b>	<b>2,796,772,310</b>	<b>15.94%</b>	<b>2,556,883,847</b>	<b>144,729,275</b>	<b>6.00%</b>

**FY 2025-2026 ETF Consolidated Budget Recommendation**

Institution	FY 2024-2025 Appropriation (1)	Recommended Personnel, Salary, and Benefit Increase (2)	Mandated Funds for Rate Increases (3)	Inflationary Costs Increase Over FY2024 Appropriation (4)	Distribution Based on Weighted Credit Hours by Level & Discipline (5)	Total Recommended Increase (6)	Percentage of Total Recommended Increase (7)
Alabama A&M University	57,304,433	1,146,089	1,691,350	716,305	384,266	3,938,010	6.87%
Alabama State University	62,783,930	1,255,679	1,380,325	784,799	307,679	3,728,482	5.94%
Athens State University	21,741,509	434,830	627,371	271,769	189,195	1,523,165	7.01%
Auburn University	355,844,105	7,116,882	6,205,090	4,448,051	3,515,331	21,285,354	5.98%
Auburn University at Montgomery	33,112,856	662,257	634,553	413,911	354,982	2,065,703	6.24%
Jacksonville State University	57,283,222	1,145,664	1,974,932	716,040	577,069	4,413,706	7.71%
Troy University	81,246,926	1,624,939	1,237,182	1,015,587	805,179	4,682,886	5.76%
University of Alabama	248,302,456	4,966,049	6,182,624	3,103,761	2,889,773	17,142,227	6.90%
University of Alabama at Birmingham	393,173,000	7,863,460	3,493,325	4,914,663	5,041,419	26,312,867	6.69%
University of Alabama in Huntsville	72,681,686	1,453,634	1,431,263	908,521	721,462	4,514,880	6.21%
University of Montevallo	30,680,750	613,615	598,826	393,509	163,301	1,759,252	5.73%
University of North Alabama	53,159,628	1,063,793	777,934	664,870	613,033	3,119,629	5.87%
University of South Alabama	161,458,465	3,229,169	2,068,173	2,018,231	2,469,317	9,784,890	6.06%
University of West Alabama	30,515,149	610,303	351,441	381,439	586,580	1,929,763	6.32%
<b>Total Universities</b>	<b>1,659,318,115</b>	<b>33,186,362</b>	<b>33,654,389</b>	<b>20,741,476</b>	<b>18,618,587</b>	<b>106,200,814</b>	<b>6.40%</b>
<b>Total Community Colleges</b>	<b>457,974,345</b>	<b>9,159,487</b>	<b>9,471,893</b>	<b>5,724,679</b>	<b>2,554,338</b>	<b>26,910,387</b>	<b>5.88%</b>
<b>Total Public Institutions</b>	<b>2,117,292,460</b>	<b>42,345,849</b>	<b>43,126,272</b>	<b>26,466,156</b>	<b>21,172,925</b>	<b>133,111,202</b>	<b>6.29%</b>
<b>All State-Level Programs</b>	<b>294,862,112</b>					<b>11,618,073</b>	<b>3.94%</b>
<b>TOTAL ACHE RECOMMENDATION</b>	<b>2,412,154,572</b>					<b>144,729,274</b>	<b>6.00%</b>

**Notes:**

- (1) Figures taken from 2024 Act establishing the Education Trust Fund (ETF) FY 2025 budget.
- (2) Personnel, Salary, and Benefit Costs reflect an increase of 2% above the institutions' FY 2025 ETF appropriations.
- (3) Institution Needs Assessment and EBO Budget Request Submissions shows Tier 1 TRS changed from 13.57% to 14.57%; and Tier 2 TRS changed from 12.60% to 13.61%.
- (4) Inflationary Costs reflect an "Across the Board" increase of 1.25% above the institutions' FY 2025 ETF appropriations.
- (5) An increase of 1% above the institutions' FY 2025 ETF appropriations, distributed using the weighted credit hours from the ACHE Standard Calculation.
- (7) Total Consolidated Budget Recommendation closely adheres to Act #2023-350 (SB101) which establishes a spending limit of 6% over the prior year appropriation.

## Fiscal Year 2025-2026 Consolidated Budget Recommendation

	FY 2024-2025 Appropriation	FY 2025-2026 EBO Request	% Increase Requested	FY 2025-2026 Recommendation	FY 2025-2026 Recommended Increase	% Change FY 2025-2026 Recommendation
	(1)	(2)	(3)	(4)	(5)	(6)
<b><u>Other Two-Year</u></b>						
AL Community College System-System Office	14,738,866	15,475,809	5.00%	15,475,809	736,943	5.00%
Adult Basic Education	14,464,656	17,357,587	20.00%	15,187,889	723,233	5.00%
Alabama Fire College	6,777,863	6,947,310	2.50%	6,947,310	169,447	2.50%
STEAM Pilot Program	800,000	1,000,000	25.00%	840,000	40,000	5.00%
Special Population Training	4,725,281	5,725,281	21.16%	4,961,545	236,264	5.00%
Mine Safety Training Program	350,000	400,000	14.29%	367,500	17,500	5.00%
AL Technology Network	6,167,736	7,167,736	16.21%	6,476,123	308,387	5.00%
Dual Enrollment	40,682,385	50,682,385	24.58%	42,716,504	2,034,119	5.00%
Central-Truck Driver Training	240,790	300,000	24.59%	252,830	12,040	5.00%
Automotive Workforce Training Scholarship Program	400,000	400,000		400,000		
Automotive Manufacturing Development Program	312,500	312,500		312,500		
Distance Learning Program	3,375,000	3,875,000	14.81%	3,543,750	168,750	5.00%
Volunteer EMSP Certifications	125,000	125,000		125,000		
Women's Fund of Greater Birmingham Ed Support	750,000	750,000		750,000		
Smart Workforce Training Pilot Project	200,000	200,000		200,000		
WF Dev. Short-Term Cert Credential (Innovation Center)	15,000,000	25,000,000	66.67%	15,750,000	750,000	5.00%
Industry Certification Initiatives	9,640,408	11,140,408	15.56%	10,122,428	482,020	5.00%
LPN Programs	3,000,000	4,000,000	33.33%	3,150,000	150,000	5.00%
Career Tech Equipment	10,000,000	10,000,000		10,000,000		
Hospitality Training	1,000,000	1,000,000		1,000,000		
Short-Term Credential Scholarship Program	1,000,000	1,000,000		1,000,000		
Alabama Career Roadmap	2,000,000	2,000,000		2,000,000		
<b>Total: <u>Other Two-Year</u></b>	<b>135,750,485</b>	<b>164,859,016</b>	<b>21.44%</b>	<b>141,579,188</b>	<b>5,828,703</b>	<b>4.29%</b>
<b><u>Other Higher Education</u></b>						
MESC/Dauphin Island Sea Lab	6,250,000	24,431,000	290.90%	6,562,500	312,500	5.00%
<b>Private Colleges &amp; Schools</b>						
Talladega College*	1,176,157	1,069,234	-9.09%	1,234,965	58,808	5.00%
UWA/Stillman College	100,000	0	-100.00%	105,000	5,000	5.00%
A&M/Miles Consortium	493,486	532,964	8.00%	518,160	24,674	5.00%
<b>State-Related Institution</b>						
Tuskegee University	14,816,579	18,583,098	25.42%	15,557,408	740,829	5.00%
<b>Total: <u>Private &amp; State-Related Institutions</u></b>	<b>16,586,222</b>	<b>20,185,296</b>	<b>21.70%</b>	<b>17,415,533</b>	<b>829,311</b>	<b>5.00%</b>
<b>Subtotal: <u>Other Higher Education</u></b>	<b>22,836,222</b>	<b>44,616,296</b>	<b>95.38%</b>	<b>23,978,033</b>	<b>1,141,811</b>	<b>5.00%</b>

## Fiscal Year 2025-2026 Consolidated Budget Recommendation

	FY 2024-2025 Appropriation	FY 2025-2026 EBO Request	% Increase Requested	FY 2025-2026 Recommendation	FY 2025-2026 Recommended Increase	% Change FY 2025-2026 Recommendation
	(1)	(2)	(3)	(4)	(5)	(6)
<b><u>Alabama Commission on Higher Education</u></b>						
Planning & Coordination Services	4,446,209	4,446,209		4,446,209		
AGSC/STARS	799,589	799,589		799,589		
SREB	831,214	831,214		831,214		
Network of AL Academic Libraries	384,076	584,076	52.07%	584,076	200,000	52.07%
EPSCOR (Research)	1,260,184	1,260,184		1,260,184		
STEM Major Teacher Recruitment	4,500,000	5,500,000	22.22%	5,500,000	1,000,000	22.22%
Alabama Literacy and Number Initiative		100,000		100,000	100,000	
Hunger Free Campus		200,000		200,000	200,000	
Adaptive & Disability Sports Education	60,000	60,000		60,000		
AL National Guard Scholarship Program	8,831,114	9,331,114	5.66%	9,331,114	500,000	5.66%
Humanities	200,000	200,000		200,000		
AL Student Assistance Program	9,500,000	10,000,000	5.26%	10,000,000	500,000	5.26%
AL Educational Grant Program (ASGP)	9,500,000	10,000,000	5.26%	10,000,000	500,000	5.26%
Police & Fire Fighters' Survivors Tuition	466,935	466,935		466,935		
(Re)Engage Alabama Grant Program		2,000,000		2,000,000	2,000,000	
Indian Affairs Scholarship Program	100,000	100,000		100,000		
AL Special Education Rural Teacher Initiative		250,000		250,000	250,000	
Soil and Water Conservation	2,923,376	2,923,376		2,923,376		
AL Forestry Foundation Blackbelt Initiative	532,000	532,000		532,000		
Resource Conservation & Develop Program	7,037,744	7,037,744		7,037,744		
Civil Air Patrol	125,000	125,000		125,000		
Black Belt Treasures	350,000	350,000		350,000		
Black Belt Adventures	475,000	475,000		475,000		
National Computer Forensic Institute	550,000	550,000		550,000		
AL Motorsports Hall of Fame	200,000	200,000		200,000		
Alabama Trails Foundation	340,000	340,000		340,000		
AL Math & Science Teacher Education Program	746,750	746,750		746,750		
AL Recruit & Retain Minority Teachers Pilot	700,000	700,000		700,000		
Forestry Commission Education Program	200,000	200,000		200,000		
AKEEP - Education & Teacher Recruitment Partnership	250,000	250,000		250,000		
Birmingham Promise Scholarship Program	892,500	892,500		892,500		
Retain Alabama	650,000	650,000		650,000		
Industry Credential Directory	100,000	100,000		100,000		
Alabama Agricultural Land Grant Alliance	6,491,283	6,491,283		6,491,283		
USS Alabama Battleship	1,350,000	1,350,000		1,350,000		
HBCU Cares	650,000	650,000		650,000		
Historically Black Colleges and Universities Consortium		650,000		650,000	650,000	

## Fiscal Year 2025-2026 Consolidated Budget Recommendation

	FY 2024-2025 Appropriation	FY 2025-2026 EBO Request	% Increase Requested	FY 2025-2026 Recommendation	FY 2025-2026 Recommended Increase	% Change FY 2025-2026 Recommendation
	(1)	(2)	(3)	(4)	(5)	(6)
<b><u>Alabama Commission on Higher Education, Continued</u></b>						
FAFSA Completion	580,000	580,000		580,000		
STUDY Alabama	50,000	50,000		50,000		
Data Breach Cyber Security		150,000		150,000	150,000	
National Clearinghouse Accountability Matrix		100,000		100,000	100,000	
Scottsboro Boys Museum	200,000	200,000		200,000		
Deferred Maintenance	5,000,000	5,000,000		5,000,000		
ETF Source of Funds	65,526,224	71,676,224	9.39%	71,676,224	6,150,000	9.39%
ETF Transfer Source of Funds	5,746,750	5,746,750		5,746,750		
<b>Total: ACHE **</b>	<b>71,272,974</b>	<b>77,422,974</b>	<b>8.63%</b>	<b>77,422,974</b>	<b>6,150,000</b>	<b>8.63%</b>
<b><u>Other Statewide Programs.</u></b>						
Dept. of Veterans' Affairs	47,815,227	45,857,046	-4.10%	45,857,046	(1,958,181)	-4.10%
American Legion Scholarships*	112,500	112,500		118,125	5,625	5.00%
Dependents Blind Parents*	10,399	10,399		10,919	520	5.00%
Medical Scholarships	2,440,014	2,440,014		2,562,015	122,001	5.00%
Optometric Scholarships*	200,000	200,000		210,000	10,000	5.00%
Dental Scholarships*	871,166	871,166		914,724	43,558	5.00%
Nursing Scholarships*	766,027	766,027		804,328	38,301	5.00%
Fostering Hope Scholarship Program*	1,205,608	1,205,608		1,265,888	60,280	5.00%
Teacher In-Service Centers*	3,509,080	3,509,080		3,684,534	175,454	5.00%
Public Health Dept. - Continuing Ed EMT	1,635,782	1,635,782		1,635,782		
Public Health Dept. - Office of Emergency Medical Services Trauma Communications Center - UAB	1,000,000	1,000,000		1,000,000		
Arts Council - Center for the Arts Foundation	1,200,000	1,200,000		1,200,000		
UAB-Chauncey Sparks/Special Mental Health*	4,236,628	4,236,628		4,236,628		
<b>Total: Other <u>Statewide Programs.</u></b>	<b>65,002,431</b>	<b>63,044,250</b>	<b>-3.01%</b>	<b>63,499,990</b>	<b>(1,502,441)</b>	<b>-2.31%</b>
<b>TOTAL: <u>ALL STATE LEVEL PROGRAMS</u></b>	<b>294,862,112</b>	<b>349,942,536</b>	<b>18.68%</b>	<b>306,480,185</b>	<b>11,618,073</b>	<b>3.94%</b>
<b>TOTAL <u>PUBLIC INSTITUTIONS</u></b>	<b>2,117,292,460</b>	<b>2,446,829,774</b>	<b>15.56%</b>	<b>2,250,403,662</b>	<b>133,111,202</b>	<b>6.29%</b>
<b>TOTAL <u>HIGHER EDUCATION***</u></b>	<b>2,412,154,572</b>	<b>2,796,772,310</b>	<b>15.94%</b>	<b>2,556,883,847</b>	<b>144,729,275</b>	<b>6.00%</b>

\* ACHE did not receive the FY 2025-2026 Budgeted Requests from these entities so the FY 2024-2025 appropriation was included as the requested amount.

\*\*The FY25 appropriation reflects the base amounts appropriated in ACT 2024-351.

\*\*\*Total includes amounts not counted as Higher Education.

DECISION ITEM: C

Report on the Facilities Master Plan and Capital Projects  
Requests for FY 2025-2026 – FY 2029-2030

Staff Presenter:

Julian Rogers  
Assistant Director of Institutional Finance and Facilities

Staff Recommendation:

That the Alabama Commission on Higher Education receive the report on the Facilities Master Plan and Capital Projects Requests as submitted by the staff.

Background:

Section 16-5-15 of the Code of Alabama requires that each institution annually provide a five-year master plan regarding facilities to the Commission. Each institution is also required to prioritize its capital requests and to provide a needs assessment for requested projects.

All public four-year institutions and all two-year institutions have submitted Facilities Master Plans. Commission staff have summarized the submissions in the following report. The staff requests that the Commission receive the report on the Facilities Master Plan and Capital Projects Requests as submitted by the staff.

Supporting Documentation:

Report on the Facilities Master Plan and Capital Projects Requests for FY 2025-2026 – 2029-2030, attached.

Copies of each institution's Facilities Master Plan and Capital Projects Requests reports for FY 2025-2026 – FY 2029-2030 are available upon request.



**ALABAMA COMMISSION  
ON HIGHER EDUCATION**

**REPORT ON FACILITIES MASTER PLAN  
AND  
CAPITAL PROJECTS REQUESTS**

**FY 2026 - 2030**

**FOR ALL PUBLIC  
HIGHER EDUCATION INSTITUTIONS**

**DECEMBER 2024**

## FACILITIES MASTER PLAN AND CAPITAL PROJECTS REQUESTS

Section 16-5-15 of the Code of Alabama requires all public institutions of higher education to submit to the Alabama Commission on Higher Education a facilities master plan. This plan is to include all capital project proposals and requires prioritizing of the capital improvement budget requests.

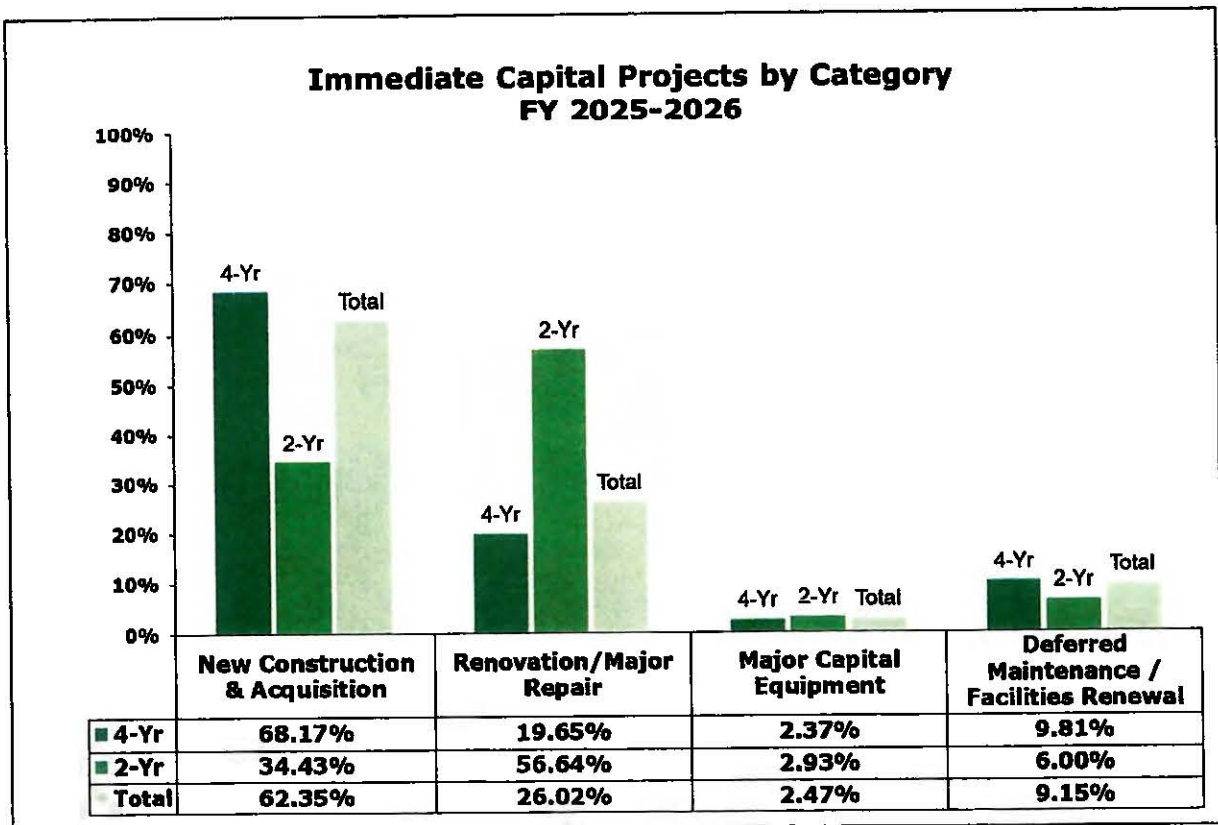
### Project Requests

All public two and four-year institutions submitted the Facilities Master Plan to the Alabama Commission on Higher Education in accordance with Section 16-5-15. The five years reported are broken into three timeline segments: Immediate, Intermediate, and Long-Term capital projects. Immediate projects are defined as those within the first year of the master planning cycle (FY 2025-2026). Intermediate projects are defined as those within the second year of the planning cycle (FY 2026-2027) while Long-Term projects fall into the last three years of the planning cycle (FY 2027-2028, FY 2028-2029, and FY 2029-2030). The projects are further divided into four separate project categories: New Construction/Acquisition; Renovation and Remodeling; Major Capital Equipment; and Deferred Maintenance/Facilities Renewal. Charts included in each section show the percentage of Immediate, Intermediate, Long-Term, and Total projects broken into the project categories and projected funding sources accordingly and Summary Tables are provided at the conclusion of these sections.

Immediate Capital Projects

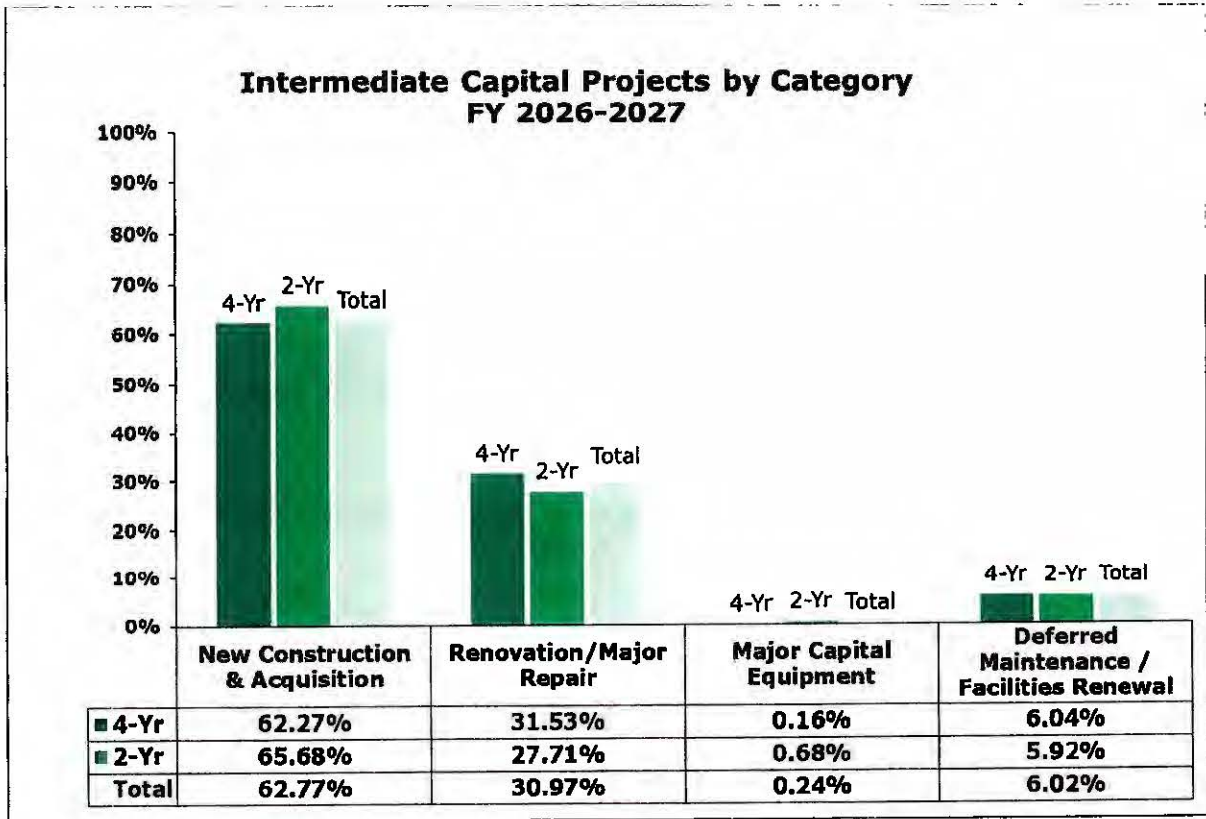
Table 1 (see *Summary Tables*) summarizes the Immediate (Year 1) capital projects proposed by the institutions. As detailed on Table 1, \$2,957,684,083 was requested in Immediate Capital Projects. Of this amount, 20.46% (604,996,481) is requested from the Education Trust Fund (ETF) as seen in (Table 4 as shown in *Summary Tables*). An additional 14.90% (\$440,585,606) of funds are projected to come from other state-related sources, such as bond issues or the ETF Advancement and Technology Fund. Institutions also use funds they have raised in capital campaigns, federal and local funds, and other sources to support proposed capital projects.

While 62.35% of immediate capital projects are requested for *New Construction*, approximately 26.02% of all funds requested are going for *Renovation/Major Remodeling*. In addition to this, 9.15% is requested for *Deferred Maintenance/Facilities Renewal Projects*. Therefore, 35.17% of all funds requested for Immediate Capital projects would go toward projects for the maintenance, alteration, and repair of existing facilities. An additional 2.47% of the funds requested are for *Major Capital Equipment*.



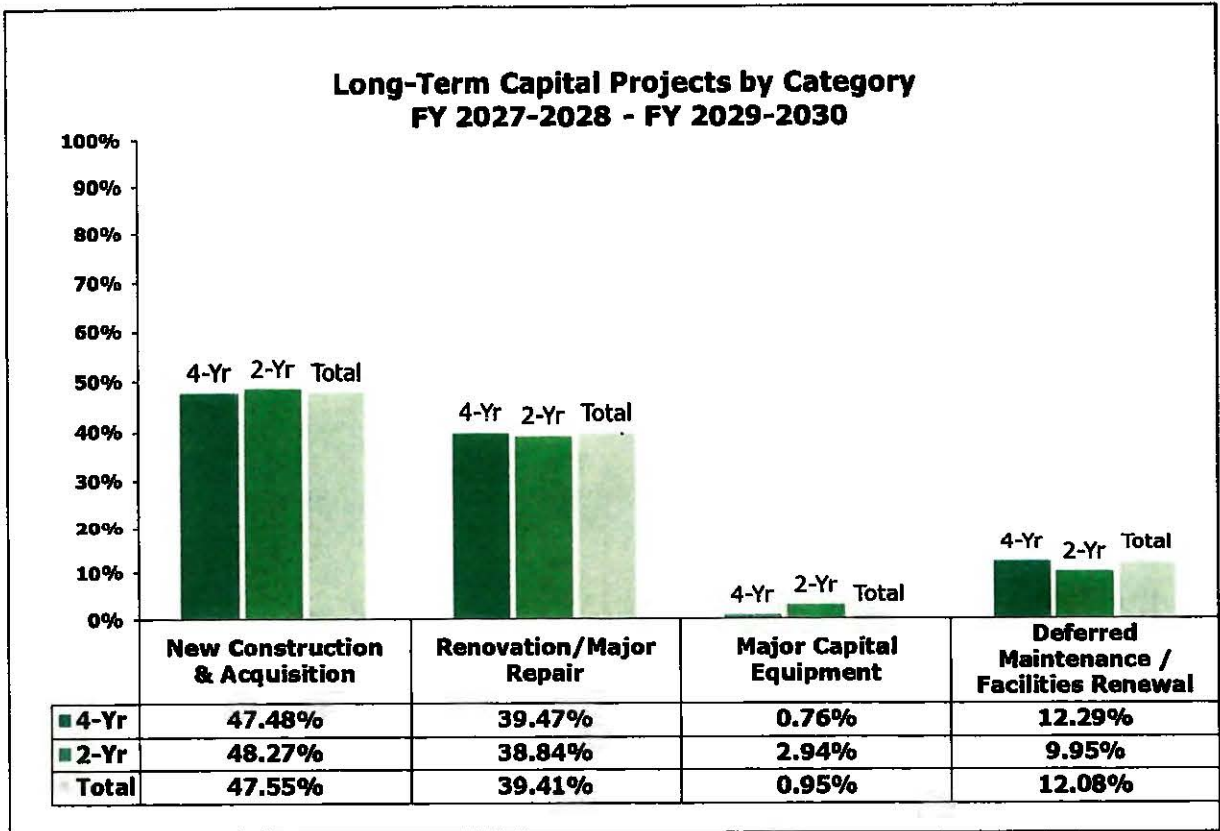
Intermediate Projects

Totaling \$2,601,478,879, the *Intermediate (Year 2) Capital Projects Requests* are summarized in Table 2 (see *Summary Tables*). Table 5 (see *Summary Tables*) shows that 67.21% of these projects are projected to be funded with either ETF or other State-related funds. Of the requested funds, 36.99% are for renovation or deferred maintenance on existing buildings, while 62.77% is requested for new construction.



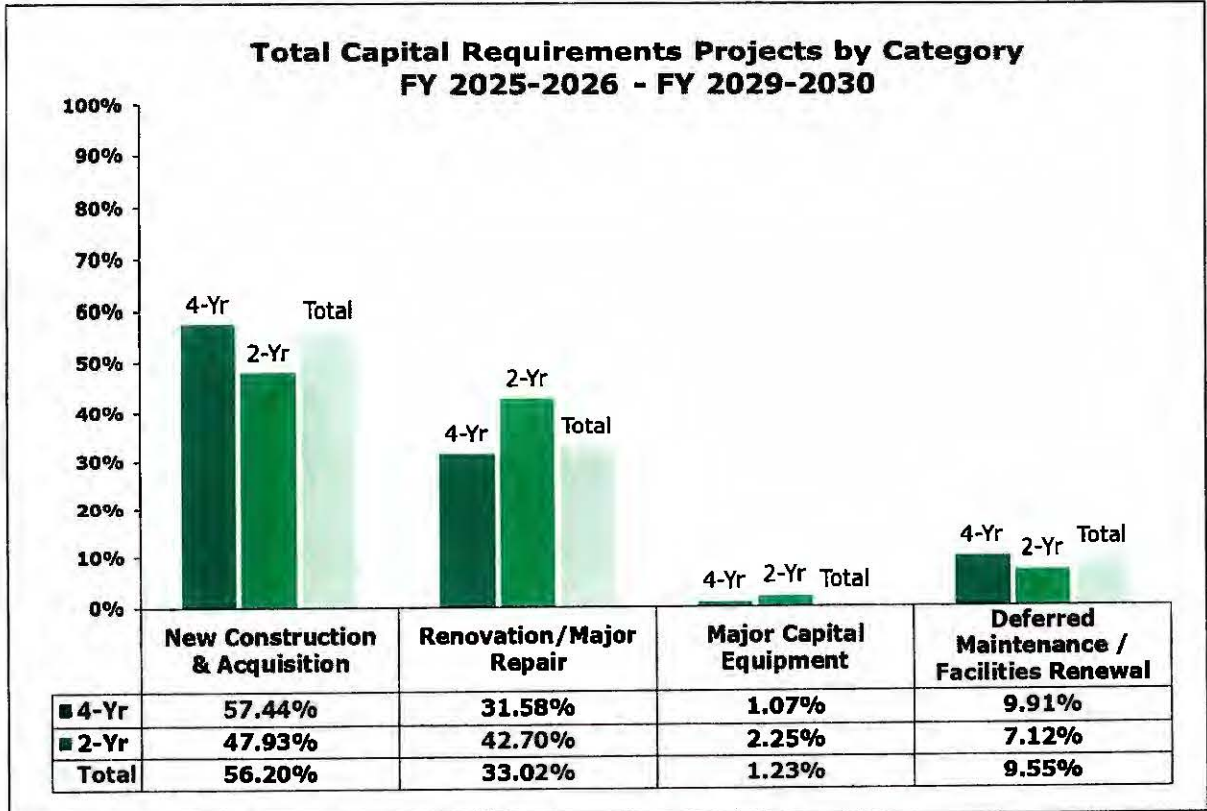
Long Term Projects

Funding sources for the *Long-Term* projects are often just estimates at this point, but currently institutions estimate that \$4,076,510,200 will be needed for capital projects for FY 2028 through FY 2030. As shown on Table 6 (see *Summary Tables*), almost fifty percent (49.99%) of the funding is anticipated to come from the ETF. Of the Long-Term projects, over fifty-one percent (51.49%) fall into renovation/major repair and deferred maintenance/facilities renewal.



Summary

In summary, 42.57% of all capital projects requests are renovation, remodeling, or deferred maintenance or existing facilities. A total of \$5.3 billion, which equates to 55.1% of all of the funds requested for the projects listed on the Facilities Master Plans, were projected to come from either ETF or other State-related funds. A total of over \$9.6 billion is projected as being needed to cover the capital projects requests of the four and two-year institutions over the next five years.



### Bond Issues

Over the last two years, the legislature has been able to make generous one-time appropriations in the supplemental bills for deferred maintenance and capital projects. However, the State of Alabama does not provide regular funding for capital projects for education; this is true for K-12 as well as Postsecondary Education. General Obligation bond issues are occasionally issued by the State, of which Higher Education usually receives a portion. The Education Trust Fund (ETF) Advancement and Technology Fund also is now becoming a regular source of funds for capital projects for both sectors. Because these two funding sources are not constant, the institutions must find funds from other sources to pay for capital projects. One of these sources is bonds. The institutions in Alabama are allowed to float their own bond issues. The institutions currently have approximately \$4.01 billion in bonds outstanding, as shown on Tables 7a and 7b (see *Summary Tables*). As with all debt, these funds must be paid back, and the institutions paid approximately \$538.8 million in debt service in the last fiscal year to pay off these bonds. The source of revenue to pay these bonds is usually through tuition or fees paid by students.

Age of Buildings

According to information gathered from the Fall 2024 Facilities Inventory Report and shown in the following chart, almost 37% of the buildings being used by the public colleges and universities in Alabama were constructed between 1960 and 1989. The newest of these buildings have over thirty years of use, with the oldest being 64 years old, which is beyond the "useful life" of major building components. An additional 11.67% of the buildings in use for Alabama's Higher Education were constructed prior to 1960. The age of these buildings leads to requests of approximately \$1.04 billion to be used for renovations, maintenance, and repairs in FY 2026.

**Physical Plant By Year of Construction  
 Alabama Public Colleges and Universities  
 1810-2024  
 Gross Square Feet (GSF)**

Decade	Total Two-Year			Total Dauphin Island Sealab/MESC			Total All		
	Total	Percent	Cumulative	Total	Percent	Cumulative	Total	Percent	Cumulative
	GSF	of Total	Percent	GSF	of Total	Percent	GSF	of Total	Percent
Unknown	29,919	0.21%					32,540	0.04%	
1810-1819	-	0.00%	0.21%				918	0.00%	0.04%
1820-1829	-	0.00%	0.21%				14,644	0.02%	0.05%
1830-1839	720	0.01%	0.22%				23,433	0.03%	0.08%
1840-1849	-	0.00%	0.22%				86,340	0.10%	0.17%
1850-1859	30,514	0.22%	0.44%				110,107	0.12%	0.30%
1860-1869	-	0.00%	0.44%				209,500	0.23%	0.53%
1870-1879	-	0.00%	0.44%				0	0.00%	0.53%
1880-1889	-	0.00%	0.44%				155,182	0.17%	0.70%
1890-1899	-	0.00%	0.44%				125,284	0.14%	0.84%
1900-1909	6,030	0.04%	0.48%				318,450	0.35%	1.19%
1910-1919	7,442	0.05%	0.53%				464,970	0.51%	1.70%
1920-1929	55,201	0.39%	0.92%				2,858,320	3.15%	4.86%
1930-1939	66,358	0.47%	1.40%				2,467,081	2.72%	7.58%
1940-1949	136,757	0.97%	2.37%	8,344	5.38%	5.38%	1,497,908	1.65%	9.23%
1950-1959	294,785	2.10%	4.47%	82,948	53.50%	58.88%	2,212,234	2.44%	11.67%
1960-1969	3,605,846	25.67%	30.14%	-	0.00%	58.88%	12,803,677	14.13%	25.80%
1970-1979	2,503,652	17.82%	47.96%	-	0.00%	58.88%	11,981,570	13.22%	39.02%
1980-1989	1,335,003	9.50%	57.46%	5,616	3.62%	62.51%	8,442,587	9.32%	48.34%
1990-1999	2,022,343	14.40%	71.86%	17,102	11.03%	73.54%	10,433,143	11.51%	59.85%
2000-2009	2,317,719	16.50%	88.36%	28,600	18.45%	91.98%	16,796,693	18.54%	78.39%
2010-2019	1,273,320	9.06%	97.42%	12,428	8.02%	100.00%	15,564,873	17.18%	95.56%
2020-2024	362,013	2.58%	100.00%				4,019,410	4.44%	100.00%
<b>Total</b>	<b>14,047,622</b>	<b>100.00%</b>		<b>155,038</b>	<b>100.00%</b>		<b>90,618,864</b>	<b>100.00%</b>	

Source: Alabama Commission on Higher Education's Fall 2024 Facilities Inventory survey.



# Summary Tables

ALABAMA COMMISSION ON HIGHER EDUCATION  
Friday, December 13, 2024

Table 1

Summary Table  
Immediate Capital Projects  
By Type of Project  
All Public Higher Education Institutions

Immediate Capital Projects - Year 1 (FY 2025-2026)						
Institution	New Construction	Renovation/ Major Remodeling	Major Capital Equipment	Deferred Maintenance/ Fac Renewal	Total Facility Restoration	Total Estimated Cost
Alabama A&M University	165,000,000	26,500,000		18,300,000	44,800,000	209,800,000
Alabama State University	62,820,226	1,740,000		1,500,000	3,240,000	66,060,226
Athens State University	20,000,000	1,250,000	450,000	850,000	1,900,000	22,350,000
Auburn University	409,000,000	105,450,000		14,000,000	119,450,000	528,450,000
Auburn Univ Montgomery	990,000	7,000,000	335,000	6,250,000	13,250,000	14,575,000
Jacksonville State Univ		4,235,000	417,500	1,600,000	5,835,000	6,252,500
Troy University	51,450,000	26,510,000	40,950,000	74,596,797	101,108,797	193,506,797
University of Alabama	446,173,047	157,875,000	5,180,000	57,211,961	215,086,961	866,440,008
Univ of Alabama at Birmingham	99,000,000	55,000,000		36,495,400	91,495,400	190,495,400
Univ of Alabama in Huntsville	1,200,000	49,328,221		16,738,553	66,088,774	67,266,774
University of Montevallo	1,150,000	2,800,000	7,800,000	800,000	3,600,000	12,550,000
University of North Alabama	95,000,000	14,000,000	3,000,000	3,700,000	17,700,000	115,700,000
University of South Alabama	302,882,894	17,500,000		2,300,000	19,800,000	322,682,894
University of West Alabama	6,950,000	11,000,000		5,950,000	18,950,000	23,900,000
Dauphin Isl Sea Lab /MESC	7,000,000	750,000			750,000	7,750,000
<b>SR &amp; Dauphin Isl Total</b>	<b>1,668,616,167</b>	<b>480,938,221</b>	<b>58,132,500</b>	<b>240,092,711</b>	<b>721,030,932</b>	<b>2,447,779,599</b>
Bevill State Community College		6,850,000		3,000,000	9,850,000	9,850,000
Bishop State Comm College	2,400,000	23,916,370	350,000	400,000	24,316,370	27,066,370
Calhoun State Comm College	52,500,000	4,000,000		3,200,000	7,200,000	59,700,000
Central Alabama Comm College		11,582,350	30,000	250,000	11,812,350	11,842,350
Chatt Valley Community College	22,000	9,503,075		95,000	9,598,075	9,620,075
Coastal Alabama Comm College	12,500,000	5,850,000	450,000	1,200,000	6,850,000	19,800,000
Drake State Com & Tech College	9,000,000	2,535,000			2,535,000	11,535,000
Enterprise State Comm College		12,580,282	1,817,106		12,580,282	14,397,388
Gadsden State Comm College	800,000	5,060,000		6,320,000	11,380,000	11,980,000
Ingram State Technical College		1,175,000		150,000	1,325,000	1,325,000
Jefferson State Comm College	3,000,000	1,500,000			1,500,000	4,500,000
Lawson St Community College		14,835,750		1,850,000	16,685,750	16,685,750
L. B. Wallace Comm College	1,000,000	20,500,000	300,000		20,500,000	21,800,000
Marion Military Institute		1,310,000		3,000,000	4,310,000	4,310,000
Northeast AL Comm College		400,000		200,000	600,000	600,000
Northwest-Shoals Com College	10,000,000	3,755,100		1,849,000	5,604,100	15,604,100
Reid State Technical College		13,078,164			13,078,164	13,078,164
Shelton State Comm College		39,201,637	10,637,866		39,201,637	49,839,503
Snead State Comm College	7,000,000	20,000,000		1,800,000	21,800,000	28,800,000
Southern Union St Comm Coll	20,000,000	17,000,000			17,000,000	37,000,000
Trenholm St Comm College		50,402,584		525,000	50,927,584	50,927,584
Wall St Comm College - Dothan	25,800,000	940,000		3,200,000	4,140,000	29,940,000
Wall St Comm Coll - Hanceville*	31,255,400	17,500,000	550,000	2,469,000	19,969,000	51,774,400
Wall St Comm College - Selma	500,000	5,541,800	797,000	1,090,000	6,631,800	7,926,600
<b>Total Comm &amp; Tech</b>	<b>175,577,400</b>	<b>288,797,112</b>	<b>14,931,972</b>	<b>30,598,000</b>	<b>319,395,112</b>	<b>509,904,484</b>
<b>TOTAL</b>	<b>\$1,844,193,567</b>	<b>\$769,735,333</b>	<b>\$73,064,472</b>	<b>\$270,690,711</b>	<b>\$1,040,426,044</b>	<b>\$2,957,684,083</b>

Source: Facilities Master Plan / Capital Project Request, FY 2026 - 2030.

\*Amounts shown are from 2022's report, pending submission of the Facilities Master Plan reports for FY 2025-2029 and FY 2026 - 2030.

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Table 2

Summary Table  
Intermediate Capital Projects  
By Type of Project  
All Public Higher Education Institutions

Intermediate Capital Projects - Year 2 (FY 2026-2027)					
Institution	New Construction	Renovation/ Major Remodeling	Major Capital Equipment	Deferred Maintenance/ Fac Renewal	Total Estimated Cost
Alabama A&M University	91,000,000	16,500,000		2,850,000	110,350,000
Alabama State University	75,000,000	10,000,000		1,860,000	86,860,000
Athens State University	2,000,000	8,500,000	1,175,000	1,225,000	12,900,000
Auburn University		170,650,000		14,000,000	184,650,000
Auburn Univ Montgomery	8,000,000	2,000,000	50,000	6,850,000	16,900,000
Jacksonville State Univ	4,000,000	5,150,000	417,500	1,330,000	10,897,500
Troy University	6,000,000	500,000	100,000	2,125,281	8,725,281
University of Alabama	510,163,193	213,197,397		44,157,031	767,517,621
Univ of Alabama at Birmingham	200,000,000	2,550,000		44,337,000	246,887,000
Univ of Alabama in Huntsville	378,580,000	243,183,699		12,790,830	632,554,529
University of Montevallo	1,350,000	1,550,000	1,825,000	1,100,000	5,825,000
University of North Alabama	65,000,000	8,400,000			73,400,000
University of South Alabama	40,000,000	3,000,000			43,000,000
University of West Alabama	650,000	15,000,000		1,450,000	17,100,000
Dauphin Isl Sea Lab /MESC	3,000,000				3,000,000
<b>SR &amp; Dauphin Isl Total</b>	<b>1,382,743,193</b>	<b>700,181,096</b>	<b>3,567,500</b>	<b>134,075,142</b>	<b>2,220,568,931</b>
Bevill State Community College		650,000		3,000,000	3,850,000
Bishop State Comm College	3,850,000	1,200,000		150,000	5,200,000
Calhoun State Comm College	72,400,000				72,400,000
Central Alabama Comm College			60,000	250,000	310,000
Chatt Valley Community College	200,000	13,000,000	600,000	800,000	14,600,000
Coastal Alabama Comm College		8,200,000	450,000	1,200,000	9,850,000
Drake State Com & Tech College	800,000	5,400,000		845,000	6,845,000
Enterprise State Comm College		7,858,274			7,858,274
Gadsden State Comm College	54,100,000	1,125,000	88,987	3,260,500	58,574,487
Ingram State Technical College	7,700,000			90,000	7,790,000
Jefferson State Comm College	7,000,000	1,300,000			8,300,000
Lawson St Community College		14,691,060		750,000	15,441,060
L. B. Wallace Comm College	3,500,000	850,000		500,000	4,850,000
Marion Military Institute	1,000,000	2,800,000			3,800,000
Northeast AL Comm College	19,500,000	500,000		400,000	20,400,000
Northwest-Shoals Com College		2,500,000	780,000		3,280,000
Reid State Technical College	28,650,000	3,540,000		800,000	32,990,000
Shelton State Comm College		25,855,127	500,000	2,000,000	28,355,127
Snead State Comm College		10,500,000		900,000	11,400,000
Southern Union St Comm Coll	20,000,000	1,000,000			21,000,000
Trenholm St Comm College					
Wall St Comm College - Dothan	1,400,000	400,000		4,325,000	6,125,000
Wall St Comm Coll - Hanceville*	100,000			1,693,000	1,793,000
Wall St Comm College - Selma	30,000,000	4,200,000	100,000	1,800,000	36,100,000
<b>Total Comm &amp; Tech</b>	<b>250,200,000</b>	<b>105,569,481</b>	<b>2,578,987</b>	<b>22,563,500</b>	<b>380,911,948</b>
<b>TOTAL</b>	<b>1,632,943,193</b>	<b>805,750,557</b>	<b>6,146,487</b>	<b>156,638,642</b>	<b>2,601,478,879</b>

Source: Facilities Master Plan / Capital Project Request, FY 2026 - 2030.

\*Amounts shown are from 2022's report, pending submission of the Facilities Master Plan reports for FY 2025-2029 and FY 2026 - 2030.

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Table 3

Summary Table  
Long-Term Capital Projects  
By Category  
All Public Higher Education Institutions

Institution	Long Term Capital Projects - Years 3-5 (FY 2027-2028 - FY 2029-2030)					Estimated 5-Year Project Cost
	New Construction	Renovation/ Major Remodeling	Major Capital Equipment	Deferred Maintenance/ Fac Renewal	Total Estimated Cost	
Alabama A&M University	67,200,000	44,600,000	3,750,000	58,000,000	173,550,000	493,700,000
Alabama State University	71,000,000	75,000,000		5,500,000	151,500,000	304,420,226
Athens State University	7,850,000	300,000	200,000	600,000	8,950,000	44,200,000
Auburn University	220,000,000	331,500,000		42,000,000	593,500,000	1,306,600,000
Auburn Univ Montgomery	5,000,000	15,000,000		15,300,000	35,300,000	66,775,000
Jacksonville State Univ	15,000,000	8,635,000	835,000	5,210,000	29,680,000	46,830,000
Troy University	34,500,000	10,750,000	22,000,000	16,394,531	83,644,531	285,876,609
University of Alabama	750,956,647	852,929,529		88,565,605	1,692,451,782	3,126,409,411
Univ of Alabama at Birmingham	351,400,000	51,500,000		132,007,560	534,907,560	972,289,960
Univ of Alabama in Huntsville	43,762,610	7,648,601		54,011,771	105,422,982	805,244,285
University of Montevallo	35,000,000	10,000,000	1,415,509	3,250,000	49,665,509	68,040,509
University of North Alabama	30,000,000	50,000,000		15,000,000	95,000,000	284,100,000
University of South Alabama	90,000,000	8,000,000			98,000,000	463,682,894
University of West Alabama	27,000,000			20,700,000	47,700,000	88,700,000
Dauphin Isl Sea Lab /MESC	15,000,000				15,000,000	25,750,000
<b>SR &amp; Dauphin Isl Total</b>	<b>1,763,669,257</b>	<b>1,465,863,130</b>	<b>28,200,509</b>	<b>456,539,467</b>	<b>3,714,272,364</b>	<b>8,382,618,884</b>
Bevill State Community College		4,000,000	550,000	1,250,000	5,800,000	19,300,000
Bishop State Comm College	3,620,000	18,650,000	500,000		22,770,000	55,036,370
Calhoun State Comm College	62,500,000	3,000,000			65,500,000	187,600,000
Central Alabama Comm College				250,000	250,000	12,402,350
Chatt Valley Community College	210,000	200,000	60,000	625,000	1,095,000	25,315,075
Coastal Alabama Comm College	600,000	12,040,000	900,000	2,400,000	15,940,000	45,590,000
Drake State Com & Tech College	16,000,000	11,250,000		3,900,000	31,150,000	49,530,000
Enterprise State Comm College		5,978,854			5,978,854	28,234,516
Gadsden State Comm College	1,000,000	5,456,000	205,265	8,182,507	14,843,772	85,398,259
Ingram State Technical College						9,115,000
Jefferson State Comm College	35,000,000				35,000,000	47,800,000
Lawson St Community College		1,350,000		325,000	1,675,000	33,801,810
L. B. Wallace Comm College		2,000,000			2,000,000	28,650,000
Marion Military Institute	4,062,000	3,800,000			7,862,000	15,972,000
Northeast AL Comm College	1,500,000	30,736,950			32,236,950	53,236,950
Northwest-Shoals Com College			500,000	2,500,000	3,000,000	21,884,100
Reid State Technical College		8,838,060		1,340,000	10,178,060	56,246,224
Shelton State Comm College			2,000,000	2,000,000	4,000,000	82,194,630
Snead State Comm College	2,500,000	15,250,000	1,200,000	1,500,000	20,450,000	60,650,000
Southern Union St Comm Coll	10,000,000				10,000,000	68,000,000
Trenholm St Comm College		11,903,200			11,903,200	62,830,784
Wall St Comm College - Dothan	5,050,000	225,000		4,350,000	9,625,000	45,690,000
Wall St Comm Coll - Hanceville*	17,800,000	6,000,000	1,750,000	1,430,000	26,980,000	80,547,400
Wall St Comm College - Selma	15,000,000		3,000,000	6,000,000	24,000,000	68,028,800
<b>Total Comm &amp; Tech</b>	<b>174,842,000</b>	<b>140,678,064</b>	<b>10,665,265</b>	<b>36,052,507</b>	<b>362,237,836</b>	<b>1,253,054,268</b>
<b>TOTAL</b>	<b>1,938,511,257</b>	<b>1,606,541,194</b>	<b>38,865,774</b>	<b>492,591,974</b>	<b>4,076,510,200</b>	<b>9,635,673,162</b>

Source: Facilities Master Plan / Capital Project Request, FY 2026 - 2030.

\*Amounts shown are from 2022's report, pending submission of the Facilities Master Plan reports for FY 2025-2029 and FY 2026 - 2030.

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Table 4  
Summary Table  
Immediate Capital Projects  
By Projected Funding Source  
All Public Higher Education Institutions

Institution	Immediate Capital Projects - Year 1 (FY 2025-2026)								
	Education Trust Fund	ETF Advancement & Technology Fund	Other State Funding	Other Funds	Total Estimated Cost	Percent Requested From ETF Funds	Percent Requested From Advancement & Tech Funds	Percent Requested From Other State Funds	Percent Requested From Other Funds
Alabama A&M University			44,800,000	165,000,000	209,800,000	None	None	21.35%	78.65%
Alabama State University				66,060,226	66,060,226	None	None	None	100.00%
Athens State University	11,150,000	4,500,000	6,700,000		22,350,000	49.89%	20.13%	29.98%	None
Auburn University				528,450,000	528,450,000	None	None	None	100.00%
Auburn Univ Montgomery	7,335,000	7,240,000			14,575,000	50.33%	49.67%	None	None
Jacksonville State Univ	6,252,500				6,252,500	100.00%	None	None	None
Troy University	193,506,797				193,506,797	100.00%	None	None	None
University of Alabama	199,459,525	41,590,000		425,390,483	666,440,008	29.93%	6.24%	None	63.83%
Univ of Alabama at Birmingham				190,495,400	190,495,400	None	None	None	100.00%
Univ of Alabama in Huntsville	67,266,774				67,266,774	100.00%	None	None	None
University of Montevallo	8,400,000	800,000		3,350,000	12,550,000	68.93%	6.37%	None	26.69%
University of North Alabama	18,200,000		28,500,000	69,000,000	115,700,000	15.73%	None	24.63%	59.64%
University of South Alabama	24,000,000		76,127,440	222,555,454	322,682,894	7.44%	None	23.59%	68.97%
University of West Alabama	17,950,000	5,950,000			23,900,000	75.10%	24.90%	None	None
Dauphin Isl Sea Lab /MESC	7,750,000				7,750,000	100.00%	None	None	None
<b>SR &amp; Dauphin Isl Total</b>	<b>561,270,596</b>	<b>60,080,000</b>	<b>156,127,440</b>	<b>1,670,301,563</b>	<b>2,447,779,599</b>	<b>22.93%</b>	<b>2.45%</b>	<b>6.38%</b>	<b>68.24%</b>
Bevill State Community College			9,850,000		9,850,000	None	None	100.00%	None
Bishop State Comm College			850,000	26,216,370	27,066,370	None	None	3.14%	98.86%
Calhoun State Comm College			59,700,000		59,700,000	None	None	100.00%	None
Central Alabama Comm College			280,000	11,562,350	11,842,350	None	None	2.36%	97.64%
Chatt Valley Community College			9,620,075		9,620,075	None	None	100.00%	None
Coastal Alabama Comm College	450,000		1,200,000	18,150,000	19,800,000	2.27%	None	6.06%	91.67%
Drake State Com & Tech College			11,535,000		11,535,000	None	None	100.00%	None
Enterprise State Comm College				14,397,388	14,397,388	None	None	None	100.00%
Gadsden State Comm College	11,980,000				11,980,000	100.00%	None	None	None
Ingram State Technical College	1,065,000		260,000		1,325,000	80.38%	None	19.62%	None
Jefferson State Comm College	1,500,000		3,000,000		4,500,000	33.33%	None	66.67%	None
Lawson St Community College			1,800,000	15,085,750	16,885,750	None	None	9.59%	90.41%
L. B. Wallace Comm College				21,800,000	21,800,000	None	None	None	100.00%
Marion Military Institute	2,000,000			2,310,000	4,310,000	46.40%	None	None	53.60%
Northeast AL Comm College			600,000		600,000	None	None	100.00%	None
Northwest-Shoals Com College	1,000,000		5,000,000	9,804,100	15,804,100	6.41%	None	32.04%	61.55%
Reid State Technical College			13,078,164		13,078,164	None	None	100.00%	None
Shelton State Comm College	10,233,085		5,567,127	34,039,291	49,839,503	20.53%	None	11.17%	68.30%
Snead State Comm College	1,800,000		27,000,000		28,800,000	6.25%	None	93.75%	None
Southern Union St Comm Coll				37,000,000	37,000,000	None	None	None	100.00%
Trenholm St Comm College			1,292,400	49,635,184	50,927,584	None	None	2.54%	97.46%
Wall St Comm College - Dolhan	5,000,000	10,000,000	14,940,000		29,940,000	16.70%	33.40%	49.90%	None
Wall St Comm Coll - Hanceville*	789,000	1,700,000	47,305,400	2,000,000	51,774,400	1.49%	3.28%	91.37%	3.86%
Wall St Comm College - Selma	7,928,800				7,928,800	100.00%	None	None	None
<b>Total Comm &amp; Tech</b>	<b>43,725,885</b>	<b>11,700,000</b>	<b>212,678,166</b>	<b>241,800,433</b>	<b>509,904,484</b>	<b>8.58%</b>	<b>2.29%</b>	<b>41.71%</b>	<b>47.42%</b>
<b>TOTAL</b>	<b>604,996,481</b>	<b>71,780,000</b>	<b>388,805,806</b>	<b>1,912,101,996</b>	<b>2,957,684,083</b>	<b>20.48%</b>	<b>2.43%</b>	<b>12.47%</b>	<b>64.65%</b>

Source: Facilities Master Plan / Capital Project Request, FY 2026 - 2030.

\*Amounts shown are from 2022's report, pending submission of the Facilities Master Plan reports for FY 2025-2029 and FY 2026 - 2030.

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Table 5

Summary Table  
Intermediate Capital Projects  
By Projected Funding Source  
All Public Higher Education Institutions

Intermediate Capital Projects - Year 2 (FY 2026-2027)									
Institution	Education Trust Fund	ETF Advancement & Technology Fund	Other State Funding	Other Funds	Total Estimated Cost	Percent Requested From ETF Funds	Percent Requested From Advancement & Tech Funds	Percent Requested From Other State Funds	Percent Requested From Other Funds
Alabama A&M University			37,350,000	73,000,000	110,350,000	None	None	33.85%	66.15%
Alabama State University	86,860,000				86,860,000	100.00%	None	None	None
Athens State University	7,900,000	3,500,000	1,500,000		12,900,000	61.24%	27.13%	11.63%	None
Auburn University				184,850,000	184,850,000	None	None	None	100.00%
Auburn Univ Montgomery	8,400,000	8,500,000			16,900,000	49.70%	50.30%	None	None
Jacksonville State Univ	6,897,500			4,000,000	10,897,500	63.29%	None	None	36.71%
Troy University	8,725,281				8,725,281	100.00%	None	None	None
University of Alabama	601,088,690			166,429,031	767,517,621	78.32%	None	None	21.68%
Univ of Alabama at Birmingham				248,887,000	248,887,000	None	None	None	100.00%
Univ of Alabama in Huntsville	632,554,529				632,554,529	100.00%	None	None	None
University of Montevallo	2,925,000			2,900,000	5,825,000	50.21%	None	None	49.79%
University of North Alabama	8,400,000			65,000,000	73,400,000	11.44%	None	None	88.56%
University of South Alabama				43,000,000	43,000,000	None	None	None	100.00%
University of West Alabama	15,650,000	1,450,000			17,100,000	91.52%	8.48%	None	None
Dauphin Isl Sea Lab /MESC	3,000,000				3,000,000	100.00%	None	None	None
<b>SR &amp; Dauphin Isl Total</b>	<b>1,362,400,900</b>	<b>13,450,000</b>	<b>38,850,000</b>	<b>785,866,031</b>	<b>2,220,566,931</b>	<b>62.25%</b>	<b>0.61%</b>	<b>1.75%</b>	<b>35.39%</b>
Bevill State Community College			3,650,000		3,650,000	None	None	100.00%	None
Bishop State Comm College			4,350,000	650,000	5,200,000	None	None	83.65%	16.35%
Calhoun State Comm College			72,400,000		72,400,000	None	None	100.00%	None
Central Alabama Comm College			310,000		310,000	None	None	100.00%	None
Chatt Valley Community College			14,800,000		14,800,000	None	None	100.00%	None
Coastal Alabama Comm College	450,000		1,200,000	8,200,000	9,850,000	4.57%	None	12.18%	83.25%
Drake State Com & Tech College			6,595,000	250,000	6,845,000	None	None	96.35%	3.65%
Enterprise State Comm College				7,858,274	7,858,274	None	None	None	100.00%
Gadsden State Comm College	58,574,487				58,574,487	100.00%	None	None	None
Ingram State Technical College	7,790,000				7,790,000	100.00%	None	None	None
Jefferson State Comm College	1,300,000		7,000,000		8,300,000	15.66%	None	84.34%	None
Lawson St Community College				15,441,080	15,441,080	None	None	None	100.00%
L. B. Wallace Comm College				4,850,000	4,850,000	None	None	None	100.00%
Marion Military Institute	1,300,000			2,500,000	3,800,000	34.21%	None	None	65.79%
Northeast AL Comm College			20,400,000		20,400,000	None	None	100.00%	None
Northwest-Shoals Com College				3,280,000	3,280,000	None	None	None	100.00%
Reld State Technical College			32,990,000		32,990,000	None	None	100.00%	None
Shelton State Comm College	17,993,795		10,361,332		28,355,127	63.46%	None	36.54%	None
Snead State Comm College	900,000		8,000,000	2,500,000	11,400,000	7.89%	None	70.18%	21.93%
Southern Union St Comm Coll				21,000,000	21,000,000	None	None	None	100.00%
Trenholm St Comm College						None	None	None	None
Wall St Comm College - Dothan	4,325,000		1,400,000	400,000	6,125,000	70.61%	None	22.86%	6.53%
Wall St Comm Coll - Hanceville*		1,693,000	100,000		1,793,000	None	94.42%	5.58%	None
Wall St Comm College - Selma	38,100,000				38,100,000	100.00%	None	None	None
<b>Total Comm &amp; Tech</b>	<b>128,733,282</b>	<b>1,893,000</b>	<b>163,358,332</b>	<b>67,129,334</b>	<b>380,911,948</b>	<b>33.80%</b>	<b>0.44%</b>	<b>48.14%</b>	<b>17.82%</b>
<b>TOTAL</b>	<b>1,511,134,182</b>	<b>15,143,000</b>	<b>222,206,332</b>	<b>852,995,385</b>	<b>2,601,478,879</b>	<b>58.09%</b>	<b>0.58%</b>	<b>8.54%</b>	<b>32.79%</b>

Source: Facilities Master Plan / Capital Project Request, FY 2028 - 2030.

\*Amounts shown are from 2022's report, pending submission of the Facilities Master Plan reports for FY 2025-2029 and FY 2026 - 2030.

ALABAMA COMMISSION ON HIGHER EDUCATION  
Friday, December 13, 2024

Table 6

Summary Table  
Long-Term Capital Projects  
By Projected Funding Source  
All Public Higher Education Institutions

Institution	Long Term Capital Projects - Years 3-5 (FY 2027-2028 - FY 2029-2030)								
	Education Trust Fund	ETF Advancement & Technology Fund	Other State Funding	Other Funds	Total Estimated Cost	Percent Requested From ETF Funds	Percent Requested From Advancement & Tech Funds	Percent Requested From Other State Funds	Percent Requested From Other Funds
	Alabama A&M University			173,550,000		173,550,000	None	None	100.00%
Alabama State University	151,500,000				151,500,000	100.00%	None	None	None
Athens State University	1,450,000		7,500,000		8,950,000	16.20%	None	83.80%	None
Auburn University				583,500,000	583,500,000	None	None	None	100.00%
Auburn Univ Montgomery	17,800,000	17,500,000			35,300,000	50.42%	49.58%	None	None
Jacksonville State Univ	29,680,000				29,680,000	100.00%	None	None	None
Troy University	83,644,531				83,644,531	100.00%	None	None	None
University of Alabama	1,422,332,066			270,119,716	1,692,451,782	84.04%	None	None	15.96%
Unlv of Alabama at Birmingham				534,907,560	534,907,560	None	None	None	100.00%
Unlv of Alabama in Huntsville	105,422,982				105,422,982	100.00%	None	None	None
University of Montevallo	10,000,000	4,665,509		35,000,000	49,665,509	20.13%	9.39%	None	70.47%
University of North Alabama	95,000,000				95,000,000	100.00%	None	None	None
University of South Alabama	10,000,000		10,000,000	78,000,000	98,000,000	10.20%	None	None	79.59%
University of West Alabama	27,000,000	20,700,000			47,700,000	56.80%	43.40%	None	None
Dauphin Isl Sea Lab /MESC	15,000,000				15,000,000	100.00%	None	None	None
<b>SR &amp; Dauphin Isl Total</b>	<b>1,968,829,579</b>	<b>42,865,509</b>	<b>191,050,000</b>	<b>1,511,527,276</b>	<b>3,714,272,364</b>	<b>53.01%</b>	<b>1.15%</b>	<b>5.14%</b>	<b>40.70%</b>
Bevill State Community College			5,800,000		5,800,000	None	None	100.00%	None
Bishop State Comm College			22,770,000		22,770,000	None	None	100.00%	None
Caitroun State Comm College			65,500,000		65,500,000	None	None	100.00%	None
Central Alabama Comm College				250,000	250,000	None	None	None	100.00%
Chatt Valley Community College			1,095,000		1,095,000	None	None	100.00%	None
Coastal Alabama Comm College	900,000		2,400,000	12,640,000	15,940,000	5.65%	None	15.06%	79.30%
Drake State Com & Tech College			31,150,000		31,150,000	None	None	100.00%	None
Enterprise State Comm College				5,978,854	5,978,854	None	None	None	100.00%
Gadsden State Comm College	14,843,772				14,843,772	100.00%	None	None	None
Ingram State Technical College						None	None	None	None
Jefferson State Comm College			35,000,000		35,000,000	None	None	100.00%	None
Lawson St Community College				1,675,000	1,675,000	None	None	None	100.00%
L. B. Wallace Comm College			2,000,000		2,000,000	None	None	100.00%	None
Marion Military Institute	6,862,000			1,000,000	7,862,000	87.28%	None	None	12.72%
Northeast AL Comm College			32,236,950		32,236,950	None	None	100.00%	None
Northwest-Shoals Com College				3,000,000	3,000,000	None	None	None	100.00%
Reid State Technical College			10,178,060		10,178,060	None	None	100.00%	None
Shelton State Comm College	4,000,000				4,000,000	100.00%	None	None	None
Snead State Comm College	12,000,000		6,750,000	1,700,000	20,450,000	58.68%	None	33.01%	8.31%
Southern Union St Comm Coll				10,000,000	10,000,000	None	None	None	100.00%
Trenholm St Comm College				11,903,200	11,903,200	None	None	None	100.00%
Wall St Comm College - Dothan	6,380,000			3,235,000	9,625,000	66.39%	None	None	33.61%
Wall St Comm Coll - Hanceville*		2,900,000	24,080,000		26,980,000	None	10.75%	89.25%	None
Wall St Comm College - Selma	24,000,000				24,000,000	100.00%	None	None	None
<b>Total Comm &amp; Tech</b>	<b>68,995,772</b>	<b>2,900,000</b>	<b>238,960,010</b>	<b>51,382,054</b>	<b>362,237,836</b>	<b>19.05%</b>	<b>0.80%</b>	<b>65.97%</b>	<b>14.16%</b>
<b>TOTAL</b>	<b>2,037,825,351</b>	<b>45,785,509</b>	<b>430,010,010</b>	<b>1,562,909,330</b>	<b>4,076,510,200</b>	<b>49.96%</b>	<b>1.12%</b>	<b>10.55%</b>	<b>38.34%</b>

Source: Facilities Master Plan / Capital Project Request, FY 2028 - 2030.

\*Amounts shown are from 2022's report, pending submission of the Facilities Master Plan reports for FY 2025-2028 and FY 2028 - 2030.

ALABAMA COMMISSION ON HIGHER EDUCATION  
Friday, December 13, 2024

**Table 7a**  
**Report on Revenue Bonds Issued by Alabama Public Four-Year Universities**

Institution	Total Original Value	Total Amount Outstanding 9/30/2024	Total Amount of Principal Debt Service 9/30/2024	Total Amount of Interest Debt Service 9/30/2024	Total Amount of Debt Service 9/30/2024	Sources of Payment
Alabama A&M University	70,000,000	63,577,800	0	1,858,728	1,858,728	Various pledged revenues, which includes but is not limited to proceeds from tuition, fees, and auxiliary operations
Alabama State University	75,805,000	37,935,000	3,725,000	1,994,722	5,719,722	Tuition and Fee Revenue
Athens State University	10,595,000	4,718,000	1,500,000	98,860	1,598,860	Tuition & Fees
Auburn University	1,200,907,000	957,371,000	75,699,000	35,440,822	111,139,822	General Fund, Student Fees, Housing & Dining Revenue, Athletic Revenue
Auburn Univ Montgomery	Reported with Auburn University					
Jacksonville State University	98,660,000	82,130,000	2,825,000	3,419,360	6,244,360	Housing
Troy University	182,155,000	127,285,000	8,825,000	6,148,181	14,973,161	General Student Fees
University of Alabama	1,348,915,000	989,680,000	41,360,000	35,112,581	76,472,581	Tuition, Housing, Athletics, Parking, Food Service, Fraternities
Univ of Alabama at Birmingham (Doe)	925,435,000	870,780,000	25,595,000	22,441,447	48,036,447	E&G & Auxiliary
Univ of Alabama in Huntsville	148,925,000	119,658,000	5,942,000	4,787,907	10,729,907	Housing Fees & Student Tuition/Fees
University of Montevallo	49,910,000	43,980,000	1,150,000	1,790,866	2,940,866	Pledged Revenues
University of North Alabama	163,405,000	107,910,000	3,455,000	3,837,193	7,292,193	Housing Revenues & Tuition/Fees
University of South Alabama	766,418,000	480,273,183	206,948,852	17,672,148	224,518,988	Tuition & Fee revenues, portion of revenues USA Childrents & Women's Hospital, gross revenues from Auxiliary Enterprises
University of West Alabama	55,340,000	44,475,000	1,725,000	1,983,385	3,688,385	General Fees & Capitalized Interest
Dauphin Isl Sea Lab /MESC	2,000,000	245,000	245,000	4,497	249,497	Prog. Service Revenue
SR & Dauphin Isl Total	5,096,470,000	3,710,027,983	378,992,852	138,470,674	515,463,520	



**Table 7b**  
**Report on Revenue Bonds Issued by Alabama Public Two-Year Colleges**

Institution	Total Original Value	Total Amount Outstanding 9/30/2024	Total Amount of Principal Debt Service 9/30/2024	Total Amount of Interest Debt Service 9/30/2024	Total Amount of Debt Service 9/30/2024	Sources of Payment
Bevill State Community College	11,380,000	9,280,000	445,000	370,184	815,184	Tuition & Fees
Bishop State Comm College	22,222,000	19,154,673	867,164	234,164	901,328	Plant Funds
Calhoun State Comm College	78,620,000	46,892,000	2,676,000	868,030	3,544,030	Tuition & Fees
Central Alabama Comm College	5,485,000	4,935,000	280,000	153,163	433,163	Tuition Revenue
Chatt Valley Comm. College	5,855,000	5,855,000	0	166,906	166,906	Tuition & Fees
Coastal Alabama Comm College	18,923,000	9,430,000	1,305,000	432,803	1,737,803	Building Fee
Drake State Com & Tech College	6,165,000	6,050,000	115,000	198,160	313,160	
Enterprise State Comm College	25,895,000	25,105,000	405,000	1,091,643	1,496,643	Building Fee
Gadsden State Comm College	50,799,000	40,011,000	1,865,000	1,539,477	3,204,477	Building Fee, Tuition, & Local Government Contribution
Ingram State Technical College	-	-	-	-	-	
Jefferson State Comm College	19,240,000	10,310,000	2,349,000	435,048	2,784,048	Tuition & Fees
Lawson St Community College	2,670,000	2,670,000	345,000	92,250	437,250	Tuition and Fees, Room Charges, Dept. of Ed
L. B. Wallace Comm College	9,370,000	8,815,000	290,000	77,756	367,756	Tuition & Fees
Merion Military Institute	-	-	-	-	-	
Northeast AL Comm College	7,860,000	7,860,000	0	231,000	231,000	Tuition & Fees
Northwest-Shoals Comm College	18,735,000	14,827,673	427,949	586,995	1,014,943	Tuition & Fees
Reld State Technical College	0	0	0	0	0	
Shelton State Comm College	17,200,000	17,200,000	-	-	-	
Snead State Comm College	15,770,000	12,140,000	399,000	416,169	815,169	Tuition
Southern Union St Comm Coll	32,620,000	18,315,000	1,950,000	713,575	2,663,575	Tuition & Fees
Trenholm St Comm College	10,810,000	10,175,000	220,000	127,583	347,583	Tuition and Special Building Fees
Wall St Comm College - Dothan	10,031,000	4,486,000	681,000	131,763	812,763	Tuition & Fees & Special Building Fee
Wall St Comm Coll - Hanceville*	26,935,000	26,125,000	405,000	619,631	1,224,631	Tuition & Fees & Building Fees
Wall St Comm College - Selma	-	-	-	-	-	
<b>Total Comm &amp; Tech</b>	<b>396,285,000</b>	<b>289,416,346</b>	<b>14,826,113</b>	<b>8,686,319</b>	<b>23,311,431</b>	
<b>TOTAL</b>	<b>5,492,755,000</b>	<b>4,009,444,329</b>	<b>393,617,665</b>	<b>145,156,993</b>	<b>536,774,957</b>	

Source: Facilities Master Plan / Capital Project Request, FY 2026 - 2030.

\*Amounts shown are from 2022's report, pending submission of the Facilities Master Plan reports for FY 2025-2029 and FY 2026 - 2030.

**DECISION ITEM: D**

Final Approval of Repeal and New Rule §300-2-1-.05 within  
Administrative Procedures for Academic Program Review

Staff Presenter:

Dr. Robin McGill  
Deputy Director for Academic Affairs

Staff Recommendation:

That the Commission give final approval the proposed repeal of the existing rule §300-2-1-.05 ("Review of Off-Campus Instruction Offered by Public Postsecondary Institutions") and adoption of a new rule in its place, to be entitled, "Review of Off-Campus Instruction Offered by Public Postsecondary Institutions and Determination of Service Areas."

Background:

Review of off-campus instructional sites in Alabama fits within the authority given to the Commission by the Legislature in *Code of Alabama 1975*, §16-5-8(d):

"The commission shall have the authority to authorize and regulate off-campus offerings, new or existing; except courses taught at business and industry sites intended exclusively for employees of business and industry. An exception to this off-campus authority is provided for the branch campuses of universities or branch campuses of junior colleges in existence at the time of passage of this chapter whose fall 1978 registrations exceeded 500 class enrollments and branch campuses of universities operating prior to 1960."

The existing rule §300-2-1-.05 ("Review of Off-Campus Instruction Offered by Public Postsecondary Institutions") was last updated in 2007 to include provisions for recognizing institutional service areas and for regulating off-campus programs.

The proposed new rule addresses the following issues with existing rule §300-2-1-.05:

1. Rule title has been updated to include determination of service areas.
2. Rule has been reorganized to improve clarity. The proposed organization differs enough from the existing rule that it is preferable to repeal and provide a new rule, rather than amend the existing rule.
3. Sections on Off-Campus Programs have been revised to better align with institutional accreditation substantive change processes for Off-Campus Instructional Sites.
4. New section has been added establishing a process for modifying institutional service areas.

At its meeting on September 13, 2024, the Commission voted unanimously to give preliminary approval to the proposed repeal of existing rule and adoption of new rule for §300-2-1-.05. The proposed new rule was submitted to the Alabama Legislative Services Agency and published in the *Alabama Administrative Monthly*, Volume XLIII, Issue No. 1 on October 31, 2024. The

notice included an opportunity for stakeholders and members of the public to present views on the proposed new rules. Through this process, ACHE staff has received a request for further clarification on statutory exemptions for off-campus sites. In response, three changes have been made to the rule that was presented at the September 2024 Commission meeting:

1. Under definition of "Exempt Sites," subsection headings have been restored to distinguish between "Sites Exempt by Statute" and "Sites Exempt by Commission Decision."
2. A new section has been inserted relating to "Establishment of a New Off-Campus Site Exempt by Statute."
3. Policies dealing with sites exempt by statute have been collected under the new section.

These changes can be seen in the attached new rule, which uses blue font to show which language has been added and red font with strikethrough to show which language is to be removed. If the Commission grants final approval, the proposed rule with these amendments will be filed with the Legislative Services Agency as a Certified Adopted Rule, which will become effective 45 days after it is published in the *Alabama Administrative Monthly*.

Supporting Documentation:

1. Text of proposed new rule "Review of Off-Campus Instruction Offered by Public Postsecondary Institutions and Determination of Service Areas," Ala. Admin. Code (Commission on Higher Education), §300-2-1-.05, with amendments, attached. Text in black remains unchanged from preliminary submission. Text in blue indicates language to be added, and text in red strikethrough indicates language to be removed.
2. "Review of Off-Campus Instruction Offered by Public Postsecondary Institutions," Ala. Admin. Code (Commission on Higher Education), §300-2-1-.05. Available upon request.

Attachment 1

**300-2-1-.05      Review of Off-Campus Instruction Offered by  
Public Postsecondary Institutions and Determination of Service  
Areas.      NEW RULE**

(1) **Purpose:** The purpose of reviewing and approving or disapproving off-campus offerings of public postsecondary institutions is to ensure that such offerings meet the criteria and standards established by the Alabama Commission on Higher Education and to ensure that educational needs across the state are being met, while maintaining the integrity of institutional service areas.

(2) **Commission Responsibility:** It is the responsibility of the Alabama Commission on Higher Education to monitor off-campus instructional offerings within the state of Alabama and establish policies and procedures for reviewing new or existing off-campus sites of public postsecondary institutions in Alabama, except for exempt sites delineated by the Commission's statute (see Code of Ala. 1975, §16-5-8[d]).

(3) **Scope:** This rule shall apply only to off-campus sites located within the state of Alabama. This rule does not apply to off-campus sites that are located out of state, nor does it apply to distance education offerings, non-credit offerings, courses offered on an individual study basis, or non-instructional sites.

(4) **Definitions:** For purposes of this rule, the following definitions apply:

- (a) **Off-Campus Site:** The specific location where one or more courses are offered for academic credit geographically distant from the sponsoring institution's main campus. It does not include locations for in-person interactions that are non-instructional (e.g., outreach and recruitment offices, research facilities, orientation sites, practicum sites). An off-campus site will be designated as exempt or non-exempt:

- 1. **Exempt Sites:** The following off-campus sites are exempt from Commission approval and require prior notification only, provided that institutions intend to offer only off-campus courses that do not constitute an off-campus program. Exemptions

may be granted in statute or by Commission decision:

- a. Off-Campus Sites Exempted by Statute
  - i. Sites at which the Fall 1978 registrations exceeded 500 class enrollments (exempted by statute, see Code of Ala. 1975, §16-5-8[d]).
  - ii. University sites which were operated prior to 1960 (exempted by statute, see Code of Ala. 1975, §16-5-8[d]).
  - iii. Sites located on military reservations (exempted by statute, see Code of Ala. 1975, §16-5-8[g]).
  - iv. Business and industry sites where only their employees are enrolled in the off-campus courses (exempted by statute, see Code of Ala. 1975, §16-5-8[d]).
- b. Off-Campus Sites Exempted by Commission Decision
  - i. Off-campus prison sites where courses are taught exclusively for inmates and prison employees (exempted by Commission decision prior to August 18, 2000).
  - ii. High school sites where courses are taught exclusively to high school students enrolled in early admission, accelerated, or dual enrollment/dual credit programs (exempted by Commission decision on August 18, 2000).
  - iii. Two-year college sites located within their respective service areas (exempted by Commission decision on August 18, 2000).
  - iv. University sites located within their respective service areas (exempted by Commission decision on August 18, 2000).
2. Non-Exempt Sites: Any off-campus site that does not fit within one of the exemptions enumerated above shall be considered non-exempt and will

require Commission approval before instruction can be offered at the site.

- (b) Branch Campus: A special type of off-campus instructional site that is geographically apart from an institution's main campus, where instruction is delivered, and that is independent of the main campus of an institution. An off-campus instructional site is independent of the main campus if it is permanent; offers courses in educational programs leading to a degree, diploma, certificate, or other for-credit credential; has its own faculty and administrative or supervisory organization; and has its own budgetary and hiring authority. See also §300-2-1-08 ("Operational Policy on the Designation of Branch Campus Sites").
- (c) Off-Campus Instruction: A for-credit course or program taken by a student or students at a location other than a Commission-recognized main or branch campus of the sponsoring institution. The Commission's policy on off-campus instruction applies to traditional instructional settings, i.e., face-to-face classroom instruction that occurs at a location away from the Commission-recognized main or branch campus of the institution. Practicum, clinical training, internships, or other work-based learning activities are considered non-instructional and are excluded from this rule.
- (d) Off-Campus Course: A course provided to any group of students for academic credit at a particular off-campus site in an organized classroom setting. Courses offered on an individual study basis are excluded from this rule.
- (e) Off-Campus Program: A program of instruction for which 50% or more of the instruction is delivered at an off-campus site.
- (f) Service Area: The geographical area within the state of Alabama where an institution is recognized as a primary provider of for-credit postsecondary instruction.
- (g) Graduate-Level Coursework: Coursework designed for programs of study beyond the bachelor's degree level,

including courses that apply toward post-baccalaureate certificates (IPEDS Level 6), master's degrees (IPEDS Level 7), education specialist degrees and post-master's certificates (IPEDS Level 8), and doctoral degrees (IPEDS Levels 17, 18, and 19).

- (h) Lower-Division Coursework: Undergraduate coursework designed for introductory- or intermediate-level study in a collegiate discipline, such as general education courses, major prerequisite courses, and program courses at the associate level.
- (i) Upper-Division Coursework: Also known as "upper-level" coursework or "major" coursework, undergraduate coursework designed for more advanced study and is required to complete a baccalaureate program of study.

**(5) Establishment of a New Off-Campus Site Exempted by Statute:**

- (a) Prior Notification Required: An institution seeking to offer instruction at an off-campus site that fits one of the statutory exemptions enumerated above under §(4)(a)1 a is exempted from Commission approval, but the institution must notify the Commission prior to delivering instruction at the proposed site. Notification should include courses and programs that the institution intends to offer at the site.
- (b) Written Consent not Required: Written consent from other two-year or four-year institutions in the target service area is not required when the new site fits one of the statutory exemptions.

**(6) Establishment of a New Off-Campus Site within an Institution's Own Service Area:**

- (a) Prior Notification Required: An institution seeking to offer instruction at an off-campus site within its recognized service area is exempted from Commission approval in most cases, but the institution must notify the Commission prior to delivering instruction at the proposed site.
- (b) Documentation Required for New Off-Campus Site:

Institutions must submit the following documentation to the Commission as part of their notification for a new off-campus site:

1. Off-Campus Course List: A list of courses from which each term's schedule will be developed will be submitted with each new site notification. If the list includes upper-division or graduate-level courses, the institution shall include information about how the courses will be applied to specific academic program requirements.
2. Off-Campus Program List, if applicable: A list of programs for which 50% or more of the program coursework will be delivered at the off-campus site. Institutions planning to offer one or more off-campus programs will be required to seek Commission approval for the site, ~~unless the site is exempted by statute.~~
3. Summary of Funding of Off-Campus Instruction: Off-campus instruction should be self-supporting, i.e., costs should be covered by tuition, fees, and extramural support. If an institution plans to reallocate its own funds to support instruction at an off-campus site (such as for new equipment or lease of the facility), budget projections must accompany the site notification.

(c) Coordination of Instructional Offerings: The Commission recognizes that institutions often share service areas, and the following guidelines are intended to support coordination of instructional offerings:

1. All universities which are located in the same county or which share service areas may offer courses within the shared area, but they should work together and in conjunction with the Commission to avoid the unnecessary duplication of course offerings.
2. Since there are instances in which two-year colleges and universities are located within overlapping areas, care must be taken to avoid the unnecessary duplication of lower-division courses. For this reason, a university shall not



offer lower-division courses in the home county of a two-year institution main campus which offers similar courses without the written consent of the two-year institution, while a two-year institution shall not offer courses in the home county of a university main campus which offers similar courses without the written consent of the university. This stipulation does not apply to situations in which a university and a two-year college are located in the same county. In these situations, each institution may offer courses within the shared area, but they should work together to avoid the unnecessary duplication of course offering.

**(7) Establishment of a New Exempt Off-Campus Site outside an Institution's Service Area:**

- (a) **Prior Notification Required:** An institution seeking to offer instruction at an exempt off-campus site located outside its recognized service area is exempted from Commission approval in most cases, but the institution must notify the Commission prior to delivering instruction at the proposed site.
- (b) **Documentation Required:** Institutions must submit the following documentation to the Commission as part of their notification for a new exempt off-campus site located outside their recognized service area:
  - 1. **Off-Campus Course List:** A list of courses from which each term's schedule will be developed will be submitted with each new site notification. If the list includes upper-division or graduate-level courses, the institution shall include information about how the courses will be applied to specific academic program requirements.
  - 2. **Off-Campus Program List, if applicable:** A list of programs for which 50% or more of the program coursework will be delivered at the off-campus site. Institutions planning to offer one or more off-campus programs will be required to seek Commission approval for the site, unless the site is exempted by statute.
  - 3. **Summary of Funding of Off-Campus Instruction:** Off-

campus instruction should be self-supporting, i.e., costs should be covered by tuition, fees, and extramural support. If an institution plans to reallocate its own funds to support instruction at an off-campus site (such as for new equipment or lease of the facility), budget projections must accompany the site notification.

4. **Written Consent:** Since it is desirable in most instances to have the closest qualified institution respond to off-campus credit course needs, the Commission requires that institutions seeking to offer instruction at a new site outside their recognized service area obtain written consent from institutions whose service area includes the proposed site, ~~except in the following circumstances:~~

- ~~a. Written consent is not required when the proposed site falls under one of the exemptions provided for in statute (see above §(4)(a)1 a-d).~~
- ~~b. Written consent is not required when the institutions within the service area do not offer similar courses to proposed off-campus instruction.~~

**(8) Establishment of a New Non-Exempt Off-Campus Site:**

- (a) **Commission Approval Required:** An institution seeking to offer instruction at a non-exempt off-campus site must receive Commission approval prior to delivering instruction at the proposed site, regardless of whether off-campus programs will be offered.
- (b) **Documentation Required:** Institutions must submit the following documentation to the Commission as part of their proposal for a new non-exempt off-campus site:
1. **Off-Campus Course List:** A list of courses from which each term's schedule will be developed will be submitted with each new site notification. If the list includes upper-division or graduate-level courses, the institution shall include information about how the courses will be applied to specific academic program requirements.

2. Off-Campus Program List, if applicable: A list of programs for which 50% or more of the program coursework will be delivered at the off-campus site.
3. Summary of Funding of Off-Campus Instruction: Off-campus instruction should be self-supporting, i.e., costs should be covered by tuition, fees, and extramural support. If an institution plans to reallocate its own funds to support instruction at an off-campus site (such as for new equipment or lease of the facility), budget projections must accompany the site proposal.
4. Written Consent: Since it is desirable in most instances to have the closest qualified institution respond to off-campus credit course needs, the Commission requires that institutions seeking to offer instruction at a non-exempt site obtain written consent from institutions whose service area includes the proposed site.

(9) **Compliance with Accreditation Requirements:** All off-campus instructional sites, exempt and non-exempt, must be in full compliance with the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) guidelines and policies pertaining to substantive change, along with curriculum, faculty, administration, equipment, learning resources, and student services. Council on Occupational Education (COE) guidelines will apply to institutions accredited by that agency.

(10) **Annual Follow-up Report Requirement:** Institutions must submit an annual follow-up report for each off-campus site, regardless of its exemption status. The Alabama Community College System (ACCS) may submit a comprehensive follow-up report for the entire system.

(11) **Discontinuation of an Off-Campus Site:** The Commission must be notified if a site is discontinued so that annual reports will not be expected.

(12) **Modification of an Off-Campus Site:** Modifications to existing off-campus sites may be considered substantive—requiring approval, substantive—requiring notification, or non-substantive.

- (a) Substantive, requiring approval: Commission approval is required before an institution can add a new off-campus program at an existing off-campus site, unless the site is exempted by statute.
  
- (b) Substantive, requiring notification: An institution must notify the Commission prior to implementing any of the following changes to an existing off-campus site:
  - 1. Modification of the site's course list to include additional upper-division or graduate-level coursework.
  - 2. Discontinuation of an off-campus program.
  - 3. Change of address.
  - 4. For sites exempted by statute only, addition of a new off-campus program.
  
- (c) Non-substantive: An institution may make the following changes to an off-campus site without prior notification to the Commission. Such changes must be noted on the institution's annual follow-up report for the site:
  - 1. Addition of lower-division courses to the site's course list.
  - 2. Deletion of courses from the site's course list.

(13) **Compliance Monitoring Authority:** The Commission retains the authority to monitor compliance with the guidelines. If infractions are found, they will be referred to the appropriate governing board for corrective action.

(14) **Determination of Service Areas:**

- (a) Under its authority to authorize and regulate off-campus offerings, the Commission shall determine service areas for public institutions within the state. All geographic areas of the state must be served by at least one senior institution and one two-year institution.

- (b) Commission approval is required to modify the geographical boundaries of an institution's service area. The Commission will use all of the following criteria to evaluate and approve or disapprove requests for modification of institutional service area:
1. Appropriateness for the institution's mission, including support of the institution's governing board;
  2. Institutional readiness (defined as institutional commitment, resources, and facilities to support the target service area);
  3. Rationale for the change in service area, specifically to include advancement of state and/or regional strategic interests;
  4. No adverse impact on access to public postsecondary education for any geographical area of the state;
  5. Written consent of public institution(s) operating within the target service area;
  6. Demonstrated support of community and industry stakeholders within the target service area; and
  7. Accreditation considerations, as appropriate.

**Author:** Robin E. McGill

**Statutory Authority:** Code of Ala. 1975, §§16-5-1, *et seq.*

**History: New Rule.** Filed on 7/11/95 to replace a repealed rule, "Review of Off-Campus Offerings of Postsecondary Institutions," which had the same rule number. Effective: August 31, 1995. This rule is based on policy adopted by the Commission on 6/22/79 and revised on 6/19/92 and 2/11/94. Extensive addition and revision adopted by the Commission on 6/30/95 necessitated the repeal of the former rule and the adoption of the current rule. **Amended:** Filed June 4, 1997; effective July 9, 1997. **Amended:** Filed April 6, 1998; effective May 11, 1998. **Repealed and New Rule:** Filed December 5, 2000; effective January 9, 2001. **Amended:** Filed May 7, 2007; effective June 11, 2007. **Repealed and New Rule:** Filed XXXX; effective XXXX.

**DECISION ITEM: E**

Final Approval of Repeal of Attachments to the Administrative Procedures for Program Review (§300-2-1-A)

Staff Presenter:

Dr. Robin McGill  
Deputy Director for Academic Affairs

Staff Recommendation:

That the Commission give final approval the proposed repeal of Attachments to the Administrative Procedures for Program Review (§300-2-1-A).

Background:

The Attachments to the Administrative Procedures for Program Review currently include three documents:

1. Service Area Tables Approved by State Board of Education for Two-Year Colleges, included in 2007 as attachment to Rule §300-2-1-.05.
2. Service Area Tables for Universities by County, included in 2007 as attachment to Rule §300-2-1-.05.
3. Alabama State Board of Education Resolution, Passed January 25, 1996 relating to "Consolidation or Merger of Postsecondary Institutions" and "Chancellor's Guidelines and Timetable for Merger or Consolidation," included in 1998 as attachment to Rule §300-2-1-.09.

Repeal is recommended because all three attached documents are out-of-date. Furthermore, ACHE staff recommends that the appropriate place to maintain current lists of institutional service areas is on the Commission's website (ache.edu).

At its meeting on September 13, 2024, the Commission voted unanimously to give preliminary approval to the proposed repeal of the existing attachments at §300-2-1-A, and the request to repeal was submitted to the Alabama Legislative Services Agency and published in the *Alabama Administrative Monthly*, Volume XLIII, Issue No. 1 on October 31, 2024. The notice included an opportunity for stakeholders and members of the public to present views on the proposed repeal through December 5, 2024. No comments have been received as of this posting.

If the Commission grants final approval, the repeal will be certified with the Legislative Services Agency, which will become effective 45 days after it is published in the *Alabama Administrative Monthly*.

Supporting Documentation:

1. Text of existing attachments §300-2-1-A, attached.
2. "Review of Off-Campus Instruction Offered by Public Postsecondary Institutions," Ala. Admin. Code (Commission on Higher Education), §300-2-1-.05. Available upon request.
3. "Guidelines For The Review And Approval Of The Consolidation Or Merger Of Two-Year Postsecondary

ALABAMA COMMISSION ON HIGHER EDUCATION  
Friday, December 13, 2024

Institutions," Ala. Admin. Code (Commission on Higher Education), §300-2-1-.09. Available upon request.

Higher Education

Rule 300-2-1-A

ALABAMA COMMISSION ON HIGHER EDUCATION  
PLANNING AND COORDINATION  
ADMINISTRATIVE CODE

CHAPTER 300-2-1  
PROGRAM REVIEW

300-2-1-A Attachments. TO BE REPEALED

ALABAMA COMMISSION ON HIGHER EDUCATION

ATTACHMENTS TO RULE 300-2-1-.05, "REVIEW OF OFF-CAMPUS  
INSTRUCTION OFFERED BY PUBLIC POSTSECONDARY INSTITUTIONS"

SERVICE AREA TABLES  
ATTACHMENT 1

STATE BOARD OF EDUCATION APPROVED SERVICE AREAS  
OF TWO-YEAR COLLEGES

(Boldface Counties Indicate Home Counties)

NOTE: Attachment 1 is included for informational purposes only. Service areas for Alabama public two-year colleges are determined by the Alabama Board of Education and are not subject to Commission approval. The Commission staff will alter this table as changes are received from the Alabama Department of Postsecondary Education.

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**Higher Education**

<b>College</b>	<b>State Board Approved Service Areas</b>
Alabama Southern Community College	<ul style="list-style-type: none"> <li>• Choctaw</li> <li>• Marengo</li> <li>• Clarke</li> <li>• Monroe (all but northeastern corner)</li> <li>• Wilcox (shared with Reid)</li> </ul>
Bevill State Community College	<ul style="list-style-type: none"> <li>• Marion</li> <li>• Lamar</li> <li>• Fayette</li> <li>• Jefferson (shared with Lawson, Jeff State, Bessemer, and Wallace - Hanceville)</li> <li>• Pickens (shared with Shelton)</li> <li>• Walker</li> <li>• Winston (southwestern one-fourth)</li> </ul>
Bishop State Community College	<ul style="list-style-type: none"> <li>• Mobile (shared with Enterprise-Ozark)</li> <li>• Washington</li> </ul>
Calhoun State Community College	<ul style="list-style-type: none"> <li>• Madison (shared with Drake)</li> <li>• Morgan (northern two-thirds shared with Drake)</li> <li>• Limestone</li> <li>• Lawrence (eastern one-third shared with NW-Shoals)</li> </ul>
Central Alabama Community College	<ul style="list-style-type: none"> <li>• Clay (western one-half)</li> <li>• Talladega</li> <li>• Coosa</li> <li>• Tallapoosa (southeast corner shared with Southern Union)</li> <li>• Elmore (site in Tallapoosa)</li> <li>• Shelby (eastern one-half)</li> </ul>
Chattahoochee Valley Community College	<ul style="list-style-type: none"> <li>• Macon (eastern one-third)</li> <li>• Lee (Southeastern corner shared with Southern Union)</li> <li>• Russell (southeastern one-third shared with Wallace - Dothan)</li> </ul>
Drake State Technical College	<ul style="list-style-type: none"> <li>• Madison (shared with Calhoun)</li> <li>• Morgan (northern two-thirds shared with Calhoun)</li> </ul>

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Enterprise-Ozark Community College	<ul style="list-style-type: none"> <li>• Pike</li> <li>• Coffee (shared with LBW)</li> <li>• Geneva (western two-thirds shared with LBW)</li> <li>• Dale (western half)</li> <li>• Mobile (shared with Hishop)</li> </ul>
Faulkner State Community College	<ul style="list-style-type: none"> <li>• Baldwin</li> </ul>
Gadsden State Community College	<ul style="list-style-type: none"> <li>• St. Clair (northeastern third)</li> <li>• Etowah</li> <li>• Cherokee (all but northern one-sixth)</li> <li>• Calhoun</li> <li>• Cleburne</li> </ul>
Ingram State Technical College	<ul style="list-style-type: none"> <li>• Elmore (statewide responsibility)</li> </ul>
Jefferson Davis Community College	<ul style="list-style-type: none"> <li>• Escambia (shared with Reid)</li> <li>• Conecuh (shared with Reid)</li> <li>• Monroe (northeastern corner which is shared with Reid)</li> </ul>
Jefferson State Community College	<ul style="list-style-type: none"> <li>• Jefferson (shared with Lawson, Beville, and Wallace-Hanceville)</li> <li>• Shelby (western one-half shared with Lawson)</li> <li>• St. Clair (southwestern two-thirds)</li> </ul>
Lawson State Community College	<ul style="list-style-type: none"> <li>• Jefferson (shared with Jefferson State, Beville, and Wallace-Hanceville)</li> <li>• Shelby (site in Hoover)</li> </ul>
L. B. Wallace State Junior College	<ul style="list-style-type: none"> <li>• Butler (shared with Reid)</li> <li>• Coffee (shared with Enterprise-Ozark)</li> <li>• Crenshaw</li> <li>• Covington</li> <li>• Geneva (western two-thirds which is shared with Enterprise-Ozark)</li> </ul>
Northeast Alabama Community College	<ul style="list-style-type: none"> <li>• Jackson</li> <li>• DeKalb (northern half)</li> <li>• Cherokee (northern one-sixth)</li> </ul>
Northwest-Shoals Community College	<ul style="list-style-type: none"> <li>• Lauderdale</li> <li>• Lawrence (eastern one-third shared with Calhoun)</li> <li>• Colbert</li> <li>• Franklin</li> <li>• Winston (northwestern one-fourth)</li> </ul>
Reid State Technical College	<ul style="list-style-type: none"> <li>• Escambia (shared with Jeff Davis)</li> <li>• Conecuh (shared with Jeff Davis)</li> <li>• Wilcox (shared with Alabama Southern)</li> <li>• Monroe (northeastern corner which is shared with Jeff Davis)</li> <li>• Butler (shared with LBW)</li> </ul>

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Shelton State Community College	<ul style="list-style-type: none"> <li>• Bibb</li> <li>• Hale</li> <li>• Greene</li> <li>• Tuscaloosa</li> <li>• Sumter</li> <li>• Pickens (shared with Heydl)</li> </ul>
Snead State Community College	<ul style="list-style-type: none"> <li>• Marshall</li> <li>• DeKalb (southern half)</li> <li>• Blount (eastern half)</li> </ul>
Southern Union State Community College	<ul style="list-style-type: none"> <li>• Chambers</li> <li>• Clay (eastern half)</li> <li>• Lee (Southeastern corner shared with Chattahoochee Valley)</li> <li>• Randolph</li> <li>• Tallapoosa (southeastern corner which is shared with Central)</li> <li>• Macon (middle one-third)</li> </ul>
Trenholm State Technical College	<ul style="list-style-type: none"> <li>• Elmore (shared with Ingram and Central)</li> <li>• Montgomery</li> <li>• Lowndes</li> <li>• Bullock (western half)</li> <li>• Macon (western one-third)</li> </ul>
Wallace State Community College (Dothan)	<ul style="list-style-type: none"> <li>• Henry</li> <li>• Dale (eastern half)</li> <li>• Houston</li> <li>• Geneva (eastern one-third)</li> <li>• Barbour</li> <li>• Bullock (eastern one-half)</li> <li>• Russell (southern one-third which is shared with Chattahoochee Valley)</li> </ul>
Wallace State Community College (Hanceville)	<ul style="list-style-type: none"> <li>• Cullman</li> <li>• Blount (western half)</li> <li>• Winston (eastern half)</li> <li>• Morgan (southern one-third)</li> <li>• Jefferson (northwest corner)</li> </ul>
Wallace State Community College (Selma)	<ul style="list-style-type: none"> <li>• Chilton</li> <li>• Autauga</li> <li>• Perry</li> <li>• Dallas</li> </ul>

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ATTACHMENT 2

**SERVICE AREAS OF UNIVERSITIES BY COUNTY**  
 (Boldface Counties Indicate Home Counties)

University	Service Area
Alabama A&M University (AAM)	<ul style="list-style-type: none"> <li>• <b>Madison</b> (shared with UAH)</li> <li>• Cullman (shared with UAH and ATSU)</li> <li>• Jackson (shared with UAH)</li> <li>• Marshall (shared with UAH)</li> <li>• Morgan (shared with UAH and ATSU)</li> </ul>
Alabama State University (ASU)	<ul style="list-style-type: none"> <li>• <b>Montgomery</b> (shared with AUM and TROY)</li> <li>• Autauga (shared with AUM and TROY)</li> <li>• Bullock (shared with AUM and TROY)</li> <li>• Crenshaw (shared with AUM and TROY)</li> <li>• Dallas (shared with AUM and TROY)</li> <li>• Elmore (shared with AUM and TROY)</li> <li>• Lowndes (shared with AUM and TROY)</li> <li>• Macon (shared with AU, AUM and TROY)</li> </ul>
Athens State University (ATSU)	<ul style="list-style-type: none"> <li>• <b>Limestone</b></li> <li>• Cullman (shared with AAM and UAH)</li> <li>• Lawrence (shared with UNA)</li> <li>• Morgan (shared with AAM and UAH)</li> </ul>
Auburn University (AU) (This institution has a constitutional statewide mission.)	<ul style="list-style-type: none"> <li>• <b>Lee</b></li> <li>• Chambers</li> <li>• Macon (shared with ASU, AUM and TROY)</li> <li>• Russell (shared with TROY)</li> <li>• Tallapoosa</li> </ul>
Auburn University at Montgomery (AUM)	<ul style="list-style-type: none"> <li>• <b>Montgomery</b> (shared with ASU and TROY)</li> <li>• Autauga (shared with ASU and TROY)</li> <li>• Bullock (shared with ASU and TROY)</li> <li>• Crenshaw (shared with ASU and TROY)</li> <li>• Dallas (shared with ASU and TROY)</li> <li>• Elmore (shared with ASU and TROY)</li> <li>• Lowndes (shared with ASU and TROY)</li> <li>• Macon (shared with ASU, AU and TROY)</li> </ul>
Jacksonville State University (JSU)	<ul style="list-style-type: none"> <li>• <b>Calhoun</b></li> <li>• Cherokee</li> <li>• Clay</li> <li>• Cleburne</li> <li>• DeKalb</li> <li>• Etowah</li> <li>• Randolph</li> <li>• St. Clair (shared with UAB and UM)</li> <li>• Talladega (shared with UM)</li> </ul>

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<p>Troy University (TROY)</p>	<ul style="list-style-type: none"> <li>• Pike, Houston, Montgomery (shared with ASI and AUM)</li> <li>• Autauga (shared with ASU and AUM)</li> <li>• Harbour</li> <li>• Bullock (shared with ASU and AUM)</li> <li>• Butler</li> <li>• Coffee</li> <li>• Connoch</li> <li>• Covington</li> <li>• Crenshaw (shared with ASU and AUM)</li> <li>• Dale</li> <li>• Dallas (shared with ASU and AUM)</li> <li>• Elmore (shared with ASU and AUM)</li> <li>• Geneva</li> <li>• Henry</li> <li>• Lowndes (shared with ASU and AUM)</li> <li>• Macon (shared with ASU, AU and AUM)</li> <li>• Russell (shared with AU)</li> </ul>
<p>University of Alabama (UA)  (This institution has a constitutional statewide mission)</p>	<ul style="list-style-type: none"> <li>• Tuscaloosa</li> <li>• Bibb (shared with UAB and UM)</li> <li>• Fayette</li> <li>• Greene (shared with UWA)</li> <li>• Hale</li> <li>• Lamar</li> <li>• Pickens (shared with UWA)</li> <li>• Walker (shared with UAB)</li> </ul>
<p>University of Alabama at Birmingham (UAB)</p>	<ul style="list-style-type: none"> <li>• Jefferson</li> <li>• Bibb (shared with UA and UM)</li> <li>• Blount</li> <li>• St. Clair (shared with JSU and UM)</li> <li>• Walker (shared with UA)</li> </ul>
<p>University of Alabama in Huntsville (UAH)</p>	<ul style="list-style-type: none"> <li>• Madison (shared with AAM)</li> <li>• Cullman (shared with AAM and ATSU)</li> <li>• Jackson (shared with AAM)</li> <li>• Marshall (shared with AAM)</li> <li>• Morgan (shared with AAM and ATSU)</li> </ul>
<p>University of Montevallo (UM)</p>	<ul style="list-style-type: none"> <li>• Shelby</li> <li>• Bibb (shared with UA and UAB)</li> <li>• Chilton</li> <li>• Coosa</li> <li>• Talladega (shared with JSU)</li> <li>• St. Clair (shared with JSU and UAB)</li> </ul>
<p>University of North Alabama (UNA)</p>	<ul style="list-style-type: none"> <li>• Lauderdale</li> <li>• Colbert</li> <li>• Franklin</li> <li>• Lawrence (shared with ATSU)</li> <li>• Marion</li> <li>• Winston</li> </ul>

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University of South Alabama (USA)	<ul style="list-style-type: none"><li>• Mobile</li><li>• Baldwin</li><li>• Clarke (shared with UWA)</li><li>• Escambia</li><li>• Monroe</li><li>• Washington</li></ul>
University of West Alabama (UWA)	<ul style="list-style-type: none"><li>• Sumter</li><li>• Choctaw</li><li>• Greene (shared with UA)</li><li>• Marengo</li><li>• Perry</li><li>• Pickens (shared with UA)</li><li>• Wilcox</li><li>• Clarke (shared with USA)</li></ul>

**Author:** William G. Blow

**Statutory Authority:** Code of Ala. 1975, 2016-5-1, et seq.

**History: New Attachments:** Filed May 7, 2007; effective June 11, 2007.

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**Attachment To Rule 300-2-1-.09  
Guidelines For The Review And Approval Of The Consolidation Or  
Merger Of Two-Year Postsecondary Institutions**

**Alabama State Board Of Education Resolution  
Passed January 25, 1996**

**CONSOLIDATION OR MERGER OF POSTSECONDARY  
INSTITUTIONS**

WHEREAS, a recommendation that all colleges in The Alabama College System be given the opportunity to become community colleges was passed by The Alabama College System President's Association and accepted by the Chancellor of the Alabama College System; and WHEREAS, on May 26, 1989, the Chancellor instructed all technical colleges then accredited by the Commission on Educational Institutions of the Southern Association of Colleges and Schools to become accredited by the Commission on College of the Southern Association of Colleges and Schools; and

WHEREAS, the Chancellor is responsible for the development of guidelines and criteria to be met by institutions of the Alabama College System in changing status; and

WHEREAS, the Chancellor, upon the occasion of an institution's having met the guidelines and criteria specified for changing status may recommend approval of such change in status to the Alabama State Board of Education; and

WHEREAS, the Alabama State Board of Education wishes to reaffirm its commitment to peer accreditation processes and its support, without reservation, of the need for and importance of such reviews; and

WHEREAS, the Alabama State Board of Education expresses its desire that colleges under its supervision communicate with the Commission on Colleges of the Southern Association of Colleges and Schools and the Alabama Commission on Higher Education in a timely and appropriate manner; and

WHEREAS, it is the expectation of the Chancellor that institutes involved in consolidation or merger shall undertake deliberate planning processes in accordance with the requirements of The Criteria for Accreditation of the Commission on Colleges of the Southern Association of Colleges and Schools and requirement of the Alabama Commission on Higher Education;

NOW, THEREFORE, BE IT RESOLVED, That the Chancellor may cause two or more institutions within the Alabama College System to consolidate or merge for the purpose of forming a comprehensive community college by presenting for approval, first to the Alabama Commission on Higher Education for review, comments and/

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or action, and then to the Alabama State Board of Education a Statement of Intent to Consolidate or Merge which shall incorporate and conform to the following stipulations and provisions:

1. A description of the institutions to be consolidated or merged and the designation of a name for the newly created comprehensive community college;
2. A statement of personnel assurances addressing the individual identities, missions, and histories of the affected institutions; the status, right, privileges, and benefits of employees of both the consolidated or merged institutions and the new community college; the status, rights, and privileges of students of both the consolidated or merged institutions and the new community college; employment practices and related and relevant matters of law; and such other information as the Chancellor shall deem appropriate;
3. Assurance that personnel at the institutions to be consolidated or merged have been involved in the preparation of the Statement of Intent to Consolidate or Merge, and that close consultation between personnel at the institutions to be consolidated or merged and staff members will continue during the consolidation or merger process;
4. A description of the benefits to be derived from the consolidation or merger in terms of enhancement of programs and services available to residents of the new college service area;
5. A description of the benefits to be derived from the consolidation or merger in terms of efficiency of management, leadership, and coordination of instructional and student support activities;
6. A plan to secure and/or maintain appropriate accreditation for the newly formed community college, including the Prospectus for Substantive Change as required by the Commission on Colleges of the Southern Association of Colleges and Schools;
7. The results of an audit of the effectiveness of educational programs at each of the affected institutions, and especially a description of the impact of the consolidation or merger upon existing and/or potential occupational/technical programs to be used to provide entry-level job training skills to residents of the new college service area;
8. A description of library/learning resources to support the programs at the newly consolidated or merged institution;

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9. A description of the impact of the consolidation or merger upon the ability of the new community college to provide training for business and industry within the college service area;

10. A description of the impact of the consolidation or merger upon the ability of the new community college to provide community service and continuing education opportunities to the residents of the service area;

11. A student population projection and student demographic analysis for the new community college;

12. A disposition of existing facilities, equipment, and supplies for the consolidated or merged institution as it affects the new community college;

13. A description of the fiscal support available for the new community college, including a copy of the most recent financial audits of the affected institutions and a financial impact statement regarding their consolidation or merger;

14. A plan setting forth the steps to be taken and time lines to achieve the administrative and programmatic consolidation or merger of the institutions involved into a single comprehensive community college, developed with input from and consultation between personnel at the institutions to be consolidated or merged;

A. The consolidation or merger of institutions shall proceed in two phases, commencing with an administrative consolidation or merger, for which a detailed plan shall be developed which shall contain a description of the administrative organization for the new institution, and a specific time line noting the initiation and completion dates of the administrative phase of the consolidation or merger;

B. A detailed plan for the final phase of the consolidation or merger, the programmatic phase, shall be developed and shall contain a description of the educational program at the new institution, including an inventory of programs, as well as other specific information related to programmatic realignments, and a specific time line noting the initiation and completion dates of the programmatic phase of the consolidation or merger;

15. Provisions for planned professional development to enhance and support the growth of the new comprehensive community college;

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16. A description of the geographic area to be served by the new community college;
17. A specific time line defining the entire consolidation or merger process;
18. The Commission on Colleges of the Southern Association of Colleges and Schools and the Alabama Commission on Higher Education shall be notified at the beginning of the planning process for consolidations or merges and at least six months in advance of the designated date for final approval, in accordance with its provisions for substantive change; and
19. The Alabama State Board of Education directs the president(s) and the Chancellor, when necessary, to visit the Southern Association of Colleges and Schools personally to assure understanding and communication concerning pending consolidations or merges.

BE IT FURTHER RESOLVED, That the consolidation or merger of institutions shall be recommended only after public meetings concerning the proposed consolidation or merger are held in each community where an affected institution is located; that the Chancellor shall approve all elements of the transition plan for carrying out the consolidation or merger of institutions and monitor all actions taken and evaluate their effectiveness; that consolidated or merged institutions shall not be recognized as one institution until the administrative and programmatic phases are completed, the Commission on Colleges of the Southern Association of Colleges and Schools and the Alabama Commission on Higher Education have recognized and approved the consolidation or merger; and the Alabama State Board of Education has rendered final approval; and that the Chancellor shall report annually for the first three years to the Alabama State Board of Education concerning the programs of the consolidation or merger including elements of fiscal, program, and administrative accountability.

BE IT FURTHER RESOLVED, That the colleges are instructed to submit copies of all correspondence with and materials provided to and received from the Commission on Colleges of the Southern Association of Colleges and Schools to the Alabama Department of Postsecondary Education for conveyance to the Alabama State Board of Education.

Rule 300-2-1-A

Higher Education

**CHANCELLOR'S GUIDELINES AND TIMETABLE FOR  
MERGER OR CONSOLIDATION**

1. Approval of Statement of Intent to Consolidate or Merge by the Alabama Commission on Higher Education;
2. Approval of Statement of Intent to Consolidate or Merge and of personnel assurances by the Alabama State Board of Education (initial action);
3. Institutional notification of pending change to the Commission on Colleges of the Southern Association of Colleges and Schools (immediately after initial action);
4. Preparation and submission of Prospectus for Substantive Change (as required by the Commission on Colleges of the Southern Association of Colleges and Schools);
5. Visit by Substantive Change Committee (varies);
6. Approval of change by the Commission on Colleges of the Southern Association of Colleges and Schools (varies);
7. Approval of formal request for administrative consolidation by the Alabama Commission on Higher Education;
8. Final approval of change by the Alabama State Board of Education subject to acceptance of the prospectus by the Commission on Colleges of the Southern Association of Colleges and Schools (six months after initial action);
9. Recognition of programmatic change;
10. First year progress report;
11. Second year progress report;
12. Third year progress report.

**Author:** William O. Blow

**Statutory Authority:** Code of Ala., 1975, §16-5-1, et seq.

**History: New Rule:** Filed April 6, 1998; effective May 11, 1998.

1-300-2-1-A-12

DECISION ITEM: F-1

Athens State University, Bachelor of Science in Applied Management (CIP 52.0201)

Staff Presenter:

Dr. Robin McGill  
Deputy Director for Academic Affairs

Staff Recommendation:

That the Commission approve the proposed Bachelor of Science (BS) in Applied Management.

The program will have the implementation date and post-implementation conditions listed below:

**Implementation Date:** The proposed program will be implemented in Fall 2025. Based on Commission policy, the proposed program must be implemented by September 1, 2027, or Commission approval will expire. The institution must notify the Commission in writing when the program is implemented or if there is any delay in implementation.

The program will have the implementation date and post-implementation conditions listed below:

**Post-Implementation Conditions:**

1. That the annual average new enrollment headcount beginning 2026-27 will be at least 9.4, based on the Commission's "Operational Policy on the Approval of New Programs of Instruction and Requirements for Post-Implementation Monitoring" (Administrative Code 300-2-1-.04).
2. That the annual average number of graduates for the period 2026-27 through 2031-32 (six-year average) will be 7.5, based on the adopted graduation requirements as stated in the Code of Alabama 16-5-8(a)(2).
3. That the existing BS in General Business (CIP 52.0201) will maintain viability based on the adopted graduation requirements as stated in the Code of Alabama 16-5-8(a)(2).
4. That information regarding an overall assessment of the program be provided, particularly as related to objectives and assessment measures stated in the proposal, including also data on related employment and pursuit of related graduate study.

Athens State University (ATSU) will be required to phase out the program if any of the post-implementation conditions are not met. The institution must present documentation regarding the post-implementation conditions, as well as a general assessment of the program, in a report submitted to the Commission no later than September 1, 2032.

Background:

The Code of Alabama, 16-5-8 (c) states that the governing boards of public institutions of higher education in this state and the campuses under their governance or supervision shall not undertake the establishment of a new unit or program of

instruction for academic credit with state funds before submitting plans for the new unit or program to the Commission for its review, evaluation, and approval.

Staff recommendation for approval is based on the following rationale:

1. The Applied Management degree is designed to provide a seamless pathway for those with AAS degrees in related fields, such as Air Conditioning and Refrigeration, Automotive Technology, Industrial Maintenance, Robotics, and Welding.
2. The proposed program will use coursework developed for ATSU's BS degrees in Advanced Manufacturing Management (CIP 52.0205), Management of Technology (CIP 52.0216), and Business Management (CIP 52.0201), and as a result will require minimal resources to implement.
3. The program includes three letters of support attesting to the need for the program from the following: Calhoun Community College, Wallace State Community College-Hanceville, and Steelcase.

Supporting Documentation:

1. New Academic Degree Program Proposal Summary, attached.
2. Summary of Background Information, attached.
3. Curriculum for Proposed Program, attached.
4. Athens State University proposal, dated September 12, 2024, with supplementary and revised information. Available upon request.
5. "Evaluation and Review of New Instructional Program Proposals of Public Postsecondary Institutions," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.03. Available upon request.
6. Commission's "Operational Policy on the Approval of New Programs of Instruction and Requirements for Post-Implementation Monitoring" (Administrative Code 300-2-1-.04). Available upon request.

Attachment 1

NEW ACADEMIC DEGREE PROGRAM PROPOSAL SUMMARY								
<b>INSTITUTION: Athens State University</b>								
<b>PROGRAM: BS in Applied Management (CIP 52.0201)</b>								
ESTIMATED NEW FUNDS REQUIRED TO SUPPORT PROPOSED PROGRAM								
	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	TOTAL
FACULTY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
STAFF	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FACILITIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LIBRARY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ASSISTANTSHIPS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
SOURCES OF FUNDS AVAILABLE FOR PROGRAM SUPPORT								
	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	TOTAL
REALLOCATIONS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
EXTRAMURAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TUITION	\$124,248	\$124,248	\$196,392	\$240,480	\$268,536	\$264,528	\$252,504	\$1,470,936
<b>TOTAL</b>	<b>\$124,248</b>	<b>\$124,248</b>	<b>\$196,392</b>	<b>\$240,480</b>	<b>\$268,536</b>	<b>\$264,528</b>	<b>\$252,504</b>	<b>\$1,470,936</b>
ENROLLMENT PROJECTIONS								
<i>Note: "New Enrollment Headcount" is defined as unduplicated counts across years.</i>								
	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	6-YEAR AVERAGE
FULL-TIME HEADCOUNT	Year 1 - No data reporting required	9	14	17	19	19	18	16
PART-TIME HEADCOUNT	Year 1 - No data reporting required	13	21	26	29	28	27	24
TOTAL HEADCOUNT	Year 1 - No data reporting required	22	35	43	48	47	45	40
NEW ENROLLMENT HEADCOUNT	Year 1 - No data reporting required	16	19	19	17	14	14	16.5
DEGREE COMPLETION PROJECTIONS								
<i>Note: Do not count Lead "0"s and Lead 0 years in computing the degree completions projections average.</i>								
	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	AVERAGE
DEGREE COMPLETION PROJECTIONS	Year 1 - No data reporting required	1	5	8	10	11	11	7.7

## Attachment 2

### Summary of Background Information

Bachelor of Science in Applied Management  
Athens State University

**Role:** The proposed program is within the instructional role recognized for Athens State University (ATSU).

**Program Description:** Offered by the College of Business, the proposed BS in Applied Management (APM) is designed to provide a seamless pathway for students coming from community college technologies-based programs, such as Air Conditioning & Refrigeration, Aerospace/Aviation Technology, Automotive Technology, Design Drafting Technology, Electrical Technology, Industrial Maintenance, Machine Tool Technology, Process Technology, Robotics, and Welding. The program will meet an educational and workforce development need by bridging the gap between technical expertise and advanced managerial skills, and it will allow students entering with an AAS to complete a bachelor's degree in two years. The degree will include the conventional business curriculum and provide students with a strong foundation in the traditional management curriculum and allow them to select one of four concentrations to align with their career goals: Leadership, Manufacturing, Small Business Management, or Tailored Business through which students may develop an individualized course of study to meet their interests.

**Student Learning Outcomes:** Graduates of the BS in Applied Management will demonstrate the following abilities:

1. Knowledge of accounting, finance, management, management information systems, global business, strategic management, marketing, and production theories and concepts.
2. Knowledge of technology, as it relates to business.
3. Knowledge of the global economy including an understanding of diversity.
4. Knowledge of and ability to use effective managerial, leadership, and group interaction techniques.
5. Effective use of critical thinking and decision-making techniques.
6. Effective communication skills, both orally and in writing.
7. An understanding of ethical issues and the importance of maintaining ethical standards.

**Administration:** The program will be administered by the College of Business, Dr. Troy Adair, Dean; and the Department of Business Core, Dr. Kim Roberts, Chair.

**Peer Review:** The program proposal was available for review by the College and University Chief Academic Officers (CUCAO). One response was received, with no major concerns raised.

**Public Review:** The revised program proposal was posted on the Commission website from October 8, 2024 to October 28, 2024 (twenty days) for public review and comments. No comments were received.

**Similar Programs:** The proposed program shares some similarities with existing programs that are designed to accommodate lower-division technical credit for students entering with an AAS degree. These include the following:

- Troy University, BS in Occupational Education (CIP 13.1319)
- Jacksonville State University, BS in Applied Manufacturing Engineering (CIP 15.0613)
- Jacksonville State University, BS in Industrial Leadership (CIP 15.9999)

**Relationship to Existing Coursework:** While ATSU's existing BS in Business Management (CIP 52.0201) is available to transfer students, it cannot accommodate as many technical credits from the AAS, and therefore, the time-to-degree typically exceeds three years. The proposed Applied Management program will enable AAS holders to apply more of their credit toward the bachelor's degree, with full-time students able to complete the degree in two years. The proposed program will use existing coursework developed for ATSU's BS degrees in Advanced Manufacturing Management (CIP 52.0205), Management of Technology (CIP 52.0216), and Business Management (CIP 52.0201).

**Collaboration:** The proposed BS in Applied Management will provide a seamless pathway for those coming from community college technologies-based programs, such as Air Conditioning and Refrigeration, Aerospace/Aviation Technology, Automotive Technology, Design Drafting Technology, Electrical Technology, Industrial Maintenance, Machine Tool Technology, Process Technology, Robotics, Welding, and related programs. This proposal includes letters of support from Calhoun Community College and Wallace State Community College–Hanceville, attesting to the value of creating stronger transfer pathways for AAS graduates.

**Accreditation:** The proposed BS will fall under existing accreditation for ATSU's College of Business through the Accreditation Council for Business Schools and Programs (ACBSP).

**Admissions:** The program does not have any additional requirements for admission. In keeping with SACSCOC residency policies, students may transfer in up to 93 semester hours of credit from an accredited institution to be applied toward the degree.

**Mode of Delivery:** The program will offer flexibility to meet the diverse needs of students. Courses for the program will be delivered mostly online and some in-person so that students can balance their educational pursuits with professional responsibilities. All program requirements must be fulfilled through coursework or course equivalents.

**Curriculum:** The program is intended to be completed in four semesters for full-time students and eight semesters for part-time students.

Program Completion Requirements:	
Credit hours required in general education	64
Credit hours required in program courses	16
Credit hours required in program electives/concentrations/tracks	15-18
Credit hours required in free electives	26-29
Credit hours in required research/thesis	0
<b>Total credit hours required for completion</b>	<b>124</b>

In addition to the professional courses, Applied Management majors will be able to select one of the following concentrations to align with their career goals: Leadership, Manufacturing, Small Business Management, or Tailored Business through which students may develop an individualized course of study to meet their interests.

**Industry Need:** The proposed program is designed to prepare graduates for employment in the following occupations as classified within the Standard Occupational Code (SOC) system, all of which are included on the 2023-2024 Statewide In-Demand Occupations List:

- 1) First-Line Supervisors of Production and Operating Workers (SOC 51-1011)
- 2) First-Line Supervisors of Transportation and Material-Moving Workers (SOC 53-1040)
- 3) General and Operations Managers (SOC 11-1021)

Occupations related to CIP Code 52.0201 in the Huntsville, Alabama metropolitan statistical area are projected to grow 12.5% over the next ten years according to data from Lightcast Analyst. There are an estimated 1,363 annual job openings for individuals with a bachelor's degree compared to 207 annual



completions, which demonstrates sufficient employment opportunities. General & Operations Managers, and Industrial Production Managers both appear on the 2024 Region 1 In-Demand Occupations List (845 and 85 annual openings, respectively). The proposed BS in Applied Management will provide a necessary pipeline of management-prepared individuals who have experience in production and technology roles.

**Student Demand:** Calhoun Community College, which provides the largest proportion of transfer students to ATSU, experienced a 10% five-year growth rate in its business administration associate degree program and a 20% five-year growth rate in its manufacturing engineering technology/technician program during the period 2019-2023. The five-year average annual number of completers for these programs are 25 and 146, respectively. Additionally, Northeast Alabama Community College experienced a 23% five-year completer growth rate in its associate degree business administration program over the same period; the Snead State Community College completer growth rate was 13%.

**Resources:**

Personnel:

Employment Status of Program Personnel		Personnel Information	
		Count from Proposed Program Department	Count from Other Departments
<b>Current</b>	Full-Time Faculty	21	
	Part-Time Faculty	18	
	Administration		
	Support Staff	2	
<b>New to be Hired</b>	Full-Time Faculty		
	Part-Time Faculty		
	Administration		
	Support Staff		

ATSU has 21 full-time faculty and 18 part-time faculty the College of Business who will support the proposed program.

Assistantships: No new assistantships will be offered for the proposed program.

Equipment: No new equipment will be required for the proposed program.

Facilities: No new facilities will be required for the proposed program.

Library: As a member of the Network of Alabama Academic Libraries (NAAL) and OCLC, a global resource-sharing network, ATSU's Kares Library facilitates access to materials from around the world via interlibrary loan services. In support of the BS in Applied Management, the College does not anticipate the need for acquiring additional databases. However, they may consider purchasing subscriptions to two core journals (*Journal of Applied Management and Entrepreneurship* and *Journal of Applied Management and Decision Sciences*) for which they currently have back issues but lack access to the most recent issues. In its current collection, Kares Library holds 698 titles related to applied management (60 published within the last five years); 10,900 e-books (4,200 of which were published within the last five years); and 690 peer-reviewed journal titles. The library will also continue to acquire new monographs within the existing budget.

**Program Budget:** The proposal projects that no new funds will be required to support the program over the first seven years. The program is expected to generate \$1,470,936 through tuition and fees.

**Attachment 3**

Athens State University  
 Bachelor of Science in Applied Management

Course Number and Title	Number of Credit Hours	* If New Course
<b>General Education Courses</b>	<b>64</b>	
Area I: Written Composition	6	
Area II: Humanities/Fine Arts	12	
Area III: Mathematics and Natural Sciences	11	
Area IV: History/Behavioral and Social Sciences	12	
CIS 146 Microcomputer Applications	3	
Professional electives	20	
<b>Program Courses</b>	<b>16</b>	
UNV 300 Pathways to Success	3	
MG 320 Organizational Communication (should be taken 1st semester)	3	
MG 346 Principles of Management and Leadership	3	
MG 353 Project Management or MG 390 Operations Management	3	
MK 331 Marketing Principles or MG 349 Human Resources Mgmt.	3	
UNV 400 Career Seminar	1	
<b>Program Electives/Concentrations/Tracks</b>	<b>15-18</b>	
<b>Free Electives</b>	<b>26-29</b>	
<b>Total Required Hours for BS Degree:</b>	<b>124</b>	

**Concentration in Leadership:**

Course Number and Title	Number of Credit Hours	* If New Course
<b>Program Electives/Concentrations/Tracks</b>	<b>15</b>	
GBA 314 Business Ethics	3	
MG 303 Management Decision Support Systems	3	
MG 351 Labor/Management Relations or MG 375 Organizational Behavior & Teambuilding	3	
MG 370 Performance Management in Organizations (Prerequisite of MG 349)	3	
MG 417 Management of Change	3	
<b>Free Electives</b>	<b>29</b>	
<b>Total Required Hours for BS Degree:</b>	<b>124</b>	

**Concentration in Manufacturing:**

Course Number and Title	Number of Credit Hours	* If New Course
<b>Program Electives/Concentrations/Tracks</b>	<b>15</b>	
AMM 400 The Technologies of Industry 4.0	3	
LSM 330 Logistics & Supply Chain Management in the Global Environment	3	
MG 392 Manufacturing Planning in Lean Production	3	
MG 430 Project Management Practicum	3	
AMM 301 History of Manufacturing/Industry 4.0 or AMM 302 Manufacturing Materials and Processes or MG 421 Lean Six Sigma White Belt	3	
<b>Free Electives</b>	<b>29</b>	
<b>Total Required Hours for BS Degree:</b>	<b>124</b>	

**Concentration in Small Business Management:**

Course Number and Title	Number of Credit Hours	* If New Course
<b>Program Electives/Concentrations/Tracks</b>	<b>18</b>	
AC 305 Fundamentals of Accounting I	3	
AC 306 Fundamentals of Accounting II	3	
AC 415 QuickBooks Accounting	3	
MG 349 Human Resources Mgmt. or MK 331 Marketing Principles	3	
MG 416 Entrepreneurship	3	
MK 335 Integrated Marketing Communications	3	
<b>Free Electives</b>	<b>26</b>	
<b>Total Required Hours for BS Degree:</b>	<b>124</b>	

**Concentration in Tailored Business:**

Course Number and Title	Number of Credit Hours	* If New Course
<b>Program Electives/Concentrations/Tracks</b>	<b>15</b>	
Completion of five approved courses (minimum 15 credit hours) in appropriate academic or professional areas. Courses must be approved by the faculty advisor and the Dean of the College of Business through the University Curriculum Adjustment process.	15	
<b>Free Electives</b>	<b>29</b>	
<b>Total Required Hours for BS Degree:</b>	<b>124</b>	

Friday, December 13, 2024

DECISION ITEM: F-2a

Troy University, Bachelor of Science in Business Administration in Management (CIP 52.0201)

Staff Presenter:

Dr. Robin McGill  
Deputy Director for Academic Affairs

Staff Recommendation:

That the Commission approve the proposed Bachelor of Science in Business Administration (BSBA) in Management.

The program will have the implementation date and post-implementation conditions listed below:

**Implementation Date:** The proposed program will be implemented in Fall 2025. Based on Commission policy, the proposed program must be implemented by September 1, 2027, or Commission approval will expire. The institution must notify the Commission in writing when the program is implemented or if there is any delay in implementation.

The program will have the implementation date and post-implementation conditions listed below:

**Post-Implementation Conditions:**

1. That the annual average new enrollment headcount beginning 2026-27 will be at least 9.4, based on the Commission's "Operational Policy on the Approval of New Programs of Instruction and Requirements for Post-Implementation Monitoring" (Administrative Code 300-2-1-.04).
2. That the annual average number of graduates for the period 2026-27 through 2031-32 (six-year average) will be 7.5, based on the adopted graduation requirements as stated in the Code of Alabama 16-5-8(a)(2).
3. That the existing BSBA in Global Business (CIP 52.0201) will maintain viability based on the adopted graduation requirements as stated in the Code of Alabama 16-5-8(a)(2).
4. That information regarding an overall assessment of the program be provided, particularly as related to objectives and assessment measures stated in the proposal, including also data on related employment and pursuit of related graduate study.

Troy University (TROY) will be required to phase out the program if any of the post-implementation conditions are not met. The institution must present documentation regarding the post-implementation conditions, as well as a general assessment of the program, in a report submitted to the Commission no later than September 1, 2032.

Background:

The Code of Alabama, 16-5-8 (c) states that the governing boards of public institutions of higher education in this state and the campuses under their governance or supervision shall not undertake the establishment of a new unit or program of

instruction for academic credit with state funds before submitting plans for the new unit or program to the Commission for its review, evaluation, and approval.

Staff recommendation for approval is based on the following rationale:

1. The proposed program will use coursework developed for Management-focused concentrations within TROY's existing BSBA offerings and as a result will require minimal resources to implement.
2. An undergraduate major in Management is considered a core offering for Colleges of Business with specialized accreditation.

Supporting Documentation:

1. New Academic Degree Program Proposal Summary, attached.
2. Summary of Background Information, attached.
3. Curriculum for Proposed Program, attached.
4. Troy University proposal, dated September 6, 2024, with supplementary and revised information. Available upon request.
5. "Evaluation and Review of New Instructional Program Proposals of Public Postsecondary Institutions," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.03. Available upon request.
6. Commission's "Operational Policy on the Approval of New Programs of Instruction and Requirements for Post-Implementation Monitoring" (Administrative Code 300-2-1-.04). Available upon request.

Attachment 1

NEW ACADEMIC DEGREE PROGRAM PROPOSAL SUMMARY								
<b>INSTITUTION:</b> Troy University								
<b>PROGRAM:</b> BSBA in Management (CIP 52.0201)								
ESTIMATED NEW FUNDS REQUIRED TO SUPPORT PROPOSED PROGRAM								
	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	TOTAL
FACULTY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
STAFF	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FACILITIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LIBRARY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ASSISTANTSHIPS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
SOURCES OF FUNDS AVAILABLE FOR PROGRAM SUPPORT								
	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	TOTAL
REALLOCATIONS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
EXTRAMURAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TUITION	\$50,880	\$101,760	\$254,400	\$305,280	\$356,160	\$407,040	\$457,920	\$1,933,440
<b>TOTAL</b>	<b>\$50,880</b>	<b>\$101,760</b>	<b>\$254,400</b>	<b>\$305,280</b>	<b>\$356,160</b>	<b>\$407,040</b>	<b>\$457,920</b>	<b>\$1,933,440</b>
ENROLLMENT PROJECTIONS								
<i>Note: "New Enrollment Headcount" is defined as unduplicated counts across years.</i>								
	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	6-YEAR AVERAGE
FULL-TIME HEADCOUNT	Year 1 - No data reporting required	15	25	30	35	40	45	31.7
PART-TIME HEADCOUNT	Year 1 - No data reporting required	0	0	0	0	0	0	0
TOTAL HEADCOUNT	Year 1 - No data reporting required	15	25	30	35	40	45	31.7
NEW ENROLLMENT HEADCOUNT	Year 1 - No data reporting required	10	15	15	15	20	20	15.8
DEGREE COMPLETION PROJECTIONS								
<i>Note: Do not count Lead "0"s and Lead 0 years in computing the degree completions projections average.</i>								
	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	AVERAGE
DEGREE COMPLETION PROJECTIONS	Year 1 - No data reporting required	2	3	10	15	15	17	10.3

## Attachment 2

### Summary of Background Information

#### Bachelor of Science in Business Administration in Management Troy University

**Role:** The proposed program is within the instructional role recognized for Troy University (TROY).

**Program Description:** Offered by the College of Business, the proposed BSBA in Management will build upon the existing Management Concentration within the Global Business Major that has been one of the most popular concentration options. The move to a full major will allow a greater depth of Management knowledge for students. This program will allow students the option to specialize in areas that align with their career goals, including Data Analytics; Entrepreneurship; Hospitality, Tourism, and Event Management; Human Resource Management; Marketing; Promotion; Risk Management and Insurance; Sport Management; and Supply Chain Management. A focus of the program will be on helping students find and complete internships.

**Student Learning Outcomes:** Graduates of the BSBA in Management will demonstrate the following abilities:

1. Understand of fundamental management principles and theories.
2. Apply soft management skills at the individual, interpersonal, and group level.
3. Critically address organizational challenges and make optimal decisions.
4. Apply ethical principles in organizational settings.

**Administration:** The program will be administered by the Sorrell College of Business, Dr. Judson Edwards, Dean; and the Department of Management, HRM, and Law, Dr. Shelley Davis, Chair.

**Peer Review:** The program proposal was available for review by the College and University Chief Academic Officers (CUCAO). One response was received indicating support for the proposed program.

**Public Review:** The revised program proposal was posted on the Commission website from October 8, 2024 to October 28, 2024 (twenty days) for public review and comments. No comments were received.

**Similar Programs:** All fourteen of Alabama's public universities offer undergraduate majors at CIP 52.0201, which focus on Business Administration and/or Management. An undergraduate major in Management is considered a core offering for Colleges of Business with specialized accreditation, and therefore, similarity of offerings is expected.

**Relationship to Existing Coursework:** TROY currently offers a BSBA in Global Business at CIP 52.0201, which includes concentrations in Management and Human Resources Management. These concentrations will be transferred to the proposed program. TROY indicates that extending the Management curriculum to a full major will provide greater depth in an area of concentration that has been popular with students. Some courses from the existing BSBA in Global Business will be shared with this program, along with faculty and other resources that support all of TROY's undergraduate offerings in the Sorrell College of Business.

**Collaboration:** No collaborations with institutions outside Troy University are currently planned.

**Accreditation:** The proposed BSBA will fall under existing accreditation for TROY's Sorrell College of Business through the Association to Advance Collegiate Schools of Business (AACSB), and the new program will be added to the annual survey of programs but will not require further review or notification.

**ALABAMA COMMISSION ON HIGHER EDUCATION**

Friday, December 13, 2024

**Admissions:** Students must meet all requirements for undergraduate admission to TROY’s Business programs.

**Mode of Delivery:** Courses for the program will be delivered primarily face-to-face on the main campus. Some courses, primarily elective options, may be offered online only through TROY Online.

**Curriculum:** This program will allow students the option to specialize in areas related to Management that will align with their career goals, including: Data Analytics; Entrepreneurship; Hospitality, Tourism, and Event Management; Human Resource Management; Marketing; Promotion; Risk Management and Insurance; Sport Management; and Supply Chain Management.

<b>Program Completion Requirements:</b>	
Credit hours required in general education courses	45
Credit hours required in program courses	61
Credit hours required in program electives/concentrations/tracks	12
Credit hours required in free electives	2
<b>Total credit hours required for completion</b>	<b>120</b>

Work-based learning is encouraged but not required. Students will have the opportunity to complete at least one internship course (MGT 4499 Management Internship), which is the only new course developed for this program.

**Industry Need:** The proposed program is designed to prepare graduates for employment in the following occupations as classified within the Standard Occupational Code (SOC) system, all of which are included on the 2023-2024 Statewide In-Demand Occupations List:

- 1) General and Operations Managers (SOC 11-1021)
- 2) Human Resources Specialists (SOC 13-1071)
- 3) Management Analysts (SOC 13-1111)

**Student Demand:** TROY indicates that the Management concentration within the BSBA in Global Business is the most popular. Current BSBA students taking one of three management courses were surveyed in Fall 2024 about their interest in a standalone Management major. Of the possible 148 students, 121 students responded (response rate = 81.8%). Of the 121 respondents, 35.5% indicated they would likely choose the new major if they were just beginning their degree and had the option, while 43.8% indicated maybe/not sure.

**Resources:**

Personnel:

Employment Status of Program Personnel		Personnel Information	
		Count from Proposed Program Department	Count from Other Departments
<b>Current</b>	Full-Time Faculty	18	22
	Part-Time Faculty	4	8
	Administration		
	Support Staff		
<b>New to be Hired</b>	Full-Time Faculty		
	Part-Time Faculty		
	Administration		
	Support Staff		



Assistantships: No new assistantships will be offered for the proposed program.

Equipment: No new equipment will be required for the proposed program.

Facilities: No new facilities will be required for the proposed program.

Library: TROY's collections are sufficient to support the proposed program. The Troy Library subscribes to the two leading business and management databases: Business Source Ultimate from EBSCO, which includes 1,915 active full-text, peer-reviewed journals with no embargo, and ABI/Inform from ProQuest, featuring 927 active full-text, peer-reviewed journals with no embargo. Additional specialized databases in this field are A to Z International Business, Data Axle, EconLit with Full Text, Gale OneFile: Business, IBISWorld, Mergent Archives, and Mergent Online. For high-quality, broad-based resources, the library also offers Academic Search Ultimate, Sage Journals, ScienceDirect (from Elsevier), Scopus, and Wiley Online Library.

**Program Budget:** The proposal projects that no new funds will be required to support the program over the first seven years. The program is expected to generate \$1,933,440 through tuition and fees.

**Attachment 3**

Troy University  
Bachelor of Science in Business Administration in Management

Course Number and Title	Number of Credit Hours	* If New Course
<b>General Education Courses</b>	<b>45</b>	
ENG 1101 Composition and Modern English I	3	
ENG 1102 Composition and Modern English II	3	
Area II: Hum/Fine Art (Literature Course)	3	
Area II: Hum/Fine Art (Expanded Historical/Cultural Scope in Fine Arts)	3	
Area II: Hum/Fine Art (Two courses with expanded historical and cultural scope in the Humanities/Fine Arts disciplines)	6	
MTH 1112 Pre-calculus Algebra	3	
Area III: Science (Two classes/labs from the following disciplines: Biology, Chemistry, Physics, Physical Science, or other Science areas)	8	
ECO 2251 Principles of Macroeconomics	3	
ECO 2252 Principles of Microeconomics	3	
Area IV: History/Social Science (History course)	3	
Area IV: History/Social Science (Social Science course)	3	
TROY 1101 The University Experience	1	
IS 2241 Computer Concepts and Applications	3	
<b>Program Courses</b>	<b>61</b>	
BUS 1101 Orientation to Sorrell College of Business	1	
ACT 2291 Principles of Accounting I	3	
BUS 2215 Research for Business Professionals	3	
LAW 2221 Legal Environment of Business	3	
MGT 3300 Principles of Management	3	
MKT 3300 Principles of Marketing	3	
QM 2241 Business Statistics	3	
RMI 2201 Introduction to Risk in Business	3	
BUS 3382 Business Communication	3	
FIN 3331 Managerial Finance	3	
IS 3310 Introduction to Information Systems & Data Analytics	3	
QM 3345 Operations Management	3	
BUS 4476 Strategic Management	3	
MGT 4472 Organizational Behavior	3	
MGT 4440 Developing and Leading Effective Teams	3	
MGT 4450 Corporate Social Responsibility and Sustainability	3	

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HRM 3375 Global Human Resource Management	3	
MGT 4479 Management Seminar	3	
<b>Select two courses from the following:</b>	6	
MGT 4499 Management Internship	3	*
Any upper-level BUS, MGT, or HRM course	3	
MKT 4465 Supply Chain Management	3	
QM 3342 Decision-Making & Data Analytics	3	
<b>Program Electives/Concentrations/Tracks (See concentrations below)</b>	12	
<b>Free Electives</b>	2	
<b>Total Required Hours for BS Degree:</b>	120	

**Business Electives Option:**

Course Number and Title	Number of Credit Hours	* If New Course
Take 12 hours of upper-level business electives that align with career interests.	12	
<b>Total Required Hours for BS Degree with General Electives Option:</b>	120	

**Data Analytics Specialization:**

Course Number and Title	Number of Credit Hours	* If New Course
IS 3346 Database Management Systems I	3	
DA 4410 Business Data Mining I	3	
DA 4415 Big Data Analytics and Visualization	3	
<i>Choose one course from the following:</i>	3	
IS 3350 Business Programming	3	
DA 4440 Business Data Mining II	3	
<b>Total Required Hours for BS Degree with Data Analytics Specialization:</b>	120	

**Entrepreneurship Specialization:**

Course Number and Title	Number of Credit Hours	* If New Course
ENT 3325 Entrepreneurial Mindset	3	
MGT 4475 Entrepreneurial Management	3	
MKT 3364 Product & Service Innovation	3	
ENT Any upper-level ENT course or other approved elective	3	
<b>Total Required Hours for BS Degree with Entrepreneurship Specialization:</b>	120	

**Hospitality, Tourism, and Event Management Specialization:**

Course Number and Title	Number of Credit Hours	* If New Course
HSTM 2205 Introduction to Hospitality, Tourism and Event Management	3	
<i>Choose three courses from the following:</i>	9	
HSTM 4420 Hospitality, Tourism and Event Management Finance	3	
HSTM 4423 Current Issues in Hospitality, Tourism and Event Management	3	
HSTM 4425 Human Resource Management in Hospitality, Tourism and Events	3	
HSTM 4428 Legal Aspects in Hospitality, Tourism and Event Management	3	
HSTM 4462 Hospitality, Tourism, and Event Marketing	3	
<b>Total Required Hours for BS Degree with Hospitality, Tourism, and Event Management Specialization:</b>	<b>120</b>	

**Human Resource Management Specialization:**

Course Number and Title	Number of Credit Hours	* If New Course
HRM 4455 Employment Law	3	
HRM 4481 Staffing	3	
HRM 4483 Human Resource Development	3	
HRM Any upper-level HRM course	3	
<b>Total Required Hours for BS Degree with Human Resource Management Specialization:</b>	<b>120</b>	

**Marketing Specialization:**

Course Number and Title	Number of Credit Hours	* If New Course
MKT 3364 Product & Service Innovation	3	
MKT 4462 Consumer Behavior	3	
MKT 4464 Marketing Research	3	
MKT Any upper-level MKT course	3	
<b>Total Required Hours for BS Degree with Marketing Specialization:</b>	<b>120</b>	

**Promotion Specialization:**

Course Number and Title	Number of Credit Hours	* If New Course
MKT 3362 Promotion Management	3	
MKT 4461 Professional Selling	3	
MKT 3367 Digital Marketing	3	
MKT Any upper-level MKT course	3	
<b>Total Required Hours for BS Degree with Promotion Specialization:</b>	<b>120</b>	

**Risk Management and Insurance Specialization:**

Course Number and Title	Number of Credit Hours	* If New Course
RMI 3335 Principles of Risk Management and Insurance	3	
RMI 3348 Property and Casualty Insurance	3	
RMI 4442 Insurance Operations	3	
RMI 4440 Corporate Risk Management	3	
<b>Total Required Hours for BS Degree with Risk Management and Insurance Specialization:</b>	<b>120</b>	

**Sport Management Specialization:**

Course Number and Title	Number of Credit Hours	* If New Course
HSTM 2255 Intro to Sport Management	3	
<i>Choose three courses from the following:</i>	9	
HSTM 3335 Facility Management	3	
HSTM 3353 Legal Aspects in Sport Management	3	
HSTM 4430 Sport Marketing	3	
HSTM 4431 Analytics in Hospitality, Sport, Tourism, and Event Management	3	
HSTM 4435 Current Issues in Sport Management	3	
HSTM 4440 Governance and Policy in Sport	3	
HSTM 4451 Sport Finance	3	
<b>Total Required Hours for BS Degree with Sport Management Specialization:</b>	<b>120</b>	

**Supply Chain Management Specialization:**

Course Number and Title	Number of Credit Hours	* If New Course
MKT 4465 Supply Chain Management	3	
MGT 4430 Purchasing Management	3	
QM 3342 Decision-Making & Data Analytics	3	
<i>Choose one course from the following:</i>	3	
MGT 4460 Introduction to Project Management	3	
ACT 3395 Managerial/Cost Accounting I	3	
<b>Total Required Hours for BS Degree with Supply Chain Management Specialization:</b>	<b>120</b>	

DECISION ITEM: F-2b

Troy University, Bachelor of Science in Business Administration  
in Risk Management and Insurance (CIP 52.0215)

Staff Presenter:

Dr. Robin McGill  
Deputy Director for Academic Affairs

Staff Recommendation:

That the Commission approve the proposed Bachelor of Science in Business Administration (BSBA) in Risk Management and Insurance.

The program will have the implementation date and post-implementation conditions listed below:

**Implementation Date:** The proposed program will be implemented in Fall 2025. Based on Commission policy, the proposed program must be implemented by September 1, 2027, or Commission approval will expire. The institution must notify the Commission in writing when the program is implemented or if there is any delay in implementation.

The program will have the implementation date and post-implementation conditions listed below:

**Post-Implementation Conditions:**

1. That the annual average new enrollment headcount beginning 2026-27 will be at least 9.4, based on the Commission's "Operational Policy on the Approval of New Programs of Instruction and Requirements for Post-Implementation Monitoring" (Administrative Code 300-2-1-.04).
2. That the annual average number of graduates for the period 2026-27 through 2031-32 (six-year average) will be 7.5, based on the adopted graduation requirements as stated in the Code of Alabama 16-5-8(a)(2).
3. That information regarding an overall assessment of the program be provided, particularly as related to objectives and assessment measures stated in the proposal, including also data on related employment and pursuit of related graduate study.

Troy University (TROY) will be required to phase out the program if any of the post-implementation conditions are not met. The institution must present documentation regarding the post-implementation conditions, as well as a general assessment of the program, in a report submitted to the Commission no later than September 1, 2032.

Background:

The Code of Alabama, 16-5-8 (c) states that the governing boards of public institutions of higher education in this state and the campuses under their governance or supervision shall not undertake the establishment of a new unit or program of instruction for academic credit with state funds before submitting plans for the new unit or program to the Commission for its review, evaluation, and approval.

Staff recommendation for approval is based on the following rationale:

1. The proposed BSBA in Risk Management and Insurance will convert an existing concentration within the BSBA in Global Business to a standalone degree and will not require any additional resources to implement.
2. The proposed program will prepare graduates for employment in careers such as Insurance Sales Agents (SOC 41-3021), which appear on the 2023-2024 Statewide In-Demand Occupations List.
3. The proposal includes three letters of support from potential employers attesting to the need for this program.

Supporting Documentation:

1. New Academic Degree Program Proposal Summary, attached.
2. Summary of Background Information, attached.
3. Curriculum for Proposed Program, attached.
4. Troy University proposal, dated September 11, 2024, with supplementary information. Available upon request.
5. "Evaluation and Review of New Instructional Program Proposals of Public Postsecondary Institutions," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.03. Available upon request.
6. Commission's "Operational Policy on the Approval of New Programs of Instruction and Requirements for Post-Implementation Monitoring" (Administrative Code 300-2-1-.04). Available upon request.

**Attachment 1**

<b>NEW ACADEMIC DEGREE PROGRAM PROPOSAL SUMMARY</b>								
<b>INSTITUTION: Troy University</b>								
<b>PROGRAM: BSBA in Risk Management and Insurance (CIP 52.0215)</b>								
<b>ESTIMATED NEW FUNDS REQUIRED TO SUPPORT PROPOSED PROGRAM</b>								
	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	TOTAL
FACULTY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
STAFF	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FACILITIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LIBRARY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ASSISTANTSHIPS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>SOURCES OF FUNDS AVAILABLE FOR PROGRAM SUPPORT</b>								
	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	TOTAL
REALLOCATIONS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
EXTRAMURAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TUITION	\$152,640	\$305,280	\$457,920	\$610,560	\$712,320	\$814,080	\$814,080	\$3,866,880
<b>TOTAL</b>	<b>\$152,640</b>	<b>\$305,280</b>	<b>\$457,920</b>	<b>\$610,560</b>	<b>\$712,320</b>	<b>\$814,080</b>	<b>\$814,080</b>	<b>\$3,866,880</b>
<b>ENROLLMENT PROJECTIONS</b>								
<i>Note: "New Enrollment Headcount" is defined as unduplicated counts across years.</i>								
	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	6-YEAR AVERAGE
FULL-TIME HEADCOUNT	Year 1 - No data reporting required	30	35	40	50	60	60	45.8
PART-TIME HEADCOUNT	Year 1 - No data reporting required	0	0	0	0	0	0	0
TOTAL HEADCOUNT	Year 1 - No data reporting required	30	35	40	50	60	60	45.8
NEW ENROLLMENT HEADCOUNT	Year 1 - No data reporting required	15	15	20	20	25	25	20
<b>DEGREE COMPLETION PROJECTIONS</b>								
<i>Note: Do not count Lead "0"s and Lead 0 years in computing the degree completions projections average.</i>								
	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	AVERAGE
DEGREE COMPLETION PROJECTIONS	Year 1 - No data reporting required	8	10	10	12	12	12	10.7



## Attachment 2

### Summary of Background Information

#### Bachelor of Science in Business Administration in Risk Management and Insurance Troy University

**Role:** The proposed program is within the instructional role recognized for Troy University (TROY).

**Program Description:** Offered by the College of Business, the proposed BSBA in Risk Management and Insurance (RMI) will prepare students for producer, brokerage, underwriting, claims and risk management roles and teach them to assist individuals and businesses in protecting themselves from catastrophic losses by managing or anticipating risk. Due to the success of TROY's existing RMI concentration within the BSBA in Global Business, it will be separated to a standalone degree. Program coursework includes the principles of underwriting, sales, and claims. Students will be required to complete an internship as part of the program.

**Student Learning Outcomes:** Graduates of the BSBA in Risk Management and Insurance will demonstrate the following abilities:

1. Demonstrate an understanding of property and casualty insurance contracts and concepts.
2. Demonstrate an understanding of insurer operations.
3. Ability to effectively apply the risk management process.

**Administration:** The program will be administered by the Sorrell College of Business, Dr. Judson Edwards, Dean; and the Department of Economics, Marketing, Finance, Entrepreneurship, Risk Management and Insurance, Dr. Courtney Baggett, Chair.

**Peer Review:** The program proposal was available for review by the College and University Chief Academic Officers (CUCAO). One response was received indicating support for the proposed program.

**Public Review:** The revised program proposal was posted on the Commission website from October 8, 2024 to October 28, 2024 (twenty days) for public review and comments. No comments were received.

**Similar Programs:** There are currently no similar full degree programs in the state of Alabama under CIP 52.0215. The following SREB institutions offer related baccalaureate programs in Risk Management and Insurance: Eastern Kentucky University (BBA); Florida State University (BS-RMI); University of Georgia (BBA); University of South Carolina (BSBA); and University of Mississippi (BBA). The University of Alabama offers related undergraduate minors in Actuarial Science and in Risk Management, Insurance, and Financial Services.

**Relationship to Existing Coursework:** Risk Management and Insurance is currently included as a concentration within TROY's BSBA in Global Business (CIP 52.0201). The proposed program will replace and elevate the concentration to its own degree. Elective courses from other business programs such as Marketing, Economics and Finance will be available to the proposed program.

**Collaboration:** No collaborations with institutions outside Troy University are currently planned.

**Accreditation:** All programs within the Sorrell College of Business are accredited by the Association to Advance Collegiate Schools of Business (AACSB), and the new program will be added to the annual survey of programs but will not require further review or notification.

**Professional Licensure/Certification:** No professional certification is required to gain entry-level employment. In order to work as an insurance producer in the state, individuals must be licensed through the Alabama Department of Insurance. Students in the proposed program will be required to take the

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state licensing exam prior to graduation. Students in TROY's existing concentration in Risk Management and Insurance have demonstrated success on the professional licensing exam, with 94% passing in Fall 2023 and 100% passing in Spring 2024.

**Admissions:** Students must meet all requirements for admission to TROY's Business programs.

**Mode of Delivery:** Courses for the program will be delivered face-to-face on the main campus. No degree program requirements may be completed through competency-based assessment.

**Curriculum:** Students will be expected to complete an internship as part of the program, which is the only new course that TROY plans to develop (RMI 4498). Many of the existing students in the program secure experiential learning opportunities in these fields as students, which often lead to full-time employment offers. Those that are unable to participate in an internship program will be required to complete a substitute project or course.

Program Completion Requirements:	
Credit hours required in general education courses	45
Credit hours required in program courses	55
Credit hours required in program electives/concentrations/tracks	18
Credit hours required in free electives	2
Credit hours in required research/thesis	0
<b>Total credit hours required for completion</b>	<b>120</b>

**Industry Need:** The proposed program is designed to prepare graduates for employment in the following occupations as classified within the Standard Occupational Code (SOC) system:

- 1) Insurance Underwriters (SOC 13-2053)
- 2) Insurance Sales Agents (SOC 41-3021, appears on the 2023-2024 Statewide In-Demand Occupations List)
- 3) Claims Adjusters, Examiners, and Investigators (SOC 13-1031)

**Student Demand:** TROY's existing concentration in RMI has experienced a significant increase in enrollment by approximately 80% since August 2022, with 95 students currently enrolled. Additionally, the number of experiential learning opportunities has also increased within this discipline. In 2022, the College supervised fewer than 15 internships, whereas there were approximately 35 in Summer 2024.

**Resources:**

Personnel:

Employment Status of Program Personnel		Personnel Information	
		Count from Proposed Program Department	Count from Other Departments
<b>Current</b>	Full-Time Faculty	2	19
	Part-Time Faculty	1	3
	Administration		
	Support Staff	1	
<b>New to be Hired</b>	Full-Time Faculty	2	
	Part-Time Faculty		
	Administration		
	Support Staff		

The existing concentration requires a total of 18 hours in RMI coursework. The new degree program will require a minimum of 18 hours in RMI coursework and an additional 18 hours of electives, which may be within Risk Management or related disciplines, including Finance and Economics. In order to support the increased instructional demands, TROY is currently advertising for two new Risk Management faculty (one tenure-track and one lecturer), both of which are budgeted from existing faculty lines and will not increase the funds required for the proposed program.

Assistantships: No new assistantships will be offered for the proposed program.

Equipment: No new equipment will be required for the proposed program.

Facilities: No new facilities will be required for the proposed program.

Library: TROY indicates that its collections are sufficient to support the proposed program. The Troy Library subscribes to the two leading business and management databases: Business Source Ultimate from EBSCO, which includes 1,915 active full-text, peer-reviewed journals with no embargo, and ABI/inform from ProQuest, featuring 927 active full-text, peer-reviewed journals with no embargo. Additional specialized databases in this field are A to Z International Business, Data Axle, EconLit with Full Text, Gale OneFile: Business, IBISWorld, Mergent Archives, and Mergent Online. For high-quality, broad-based resources, the library also offers Academic Search Ultimate, Sage Journals, ScienceDirect (from Elsevier), Scopus, and Wiley Online Library. The Sorrell College of Business also subscribes independently of the library to S&P Global Market Intelligence, a resource that provides company and asset-level data of both public and private companies, including insurance firms.

**Program Budget:** The proposal projects that no new funds will be required to support the program over the first seven years. The program is expected to generate \$3,866,880 through tuition and fees.

**Attachment 3**

Troy University  
 Bachelor of Science in Business Administration in Risk Management and Insurance

Course Number and Title	Number of Credit Hours	* If New Course
<b>General Education Courses</b>	<b>45</b>	
ENG 1101 Composition and Modern English I	3	
ENG 1102 Composition and Modern English II	3	
Area II: Hum/Fine Art (Literature Course)	3	
Area II: Hum/Fine Art (Expanded Historical/Cultural Scope in Fine Arts)	3	
Area II: Hum/Fine Art (Two courses with expanded historical and cultural scope in the Humanities/Fine Arts disciplines)	6	
MTH 1112 Pre-calculus Algebra	3	
Area III: Science (Two classes/labs from the following disciplines: Biology, Chemistry, Physics, Physical Science, or other Science areas)	8	
ECO 2251 Principles of Macroeconomics	3	
ECO 2252 Principles of Microeconomics	3	
Area IV: History/Social Science (History course)	3	
Area IV: History/Social Science (Social Science course)	3	
TROY 1101 The University Experience	1	
IS 2241 Computer Concepts and Applications	3	
<b>Program Courses</b>	<b>55</b>	
BUS 1101 Orientation to Sorrell College of Business	1	
ACT 2291 Principles of Accounting I	3	
BUS 2215 Research for Business Professionals	3	
LAW 2221 Legal Environment of Business	3	
MGT 3300 Principles of Management	3	
MKT 3300 Principles of Marketing	3	
QM 2241 Business Statistics	3	
RMI 2201 Introduction to Risk in Business	3	
BUS 3382 Business Communication	3	
FIN 3331 Managerial Finance	3	
IS 3310 Introduction to Information Systems & Data Analytics	3	
QM 3345 Operations Management	3	
BUS 4476 Strategic Management	3	
RMI 3335 Principles of Risk Management and Insurance	3	
RMI 3348 Property and Casualty Insurance	3	
RMI 4442 Insurance Operations	3	
RMI 4440 Corporate Risk Management	3	

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RMI 4430 Surplus Lines Insurance Operations & Products	3	
RMI 4498 RMI Internship	3	*
<b>Program Electives/Concentrations/Tracks</b>	<b>18</b>	
Any upper-level RMI course	6-18	
FIN 3334 Financial Statement Analysis	3	
FIN 4431 Intermediate Financial Management	3	
FIN 4432 Investments	3	
MKT 4461 Professional Selling	3	
ECO 3353 Money and Banking	3	
ECO 4457 Economics	3	
DA 4410 Business Data Mining	3	
<b>Free Electives (any area of interest including those outside the business field)</b>	<b>2</b>	
<b>Total Required Hours for BS Degree:</b>	<b>120</b>	

DECISION ITEM: F-3

University of South Alabama, Master of Science in Applied Statistics (CIP 27.0601)

Staff Presenter:

Dr. Robin McGill  
Deputy Director for Academic Affairs

Staff Recommendation:

That the Commission approve the proposed Master of Science (MS) in Applied Statistics.

The program will have the implementation date and post-implementation conditions listed below:

**Implementation Date:** The proposed program will be implemented in January 2025. Based on Commission policy, the proposed program must be implemented by January 1, 2027, or Commission approval will expire. The institution must notify the Commission in writing when the program is implemented or if there is any delay in implementation.

The program will have the implementation date and post-implementation conditions listed below:

**Post-Implementation Conditions:**

1. That the annual average new enrollment headcount beginning 2026-27 will be at least 4.7, based on the Commission's "Operational Policy on the Approval of New Programs of Instruction and Requirements for Post-Implementation Monitoring" (Administrative Code 300-2-1-.04).
2. That the annual average number of graduates for the period 2026-27 through 2031-32 (six-year average) will be 3.75, based on the adopted graduation requirements as stated in the Code of Alabama 16-5-8(a)(2).
3. That information regarding an overall assessment of the program be provided, particularly as related to objectives and assessment measures stated in the proposal, including also data on related employment or pursuit of doctoral study in related fields.

The University of South Alabama (USA) will be required to phase out the program if any of the post-implementation conditions are not met. The institution must present documentation regarding the post-implementation conditions, as well as a general assessment of the program, in a report submitted to the Commission no later than September 1, 2032.

Background:

The Code of Alabama, 16-5-8 (c) states that the governing boards of public institutions of higher education in this state and the campuses under their governance or supervision shall not undertake the establishment of a new unit or program of instruction for academic credit with state funds before submitting plans for the new unit or program to the Commission for its review, evaluation, and approval.

Staff recommendation for approval is based on the following rationale:

1. The proposed MS in Applied Statistics will prepare students for careers such as Statisticians, which are included on the Alabama Fast Growing Occupations 2020-2030 and the US Bureau of Labor Statistics Fastest Growing Occupations 2022-2032.
2. The proposed program will extend the statistics offerings at USA to the master's level and will require minimal resources to implement.
3. USA has designed the program to allow doctoral students from other disciplines to complete the degree concurrently, which should provide a steady enrollment pipeline.

Supporting Documentation:

1. New Academic Degree Program Proposal Summary, attached.
2. Summary of Background Information, attached.
3. Curriculum for Proposed Program, attached.
4. University of South Alabama proposal, dated September 2, 2024, with supplementary information. Available upon request.
5. "Evaluation and Review of New Instructional Program Proposals of Public Postsecondary Institutions," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.03. Available upon request.
6. Commission's "Operational Policy on the Approval of New Programs of Instruction and Requirements for Post-Implementation Monitoring" (Administrative Code 300-2-1-.04). Available upon request.

Attachment 1

NEW ACADEMIC DEGREE PROGRAM PROPOSAL SUMMARY								
<b>INSTITUTION: University of South Alabama</b>								
<b>PROGRAM: MS in Applied Statistics (CIP 27.0601)</b>								
ESTIMATED NEW FUNDS REQUIRED TO SUPPORT PROPOSED PROGRAM								
	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	TOTAL
FACULTY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
STAFF	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FACILITIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LIBRARY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ASSISTANTSHIPS	\$54,272	\$54,272	\$54,272	\$54,272	\$54,272	\$54,272	\$54,272	\$379,904
OTHER	\$5,500	\$5,500	\$5,500	\$3,000	\$3,000	\$3,000	\$3,000	\$28,500
<b>TOTAL</b>	<b>\$59,772</b>	<b>\$59,772</b>	<b>\$59,772</b>	<b>\$57,272</b>	<b>\$57,272</b>	<b>\$57,272</b>	<b>\$57,272</b>	<b>\$408,404</b>
SOURCES OF FUNDS AVAILABLE FOR PROGRAM SUPPORT								
	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	TOTAL
REALLOCATIONS	\$28,412	\$0	\$0	\$0	\$0	\$0	\$0	\$28,412
EXTRAMURAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TUITION	\$31,360	\$62,720	\$81,536	\$106,624	\$125,440	\$156,800	\$181,888	\$746,368
<b>TOTAL</b>	<b>\$59,772</b>	<b>\$62,720</b>	<b>\$81,536</b>	<b>\$106,624</b>	<b>\$125,440</b>	<b>\$156,800</b>	<b>\$181,888</b>	<b>\$774,780</b>
ENROLLMENT PROJECTIONS								
<i>Note: "New Enrollment Headcount" is defined as unduplicated counts across years.</i>								
	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	6-YEAR AVERAGE
FULL-TIME HEADCOUNT	Year 1 - No data reporting required	10	13	17	20	25	29	19
PART-TIME HEADCOUNT	Year 1 - No data reporting required	0	0	0	0	0	0	0
TOTAL HEADCOUNT	Year 1 - No data reporting required	10	13	17	20	25	29	19
NEW ENROLLMENT HEADCOUNT	Year 1 - No data reporting required	5	7	10	12	14	15	10.5
DEGREE COMPLETION PROJECTIONS								
<i>Note: Do not count Lead "0"s and Lead 0 years in computing the degree completions projections average.</i>								
	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	AVERAGE
DEGREE COMPLETION PROJECTIONS	Year 1 - No data reporting required	4	6	7	9	11	12	8.1



## Attachment 2

### Summary of Background Information

Master of Science in Applied Statistics  
University of South Alabama

**Role:** The proposed program is within the instructional role recognized for University of South Alabama (USA).

**Program Description:** Offered by the Department of Mathematics and Statistics in the College of Arts and Sciences, the proposed MS in Applied Statistics will provide students with the skills and knowledge in data analysis, problem-solving, and critical thinking, skills that are highly sought after by employers and highly transferable, enabling graduates to switch careers and transition into new industries. A degree in Applied Statistics opens the door to a variety of careers in different industries, including but not limited to finance, healthcare, education, marketing, and government. Organizations are recognizing the value that statisticians can bring to their business in terms of improved decision-making, efficiency, and other gains.

**Student Learning Outcomes:** Graduates of the MS in Applied Statistics will demonstrate the following abilities:

1. Demonstrate ability in computational methods—including basic statistical programming, data analysis, and reproducibility—necessary to do applied data analysis.
2. Demonstrate the ability to use appropriate statistical methodologies for real-world data analysis settings.
3. Evaluate the ethical implications of aspects related to statistical inquiry, including study design, data collection, and data analysis.
4. Develop skills in written communication and oral presentation of statistical findings.

**Administration:** The program will be administered by the College of Arts and Sciences, Dr. Andrzej Wierzbicki, Dean; and the Department of Mathematics and Statistics, Dr. Madhuri Mulekar, Chair.

**Peer Review:** The program proposal was reviewed by the Alabama Council of Graduate Deans (ACGD). One response was received, indicating support for the proposed program.

**Public Review:** The revised program proposal was posted on the Commission website from October 8, 2024 to October 28, 2024 (twenty days) for public review and comments. No comments were received.

**Similar Programs:** The following institutions offer related programs:

- Auburn University, MS in Statistics (CIP 27.0501)
- Auburn University, MAM in Applied Mathematics (CIP 27.0301)
- Auburn University, MS in Data Science and Engineering (CIP 11.0802)
- Troy University, MS in Applied Mathematical Sciences (CIP 27.0301)
- The University of Alabama, MS in Applied Statistics (CIP 27.0601)
- University of Alabama at Birmingham, MS in Biostatistics (CIP 26.1102)

USA indicates that its proposed program differs from other offerings insofar as it will allow flexibility of applications for those fields in which USA has a strong research presence, including Marine Sciences, Toxicology, Biology, and Medicine. In addition, USA plans to structure the MS in Applied Statistics so that doctoral students from other disciplines can enroll concurrently. For example, students with fisheries or environmental assessment interests require a rigorous background in Statistics, and employers want to see a clear demonstration of quantitative analysis skills.

**Relationship to Existing Coursework:** The University currently offers a BS in Mathematics and Statistics (CIP 27.0503) and a Post-Baccalaureate Certificate in Applied Statistics (CIP 27.0601). Coursework for the Post-Baccalaureate Certificate forms the foundation for the full master's degree program. In addition, USA plans to offer two assistantships for students in the proposed program to teach courses at the baccalaureate level.

**Collaboration:** USA is currently in negotiations with Auburn University (AU) for an arrangement that will create a pathway from the proposed master's degree into AU's doctoral program in Statistics. Currently, AU offers Statistics as a concentration within its PhD in Mathematics (CIP 27.0101), but AU is developing a proposal for a standalone PhD in Statistics and Data Science. Under the proposed arrangement, AU would direct some of their applicants (they receive more applications than they can financially support) to USA to complete a master's degree and then continue to Auburn for a PhD.

**Admissions:** Students must meet all requirements for admission to USA's graduate programs.

**Mode of Delivery:** Courses for the program will be delivered mostly online, with other modalities based on student need once the program begins.

**Curriculum:** Students can select either a thesis or non-thesis option for the program. USA plans to develop only two new courses: ST 594 Directed Studies and ST 599 Thesis.

Program Completion Requirements:	
Credit hours required in program courses	6
Credit hours required in program electives/concentrations/tracks	18-24
Credit hours required in free electives	0
Credit hours in required research/thesis	0-6
<b>Total credit hours required for completion</b>	<b>30</b>

The program is intended to be completed in four semesters for full-time students. USA does not plan to enroll part-time students.

**Industry Need:** The proposed program is designed to prepare graduates for employment in the following occupations as classified within the Standard Occupational Code (SOC) system:

- 1) Statisticians (SOC 15-2041) appears on the Alabama Fast Growing Occupations 2020-2030; and the US Bureau of Labor Statistics Fastest Growing Occupations 2022-2032
- 2) Data Scientists (SOC 15-2051)
- 3) Management Analysts (SOC 13-1111) appears on the 2023-2024 Statewide In-Demand Occupations List

According to the US Bureau of Labor Statistics, the employment of statisticians is projected to grow 32% from 2022 to 2032, making it one of the fastest-growing occupations in the country. With such high demand for these skills, graduates with a degree in Applied Statistics also have the potential to be well-paid, with many earning salaries that are well above the average for all occupations. Statisticians can also be hired for their data analysis skills by many different industries and with varying job titles.

**Student Demand:** USA expects that students currently enrolled in the BS in Mathematics and Statistics or the Post-Baccalaureate in Applied Statistics will choose to continue on to complete the master's degree. In addition, a letter of support from Dr. Sean Powers, Director and Professor of USA's Stokes School of Marine and Environmental Sciences, indicates that at least two doctoral students per year would likely enroll in the proposed MS while completing their doctoral studies in Marine and Environmental Sciences. Similar interest in pursuing a concurrent program has been expressed for graduate students in Medicine, Biology and Engineering programs who need the skills offered for statistics. Externally, as described above, USA is collaborating with Auburn University to expand its enrollment pipeline.

**Resources:**

Personnel:

Employment Status of Program Personnel		Personnel Information	
		Count from Proposed Program Department	Count from Other Departments
Current	Full-Time Faculty	6	
	Part-Time Faculty		
	Administration		
	Support Staff	2	
New to be Hired	Full-Time Faculty		
	Part-Time Faculty		
	Administration		
	Support Staff		

Assistantships: Two new teaching assistantships will be offered for the proposed program, which will support the undergraduate BS in Mathematics and Statistics degree and enable existing faculty to take on graduate-level coursework associated with the proposed program.

Equipment: No new equipment will be required for the proposed program.

Facilities: No new facilities will be required for the proposed program.

Library: The University of South Alabama's Library system currently supports a full range of collections which could be used to support the proposed program, including collections that support doctoral programs in fields that rely heavily on statistics as applied to their disciplines.

Other: USA plans to spend between \$3,000 and \$5,500 per year on marketing and recruitment for the program over the first seven years.

**Program Budget:** The proposal projects that \$408,404 in new funds will be required to support the program over the first seven years. The program is expected to generate \$746,368 through tuition and fees, with modest internal reallocations of \$28,412 to support program start-up in Year 1.

**Attachment 3**

University of South Alabama  
 Master of Science in Applied Statistics

<b>Course Number and Title</b>	<b>Number of Credit Hours</b>	<b>* If New Course</b>
<b>Program Courses</b>	<b>6</b>	
ST 540 Statistics in Research I	3	
ST 545 Statistics in Research II	3	
OR		
MA 555 Statistical Analysis I	3	
MA 560 Statistical Analysis II	3	
<b>Program Electives/Concentrations/Tracks</b>	<b>18-24</b>	
<b>Non-Thesis Option (Students must take at least 24 credit hours from the list below)</b>		
<b>Thesis Option (Students must take 18 credit hours from the list below)</b>		
MA 550 Probability	3	
MA 551 Theory of Statistics	3	
MA 567 Operations Research	3	
MA 568 Topics in Operations Research	3	
ST 525 Applied Statistics for Clinical Trials	3	
ST 550 Environmental Statistics	3	
ST 555 Categorical Data Analysis	3	
ST 560 Applied Design and Analysis of Experiments	3	
ST 570 Applied Multivariate Analysis	3	
ST 575 Statistical Computing and Graphics	3	
ST 580 Statistical Learning Technology in Data Science	3	
ST 585 Nonparametric Modeling	3	
ST 590 Special Topic	1-3	
ST 594 Directed Studies	3	
<b>Required Research/Thesis</b>	<b>0-6</b>	
ST 599 Thesis (Thesis Option students only)	6	*
<b>Total Required Hours for MS Degree:</b>	<b>30</b>	

**DECISION ITEM: F-4**

**University of West Alabama, Request to Amend Post-Implementation Conditions: Master of Athletic Training in Athletic Training (CIP 51.0913)**

**Staff Presenter:**

**Dr. Robin McGill**  
Deputy Director for Academic Affairs

**Staff Recommendation:**

That the Commission approve the University of West Alabama's request to amend the post-implementation conditions for its Master of Athletic Training (MAT) in Athletic Training (CIP 51.0913) to extend the post-implementation monitoring period through Academic Year 2028-29 and require a new post-implementation report to be submitted by September 1, 2029.

**Background:**

The University of West Alabama (UWA) received Commission approval to offer the MAT in Athletic Training on September 9, 2016. Program implementation was planned for Spring 2017 but was delayed until Summer 2020. The program earned specialized accreditation through the Commission on Accreditation of Athletic Training Education (CAATE) in Spring 2022.

A post-implementation report was submitted on time to ACHE indicating that program has not yet met its condition for new enrollments or for graduates. The Code of Alabama 16-5-8(a)(2) sets the minimum viability requirements for master's programs at 3.75 graduates per year on average.

UWA has requested an extension of the post-implementation monitoring period so that the seven-year window for this program would begin when CAATE accreditation was granted in Spring 2022 and continue through Academic Year 2028-29. ACHE staff is recommending approval of the request based on the following rationale:

1. The State of Alabama is experiencing a severe shortage of licensed athletic trainers, and the Alabama Board of Athletic Trainers has expressed an interest in partnering with ACHE to expand the pipeline of qualified professionals across the state.
2. Implementation of UWA's MAT program was delayed in part due to changes in educational standards for professional licensure established by CAATE.
3. Even with the delayed implementation, UWA was successful in earning CAATE accreditation in Spring 2022, and program enrollment has grown over the most recent two cohorts.

**Supporting Documentation:**

1. Post-implementation report submitted September 1, 2024, attached.
2. Commission's "Operational Policy on the Approval of New Programs of Instruction and Requirements for Post-Implementation Monitoring" (Administrative Code 300-2-1-.04). Available upon request.

## Attachment 1 Post-Implementation Report

**Due Date** 9/01/2024  
**Institution Name** University of West Alabama  
**Program Title** Athletic Training  
**Degree** Master of Athletic Training (MAT)  
**CIP** 51.0913  
**Date Commission Approved** September 9, 2016  
**Proposed Implementation Date** Spring 2017  
**Actual Implementation Date** Summer 2020

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### Average New Enrollment and Graduate Requirements

<b>Degree</b>	<b>Average New Enrollments</b>	<b>Average Graduates</b>
Long Certificate (2)	9.4	7.5
Associate degree (3)	9.4	7.5
Baccalaureate degree (5)	9.4	7.5
Master's degree (7)	4.7	3.75
Education Specialist (8)	3.75	3.0
Terminal sub-doctoral degree (ex. MFA) (8)	3.75	3.0
Doctorate degree (17, 18, 19)	2.8	2.25

(IPEDS Level)

For more guidance on post-implementation reporting,  
go to [Alabama Administrative Code \(state.al.us\)](http://Alabama Administrative Code (state.al.us))

- 1) **Annual new enrollment headcount: Divide total number of new admissions by number of years >0 for average.**

<b>Master's</b>			
	<b>Reporting Year</b>	<b>New Enrollments</b>	<b>Total Enrollment</b>
Year 1 (optional)	2018-2019	0	0
Year 2	2019-2020	0	0
Year 3	2020-2021	3	3
Year 4	2021-2022	2	5
Year 5	2022-2023	1	3
Year 6	2023-2024	4	5
Year 7	2024-2025	4	6
	<b>Sum:</b>	<b>14</b>	<b>21</b>
	<b>Average:</b>	<b>2.8</b>	
	<b>Average Required:</b>	<b>4.7</b>	<b>Info Only</b>
		<b>Not Met</b>	

**If this condition was not met, provide a thorough rationale explaining why not and what specific steps are being taken/will be taken to assure that the condition will be met in the future.**

This condition was not met due to a variety of reasons, particularly from an external aspect, and several steps have been taken to address it from an internal aspect. While the program was initially approved to begin in the spring of 2017, we elected to postpone taking applications until 2020. We opted to focus our efforts on continuing accreditation by the Commission on Accreditation of Athletic Training Education (CAATE) for our Bachelor of Athletic Training Program, which involved submission of a self-study and subsequent site visit, with continuing accreditation awarded in June 2019. Additionally, it was publicized in advance that the standards for accreditation would be substantially changing with the publication of the 2020 CAATE Standards for Accreditation for Professional Programs in Athletic Training, so we purposely waited for this so that we could put all of these changes in place as we sought CAATE accreditation for the Master of Athletic Training.

With the undergraduate program successful in achieving continuing accreditation and the new 2020 standards released, we turned our attention to updating the design of the Master of Athletic Training to meet these standards, enrolled our first cohort in July 2020, and submitted our Self Study by July 2021. CAATE requires that all master's programs must be two years in length and that the initial site visit be no sooner than near the end of the first two-year period after most of the classes have been taught at least once. We concluded our initial accreditation site visit on December 1, 2021 and on May 12, 2022 received the awarding of initial accreditation retroactive to December 1, 2021, which allowed our first cohort to graduate from an accredited program in May of 2022 and be eligible to sit for the Board of Certification examination.

Since we were not able to publicize our accreditation until mid-May of 2022, we faced difficulty in

successfully attracting students to our program for the cohorts beginning in Summer 2020, 2021, and 2022. We feel that another very significant factor is that much of the general public was not fully aware that effective Fall 2022, the only route for new enrollees toward Board of Certification eligibility was to graduate from a CAATE-accredited master's program. Most athletic trainers prior to this time became certified through a CAATE-accredited baccalaureate program.

Another significant factor was the COVID pandemic. Many athletic trainers, particularly in the collegiate and clinical setting, were laid off with the onset of the pandemic, which made the profession unattractive. In Alabama, one of major employers of athletic trainers in the clinical and secondary school setting laid off the majority of their athletic trainers, whereas others elected to furlough or cut them back significantly.

The factors of having to obtain a master's degree combined with the effects of COVID had a significant effect across most of the nation, with very few programs reaching their desired cohort size.

Fortunately, the outlook is gradually improving in that there has been an explosion of new employment opportunities in athletic training, particularly in the industrial, military, and physician practice settings, but also more recently in the collegiate and secondary school settings. As a result, we now have more job opportunities, better employment and work conditions, and higher salaries. We are now facing an unprecedented shortage in the profession, which should gradually increase enrollment in accredited master's programs.

At UWA we have taken several steps to increase interest and enrollment in our program. While we do have certain prerequisites required by CAATE, we did initially require a greater number of prerequisite courses than CAATE required and have now adjusted these down to increase our candidate pool. We have also increased the opportunity for students accepted into the program to take some of the prerequisites during the first year of the program, if needed, whereas initially these were more limited and had to be completed by the end of the second semester. Initially we also required that all applicants utilize the Athletic Training Common Application System (ATCAS), which required a fee to utilize. We have now changed this where students can opt to use either the ATCAS system or the UWA MAT application from our website at no cost.

We have also formed a Master of Athletic Training Advisory Board, consisting of the program director, the clinical education coordinator, an unaffiliated health care educator, an unaffiliated dean, and three athletic training preceptors not directly employed by UWA. This board met recently with some very productive results, mainly aimed at improving the visibility of our program and developing strategies for recruitment including enhancing our website, recruiting materials and developing collaborative agreements and arrangements with other universities, community colleges and secondary schools within Alabama and neighboring states. An aspect of this still under development is collaborative partnership agreement, whereby students may be guaranteed admission to our program if they meet certain criteria. To help with these efforts we have recently reassigned the duties of one of our athletic training faculty members to allow her to selectively visit campuses of these potential partnering institutions to further develop these relationships with their faculty, administration and prospective students. We also intend to utilize a new developed graduate student housing scholarship for out-of-state students.

Within UWA, we have also initiated a modified version of our previous Bachelor of Athletic Training major that directly prepares students beginning with their freshmen year for eventual direct enrollment into the Master of Athletic Training at conclusion of their junior year. Although this version of the bachelor's program cannot lead to professional certification like the previous CAATE-accredited version, it does prepare them very well for acceptance into our MAT and allows completion of both degrees within five years instead of the six required by the traditional route.



**2) Average number of graduates: Divide total number of graduates by number of years >0 for average.**

<b>Master's</b>		
	<b>Reporting Year</b>	<b>Graduates</b>
Year 1 (optional)	2018-2019	0
Year 2	2019-2020	0
Year 3	2020-2021	0
Year 4	2021-2022	3
Year 5	2022-2023	1
Year 6	2023-2024	0
Year 7	2024-2025	0
<b>Sum:</b>		<b>4</b>
<b>Average:</b>		<b>2</b>
<b>Average Required:</b>		<b>3.75</b>
		<b>Not Met</b>

**If this condition was not met, provide a thorough rationale explaining why not and what specific steps are being taken/will be taken to assure that the condition will be met in the future.**

The first cohort of three students all successfully completed the program and graduated. With the second cohort of two students, one completed the program and graduated, and the other student failed to continue meeting the program academic requirements, changed to a different program and graduated. The third cohort consisting of one student was ultimately dismissed due to academic misconduct. The fourth cohort began with four students. Two are in progress of completing their second year. One student was unable to continue due to financial limitations and elected to withdraw. The fourth student, a single parent, lost her child care support and elected to withdraw. The fifth cohort of four students just successfully completed their first semester, all with a 4.00 GPA and are well on their way toward success.

The steps to address this condition were outlined above under the rationale for increasing enrollment.

**3) Percentage of graduates employed in field:**

**Provide evidence that at least 75% of the graduates were successful in acquiring related employment (or continuing their education). Response is required.**

*Note: This will be considered as informational/notification only and will not be a consequential consideration in evaluating attaining/ meeting post-implementation.*

100% of the graduates are successfully employed in the profession of athletic training.

**4) Brief Program Assessment:**

**Provide an overall assessment of the program, including the objectives, learning outcomes, and assessment measures stated in the proposal and approved by the Commission. Include brief commentary on any issues or successes for the program, as well as any significant changes made in the post-implementation period.**

The program is performing well in terms of reaching its outcomes related to successful graduates and preparing students to pass the Board of Certification exam on the first attempt, obtain employment, and have success in the profession. The only real challenge is successfully recruiting enough acceptable students who meet or exceed the admission criteria and can obtain the appropriate finances to complete the program on a full-time basis.

Below are the initial student learning outcomes and the results:

- a) Demonstrate a sound knowledge of risk factors that may be encountered by the physically active population and be able to implement a risk management program, a prevention program, and manage a health care facility.

Corresponds to Athletic Training Domain I-- Risk Reduction, Wellness and Health Literacy. Individual Student Percentage Scores were 95, 89, 89, 71, for an average of 86. Also corresponds to Domain V-- Health Care Administration and Professional Responsibility. Individual Student Percentage Scores were 85, 90, 80, 70, for an average of 81.25.

- b) Demonstrate the knowledge to recognize, assess and treat the acute injuries and illnesses of athletic and physically active individuals and to provide appropriate medical referral.

Corresponds to Athletic Training Domain II-- Assessment, Evaluation, and Diagnosis. Individual Student Percentage Scores were 95, 97, 95, 88, for an average of 93.75.

- c) Demonstrate the knowledge to plan, implement, document and evaluate the use of therapeutic modalities and therapeutic exercise in the treatment of injuries and illnesses in the athletic and physically active population.

Corresponds to Athletic Training Domain IV-- Therapeutic Intervention. Individual Student Percentage Scores were 64, 79, 87, 62, for an average of 73.

- d) Demonstrate the knowledge to recognize, treat, and refer when appropriate the general medical conditions and disabilities of athletes and others involved in physical activity.

Corresponds to Athletic Training Domain III-- Critical Incident Management. Individual Student Percentage Scores were 88, 88, 88, 74, for an average of 84.5.

**5) Other Conditions**

**Please include the following if listed as a post-implementation condition of approval for your program:**

- **Programs with discipline-specific accreditation are required to show progress toward specialized accreditation and the current accreditation status.**

The program successfully went through the specialized accreditation process through the Commission on Accreditation of Athletic Training Education (CAATE), with completion of the site visit on December 1, 2021. UWA was notified on May 12, 2022 of an initial five-year accreditation retroactive to December 1, 2021.

- **Programs leading to professional licensure should report steps taken to optimize exam pass rates and the licensure pass rate.**

100% of program graduates passed the Board of Certification examination on the first attempt and were subsequently licensed in their respective state.

- **Programs that were likely to reduce new enrollments or graduates from an existing program of study, such as when an option within an existing program becomes a standalone program, should show that the existing program continues to maintain viability in terms of average annual number of graduates.**

Not applicable

**DECISION ITEM: F-5**

Chattahoochee Valley Community College, Associate of Applied Science in Electrical Technology (CIP 47.0105)

Staff Presenter:

Mrs. Kristan White  
Academic Program Analyst

Staff Recommendation:

That the Commission approve the proposed Associate of Applied Science (AAS) in Electrical Technology.

The program will have the implementation date and post-implementation conditions listed below.

**Implementation Date:** The proposed program will be implemented Fall 2025. Based on Commission policy, the proposed program must be implemented by September 1, 2027, or Commission approval will expire. The institution must notify the Commission in writing when the program is implemented or if there is any delay in implementation.

**Post-Implementation Conditions:**

1. That the annual average new enrollment headcount beginning in 2026-27 will be at least 9.4, based on the Commission's "Operational Policy on the Approval of New Programs of Instruction and Requirements for Post-Implementation Monitoring" (Administrative Code 300-2-1-.04).
2. That the annual average number of graduates for the period 2026-27 through 2031-32 (six-year average) will be at least 7.5, based on the adopted graduation rates as stated in the Code of Alabama 16-5-8 (a)(2).
3. That information regarding an overall assessment of the program will be provided, particularly as related to objectives and assessment measures stated in the proposal, including data on related employment and/or acceptance into a baccalaureate program.

Chattahoochee Valley Community College (CVC) will be required to phase out the program if any of the post-implementation conditions are not met. The institution must present documentation regarding the post-implementation conditions, as well as a general assessment of the program, in a report submitted to the Commission no later than September 1, 2032.

Background:

The Code of Alabama, 16-5-8 (c) states that the governing boards of public institutions of higher education in this state and the campuses under their governance or supervision shall not undertake the establishment of a new unit or program of instruction for academic credit with state funds before submitting plans for the new unit or program to the Commission for its review, evaluation, and approval.

Staff recommendation for approval is based on the following rationale:

1. The proposed AAS in Electrical Technology is designed to prepare graduates for employment in occupations on the Statewide In-Demand Occupations List, such as Electronic Equipment Installers and Repairers.
2. This program was initiated as part of a multi-institution grant to enhance workforce training opportunities as part of the Chips for America Initiative which aims to restore US leadership in semiconductor and advanced manufacturing.
3. This proposal includes letters of support from the following partners attesting to the need for this program: Smith and Gray Electric Company and Alatrade.

Supporting Documentation:

1. New Academic Degree Program Proposal Summary, attached.
2. Summary of Background Information, attached.
3. Curriculum for Proposed Program, attached.
4. Chattahoochee Valley Community College proposal, dated May 28, 2024, with supplementary and revised information. Available upon request.
5. "Evaluation and Review of New Instructional Program Proposals of Public Postsecondary Institutions," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.03. Available upon request.
6. Commission's "Operational Policy on the Approval of New Programs of Instruction and Requirements for Post-Implementation Monitoring" (Administrative Code 300-2-1-.04). Available upon request.

**Attachment 1**

<b>NEW ACADEMIC DEGREE PROGRAM PROPOSAL SUMMARY</b>								
<b>INSTITUTION:</b> Chattahoochee Valley Community College								
<b>PROGRAM:</b> Associate of Applied Science in Electrical Technology (CIP 47.0105)								
<b>ESTIMATED NEW FUNDS REQUIRED TO SUPPORT PROPOSED PROGRAM</b>								
	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	TOTAL
FACULTY	\$0	\$31,698	\$32,173	\$32,655	\$33,144	\$33,641	\$34,145	\$197,456
STAFF	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
EQUIPMENT	\$0	\$0	\$30,000	\$0	\$0	\$0	\$30,000	\$60,000
FACILITIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LIBRARY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ASSISTANTSHIPS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	\$0	\$31,698	\$62,173	\$32,655	\$33,144	\$33,641	\$64,145	\$257,456
<b>SOURCES OF FUNDS AVAILABLE FOR PROGRAM SUPPORT</b>								
	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	TOTAL
REALLOCATIONS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
EXTRAMURAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TUITION	\$69,840	\$139,680	\$226,980	\$343,380	\$459,780	\$576,180	\$692,580	\$2,508,420
<b>TOTAL</b>	\$69,840	\$139,680	\$226,980	\$343,380	\$459,780	\$576,180	\$692,580	\$2,508,420
<b>ENROLLMENT PROJECTIONS</b>								
<i>Note: "New Enrollment Headcount" is defined as unduplicated counts across years.</i>								
	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	6-YEAR AVERAGE
FULL-TIME HEADCOUNT	Year 1 - No data reporting required	12	15	20	20	20	20	17.8
PART-TIME HEADCOUNT	Year 1 - No data reporting required	0	0	0	0	0	0	0
TOTAL HEADCOUNT	Year 1 - No data reporting required	12	15	20	20	20	20	17.8
NEW ENROLLMENT HEADCOUNT	Year 1 - No data reporting required	12	15	20	20	20	20	17.8
<b>DEGREE COMPLETION PROJECTIONS</b>								
<i>Note: Do not count Lead "0"s and Lead 0 years in computing the degree completions projections average.</i>								
	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	AVERAGE
DEGREE COMPLETION PROJECTIONS	Year 1 - No data reporting required	4	9	12	15	15	15	11.7

**Attachment 2**  
**Summary of Background Information**

Chattahoochee Valley Community College  
Associate of Applied Science in Electrical Technology

**Role:** The proposed program is within the instructional role for Chattahoochee Valley Community College (CVC).

**Program Description/Objectives:** The proposed AAS in Electrical Technology will provide students with a comprehensive introduction to electronics, circuit design, digital circuitry, and circuit fabrication and testing through various instructional methods. By combining classroom instruction with hands-on training and a cooperative education component, the program will equip students with the skills and knowledge essential for success in advanced manufacturing and the semiconductor industries that require electrical technology expertise.

**Mode of Delivery:** This program will be offered in-person only due to the lab requirements and work-based learning component.

**Work-Based Learning:** Every student in the program will be required to complete a cooperative education course (INT 291) as an integral component of the degree. This will provide graduates with practical experience and hands-on skills that directly prepare them for employment in various occupations related to electronic equipment installation, repair, and maintenance.

**Similar Programs:** The following institutions offer related associate degrees at CIP 47.0105: Beville State Community College, Central Alabama Community College, Lawson State Community College, Lurleen B. Wallace, Northeast Alabama Community College, Northwest Shoals Community College, Reid State Technical College, Shelton State Community College, Southern Union Community College, Wallace State Community College--Dothan, and Wallace State Community College--Hanceville. The proposed program will serve east central Alabama and tailor its curriculum around applications in the growing semiconductor industry.

**Relationship to Existing Offerings:** CVC currently offers an AAS in Applied Technology--Industrial Maintenance (CIP 15.0613). It is not anticipated that the proposed program would reduce enrollments in the existing program because the focus will be on electrical skills needed in the advanced manufacturing/semiconductor workforce. The proposed program will share the same lab space and equipment with the existing program, which will keep the start-up costs low. There will also be two embedded short certificates in the program: Commercial and Industrial Wiring and Industrial Instrumentation.

**Collaboration:** CVC is partnering with five other postsecondary institutions across eastern Alabama and western Georgia to apply for a \$50-million federal grant as part of the Chips for America initiative. CVC has committed to offering an Electrical Technology (ET) program to complement its existing advanced manufacturing programs and open pathways to diverse careers in the semiconductor and advanced manufacturing sector. As part of this effort, CVC and Troy University have agreed to expand their existing articulation agreement to include the ET program, enabling students to seamlessly transfer into Troy University's BS in Electronics Engineering Technology (CIP 15.0399). CVC also has an articulation agreement with Mississippi State University and plans to strengthen it by creating a transfer pathway for ET graduates. This pathway will allow students to enroll in Mississippi State's Bachelor's degree in Industrial Technology Education, which prepares students for supervisory and management roles in production, automation, maintenance, and advanced manufacturing. These partnerships ensure that our students can advance their education and skills while contributing to the growing semiconductor industry.

**Specialized Accreditation:** While no additional education or training is required for entry-level positions within this occupational field, students will be strongly encouraged to pursue industry recognized certifications, such as a mechanical electrical license.

**Public Review:** The revised program proposal was posted on the Commission website from October 8, 2024 to October 28, 2024 (twenty days) for public review and comments. No comments were received.

**Industry Need:** The Electrical Technology program will fulfill a specific industry need in Alabama by addressing the demand for skilled workers in electronic equipment installation, repair, and maintenance roles. The proposed program is designed to prepare graduates for employment in the following occupations:

- **Electronic Equipment Installers and Repairers, Motor Vehicles (SOC 49-2096):** Students will learn to install, troubleshoot, and repair electronic systems and components in motor vehicles. This directly supports the automotive industry in Alabama, where modern vehicles rely heavily on electronic systems for functionality and performance.
- **Electrical and Electronics Installers and Repairers, Transportation Equipment (SOC 42-2093):** Students will learn how to install and maintain electrical and electronic systems in various transportation equipment, such as aircraft, trains, and marine vessels. This aligns with the transportation sector's need for technicians who can ensure the proper functioning and safety of electronic systems in these vehicle
- **Electronic Equipment Installers and Repairers, Commercial and Industrial Equipment (SOC 42-2094, included on the 2023-24 Statewide Demand list):** Students will learn to work with commercial and industrial equipment, including machinery, control systems, and electronic components. This addresses the demand for skilled technicians in manufacturing, utilities, and other industries that rely on complex electrical systems for operations.
- **Equipment Maintenance and Repair:** Semiconductor manufacturing equipment is highly specialized and requires regular maintenance and repair. Graduates from an electrical technology program can work as technicians to ensure the efficient functioning of equipment, reducing downtime and optimizing production output.

Alabama's expanding semiconductor industry, driven by the Chips for Chips initiative, demands a skilled workforce proficient in electrical technology. By offering a specialized program, the initiative can cultivate a pool of graduates equipped with expertise in semiconductor fabrication, electronic circuit design, and equipment maintenance. Graduates of this program will be qualified to contribute to the development and enhancement of manufacturing processes essential for producing high-quality, reliable semiconductor devices on a large scale. Investing in an electrical technology program can contribute to economic growth and job creation in Alabama. Graduates from the program can fill high-demand positions in the semiconductor industry, attracting new businesses, driving local innovation ecosystems, and enhancing the overall competitiveness of the state in the global semiconductor market. Micromize, a semiconductor manufacturer, has agreed to house its headquarters in the Phenix City, Alabama - Columbus, Georgia area and anticipates a need to hire qualified workers from the College's service area. In addition, letters of support from the following potential employers were included with the proposal: Smith and Gray Electric Company and Alatrade.

**Student Demand:** CVC assessed student demand for the Electrical Technology program by analyzing enrollment and coursework patterns within the existing Industrial Maintenance program. The College monitored student enrollment in specific courses relevant to applied technology and industrial maintenance, and in academic years 2022-2023, there were 50+ students enrolled in this related coursework. Based on the current interest, CVC anticipates enrolling 12-15 new students into the proposed program each year over a seven-year period.

**Resources and Facilities:** In collaboration with Troy University, Columbus State University (GA), Columbus Technical College (GA), Auburn University, Tuskegee University, and other workforce development offices in Central Alabama, Chattahoochee Valley is a co-applicant for a \$50 million grant to enhance workforce training opportunities as part of the Chips for America initiative. If CVC does not receive the Chips grant funding, the College remains fully prepared to offer the program with existing facilities and instructors in addition to financial support from a Rural Postsecondary and Economic Development (RPEDS) grant. In excess of \$2 million, this grant will help cover the cost for programs in



the applied technology division of the College, including electrical technology equipment upgrades and replacement along with personnel expenditures.

**Program Budget:** The proposal projects that \$257,456 in new funds for one part-time faculty hire beginning in Year 2, along with equipment upgrades in Years 3 and 7. The program is expected to generate \$2,508,420 through tuition and fees in that same period.

**Attachment 3**

Chattahoochee Valley Community College  
 Associate of Applied Science in Electrical Technology

Course Number and Title	Number of Credit Hours	*If New Course
<b>General Education Courses</b>	<b>21</b>	
ENG 101 Composition and Rhetoric	3	
PSY 200 General Psychology	3	
MTH Mathematics or BIO Natural Science	3	
SPH 106 Fundamentals of Oral Communication or SPH 107 Fundamentals of Public Speaking	3	
HUM 101 Humanities	3	
ORI 105 Orientation and Student Success	3	
CIS 146 Micro Computer Applications	3	
<b>Program Core Courses</b>	<b>48</b>	
ADM 100 Industrial Safety	3	
ELT 241/ILT 231 National Electric Code	3	*
ILT 160 DC Fundamentals	3	*
ILT 161 AC Fundamentals	3	*
ILT 162 Solid State Fundamentals	3	*
ILT 166 Motors and Transformers I	3	*
ELT 117 AC/DC Machines	3	*
ILT 109 Electrical Blueprint Reading I	3	*
ILT 165 Industrial Electronics Control I	3	*
ILT 242 Journeyman Master Prep Exam	3	*
ILT 209 Motor Controls I	3	*
ELT 115 Residential Wiring II	3	*
ELT 118 Commercial -- Industrial Wiring	3	*
ELT 114 Residential Wiring Methods	3	*
ELT 122 Rotating Machinery and Controls	3	*
ILT 108 Introduction to Instrumentation and Process Control	3	*
INT 291 Cooperative Education	3	* WBL
<b>Total Hours Required for AAS Degree:</b>	<b>69</b>	

WBL indicates work-based learning coursework.

DECISION ITEM: F-6

Enterprise State Community College, Certificate in Cosmetology (CIP 12.0401)

Staff Presenter:

Mrs. Kristan White  
Academic Program Analyst

Staff Recommendation:

That the Commission approve the proposed Certificate (CER) in Cosmetology.

The program will have the implementation date and post-implementation conditions listed below.

**Implementation Date:** The proposed program will be implemented Spring 2025. Based on Commission policy, the proposed program must be implemented by January 1, 2027, or Commission approval will expire. The institution must notify the Commission in writing when the program is implemented or if there is any delay in implementation.

**Post-Implementation Conditions:**

1. That the annual average new enrollment headcount beginning in 2026-27 will be at least 9.4, based on the Commission's "Operational Policy on the Approval of New Programs of Instruction and Requirements for Post-Implementation Monitoring" (Administrative Code 300-2-1-.04).
2. That the annual average number of graduates for the period 2026-27 through 2031-32 (six-year average) will be 7.5, based on the adopted graduation requirements as stated in the Code of Alabama 16-5-8(a)(2).
3. That information regarding an overall assessment of the program will be provided, particularly as related to objectives and assessment measures stated in the proposal, including data on professional certification, related employment, and/or further study at the associate level.

Enterprise State Community College (ENT) will be required to phase out the program if any of the post-implementation conditions are not met. The institution must present documentation regarding the post-implementation conditions, as well as a general assessment of the program, in a report submitted to the Commission no later than September 1, 2032.

Background:

The Code of Alabama, 16-5-8 (c) states that the governing boards of public institutions of higher education in this state and the campuses under their governance or supervision shall not undertake the establishment of a new unit or program of instruction for academic credit with state funds before submitting plans for the new unit or program to the Commission for its review, evaluation, and approval.

Staff recommendation for approval is based on the following

rationale:

1. This program is being developed and launched in partnership with the Troy Pike Center for Technology for dually enrolled high school students who are interested in pursuing professional certification in Cosmetology.
2. The proposed Certificate in Cosmetology is designed to prepare graduates for employment as Manicurists and Pedicurists, and Skincare Specialists, both of which are included on the 2023-24 Statewide In-Demand Occupations List.
3. The proposal includes letters of support from local employers and partners attesting to the need for this program in the Wiregrass region of the state.

Supporting Documentation:

1. New Academic Degree Program Application Summary, attached.
2. Summary of Background Information, attached.
3. Curriculum for Proposed Program, attached.
4. Enterprise State Community College proposal, dated September 13, 2024, with supplementary and revised information. Available upon request.
5. "Evaluation and Review of New Instructional Program Proposals of Public Postsecondary Institutions," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.03. Available upon request.
6. "Operational Policy on the Approval of New Programs of Instruction and Requirements for Post-Implementation Monitoring," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.04. Available upon request.

Attachment 1

NEW ACADEMIC DEGREE PROGRAM PROPOSAL SUMMARY								
<b>INSTITUTION:</b> Enterprise State Community College								
<b>PROGRAM:</b> Certificate in Cosmetology (CIP 12.0401)								
ESTIMATED NEW FUNDS REQUIRED TO SUPPORT PROPOSED PROGRAM								
	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	TOTAL
FACULTY	\$8,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$458,000
STAFF	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FACILITIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LIBRARY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ASSISTANTSHIPS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$8,000</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$458,000</b>
SOURCES OF FUNDS AVAILABLE FOR PROGRAM SUPPORT								
	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	TOTAL
REALLOCATIONS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
EXTRAMURAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TUITION	\$53,280	\$101,250	\$116,280	\$131,670	\$147,420	\$163,530	\$180,000	\$893,430
<b>TOTAL</b>	<b>\$53,280</b>	<b>\$101,250</b>	<b>\$116,280</b>	<b>\$131,670</b>	<b>\$147,420</b>	<b>\$163,530</b>	<b>\$180,000</b>	<b>\$893,430</b>
ENROLLMENT PROJECTIONS								
<i>Note: "New Enrollment Headcount" is defined as unduplicated counts across years.</i>								
	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	6-YEAR AVERAGE
FULL-TIME HEADCOUNT	Year 1 – No data reporting required	8	9	10	11	12	13	10.5
PART-TIME HEADCOUNT	Year 1 – No data reporting required	7	8	9	10	11	12	9.5
TOTAL HEADCOUNT	Year 1 – No data reporting required	15	17	19	21	23	25	20
NEW ENROLLMENT HEADCOUNT	Year 1 – No data reporting required	9	10	11	12	13	14	11.5
DEGREE COMPLETION PROJECTIONS								
<i>Note: Do not count Lead "0"s and Lead 0 years in computing the degree completions projections average.</i>								
	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	AVERAGE
DEGREE COMPLETION PROJECTIONS	Year 1 - No data reporting required	6	7	8	9	10	11	8.5

**Attachment 2**  
**Summary of Background Information**

Enterprise State Community College  
Certificate in Cosmetology (CIP 12.0401)

**Role:** The proposed program is within the instructional role for Enterprise State Community College (ENT).

**Program Description/Objectives:** The proposed Certificate in Cosmetology is designed to equip students with the foundational skills necessary to enter and advance in careers in hair styling, skincare, and nail care through educational experiences that include academics, technical proficiency, safety rules and regulations, job-seeking and interview skills, and relevant technology. Graduates will be equipped with the knowledge and techniques needed for professional licensure in the State of Alabama and for employment in salons, spas, and other beauty-related businesses.

**Mode of Delivery:** The program will be delivered in-person at the Troy-Pike Center for Technology dual enrollment site in Troy, Alabama. None of the program requirements may be completed through competency-based assessment.

**Similar Programs:** While there are numerous Cosmetology programs throughout the state, the proposed CER will be the only one to serve Coffee County and meet the needs of local students and service providers.

**Relationship to Existing Offerings:** This program will fall under ENT's Health Sciences Division and be a unique offering for the College. It is being developed and launched in partnership with the Troy Pike Center for Technology for dually enrolled high school students.

**Professional Certification/Licensure:** This program will meet the educational requirements necessary to prepare students for the professional examinations required to become a Licensed Cosmetologist through the State of Alabama Board of Cosmetology.

**Public Review:** The revised program proposal was posted on the Commission website from October 8, 2024 to October 28, 2024 (twenty days) for public review and comments. No comments were received.

**Industry Need:** The proposed program is designed to prepare graduates for employment in the following occupations:

- Manicurists and Pedicurists (SOC 39-5092, included on the 2023-24 Statewide In-Demand Occupations List, with estimated 170 job openings annually)
- Skincare Specialists (SOC 39-5094, included on the 2023-24 Statewide In-Demand Occupations List, with estimated 125 job openings annually)
- Barbers, Hairdressers, Hairstylists and Cosmetologists

An analysis of secondary labor market information for ENT's service area indicates that the region is a hotspot for skincare workers. The national average for an area that size is 47 employees, while the average is 58 in the Enterprise region. In addition, the proposal includes letters of support from three local salons and the Wiregrass Economic Development Agency attesting to the need to expand pathways into the cosmetology profession.

**Student Demand:** This program is being developed and launched in partnership with the Troy Pike Center for Technology (TPCT). Thirty students have submitted applications for the proposed program and eligible students have been identified by the CTE Director and Principal. The enrollment projections submitted are a conservative estimate based on the student interest relayed to Enterprise State by their high school partner. The proposal includes a letter from Dr. Jamie Rich, Asst. Principal of TPCT, in which she explains the schools process for identifying interested students and admitting them to their academy

program. Enterprise State works collaboratively with TPCT to schedule courses which meet the student interest.

**Program Budget:** Initially, dual enrollment courses will be taught by a credentialed adjunct faculty member. In Year 2, ENT plans to hire a full-time faculty member to expand the program. ENT has budgeted \$458,000 to cover all faculty and administrative support over the first seven years. The program will be located at facilities with suitable equipment, which will be provided at no cost to the institution.

**Attachment 3**

Enterprise State Community College  
 Certificate in Cosmetology

Course Number and Title	Number of Credit Hours	*If New Course
<b>General Education Courses</b>	<b>6</b>	
ENG 101/ 131 ENGLISH COMPOSITION I/ BUSINESS ENGLISH	3	
CIS 146 MICROCOMPUTER APPLICATIONS	3	
<b>Program Core Courses</b>	<b>36</b>	
COS 111 INTRODUCTION TO COSMETOLOGY	3	*
COS 112 INTRODUCTION TO COSMETOLOGY LAB	3	*
COS 113 THEORY OF CHEMICAL SERVICES	3	*
COS 114 THEORY OF CHEMICAL SERVICES LAB	3	*
COS 115 HAIR COLORING THEORY	3	*
COS 116 HAIR COLORING LAB	3	*
COS 117 BASIC SPA TECHNIQUES	3	*
COS 118 BASIC SPA TECHNIQUES LAB	3	*
COS 119 BUSINESS OF COSMETOLOGY	3	*
COS 148 NAIL CARE THEORY	3	*
COS 163 FACIAL TREATMENTS	3	*
COS 167 STATE BOARD REVIEW	3	*
<b>Total Hours Required for CER</b>	<b>42</b>	



DECISION ITEM: F-7a

Northeast Alabama Community College, Associate of Applied Science in Diagnostic Medical Sonography (CIP 51.0910)

Staff Presenter:

Mrs. Kristan White  
Academic Program Analyst

Staff Recommendation:

That the Commission approve the proposed Associate of Applied Science (AAS) in Diagnostic Medical Sonography.

The program will have the implementation date and post-implementation conditions listed below.

**Implementation Date:** The proposed program will be implemented in Fall 2025. Based on Commission policy, the proposed program must be implemented by September 1, 2027, or Commission approval will expire. The institution must notify the Commission in writing when the program is implemented or if there is any delay in implementation.

**Post-Implementation Conditions:**

1. That the annual average new enrollment headcount beginning 2026-27 will be at least 9.4, based on the proposal.
2. That the annual average number of graduates for the period 2026-27 through 2031-32 (six-year average) will be at least 7.5, based on the adopted graduation rates as stated in the Code of Alabama 16-5-8 (a)(2).
3. That the program will achieve, or make substantial progress toward, accreditation through the Commission on Accreditation of Allied Health Education Programs (CAAHEP).
4. That information regarding an overall assessment of the program will be provided, particularly as related to objectives and assessment measures stated in the proposal, including data on related employment, pass rates for the national certification exam, and/or acceptance into a baccalaureate program.

Northeast Alabama Community College (NEC) will be required to phase out the program if any of the post-implementation conditions are not met. The institution must present documentation regarding the post-implementation conditions, as well as a general assessment of the program, in a report submitted to the Commission no later than September 1, 2032.

Background:

The Code of Alabama, 16-5-8 (c) states that the governing boards of public institutions of higher education in this state and the campuses under their governance or supervision shall not undertake the establishment of a new unit or program of instruction for academic credit with state funds before submitting plans for the new unit or program to the Commission for its review, evaluation, and approval.

Staff recommendation for approval is based on the following rationale:

1. The proposed program is designed to prepare graduates for entry-level employment as diagnostic medical sonographers, and cardiovascular and radiologic technicians, which are included on the 2023-24 Statewide In-Demand Occupations List.
2. The proposed AAS program will support the expansion of rural healthcare programs in the state and was awarded funding through a FY 2023 state grant to establish Rural Centers for Healthcare Opportunities.
3. This proposal includes letters of support from local and regional institutions and healthcare facilities attesting to the need for the program and providing assurance that adequate clinical sites will be available.

Supporting Documentation:

1. New Academic Degree Program Application Summary, attached.
2. Summary of Background Information, attached.
3. Curriculum for Proposed Program, attached.
4. Northeast Alabama Community College proposal, dated September 10, 2024, with supplemental information. Available upon request.
5. "Evaluation and Review of New Instructional Program Proposals of Public Postsecondary Institutions," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.03. Available upon request.
6. "Operational Policy on the Approval of New Programs of Instruction and Requirements for Post- Implementation Monitoring," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.04. Available upon request.

**Attachment 1**

<b>NEW ACADEMIC DEGREE PROGRAM PROPOSAL SUMMARY</b>								
<b>INSTITUTION:</b> Northeast Alabama Community College								
<b>PROGRAM:</b> Associate of Applied Science in Diagnostic Medical Sonography (CIP 51.0910)								
<b>ESTIMATED NEW FUNDS REQUIRED TO SUPPORT PROPOSED PROGRAM</b>								
	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	TOTAL
FACULTY	\$80,000	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000	\$920,000
STAFF	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$280,000
EQUIPMENT	\$500,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$530,000
FACILITIES	\$575,000	\$0	\$0	\$0	\$10,000	\$0	\$0	\$585,000
LIBRARY	\$2,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$8,000
ASSISTANTSHIPS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER	\$3,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$12,500
<b>TOTAL</b>	<b>\$1,200,500</b>	<b>\$187,500</b>	<b>\$187,500</b>	<b>\$187,500</b>	<b>\$197,500</b>	<b>\$187,500</b>	<b>\$187,500</b>	<b>\$2,335,500</b>
<b>SOURCES OF FUNDS AVAILABLE FOR PROGRAM SUPPORT</b>								
	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	TOTAL
REALLOCATIONS	\$0	\$42,348	\$37,700	\$0	\$0	\$0	\$0	\$80,048
EXTRAMURAL	\$1,195,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,195,000
TUITION	\$72,576	\$145,152	\$149,800	\$217,728	\$217,728	\$217,728	\$217,728	\$1,238,440
<b>TOTAL</b>	<b>\$1,267,576</b>	<b>\$187,500</b>	<b>\$187,500</b>	<b>\$217,728</b>	<b>\$217,728</b>	<b>\$217,728</b>	<b>\$217,728</b>	<b>\$2,513,488</b>
<b>ENROLLMENT PROJECTIONS</b>								
<i>Note: "New Enrollment Headcount" is defined as unduplicated counts across years.</i>								
	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	6-YEAR AVERAGE
FULL-TIME HEADCOUNT	Year 1 - No data reporting required	24	27	33	33	33	33	30.5
PART-TIME HEADCOUNT	Year 1 - No data reporting required	0	0	0	0	0	0	0
TOTAL HEADCOUNT	Year 1 - No data reporting required	24	27	33	33	33	33	30.5
NEW ENROLLMENT HEADCOUNT	Year 1 - No data reporting required	12	12	24	24	24	24	20
<b>DEGREE COMPLETION PROJECTIONS</b>								
<i>Note: Do not count Lead "0"s and Lead 0 years in computing the degree completions projections average.</i>								
	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	AVERAGE
DEGREE COMPLETION PROJECTIONS	Year 1 - No data reporting required	9	18	18	20	20	20	17.5

**Attachment 2**  
**Summary of Background Information**

Northeast Alabama Community College  
Associate of Applied Science in Diagnostic Medical Sonography (CIP 51.0910)

**Role:** The proposed program is within the instructional role for Northeast Alabama Community College (NEC).

**Program Description/Objectives:** The proposed AAS in Diagnostic Medical Sonography (DMS) will prepare students to function as entry-level imaging technicians with instructional support in laboratory, clinical, and work-based learning settings. Students will master competencies in abdominal, obstetrics-gynecology, and vascular sonography. Upon accreditation, graduates of the program will be eligible to take the American Registry for Diagnostic Medical Sonography (ARDMS) examination.

**Mode of Delivery:** Course content will be delivered via a variety of methods, including in-person, hybrid and online formats. Program courses will be taught primarily in-person with laboratory and clinical requirements being met via hands-on learning activities.

**Work-Based Learning:** The proposed program requires four sonography preceptorships. Students will complete required contact hours at a partnering healthcare facility. Local healthcare providers have pledged support for NEC students by facilitating clinical work experiences and hiring graduates.

**Similar Programs:** The following community colleges offer similar AAS programs in Diagnostic Medical Sonography (CIP 51.0910): Gadsden State Community College, Lawson State Community College, Lurleen B. Wallace Community College, Northwest-Shoals Community College, Trenholm State Community College, and Wallace State Community College-Hanceville. Gadsden and Wallace State - Hanceville are the two closest ACCS institutions that offer a similar program but are over 50 and 70 miles away, respectively. According to local healthcare partners, these two programs cannot meet the need for sonographers in NEC's service area.

**Relationship to Existing Offerings:** The proposed DMS Program will expand the four existing Allied Health programs offered at NEC: Medical Assisting (CIP 51.0801), Emergency Medical Services (CIP 51.0904), Dental Hygienist (CIP 51.0802), and Nursing (CIP 51.3801). NEC is also proposing an AAS in Medical Laboratory Technology in conjunction with the DMS program.

**Admissions:** Admission to the DMS program will be competitive, and the number of students accepted will be limited by the number of faculty and clinical facilities available. Meeting minimum requirements will not guarantee acceptance.

**Specialized Accreditation:** NEC intends to seek accreditation through the Commission on Accreditation of Allied Health Education Programs (CAAHEP) and the Joint Review Committee on Education in Diagnostic Medical Sonography (JRC-DMS), which exists to establish, maintain and promote quality standards for educational programs in Diagnostic Medical Sonography (DMS).

**Professional Certification:** Once CAAHEP accreditation is secured, DMS students will be eligible to sit for the American Registry for Diagnostic Medical Sonography exam to become a Registered Diagnostic Medical Sonographer (RDMS). Alabama does not have a state licensure process for medical sonographers. No additional training beyond the AAS degree program and national registry is required for entry-level employment.

**Public Review:** The program was posted on the Commission website from October 8, 2024 to October 28, 2024 (twenty days) for public review and comments. No comments were received.

**Industry Need:** The proposed program is designed to prepare graduates for employment in the following occupations that are included on the 2023-24 Statewide In-Demand Occupations List: Diagnostic Medical

Sonographers (SOC 29-2032); Cardiovascular Technologists and Technicians (SOC 29-2031); and Radiologic Technologists and Technicians (SOC 29-2034). In addition to being in-demand at the state level, Diagnostic Medical Sonography is identified by regional healthcare providers as having a significant shortage of qualified workers. The proposal included letters of support from the following regional healthcare providers, indicating their commitment to provide clinical placements and hire program graduates:

- Huntsville Hospital Health System
- DeKalb Regional Medical Center
- Highlands Medical Center
- Marshall Medical Centers

**Student Demand:** NEC partners with secondary CTE centers in Jackson and DeKalb counties by offering onsite dual enrollment courses in health science and serves over 300 high school students annually. NEC distributed an online survey to these students concerning their interest in pursuing postsecondary degrees in high demand career fields. Of the 265 respondents, 38% indicated an interest in pursuing careers in healthcare. Each CTE center is committed to the expansion of healthcare instruction and will facilitate prerequisite coursework via dual enrollment that leads to entry into the DMS program. Combining the response from high school students with the commitment of local healthcare agencies to hire graduates from the DMS program, the College is confident that adding Diagnostic Medical Sonography as a degree program will not only be successful but will also become a destination for many students seeking careers in the healthcare industry.

**Program Budget:** The proposal projects that \$2,335,500 in new funds will be required to support the program over the first seven years. The program is expected to generate \$1,233,792 through tuition over the seven-year period and will require \$1,195,000 in supplemental start-up funding, along with modest institutional reallocations of \$80,048 over Years 2 and 3 until it reaches full enrollment. In Spring 2024, NEC was awarded \$2.6 million through a FY 2023 state grant to establish Rural Centers for Healthcare Opportunities. NEC will split the funding equally between the proposed AAS in Medical Laboratory Technology and AAS in Diagnostic Medical Sonography. Funds will be used to complete renovations on an existing space, purchase required program equipment, and support faculty and staff salaries in the first year.

The proposal projects the following expenses:

- \$1,200,000 to hire one full-time faculty member, one part-time faculty member, and an administrative position in Year 1 to launch the program.
- \$585,000 to renovate an existing space to facilitate the new program.
- \$500,000 in first-year laboratory equipment costs and then \$5,000 in Years 2-7.
- \$8,000 to add additional library resources for the program (\$2,000 in Year 1 and \$1,000 thereafter).
- \$12,500 in accreditation expenses over the first seven years (\$3,500 for initial accreditation in Year 1 and \$1,500 thereafter).

**Attachment 3**

Northeast Alabama Community College  
 Associate of Applied Science in Diagnostic Medical Sonography (CIP 51.0910)

Course Number and Title	Number of Credit Hours	*If New Course
<b>Core Curriculum</b>	<b>20</b>	
ENG101: English Composition I	3	
BIO 201: Human Anatomy and Physiology I	4	
PHY 115 Technical Physics	4	
MTH 100: Intermediate College Algebra (or higher)	3	
PSY 200: General Psychology	3	
Humanities or Fine Arts Elective	3	
<b>Program Courses</b>	<b>52</b>	
DMS 202: Foundation of Sonography	3	*
DMS 204: Sectional Anatomy	2	*
DMS 205: Abdominal Sonography	4	*
DMS 208: Gynecologic Sonography	4	*
DMS 207: Abdominal Pathology	3	*
DMS 216: Sonographic Principles & Instrumentation	3	*
DMS 220: Obstetrical Sonography I	3	*
DMS 221: Obstetrical Sonography II	3	*
DMS 225: Superficial Sonography	1	*
DMS 229: Sonography Preceptorship I	2	* WBL
DMS 230: Sonography Preceptorship II	3	* WBL
DMS 231: Sonography Preceptorship III	4	* WBL
DMS 232: Sonography Preceptorship IV	5	* WBL
DMS 233: Sonography Lab I	1	*
DMS 240: Sonography Principles and Instrumentation Seminar	2	*
DMS 241: Abdominal and Ob/Gyn Sonography Seminar	3	*
DMS 280: Intro to Vascular Sonography	3	*
DMS 261: Vascular Sonography Techniques	3	*
<b>Total Hours Required for AAS in Diagnostic Medical Sonography</b>	<b>72</b>	

WBL indicates work-based learning coursework.

DECISION ITEM: F-7b

Northeast Alabama Community College, Associate of Applied  
Science in Medical Laboratory Technology (CIP 51.1004)

Staff Presenter:

Mrs. Kristan White  
Academic Program Analyst

Staff Recommendation:

That the Commission approve the proposed Associate of Applied Science (AAS) in Medical Laboratory Technology.

The program will have the implementation date and post-implementation conditions listed below.

**Implementation Date:** The proposed program will be implemented in Fall 2025. Based on Commission policy, the proposed program must be implemented by September 1, 2027, or Commission approval will expire. The institution must notify the Commission in writing when the program is implemented or if there is any delay in implementation.

**Post-Implementation Conditions:**

1. That the annual average new enrollment headcount beginning 2026-27 will be at least 9.4, based on the proposal.
2. That the annual average number of graduates for the period 2026-27 through 2031-32 (six-year average) will be at least 7.5, based on the adopted graduation rates as stated in the Code of Alabama 16-5-8 (a)(2).
3. That the program will achieve, or make substantial progress toward, accreditation through the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS).
4. That information regarding an overall assessment of the program will be provided, particularly as related to objectives and assessment measures stated in the proposal, including data on related employment, pass rates for the national certification exam, and/or acceptance into a baccalaureate program.

Northeast Alabama Community College (NEC) will be required to phase out the program if any of the post-implementation conditions are not met. The institution must present documentation regarding the post-implementation conditions, as well as a general assessment of the program, in a report submitted to the Commission no later than September 1, 2032.

Background:

The Code of Alabama, 16-5-8 (c) states that the governing boards of public institutions of higher education in this state and the campuses under their governance or supervision shall not undertake the establishment of a new unit or program of instruction for academic credit with state funds before submitting plans for the new unit or program to the Commission for its review, evaluation, and approval.

Staff recommendation for approval is based on the following rationale:

1. The proposed program is designed to prepare graduates for entry-level employment as medical laboratory technicians, which are included on the 2023-24 Statewide In-Demand Occupations List.
2. The proposed AAS program will support the expansion of rural healthcare programs in the state and was awarded funding through a FY 2023 state grant to establish Rural Centers for Healthcare Opportunities.
3. This proposal includes many letters of support from local and regional institutions and healthcare facilities attesting to the need for the program and providing assurance that adequate clinical sites will be available.

Supporting Documentation:

1. New Academic Degree Program Application Summary, attached.
2. Summary of Background Information, attached.
3. Curriculum for Proposed Program, attached.
4. Northeast Alabama Community College proposal, dated September 10, 2024, with supplemental information. Available upon request.
5. "Evaluation and Review of New Instructional Program Proposals of Public Postsecondary Institutions," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.03. Available upon request.
6. "Operational Policy on the Approval of New Programs of Instruction and Requirements for Post- Implementation Monitoring," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.04. Available upon request.



Attachment 1

NEW ACADEMIC DEGREE PROGRAM PROPOSAL SUMMARY								
<b>INSTITUTION:</b> Northeast Alabama Community College								
<b>PROGRAM:</b> Associate of Applied Science in Medical Laboratory Technology (CIP 51.1004)								
ESTIMATED NEW FUNDS REQUIRED TO SUPPORT PROPOSED PROGRAM								
	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	TOTAL
FACULTY	\$80,000	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000	\$920,000
STAFF	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$280,000
EQUIPMENT	\$250,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$280,000
FACILITIES	\$575,000	\$0	\$0	\$0	\$10,000	\$0	\$0	\$585,000
LIBRARY	\$2,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$8,000
ASSISTANTSHIPS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER	\$3,500	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$9,500
<b>TOTAL</b>	<b>\$950,500</b>	<b>\$187,000</b>	<b>\$187,000</b>	<b>\$187,000</b>	<b>\$197,000</b>	<b>\$187,000</b>	<b>\$187,000</b>	<b>\$2,082,500</b>
SOURCES OF FUNDS AVAILABLE FOR PROGRAM SUPPORT								
	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	TOTAL
REALLOCATIONS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
EXTRAMURAL	\$1,195,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,195,000
TUITION	\$72,576	\$145,152	\$149,800	\$217,728	\$217,728	\$217,728	\$217,728	\$1,238,440
<b>TOTAL</b>	<b>\$1,267,576</b>	<b>\$145,152</b>	<b>\$149,800</b>	<b>\$217,728</b>	<b>\$217,728</b>	<b>\$217,728</b>	<b>\$217,728</b>	<b>\$2,433,440</b>
ENROLLMENT PROJECTIONS								
<i>Note: "New Enrollment Headcount" is defined as unduplicated counts across years.</i>								
	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	6-YEAR AVERAGE
FULL-TIME HEADCOUNT	Year 1 - No data reporting required	24	27	33	33	33	33	30.5
PART-TIME HEADCOUNT	Year 1 - No data reporting required	0	0	0	0	0	0	0
TOTAL HEADCOUNT	Year 1 - No data reporting required	24	27	33	33	33	33	30.5
NEW ENROLLMENT HEADCOUNT	Year 1 - No data reporting required	12	12	24	24	24	24	20
DEGREE COMPLETION PROJECTIONS								
<i>Note: Do not count Lead "0"s and Lead 0 years in computing the degree completions projections average.</i>								
	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	AVERAGE
DEGREE COMPLETION PROJECTIONS	Year 1 - No data reporting required	9	18	18	20	20	20	17.5

**Attachment 2**  
**Summary of Background Information**

Northeast Alabama Community College  
Associate of Applied Science in Medical Laboratory Technology (CIP 51.1004)

**Role:** The proposed program is within the instructional role for Northeast Alabama Community College (NEC).

**Program Description/Objectives:** The proposed AAS in Medical Laboratory Technology (MLT) will prepare students, under the supervision of clinical laboratory scientists/medical technologists, to perform routine medical laboratory procedures and tests and to apply preset strategies to record and analyze data. The program will include instruction in general laboratory procedures and skills; laboratory mathematics; medical computer applications; interpersonal and communications skills; and the basic principles of hematology, medical microbiology, immunohematology, immunology, clinical chemistry, and urinalysis.

**Mode of Delivery:** Course content will be delivered via a variety of methods, including in-person, hybrid and online formats. Program courses will be taught primarily in-person with laboratory and clinical requirements being met via hands-on learning activities.

**Work-Based Learning:** The proposed program requires four practicum courses: MLT 294 Medical Laboratory Practicum Hematology and Urinalysis, MLT 295 Medical Laboratory Practicum Microbiology, MLT 296 Medical Laboratory Practicum Immunohematology, and MLT 297 Medical Laboratory Practicum Chemistry and Immunology. Students will complete required contact hours at a partnering healthcare facility. Local healthcare providers have pledged support for NEC students by facilitating clinical work experiences and hiring graduates.

**Similar Programs:** The following community colleges offer similar AAS programs at CIP 51.1004: Bishop State Community College, Calhoun Community College, Coastal Alabama Community College, Chattahoochee Valley Community College, Gadsden State Community College, Jefferson State Community College, Shelton State Community College, Northwest-Shoals Community College, Trenholm State Community College, and Wallace State Community College-Hanceville. The Calhoun program on the Huntsville Campus is over 50 miles from Rainsville, and Wallace State Community College in Hanceville is 74 miles from Rainsville. According to local healthcare partners, these two programs cannot meet the need for MLTs in the College's service area.

**Relationship to Existing Offerings:** The proposed MLT Program will expand the four existing Allied Health programs offered at NEC: Medical Assisting (CIP 51.0801), Emergency Medical Services (CIP 51.0904), Dental Hygienist (CIP 51.0602), and Nursing (CIP 51.3801). NEC is also proposing an AAS in Diagnostic Medical Sonography in conjunction with the MLT program.

**Admissions:** Admission to the MLT program will be competitive, and the number of students accepted will be limited by the number of faculty and clinical facilities available. Meeting minimum requirements will not guarantee acceptance.

**Specialized Accreditation:** NEC intends to seek accreditation through the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS), which reviews and accredits qualified entry-level education programs for medical laboratory technicians. This accreditation will allow graduates to obtain national certification.

**Professional Certification:** Once accredited through NAACLS, the program will enable graduates to be eligible to sit for the certification exam for Medical Laboratory Technicians offered by the American Society for Clinical Pathology Board of Certification (ASCP-BOC) or the American Medical Technologists (AMT) national certification examination. While certification is not required for employment in the State of Alabama, it is preferred by industry.

**Public Review:** The program was posted on the Commission website from October 8, 2024 to October 28, 2024 (twenty days) for public review and comments. No comments were received.

**Industry Need:** The proposed program is designed to prepare graduates for employment as medical and clinical laboratory technologists and technicians (SOC 29-2010), an occupation which is included on the 2023-24 Statewide In-Demand Occupations List. Medical Laboratory Technology is defined as an in-demand career field statewide and is identified by regional healthcare providers as an area with a significant shortage of qualified workers. The proposal included letters of support from the following regional healthcare providers, indicating their commitment to provide clinical placements and hire program graduates:

- Huntsville Hospital Health System
- DeKalb Regional Medical Center
- Highlands Medical Center
- Marshall Medical Centers

**Student Demand:** Northeast partners with secondary CTE centers in Jackson and DeKalb counties by offering onsite dual enrollment courses in health science and serve over 300 high school students annually. NEC distributed an online survey to these students concerning their interest in pursuing post-secondary degrees in high demand career fields. Of the 265 respondents, 38% indicated an interest in pursuing careers in healthcare. Each CTE center is committed to the expansion of healthcare instruction and will facilitate prerequisite coursework via dual enrollment that leads to entry into the MLT program. Combining the response from high school students with the commitment of local healthcare agencies to hire graduates from the MLT program, the College is confident that adding Medical Laboratory Technology as a degree program will not only be successful but will also become a destination for many students seeking careers in the healthcare industry.

**Program Budget:** The proposal projects that \$2,082,500 in new funds will be required to support the program over the first seven years. The program is expected to generate \$1,233,792 through tuition over the seven-year period and will require \$1,195,000 in supplemental start-up funding. In Spring 2024, NEC was awarded \$2.6 million through a FY 2023 state grant to establish Rural Centers for Healthcare Opportunities. NEC will split the funding equally between the proposed AAS in Medical Laboratory Technology and AAS in Diagnostic Medical Sonography. Funds will be used to complete renovations on an existing space, purchase required program equipment, and support faculty and staff salaries in the first year.

The proposal projects the following expenses:

- \$1,200,000 to hire one full-time faculty member, one part-time faculty member, and an administrative position in Year 1 to launch the program.
- \$585,000 to renovate an existing space to facilitate the new program.
- \$250,000 in first-year laboratory equipment costs and then \$5,000 in Years 2-7.
- \$8,000 to add additional library resources for the program (\$2,000 in Year 1 and \$1,000 thereafter).
- \$9,500 in accreditation expenses over the first seven years (\$3,500 for initial accreditation in Year 1 and \$1,000 thereafter).

**Attachment 3**

Northeast Alabama Community College  
 Associate of Applied Science in Medical Laboratory Technology (CIP 51.1004)

Course Number and Title	Number of Credit Hours	*If New Course
<b>Core Curriculum</b>	<b>20</b>	
ENG101: English Composition I	3	
BIO 220: General Microbiology	4	
CHM 104 Introduction to Chemistry I	4	
MTH 100: Intermediate College Algebra (or higher)	3	
PSY 200: General Psychology	3	
Humanities or Fine Arts Elective	3	
<b>Program Courses</b>	<b>45</b>	
MLT 111: Urinalysis and Body Fluids	4	*
MLT 121: Hematology	5	*
MLT 131: Laboratory Techniques	4	*
MLT 141: MLT Microbiology I	5	*
MLT 142: MLT Microbiology II	3	*
MLT 151: MLT Clinical Chemistry	5	*
MLT 161: Integrated Laboratory Simulation	2	*
MLT 181: Clinical Immunology	2	*
MLT 191: MLT Immunohematology	5	*
MLT 293: MLT Clinical Seminar	2	*
MLT 294: Medical Laboratory Practicum Hematology and Urinalysis	2	* WBL
MLT 295: Medical Laboratory Practicum Microbiology	2	* WBL
MLT 296: Medical Laboratory Practicum Immunohematology	2	* WBL
MLT 297: Medical Laboratory Practicum Chemistry and Immunology	2	* WBL
<b>Total Hours Required for AAS in Medical Laboratory Technology</b>	<b>65</b>	

WBL indicates work-based learning coursework.

**INFORMATION ITEM: G-1**

**Implementation of For-Credit Non-Degree Certificate Programs**

**Staff Presenter:**

Ms. Lakerri Gill  
Credential Registry Specialist

**Staff Recommendation:**

For information only.

**Background:**

According to the Commission's Administrative Code, Rule §300-2-1.06 ("Reasonable Extensions and Alterations of Existing Programs of Instruction"), for-credit non-degree certificates fall under the Commission's responsibility to consider reasonable extensions and alterations of existing programs of study, since it is assumed that institutions will develop and deliver new for-credit non-degree programs using existing personnel, equipment, facilities, and other resources. Furthermore, review of new for-credit non-degree program offerings is necessary to ensure that the Commission maintains an accurate and comprehensive list of program offerings in its Academic Program Inventory.

Commission regulations state that institutions must notify the Commission before delivering instruction for new for-credit non-degree certificates, though institutions may begin advertising new non-degree programs once notification has been received by ACHE staff. In accordance with these regulations, the following institutions have sent notifications regarding the development of new non-degree programs indicated, with further details in the attached summary:

**Four-Year Institutions**

**Athens State University**

- Certificate in Human Computer Interaction (CIP 11.0105, Level 1b)
- Certificate in Pre-Law (CIP 22.0001, Level 1b)

**Auburn University**

- Post-Baccalaureate Certificate in Veterinary Social Work (CIP 44.0799, Level 6)

**University of Alabama at Birmingham**

- Post-Baccalaureate Certificate in Nonprofit Management for Social Work Professionals (CIP 44.0499, Level 6)
- Graduate Certificate in Maternal and Child Health Policy and Leadership (CIP 51.2209, Level 6)

**Two-Year Institutions**

**Chattahoochee Valley Community College**

- Short-Term Certificate in Semiconductor (CIP 15.0613, Level 1b)
- Short-Term Certificate in Commercial and Industrial Wiring (CIP 47.0105, Level 1b)
- Short-Term Certificate in Industrial Instrumentation (CIP 47.0105, Level 1b)

**Enterprise State Community College**

- Short-Term Certificate in Landscape Operations (CIP 01.0605, Level 1b)
- Short-Term Certificate in Cosmetology (CIP 12.0401, Level 1b)
- Short-Term Certificate in Basic Plumbing (CIP 46.0503, Level 1b)

**Trenholm State Community College**

- Short-Term Certificate in Nursing Assistant (CIP 51.3902, Level 1b)

**Supporting Documentation:**

1. Summary of New For-Credit Non-Degree Certificate Programs, attached.
2. "Reasonable Extensions and Alterations of Existing Programs of Instruction," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.06. Available upon request.
3. Written unpublished documentation provided by the institutions. Available upon request.

**Attachment 1**

**Summary of New For-Credit Non-Degree Certificate Programs**

**FOUR-YEAR INSTITUTIONS**

**ATHENS STATE UNIVERSITY (ATSU)**

**Certificate in Human Computer Interaction (CIP 11.0105, Level 1b)**

Offered by the Department of Mathematical, Computer, and Natural Sciences within the College of Arts and Sciences the Human Computer Interaction program prepares individuals to apply the knowledge and skills of design, implementation, and operation of artificial intelligence, machine learning, and generative artificial intelligence applications. This program will be delivered in multiple formats including hybrid and 100% online. The certificate requires 12 credit hours to complete.

**Certificate in Pre-Law (CIP 22.0001, Level 1b)**

Offered by the Department of Humanities and Social Sciences within the College of Arts and Sciences the Pre-Law Certificate is designed to provide students with the foundational skills required for success in law school and the legal profession. According to the American Bar Association, these skill areas include critical thinking, reading, and writing; effective written and oral communication; and fundamental concepts of law, government, and ethics. A Pre-Law Program is not a requirement for admission to law school, however, the program can be beneficial for those who wish to explore the legal field, gain foundational knowledge, and enhance their readiness for law school and an eventual career in the legal profession. The proposed delivery format is 100% online. This certificate requires 9 credit hours.

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**AUBURN UNIVERSITY**

**Post-Baccalaureate Certificate in Veterinary Social Work (CIP 44.0799, Level 6)**

Offered by the Department of Sociology, Anthropology, and Social Work within the College of Liberal Arts, in collaboration with the College of Veterinary Medicine, the Certificate in Veterinary Social Work will be offered as part of the Master of Social Work program. Curriculum will focus on the effects of human-animal relationships in four critical areas: managing compassion fatigue and conflicts, navigating animal-related grief and bereavement, understanding the connection between violence against humans and animals, and exploring therapeutic animal-assisted interventions. Students must already be enrolled in the MSW program to apply for this certificate program. The proposed delivery format will be 100% online. This certificate requires 9 credit hours.

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**UNIVERSITY OF ALABAMA AT BIRMINGHAM (UAB)**

**Graduate Certificate in Nonprofit Management for Social Work Professionals (CIP 44.0499, Level 6)**

Offered by the Department of Political Science and Public Administration within the College of Arts and Sciences, the Post-Baccalaureate Certificate in Nonprofit Management for Social Work Professionals will train students in the Master of Social Work (MSW) program to work in the nonprofit sector, particularly organizations with a focus on social work. The program will focus on the foundations of social work research in health and behavioral health, the impact and processes of establishing policies, and the management of nonprofit organizations at the local, national, and global levels. Participants will gain

essential skills to apply in solving human services problems and develop leadership skills through the nonprofit community of practice. Nonprofit Management for Social Work Professionals equips students with a comprehensive understanding of the nonprofit sector's societal impact while enhancing communication skills with diverse audiences, including the public, policymakers, and nonprofit organizations. It also develops key leadership competencies necessary for managing nonprofit organizations, making it a valuable qualification for careers in social work, government, nonprofit organizations, policymaking, and potentially health-related fields. The proposed delivery format will be 100% face-to-face and 100% online. This certificate requires 15 credit hours.

#### **Graduate Certificate in Maternal and Child Health Policy and Leadership (CIP 51.2209, Level 6)**

Offered by the Department of Health Policy and Organization within the School of Public Health, the Graduate Certificate in Maternal and Child Health (MCH) Policy and Leadership provides students with specialized knowledge in public health, policy, and social sciences to address health issues impacting women, children, and families. The program emphasizes skills in research design, program evaluation, policy analysis, public finance, and topics like family dynamics, child development, community health, biostatistics, nutrition, and psychology. Core courses focus on leadership development for MCH program and policy creation, measuring health outcomes, and identifying disparities to support evidence-based decision-making and improvements within MCH systems. This certificate prepares students to become specialists in maternal and child health, fostering expertise that can drive advancements in public health policies and services. The proposed delivery format will be 100% face-to-face and 100% online. This certificate requires 15 credit hours.

### **TWO-YEAR INSTITUTIONS**

#### **CHATTAHOOCHEE VALLEY COMMUNITY COLLEGE (CVC)**

##### **Short-Term Certificate in Semiconductor (CIP 15.0613, Level 1b)**

The Semiconductor Certificate program will introduce the fundamental concepts and applications in Robotics, Programmable Logic Controllers (PLC), and Circuit Fabrication. It encompasses basic conceptual design and primary applications, emphasizing safety, associated terminology, and integrating essential electrical control systems for robotic and PLC movement. The curriculum explores servomotors, power systems, control systems, end-of-arm tooling, and other foundational aspects. Upon completion, students will proficiently describe various robot and PLC classifications and demonstrate practical skills, including soldering cable construction, coaxial cable design, layout, fabrication, and repair. The delivery format is face-to-face and less than 50% online. This certificate requires 21 credit hours.

##### **Short-Term Certificate in Commercial and Industrial Wiring (47.0105, Level 1b)**

The Commercial and Industrial Wiring Certificate Program will provide students with the essential skills needed for a career in the electrical industry, specifically in commercial and industrial settings. Students learn how to install, maintain, and troubleshoot electrical systems in various environments through hands-on training. The program emphasizes wiring techniques, safety protocols, blueprint reading, and adherence to the National Electrical Code (NEC) standards. Graduates will be equipped for entry-level roles, with competencies in installing and configuring electrical wiring systems, ensuring installations meet industry safety standards, applying OSHA and NEC safety regulations, and diagnosing and repairing complex electrical systems using modern tools. Additionally, students develop the ability to interpret technical blueprints, schematics, and diagrams, supporting accurate planning and execution of wiring projects in professional settings. The proposed delivery format is less than 50% hybrid instruction. This certificate requires 18 credit hours.



**Short-Term Certificate in Industrial Instrumentation (CIP 47.0105, Level 1b)**

The Industrial Instrumentation Certificate Program will offer students a foundational understanding of electronics, circuit design, digital circuitry, and circuit fabrication and testing. Through a blend of classroom learning, hands-on training, and an apprenticeship component, this program prepares students for careers in advanced manufacturing and the semiconductor industry, where electrical technology skills are in high demand. Graduates are equipped with essential skills for roles that drive innovation and workforce growth in these sectors. The program's learning outcomes include hazard evaluation associated with electrical systems, understanding different types of circuits (series, parallel, series-parallel, and RCL), and recognizing units of measurement for voltage, current, resistance, and power. Students will also gain knowledge of Ohm's Law and develop the ability to analyze conductor characteristics for varying capacities. The proposed delivery format is face-to-face and hybrid instruction. This certificate requires 18 credit hours.

**ENTERPRISE STATE COMMUNITY COLLEGE (ENT)**

**Short-Term Certificate in Landscape Operations (CIP 01.0605, Level 1b)**

The short-term certificate (STC) in Landscape Operations prepares individuals to manage and maintain indoor and/or outdoor ornamental and recreational plants and groundcovers and related conceptual designs established by landscape architects, interior designers, enterprise owners or managers, and individual clients. The program includes instruction in applicable principles of horticulture, gardening, plant and soil irrigation and nutrition, turf maintenance, plant maintenance, equipment operation and maintenance, personnel supervision, and purchasing. The proposed delivery format is less than 50% hybrid instruction. This certificate requires 16 credit hours.

**Short-Term Certificate in Cosmetology (CIP 12.0401, Level 1b)**

The Cosmetology short-term certificate (STC) prepares individuals to cut, trim, and style scalp, facial, and body hair; apply cosmetic preparations; perform manicures and pedicures; massage the head and extremities; and prepare for practice as licensed cosmetologists in specialized or full-service salons. The program includes instruction in hair cutting and styling, manicuring, pedicuring, facial treatments, shampooing, chemical applications, esthetics, shop management, sanitation and safety, customer service, and applicable professional and labor laws and regulations. The proposed delivery format is face-to-face instruction. This certificate requires 18 credit hours.

**Short-Term Certificate in Basic Plumbing (CIP 46.0503, Level 1b)**

The short-term Basic Plumbing certificate program is designed to offer students an opportunity to acquire basic skills to assist with installing and repairing plumbing systems. Plumbing technicians install, service, and repair the piping required to maintain a safe and sanitary plumbing system. Students in this program will learn to identify and understand the components of the plumbing system and how they work. Students will gain the knowledge and ability necessary to succeed in the plumbing industry while emphasizing safe work practices and critical thinking skills. The proposed delivery format is face-to-face instruction. This certificate requires 18 credit hours.

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**TRENHOLM STATE COMMUNITY COLLEGE (TRE)**

**Short-Term Certificate in Nursing Assistant (CIP 51.3902, Level 1b)**

The Nursing Assistant short-term certificate (STC) will prepare individuals to perform routine nursing-related services to patients in hospitals or long-term care facilities, under the training and supervision of a registered nurse or licensed practical nurse. This program is designed to lead to professional certification as a Certified Nursing Assistant (CNA) as part of TRE's Rural Healthcare Opportunity Grant. The proposed delivery format is less than 50% hybrid instruction. This certificate requires 9 credit hours and can be completed in one semester.

**INFORMATION ITEM: G-2**

**Changes to the Academic Program Inventory**

**Staff Presenter:**

Ms. Lakerri Gill  
Credential Registry Specialist

**Staff Recommendation:**

For information only.

**Background:**

Alabama Administrative Code §300-2-1-.06 ("Reasonable Extensions and Alterations of Existing Instruction") provides that an institution may make certain substantive modifications to its program offerings so long as the Commission is notified before the change is implemented. Most changes to the Academic Program Inventory are considered substantive -- requiring notification, provided that no changes in program requirements, content, or objectives are made.

For existing degree programs, such changes include the following: updates in award nomenclature, except for doctoral degrees, which require Commission approval for nomenclature changes; updates to program titles or Classification of Instructional Program (CIP) codes, provided that the new title or CIP code replaces an earlier designation; and changes to program status, including placing programs on inactive or deleted status.

For existing for-credit non-degree certificate programs, the following changes are considered substantive -- requiring notification and are primarily intended to ensure that the Academic Program Inventory remains current: updates to CIP codes, changes in certificate award level, and changes to program status.

ACHE staff has reviewed documentation submitted by institutions for updates to their Academic Program Inventory and determined that the changes summarized below are substantive -- requiring notification and do not require Commission approval.

**Supporting Documentation:**

1. Summary of Changes to Existing Degree Programs, attached.
2. Summary of Changes to Existing For-Credit Non-Degree Certificate Programs, attached.
3. Academic Program Inventory. Available on the Commission's Website: [www.ache.edu](http://www.ache.edu).
4. "Reasonable Extensions and Alterations of Existing Programs of Instruction," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1.06. Available upon request.
5. Written unpublished documentation provided by the institutions. Available upon request.

**Attachment 1**

**Summary of Changes to Existing Degree Programs**

**A. Changes in Award Nomenclature, Program Title, or CIP Code**

The following changes in award nomenclature, program title, or CIP code represent no changes in program requirements, content, and objectives and are recommended as information items. The existing record in the Academic Program Inventory appears on top with strikethrough text, with the updated record on the bottom.

<i>Institution</i>	<i>Nomenclature</i>	<i>Program Title</i>	<i>CIP</i>
Alabama A&M University	BS	<del>Pre-Elementary Education</del> Early Childhood Education	13.1210
Alabama A&M University	MEd	<del>Pre-Elementary Education</del> Early Childhood Education	13.1210
Alabama A&M University	BS	<del>Business and Commerce, General</del> Management	52.0101
Alabama A&M University	BS	<del>Business Management &amp; Administration</del> Business Administration	52.0201
Alabama A&M University	MBA	<del>Business Management &amp; Administration</del> Business Administration	52.0201
University of Alabama	MA	<del>Counselor Education</del> School Counseling	13.1101
University of Alabama	EdS	<del>Counselor Education</del> School Counseling	13.1101
University of Alabama	PhD	<del>Counselor Education</del> Counselor Education and Supervision	13.1101
University of Alabama	MA	<del>Counselor Ed—Rehab Counseling</del> Rehabilitation Counseling	51.2310

**B. Changes in Program Status**

Institutions may change the status of existing degree programs within the Academic Program Inventory with prior notification to the Commission. When a program's status is changed from active to deleted or to inactive, an institution may teach out the students who have already matriculated into the program, but no new students can be enrolled. For inactive status, a program must be considered viable prior to the status change, and the institution has five years to reinstate the program to active status, after which time the program will be marked as deleted. An institution may not reactivate a deleted program without Commission approval.

**Four-Year Institutions**

- Athens State University, BSEd in Elementary Education and ESOL K-6 (CIP 13.1401) – Deletion Requested
- Auburn University at Montgomery, MS in Geographic Information Systems (CIP 45.0702) – Administrative Deletion, Teach-out through 2027
- Troy University, MA in Economics (CIP 52.0601) – Deletion Requested
- Troy University, MBA in International Business Administration (CIP 52.1101) – Deletion Requested
- University of North Alabama, MA in Public History (CIP 54.0105) – Deletion Requested

**Two-Year Institutions**

- Northwest Shoals Community College, CER in Automotive Service Technology (CIP 47.0604) – Deletion Requested

**Attachment 2**

**Summary of Changes to Existing For-Credit Non-Degree Certificate Programs**

**A. Changes in CIP Code or Program Level**

The following changes to CIP code or program level as reported to the Integrated Postsecondary Education Data System (IPEDS) require notification to ensure that the Academic Program Inventory remains current. Changes to program titles for non-degree certificates are considered non-substantive and can be processed by ACHE staff without formal notification to the Commission.

<i>Institution</i>	<i>Program Level</i>	<i>Program Title</i>	<i>CIP</i>
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**NONE**

**B. Changes in Program Status**

Placing certificate programs on inactive or deleted status requires prior notification to ensure that the Academic Program Inventory remains up-to-date.

**Four-Year Institutions**

**NONE**

**Two-Year Institutions**

**NONE**

**INFORMATION ITEM: G-3**

**Curricular Modifications for Existing Degree Programs**

**Staff Presenter:**

Ms. Lakerri Gill  
Credential Registry Specialist

**Staff Recommendation:**

For information only.

**Background:**

Alabama Administrative Code §300-2-1-.06 ("Reasonable Extensions and Alterations of Existing Programs of Instruction") provides that an institution may make certain substantive modifications to its program offerings so long as the Commission is notified before the change is implemented. The following curricular changes for degree programs are considered substantive – requiring notification:

1. **Addition of Program Options:** An institution may request to add an option to an existing degree program when the option constitutes less than 50% of the total program coursework and shares a common program core with the other options of the same degree program.
2. **Substantive Changes to Degree Requirements:** Modifications to program coursework or other degree requirements that affect between 25% and 49% of the curriculum are considered substantive – requiring notification and may be implemented after being presented to the Commission as information items. Modifications that affect less than 25% the curriculum are considered non-substantive and do not require notification. Proposed modifications that will affect 50% or more of the curriculum require Commission approval. Institutions are responsible for determining the percentage of the program to be modified.

In reviewing the documentation submitted by institutions, ACHE staff has determined that the curricular changes summarized in the attachments do not require Commission approval and can be processed as information items.

**Supporting Documentation:**

1. **Addition of Options to Existing Programs of Instruction, attached.**
2. **Summary of Substantive Changes to Degree Requirements, attached.**
3. **"Reasonable Extensions and Alterations of Existing Programs of Instruction," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.06. Available upon request.**
4. **Written unpublished documentation provided by the institutions. Available upon request.**

**Attachment 1**

**Addition of Options to Existing Programs of Instruction**

Options can be variously referred to as concentrations, tracks, specializations, or emphases. Consistent with Commission policy and operational definitions, options will not be identified separately in the Commission's Academic Program Inventory, and an institution may not identify an option as a standalone degree program.

**Four-Year Institutions**

**Alabama A&M University**

1. Addition of a Specialization in Mathematics Education to the existing PhD in Curriculum and Instruction (CIP 13.0301)
2. Addition of an Option in Instructional Leadership, Class A to the existing MEd in Instructional Leadership (CIP 13.0401)
3. Addition of an Option in Special Education Collaborative Teaching Elementary (K-6), Alternative Class A to the existing MEd in Special Education (CIP 13.1001)
4. Addition of the following Options to the existing MEd in Education (CIP 13.1205):
  - a. English Language Arts (6-12), Alternative Class A
  - b. Family & Consumer Sciences (6-12), Alternative Class A
  - c. General Science (6-12), Alternative Class A
  - d. General Social Studies (6-12), Alternative Class A
  - e. Mathematics (6-12), Alternative Class A
  - f. Music, Choral (P-12), Alternative Class A
  - g. Music, Instrumental (P-12), Alternative Class A
  - h. Physical Education (P-12), Alternative Class A
5. Addition of a Track in Pre-Law to the existing BA in English (CIP 23.0101)
6. Addition of a Track in Sports Analytics to the existing BS in Sport Management (CIP 31.0504)
7. Addition of the following Tracks to the existing BS in Psychology (CIP 42.0101):
  - a. Sports Psychology
  - b. Clinical Psychology
  - c. Forensic Psychology
8. Addition of a Specialization in Clinical Mental Health Counseling to the existing MS in Counseling (CIP 42.2803)
9. Addition of a Concentration in Accounting Analytics to the existing MBA in Business Management and Administration (CIP 52.0201)

**Athens State University**

1. Addition of a Concentration in Audio Engineering and Music Production within the existing BA in Music Industry Studies (CIP 50.1099)



**Attachment 2**  
**Summary of Substantive Changes to Degree Requirements**

The following institutions have notified the Commission of changes affecting between 25% and 49% of the curriculum for an existing degree program. Institutions may begin advertising the program with the modified curriculum once notification has been received by ACHE staff, but they should not begin delivering the curriculum until the change has been presented as an information item.

**Four-Year Institutions: NONE**

**Two-Year Institutions: NONE**

**INFORMATION ITEM: G-4**

Updates to Academic Units

Staff Presenter:

Ms. Lakerri Gill  
Credential Registry Specialist

Staff Recommendation:

For information only.

Background:

According to the Commission's definitions relating to academic units (Alabama Administrative Code, §300-2-1-.11[9] *et seq.*), an academic unit has a reporting relationship with the institution's chief academic officer and may be considered instructional or non-instructional. A "unit of instruction" offers instructional courses or other activities for academic credit. There are two types:

- (i) Major Instructional Unit: Division, college, or school that comprises several minor units of instruction.
- (ii) Minor Instructional Unit: Department or other unit offering degree programs, cross-disciplinary or multi-disciplinary consortium offering coursework but no degree programs.

Administrative changes to minor units of instruction, such as establishing a new department, combining two or more departments into a single department, or dividing a department into two or more departments, require prior notification to the Commission. If the administrative change affects a major unit of instruction and requires additional expenditures to implement, Commission approval is required.

Establishment of or changes to non-instructional academic units, including units of administration, research, and public service, also require prior notification to the Commission.

ACHE staff has reviewed the submissions included in Attachment 1 as updates to academic units that require prior notification only.

Supporting Documentation:

1. Updates to Academic Units Requiring Notification Only, attached.
2. "Evaluation of Changes to Instructional Role and Academic Units," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1.11. Available upon request.
3. Written unpublished documentation provided by the institutions. Available upon request.

**Attachment 1**

**Updates to Academic Units Requiring Notification Only**

A. Changes to Major Units of Instruction Not Requiring Approval

**NONE**

B. Changes to Minor Units of Instruction

- Alabama A&M University, Reorganization of the Department of Biological and Environmental Sciences into two separate minor units: the Department of Biological Sciences and the Department of Natural Resources and Environmental Sciences

C. Changes to Non-Instructional Academic Units

- University of Alabama at Birmingham, Change in the Name of the Division of eLearning and Professional Studies to the Office of Learning Technologies

INFORMATION ITEM: G-5

Implementation of Distance Education Programs

Staff Presenter:

Ms. Lakerri Gill  
Credential Registry Specialist

Staff Recommendation:

For information only.

Background:

According to Alabama Administrative Code §300-2-1-.10 ("Distance Education"), academic programs approved by the Commission do not require additional approval to be configured and offered as distance education programs. However, institutions preparing to offer existing programs through a fully online modality must report this intent to the Commission prior to implementation.

In compliance with the Commission's policy on distance education, the institutions have reported plans to offer 100% of program coursework through distance education for the following programs:

**Auburn University at Montgomery**

BS in Psychology (CIP 42.0101)

**Troy University**

MS in Counseling (CIP 42.2803)

Supporting Documentation:

1. "Policy on Distance Education," Ala. Admin Code (Commission on Higher Education), r. 300-2-1-.10. Available upon request.
2. Written unpublished documentation provided by the institutions. Available upon request.

ALABAMA COMMISSION ON HIGHER EDUCATION  
Friday, December 13, 2024

**INFORMATION ITEM: G-6a**

New Exempt Off-Campus Site: Reid State Community College,  
Georgiana Instructional Center

Staff Presenter:

Ms. Lakerri Gill  
Credential Registry Specialist

Staff Recommendation:

For information only.

Background:

Reid State Community College (REI) plans to offer coursework at the following new off-campus site beginning Spring 2025:

Georgiana Instructional Center  
435 Meeting Ave  
Georgiana, AL 36033

An official with ACCS has signed the institutional certification for the proposed site, pledging that a) the new site is in full compliance with the Commission's Guidelines for the Regulation of Off-Campus Instruction, and b) the required annual site follow-up report will be sent.

The proposed site is located in Butler County, which is within the recognized service area for REI, and therefore, the site is considered exempt from Commission approval.

Supporting Documentation:

1. Proposal for Exempt Off-Campus Site at Georgiana Instructional Center, Georgiana, AL, attached.
2. "Review of Off-Campus Instruction Offered by Public Postsecondary Institutions," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.05. Available upon request.

**Attachment 1**



**Alabama Commission on Higher Education**

**PROPOSAL FOR A NEW OFF-CAMPUS SITE**

<b>Institution:</b>	REI		
<b>Administrator Responsible for Site</b>			
<b>Name:</b>	Dr. Coretta Boykin	<b>Title:</b>	President
<b>Phone:</b>	251-578-1313	<b>Email:</b>	cboykin@rstc.edu
<b>Contact Person at Site</b>			
<b>Name:</b>	Karen Barnes	<b>Title:</b>	
<b>Phone:</b>	251-578-1313	<b>Email:</b>	kbarnes@rstc.edu
<b>Location of Proposed Site</b>			
<b>Facility:</b>	Georgiana Instructional Center		
<b>Address:</b>	435 Meeting Avenue		
<b>City:</b>	Georgiana	<b>County:</b>	Butler
<b>When will you begin offering instruction begin at this site?</b>	01/08/2025		
<b>Type of Site:</b>	2-year college site located within SBE approved service area		
<b>Certification</b>			
I hereby certify that if the Commission approves/accepts this proposal, the site will be in full compliance with the Commission's Guidelines for the Regulation of Off-Campus Instruction. The required annual follow-up report will be sent.			
<b>Signature of President/Chancellor:</b>			
<b>Date:</b>			

<b>COURSE LIST</b>	
The institution will develop its schedule at this new site from the following list of courses.	
Course Number	Course Title
NUR 112	fundatmental concepts of nursing
NUR 113	Nursing Concepts I
nur 114	Nursing Concepts II
nur 115	Evidence Based Clinical Reasoning

**INFORMATION ITEM: G-6b**

**New Exempt Off-Campus Site: Enterprise State Community College, Troy Pike Center for Technology**

**Staff Presenter:**

Ms. Lakerra Gill  
Credential Registry Specialist

**Staff Recommendation:**

For information only.

**Background:**

Enterprise State Community College (ENT) plans to offer coursework at the following new off-campus site beginning Spring 2025:

Troy Pike Center for Technology  
285 Gibbs Street  
Troy, AL 36081

An official with ACCS has signed the institutional certification for the proposed site, pledging that a) the new site is in full compliance with the Commission's Guidelines for the Regulation of Off-Campus Instruction, and b) the required annual site follow-up report will be sent.

The proposed site is located in Pike County, which is within the recognized service area for ENT. The proposed site is exempt from Commission approval because it is a high school site designated for dual enrollment coursework located within the institution's approved service area.

**Supporting Documentation:**

1. Proposal for Exempt Off-Campus Site at Troy Pike Center for Technology, Troy, AL, attached.
2. "Review of Off-Campus Instruction Offered by Public Postsecondary Institutions," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.05. Available upon request.

**Attachment 1**



**Alabama Commission on Higher Education**

**PROPOSAL FOR A NEW OFF-CAMPUS SITE**

<b>Institution:</b>	ENT		
<b>Administrator Responsible for Site</b>			
<b>Name:</b>	Anna had	<b>Title:</b>	Dean of Instruc
<b>Phone:</b>	334-393-6223	<b>Email:</b>	ahead@esc.edu
<b>Contact Person at Site</b>			
<b>Name:</b>	Jamie Rich	<b>Title:</b>	Principal
<b>Phone:</b>	334-568-1690	<b>Email:</b>	jrich@pikecountyschools.com
<b>Location of Proposed Site</b>			
<b>Facility:</b>	Troy Pike Center for Technology		
<b>Address:</b>	285 Gibbs Street		
<b>City:</b>	Troy	<b>County:</b>	Pike
<b>When will you begin offering instruction begin at this site?</b>	01/06/2025		
<b>Type of Site:</b>	High school site exclusively for early admission, accelerated/dual enrollment		
<b>Certification</b>			
I hereby certify that if the Commission approves/accepts this proposal, the site will be in full compliance with the Commission's Guidelines for the Regulation of Off-Campus Instruction. The required annual follow-up report will be sent.			
<b>Signature of President/Chancellor:</b>			
<b>Date:</b>			

<b>COURSE LIST</b>	
The institution will develop its schedule at this new site from the following list of courses.	
Course Number	Course Title
COS 111	INTRO TO COSMETOLOGY
COS 112	INTRO TO COSMETOLOGY LAB
COS 113	THEORY OF CHEMICAL SERVICES
COS 114	THEORY OF CHEMICAL SERVICES LAB
COS 115	HAIR COLORING THEORY
COS 116	HAIR COLORING LAB
COS 117	BASIC SPA TECHNIQUES
COS 118	BASIC SPA TECHNIQUES LAB
COS 119	BUSINESS OF COSMETOLOGY
COS 148	NAIL CARE THEORY
COS 163	FACIAL TREATMENTS
COS 167	STATE BOARD REVIEW



**INFORMATION ITEM: G-7**

**Summary of Post-Implementation Reports**

**Staff Presenter:**

Mrs. Kristan White  
Academic Program Analyst

**Staff Recommendation:**

For information only.

**Background:**

The Commission's "Operational Policy on the Approval of New Programs of Instruction and Requirements for Post-Implementation Monitoring" (Administrative Code §300-2-1-.04) requires institutions to submit a post-implementation performance report for each approved program following its seven-year post-implementation monitoring period. All program approvals include post-implementation conditions around average annual new enrollments, average annual graduates, and program assessment. Certain program approvals include additional conditions related to specialized accreditation, licensure of graduates, further financial oversight, viability of existing programs, or other conditions unique to the approved program.

Programs determined to have met all post-implementation conditions will no longer be subject to post-implementation monitoring. If a program does not meet one or more of its post-implementation conditions, it will be recommended for closure, unless the Commission approves an amendment to the post-implementation conditions for the program.

The following post-implementation determinations have been made based on reports submitted by the institutions.

**A. Programs Meeting Post-Implementation Conditions**

**Two-Year Institutions:**

- Calhoun Community College, Associate of Applied Science in Dental Hygiene (CIP 51.0602) – Met conditions
- Coastal Alabama Community College, Associate of Applied Science in Industrial Maintenance Technology (CIP 47.0303) – Met conditions
- Lawson State Community College, Associate of Applied Science in Diagnostic Medical Sonography (CIP 51.0910) – Met conditions
- Snead State Community College, Associate of Applied Science and Certificate in Airframe Technology (CIP 47.0607) – Met conditions

**Four-Year Institutions:**

- University of Alabama, Doctor of Philosophy in Geography (CIP 30.4401) – Met conditions

- University of Alabama at Birmingham, Bachelor of Science in Medical Sociology (CIP 45.1101) – Met Conditions
- University of West Alabama, Bachelor of Science/ Bachelor of Arts in Interdisciplinary Studies (CIP 30.9999) – Met conditions
- University of West Alabama, Bachelor of Science/ Bachelor of Arts in Sport Management (CIP 31.0504) – Met conditions
- University of West Alabama, Bachelor of Science/ Bachelor of Arts in Health Sciences (CIP 51.0000) – Met conditions

**B. Programs Not Meeting Post-Implementation Conditions**

**Two-Year Institutions:**

- Northwest Shoals Community College, Certificate in Automotive Service Technology (CIP 47.0604) – Program to be deleted

**Four-Year Institutions:**

- Alabama A&M University, Bachelor of Science in Plant Biotechnology (CIP 26.1201) – Program to be deleted
- Alabama State University, Master of Arts in History (CIP 54.0101) – Program to be deleted
- Auburn University, Bachelor of Science in Industrial Design Studies (CIP 50.0499) – Program to be deleted
- Auburn University at Montgomery, Bachelor of Science in Business Administration in Entrepreneurship (CIP 52.0701) – Program to be deleted
- University of Alabama in Huntsville, Bachelor of Science in Individualized Bachelor of Science (CIP 30.9999) – Program to be deleted
- University of West Alabama, Master of Athletic Training in Athletic Training (CIP 51.0913) – Extension requested

**Supporting Documentation:**

1. "Operational Policy on the Approval of New Programs of Instruction and Requirements for Post-Implementation Monitoring," Ala. Admin. Code (Commission on Higher Education), r. 300-2-1-.04. Available upon request.
2. Unpublished post-implementation reports submitted by the institutions. Available upon request.
3. Summary of Reports on Programs that Met Post-Implementation Conditions, attached.
4. Summary of Reports on Programs that Did Not Meet Post-Implementation Conditions, attached.

**Attachment A**

**Summary of Reports on Programs that Met Post-Implementation Conditions**

**Calhoun Community College  
 Associate of Applied Science in Dental Hygiene (CIP 51.0602)  
 MET POST-IMPLEMENTATION CONDITIONS**

Approved by Commission: March 9, 2018

Proposed Implementation Date: Spring 2019

Actual Implementation Date: Fall 2021

**Post-Implementation Conditions:**

1. That the annual average new enrollment headcount for the first five years will be at least 9.4, based on the proposal.
2. That the annual average number of graduates for the period 2020-21 through 2023-24 (four-year average) will be at least 7.5, based on the proposal (dates modified).
3. That a follow-up survey be conducted after the first five years that will show at least 75 percent of the graduates were successful in acquiring related employment or entering a bachelor's program.
4. That information regarding an overall assessment of the program will be provided, particularly as related to objectives and assessment measures stated in the proposal.

AAS in Dental Hygiene (CIP 51.0602)	Average New Enrollment Headcount 2021-22 through 2023-24	Average Number of Graduates 2022-23 through 2023-24	Percentage of Graduates Employed in the Field
Required	9.4	7.5	75%
Reported	14	11.5	100%
	Met	Met	Met

Condition 1: Enrollment condition met.

Condition 2: Graduate condition met.

Condition 3: Employment or continuing education condition was met, though this condition is now for information only.

Condition 4: Assessment condition met.

**Coastal Alabama Community College**  
**Associate of Applied Science in Industrial Maintenance Technology (CIP 47.0303/15.0612)**  
**MET POST-IMPLEMENTATION CONDITIONS**

Approved by Commission: December 12, 2008

Proposed Implementation Date: Spring 2009

Actual Implementation Date: Fall 2009

Post-Implementation Conditions:

1. That the annual average new enrollment headcount for the first five years, beginning 2009-10, will be at least 9.4, based on the proposal (dates modified).
2. That the annual average number of graduates for the period 2010-11 through 2013-14 (four-year average) will be at least 7.5, based on the proposal (dates modified).
3. That a follow-up survey be conducted after the first five years that will show at least 75 percent of the graduates were successful in acquiring related employment or entering a bachelor's program.
4. That information regarding an overall assessment of the program will be provided, particularly as related to objectives and assessment measures stated in the proposal.

AAS in Industrial Maintenance Technology (CIP 47.0303/15.0612)	Average New Enrollment Headcount 2021-22 through 2023-24	Average Number of Graduates 2020-21 through 2023-24	Percentage of Graduates Employed in the Field
Required	9.4	7.5	75%
Reported	36.5	14.75	88%
	Met	Met	Met

Condition 1: Enrollment condition met.

Condition 2: Graduate condition met. Note: Following the institutional merger to create Coastal, graduates for this program have been reported under CIP 15.0612. In future, Coastal will report under the correct CIP 47.0303.

Condition 3: Employment or continuing education condition was met, though this condition is now for information only.

Condition 4: Assessment condition met.

**Lawson State Community College**  
**Associate of Applied Science in Diagnostic Medical Sonography (CIP 51.0910)**  
**MET POST-IMPLEMENTATION CONDITIONS**

Approved by Commission: March 10, 2017

Proposed Implementation Date: Fall 2017

Actual Implementation Date: Fall 2018

Post-Implementation Conditions:

1. That the annual average new enrollment headcount for the first five years, beginning 2017-18, will be at least 9.4, based on the proposal (dates modified).
2. That the annual average number of graduates for the period 2019-20 through 2022-23 (four-year average) will be at least 7.5, based on the proposal (dates modified).
3. That a follow-up survey be conducted after the first five years that will show at least 75 percent of the graduates were successful in acquiring related employment or entering a bachelor's program.
4. That information regarding an overall assessment of the program will be provided, particularly as related to objectives and assessment measures stated in the proposal.

AAS in Diagnostic Medical Sonography (CIP 51.0910)	Average New Enrollment Headcount 2018-19 through 2022-23	Average Number of Graduates 2020-21 through 2022-23	Percentage of Graduates Employed in the Field
Required	9.4	7.5	75%
Reported	11.4	8	97%
	Met	Met	Met

Condition 1: Enrollment condition met.

Condition 2: Graduate condition met.

Condition 3: Employment or continuing education condition was met, though this condition is now for information only.

Condition 4: Assessment condition met.

**Snead State Community College**  
**Associate of Applied Science and Certificate in Airframe Technology (CIP 47.0607)**  
**MET POST-IMPLEMENTATION CONDITIONS**

Approved by Commission: March 10, 2017

Proposed Implementation Date: Fall 2017

Actual Implementation Date: Fall 2017

Post-Implementation Conditions:

1. That the annual average new enrollment headcount for the first five years, beginning 2017-18, will be at least 9.4, based on the proposal (dates modified).
2. That the annual average number of graduates for the period 2018-19 through 2021-22 (four-year average) will be at least 7.5, based on the proposal (dates modified).
3. That a follow-up survey be conducted after the first five years that will show at least 75 percent of the graduates were successful in acquiring related employment or entering a bachelor's program.
4. That information regarding an overall assessment of the program will be provided, particularly as related to objectives and assessment measures stated in the proposal.

AAS/CER in Airframe Technology (CIP 47.0607)	Average New Enrollment Headcount 2018-19 through 2023-24	Average Number of Graduates 2019-20 through 2023-24	Percentage of Graduates Employed in the Field
Required	9.4	7.5	75%
Reported	13	12	37%
	Met	Met	Not Met

Condition 1: Enrollment condition met.

Condition 2: Graduate condition met.

Condition 3: Employment or continuing education condition was not met, though this condition is now for information only.

Condition 4: Assessment condition met.

**The University of Alabama**  
**Doctor of Philosophy in Geography (CIP 30.4401 45.0704)**  
**MET POST-IMPLEMENTATION CONDITIONS**

Approved by Commission: December 9, 2016

Proposed Implementation Date: Fall 2017

Actual Implementation Date: Fall 2017

CIP Change: Moved from CIP 45.0701 to CIP 30.4401 on March 10, 2023

**Post-Implementation Conditions:**

1. That the annual average new enrolment headcount for the first five years, beginning 2017-18, will be at least 2.8, based on the proposal.
2. That the annual average number of graduates for the period 2018-19 through 2021-22 (four-year average) will be at least 2.25, based on the proposal (dates modified).
3. That a follow-up survey be conducted after the first five years that will show at least 75 percent of the graduates were successful in acquiring related employment.
4. That information regarding an overall assessment of the program will be provided, particularly as related to objectives and assessment measures stated in the proposal.

PHD in Geography (CIP 30.4401)	Average New Enrollment Headcount 2017-18 through 2023-24	Average Number of Graduates through 2023-24	Percentage of Graduates Employed in the Field
Required	2.8	2.25	75%
Reported	5	3	100%
	Met	Met	Met

Condition 1: Enrollment condition met.

Condition 2: Graduate condition met.

Condition 3: Employment or continuing education condition was met, though this condition is now for information only.

Condition 4: Assessment condition met.

**University of Alabama at Birmingham**  
**Bachelor of Science in Medical Sociology (CIP 45.1101)**  
**MET POST-IMPLEMENTATION CONDITIONS**

Approved by Commission: December 9, 2016

Proposed Implementation Date: Fall 2017

Actual Implementation Date: Fall 2017

Post-Implementation Conditions:

1. That the annual average new enrollment headcount for the first five years will be at least 9.4, based on the proposal.
2. That the annual average number of graduates for the period 2018-19 through 2021-22 (four-year average) will be at least 7.5, based on the proposal (dates modified).
3. That a follow-up survey be conducted after the first five years that will show at least 75 percent of the graduates were successful in acquiring related employment or entering a graduate program.
4. That information regarding an overall assessment of the program will be provided, particularly as related to objectives and assessment measures stated in the proposal.

BS in Medical Sociology (CIP 45.1101)	Average New Enrollment Headcount 2017-18 through 2023-24	Average Number of Graduates 2019-2020 through 2023-24	Percentage of Graduates Employed in the Field
Required	9.4	7.5	75%
Reported	18.8	8.4	89%
	Met	Met	Met

Condition 1: Enrollment condition met.

Condition 2: Graduate condition met.

Condition 3: Employment or continuing education condition was met, though this condition is now for information only.

Condition 4: Assessment condition met.



**University of West Alabama**  
**Bachelor of Science/ Bachelor of Arts in Interdisciplinary Studies (CIP 30.9999)**  
**MET POST-IMPLEMENTATION CONDITIONS**

Approved by Commission: March 11, 2011

Proposed Implementation Date: Fall 2011

Actual Implementation Date: Fall 2016

**Post-Implementation Conditions:**

1. That the annual average new enrollment headcount for the first five years, beginning 2011-12, will be at least 9.4, based on the proposal (dates modified).
2. That the annual average number of graduates for the period 2013-14 through 2015-16 (three-year average) will be at least 7.5, based on the proposal (dates modified).
3. That a follow-up survey be conducted after the first five years that will show at least 75 percent of the graduates were successful in acquiring related employment or entering a graduate program.
4. That information regarding an overall assessment of the program will be provided, particularly as related to objectives and assessment measures stated in the proposal.

BS/BA in Interdisciplinary Studies (CIP 30.9999)	Average New Enrollment Headcount 2019-20 through 2023-24	Average Number of Graduates 2018-19 through 2022-23	Percentage of Graduates Employed in the Field
Required	9.4	7.5	75%
Reported	38	63	84%
	Met	Met	Met

Condition 1: Enrollment condition met.

Condition 2: Graduate condition met.

Condition 3: Employment or continuing education condition was met, though this condition is now for information only.

Condition 4: Assessment condition met.

**University of West Alabama**  
**Bachelor of Science/ Bachelor of Arts in Sport Management (CIP 31.0504)**  
**MET POST-IMPLEMENTATION CONDITIONS**

Approved by Commission: September 9, 2016

Proposed Implementation Date: Spring 2017

Actual Implementation Date: Spring 2017

Post-Implementation Conditions:

1. That the annual average new enrollment headcount for the first five years will be at least 9.4, based on the proposal (dates modified).
2. That the annual average number of graduates for the period 2017-18 through 2021-22 (five-year average) will be at least 7.5, based on the proposal (dates modified).
3. That a follow-up survey be conducted after the first five years that will show at least 75 percent of the graduates were successful in acquiring related employment or entering a graduate program.
4. That information regarding an overall assessment of the program will be provided, particularly as related to objectives and assessment measures stated in the proposal.

BS/BA in Sport Management (CIP 31.0504)	Average New Enrollment Headcount 2021-22 through 2023-24	Average Number of Graduates 2021-22 through 2023-24	Percentage of Graduates Employed in the Field
Required	9.4	7.5	75%
Reported	23.8	13	40%
	Met	Met	Not Met

Condition 1: Enrollment condition met.

Condition 2: Graduate condition met.

Condition 3: Employment or continuing education condition was not met due to a low survey response rate, though this condition is now for information only.

Condition 4: Assessment condition met.

**University of West Alabama**  
**Bachelor of Science/ Bachelor of Arts in Health Sciences (CIP 51.0000)**  
**MET POST-IMPLEMENTATION CONDITIONS**

Approved by Commission: September 9, 2016

Proposed Implementation Date: Spring 2017

Actual Implementation Date: Spring 2017

Post-Implementation Conditions:

1. That the annual average new enrollment headcount for the first five years will be at least 9.4, based on the proposal (dates modified).
2. That the annual average number of graduates for the period 2019-20 through 2021-22 (three-year average) will be at least 7.5, based on the proposal (dates modified).
3. That a follow-up survey be conducted after the first five years that will show at least 75 percent of the graduates were successful in acquiring related employment or entering a graduate program.
4. That information regarding an overall assessment of the program will be provided, particularly as related to objectives and assessment measures stated in the proposal.

BS/BA in Health Sciences (CIP 51.0000)	Average New Enrollment Headcount 2019-20 through 2023-24	Average Number of Graduates 2019-20 through 2022-23	Percentage of Graduates Employed in the Field
Required	9.4	7.5	75%
Reported	12.8	7.5	80%
	Met	Met	Met

Condition 1: Enrollment condition met.

Condition 2: Graduate condition met.

Condition 3: Employment or continuing education condition was met, though this condition is now for information only.

Condition 4: Assessment condition met.

**Attachment B**  
**Summary of Reports on Programs that Did Not Meet Post-Implementation Conditions**

**Northwest Shoals Community College**  
**Certificate in Automotive Service Technology (CIP 47.0604)**  
**DID NOT MEET CONDITIONS—TO BE DELETED**

Approved by Commission: September 11, 2009

Proposed Implementation Date: Spring 2010

Actual Implementation Date: Fall 2013

Post-Implementation Conditions:

1. That the annual average new enrollment headcount for the first five years, beginning 2013-14, will be at least 9.4, based on the proposal.
2. That the annual average number of graduates for the period 2013-14 through 2016-17 (four-year average) will be at least 7.5, based on the proposal (dates modified).
3. That a follow-up survey be conducted after the first five years that will show at least 75 percent of the graduates were successful in acquiring related employment or entering a bachelor's program.
4. That information regarding an overall assessment of the program will be provided, particularly as related to objectives and assessment measures stated in the proposal.

CER in Automotive Service Technology (CIP 47.0604)	Average New Enrollment Headcount 2013-14 through 2016-17	Average Number of Graduates 2016-17 through 2021-22	Percentage of Graduates Employed in the Field
Required	9.4	7.5	75%
Reported	15	3.8	89%
	Met	Not Met	Met

Condition 1: Enrollment condition met.

Condition 2: Graduate condition not met.

Condition 3: Employment or continuing education condition was met, though this condition is now for information only.

Condition 4: Assessment condition met.

**Alabama A&M University**  
**Bachelor of Science in Plant Biotechnology (CIP 26.1201)**  
**DID NOT MEET CONDITIONS—TO BE DELETED**

Approved by Commission: September 12, 2014

Proposed Implementation Date: Fall 2015

Actual Implementation Date: Fall 2016

Post-Implementation Conditions:

1. That the annual average new enrollment headcount for the first five years, beginning 2015-16, will be at least 9.4, based on the proposal.
2. That the annual average number of graduates for the period 2017-18 through 2019-20 (three-year average) will be at least 7.5, based on the proposal (dates modified).
3. That a follow-up survey be conducted after the first five years that will show at least 75 percent of the graduates were successful in acquiring related employment or entering a graduate program.
4. That information regarding an overall assessment of the program will be provided, particularly as related to objectives and assessment measures stated in the proposal.

BS in Plant Biotechnology (CIP 26.1201)	Average New Enrollment Headcount 2015-16 through 2021-22	Average Number of Graduates 2015-16 through 2021-22	Percentage of Graduates Employed in the Field
Required	9.4	7.5	75%
Reported	2	0.2	NR
	Not Met	Not Met	Not Met

Condition 1: Enrollment condition not met.

Condition 2: Graduate condition not met.

Condition 3: Employment or continuing education condition was not met, though this condition is now for information only.

Condition 4: Assessment condition met.

**Alabama State University  
 Master of Arts in History (CIP 54.0101)  
 DID NOT MEET CONDITIONS—TO BE DELETED**

Approved by Commission: September 12, 2014

Proposed Implementation Date: Fall 2015

Actual Implementation Date: Spring 2015

Post-Implementation Conditions:

1. That the annual average new enrollment headcount for the first five years, beginning 2014-15, will be at least 4.7, based on the proposal (dates modified).
2. That the annual average number of graduates for the period 2015-16 through 2018-19 (four-year average) will be at least 3.75, based on the proposal (dates modified).
3. That a follow-up survey be conducted after the first five years that will show at least 75 percent of the graduates were successful in acquiring related employment or entering a doctoral program.
4. That information regarding an overall assessment of the program will be provided, particularly as related to objectives and assessment measures stated in the proposal.

MA in History (CIP 54.0101)	Average New Enrollment Headcount 2020-21 through 2023-24	Average Number of Graduates 2020-21 through 2023-24	Percentage of Graduates Employed in the Field
Required	4.7	3.75	75%
Reported	0.4	1.2	100%
	Not Met	Not Met	Met

Condition 1: Enrollment condition not met.

Condition 2: Graduate condition not met.

Condition 3: Employment or continuing education condition was met, though this condition is now for information only.

Condition 4: Assessment condition met.

**Auburn University**  
**Bachelor of Science in Industrial Design Studies (CIP 50.0499)**  
**DID NOT MEET CONDITIONS—TO BE DELETED**

Approved by Commission: December 9, 2016

Proposed Implementation Date: Summer 2017

Actual Implementation Date: Fall 2017

Post-Implementation Conditions:

1. That the annual average new enrollment headcount for the first five years will be at least 9.4, based on the proposal.
2. That the annual average number of graduates for the period 2017-18 through 2021-22 (five-year average) will be at least 7.5, based on the proposal (dates modified).
3. That a follow-up survey be conducted after the first five years that will show at least 75 percent of the graduates were successful in acquiring related employment or entering a graduate program.
4. That information regarding an overall assessment of the program will be provided, particularly as related to objectives and assessment measures stated in the proposal.

BS in Industrial Design Studies (CIP 50.0499)	Average New Enrollment Headcount 2017-18 through 2023-24	Average Number of Graduates 2019-20 through 2022-23	Percentage of Graduates Employed in the Field
Required	9.4	7.5	75%
Reported	1.9	2.5	100%
	Not Met	Not Met	Met

Condition 1: Enrollment condition not met. AU inactivated this program at the September 13, 2024 Commission Meeting.

Condition 2: Graduate condition not met.

Condition 3: Employment or continuing education condition was met, though this condition is now for information only.

Condition 4: Assessment condition met.

**Auburn University at Montgomery**  
**Bachelor of Science in Business Administration in Entrepreneurship (CIP 52.0701)**  
**DID NOT MEET CONDITIONS—TO BE DELETED**

Approved by Commission: June 10, 2016

Proposed Implementation Date: Fall 2016

Actual Implementation Date: Fall 2016

Post-Implementation Conditions:

1. That the annual average new enrollment headcount for the first five years will be at least 9.4, based on the proposal.
2. That the annual average number of graduates for the period 2019-20 through 2020-21 (two-year average) will be at least 7.5, based on the proposal (dates modified).
3. That a follow-up survey be conducted after the first five years that will show at least 75 percent of the graduates were successful in acquiring related employment or entering a graduate program.
4. That information regarding an overall assessment of the program will be provided, particularly as related to objectives and assessment measures stated in the proposal.

BSBA in Entrepreneurship (CIP 52.0701)	Average New Enrollment Headcount 2017-18 through 2021-22	Average Number of Graduates 2018-19 through 2022-23	Percentage of Graduates Employed in the Field
Required	9.4	7.5	75%
Reported	NR	4	NR
	Not Met	Not Met	Not Met

Condition 1: Enrollment condition not met. AUM is closing this program and currently has a teach-out plan in place.

Condition 2: Graduate condition not met.

Condition 3: Employment or continuing education condition was not met, though this condition is now for information only.

Condition 4: Assessment condition met.



**University of Alabama in Huntsville**  
**Bachelor of Science in Individualized Bachelor of Science (CIP 30.9999)**  
**DID NOT MEET CONDITIONS—TO BE DELETED**

Approved by Commission: September 9, 2011

Proposed Implementation Date: Spring 2012

Actual Implementation Date: Summer 2014

Post-Implementation Conditions:

1. That the annual average new enrollment headcount for the first five years will be at least 9.4, based on the proposal (dates modified).
2. That the annual average number of graduates for the period 2013-14 through 2016-17 (four-year average) will be at least 7.5, based on the proposal (dates modified).
3. That a follow-up survey be conducted after the first five years that will show at least 75 percent of the graduates were successful in acquiring related employment or entering a graduate program.
4. That information regarding an overall assessment of the program will be provided, particularly as related to objectives and assessment measures stated in the proposal.

BS in Individualized Bachelor of Science (CIP 30.9999)	Average New Enrollment Headcount 2017-18 through 2023-24	Average Number of Graduates 2017-18 through 2023-24	Percentage of Graduates Employed in the Field
Required	9.4	7.5	75%
Reported	2.83	2.33	78%
	Not Met	Not Met	Met

Condition 1: Enrollment condition not met.

Condition 2: Graduate condition not met.

Condition 3: Employment or continuing education condition was met, though this condition is now for information only.

Condition 4: Assessment condition met.

**University of West Alabama**  
**Master of Athletic Training in Athletic Training (CIP 51.0913)**  
**DID NOT MEET CONDITIONS—EXTENSION REQUESTED**

Approved by Commission: September 9, 2016

Proposed Implementation Date: Spring 2017

Actual Implementation Date: Summer 2020

Post-Implementation Conditions:

1. That the annual average new enrollment headcount for the first five years, beginning 2017-18, will be at least 4.7, based on the proposal (dates modified).
2. That the annual average number of graduates for the period 2018-19 through 2021-22 (four-year average) will be at least 3.75, based on the proposal (dates modified).
3. That a follow-up survey be conducted after the first five years that will show at least 75 percent of the graduates were successful in acquiring related employment or entering a doctoral program.
4. That information regarding an overall assessment of the program will be provided, particularly as related to objectives and assessment measures stated in the proposal.

MAT in Athletic Training (CIP 51.0913)	Average New Enrollment Headcount 2020-21 through 2024-25	Average Number of Graduates 2021-22 through 2024-25	Percentage of Graduates Employed in the Field
Required	4.7	7.5	75%
Reported	2.8	2	100%
	Not Met	Not Met	Met

Condition 1: Enrollment condition not met.

Condition 2: Graduate condition not met.

Condition 3: Employment or continuing education condition was met, though this condition is now for information only.

Condition 4: Assessment condition met.