



ALABAMA COMMISSION ON HIGHER EDUCATION 2025 MEETING DATES AND ACADEMIC DEADLINES

All documents and supporting materials for academic items must be submitted through the **Academic Program Review (APR) Portal** at apr.ache.edu, which requires authorized users to sign in using an ACHE-assigned login. If you forget your login details or need to update the authorized users, please contact Ms. Kristan White, Academic Program Analyst (kristan.white@ache.edu).

Please be sure to “lock” submissions in the APR Portal. Academic items are considered “submitted” only once they have been locked within the APR Portal. Items that are marked as “pending” and have not been locked by the deadline will not be reviewed for inclusion on the upcoming ACHE meeting agenda.

Deadline to Submit Annual Academic Items	Deadline to Lock UG and Grad Proposals, Other Decision Items	Deadline to Lock Non-Degree Certs, Ext/Alterations, Other Info Items	ACHE Meeting Date	SACSCOC Sub Change Deadline
December 1, 2024 <i>*AY 2023-24 Off-Campus Site Reports due</i>	December 13, 2024	January 10, 2025	March 14, 2025	March 15 (For full Board approval at June mtg)
	March 14, 2025	April 11, 2025	June 13, 2025	July 1 (For Executive Council approval)
	June 13, 2025	July 11, 2025	September 12, 2025	September 1 (For full Board approval at December mtg)
September 1, 2025 <i>*2025 Post-Implementation Reports due</i>	September 12, 2025	October 11, 2025	December 12, 2025	January 1 (For Executive Council approval)

Note: Placement of new program proposals on a particular Commission meeting agenda, even when the deadline is met, may be dependent upon the volume of proposals and other items received. The timeliness of peer review (when required) may also be a factor. Therefore, it is advisable to submit proposals as early as possible, especially when SACSCOC Sub Change is also required.

Questions about academic items can be sent electronically to Dr. Robin McGill, Deputy Director of Academic Affairs (robin.mcgill@ache.edu); and Ms. Kristan White, Academic Program Analyst (kristan.white@ache.edu).